

CITY OF
WEST



COVINA

CALIFORNIA



**OPERATING AND
CAPITAL IMPROVEMENT PROGRAM BUDGET
FISCAL YEAR 2013-14**

Photos

Courtesy of the West Covina Historical Society and the West Covina Police Department

Cover Design

Sam Gutierrez, City of West Covina Public Works

CITY OF WEST COVINA, CALIFORNIA

1444 W. Garvey Avenue South, West Covina CA 91790

ADOPTED BUDGET

for fiscal year

July 1, 2013 - June 30, 2014

CITY COUNCIL

Shelley Sanderson, Mayor
Steve Herfert, Mayor Pro Tem
Andrew McIntyre
Rob Sotelo
Fred Sykes

CITY MANAGER

Christopher J. Chung

EXECUTIVE MANAGEMENT TEAM

Mike Lee, Assistant City Manager
Arnold Alvarez-Glasman, City Attorney
Sue Rush, Assistant City Clerk
Nita McKay, Finance and Administrative Services Director
Jeff Anderson, Planning Director
Paul LaCommare, Interim Police Chief
Rick Genovese, Interim Fire Chief
Shannon Yauchzee, Public Works Director
Christopher Freeland, Community Services Director

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HOW TO USE THIS BUDGET BOOK

The budget is the City organization's operational master plan for the fiscal year. It's designed to acquaint readers with the organization and to help them make the best use of the information contained herein.

The budget is divided into sections by tabs. A table of contents is included at the beginning of the book.

The "Introduction" includes the City Manager's Message. It identifies major issues, notes decisions to be made by the City Council when adopting the budget, and explains what the budget means for this fiscal year.

The "Overview" section includes a summary of all fund types that are used to account for the City's financial resources. This section also includes the combined fund summary, history of fund balances, revenues and expenditures, and a schedule of fund transfers. It also presents the Workforce Summary of the City.

An organizational chart provides the reader with a quick picture of the entire City organization. Organization charts for each department are located with the departmental budgets.

The "Revenues" section describes the budget process and the major General Fund type revenues. This section also includes all revenues by fund.

Included in each department section are narratives describing the department or division mission, an organization chart, fiscal year 2012-13 accomplishments, fiscal year 2013-14 goals and objectives, measures by which to judge the performance of the department during the next fiscal year, budget comments explaining significant expenditures within each budget, department issues, personnel details, followed by summary departmental expenditures that are grouped by type of expenditure (i.e. personnel costs, supplies and services, capital outlay) and source of funding.



June 18, 2013

Honorable Mayor and Members of the City Council of the City of West Covina

I am pleased to present the City of West Covina's adopted Operating and Capital Improvement Program (CIP) Budget for fiscal year 2013-14. This budget document is responsive to the needs of the citizens and business community of West Covina and is designed to provide a comprehensive financial overview of City activities during the next twelve months. The operating budget includes the City's General Fund with a **balanced budget** for the fiscal year. The document includes departmental mission statements, goals and objectives, accomplishments for the prior fiscal year, performance measures, approved positions, budget issues and organizational charts for fiscal year 2013-14. The departmental goals complement the City-wide goals adopted by the City Council. The document also includes an overview of the City's finances and related budget issues to enhance utilization of this document as a communication device, financial plan, policy tool and operations guide for the City Council and citizens of West Covina. This financial plan incorporates all amendments approved by the City Council at the June 18, 2013 City Council meeting.

The adopted budget has been prepared in accordance with local ordinances, State statutes and professional standards promulgated by the Governmental Accounting Standards Board governing its development. This budget maintains the excellent service levels that our citizenry rightfully expects and clearly reflects the desires of the City Council. We will continue to make the City's priorities and spending plans available to the public by making this publication available for the public's review.

This budget represents the spending plans for the following fund types: General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Funds, Internal Service Funds, Enterprise Fund, and Private Purpose Trust Fund (Successor Agency). The City's financial condition remains steady for fiscal year 2013-14, with a slowly improving economy providing increased stability to the City's major revenue sources. For Fiscal Year 2013-14, estimated revenues (including transfers in) on an all funds basis are \$106,525,196, while appropriations (including transfers out) for all budgeted funds total \$106,708,340. Certain Special Revenue Funds utilize a portion of prior years' accumulated fund balance to pay for multi-year capital improvement projects. These other funds will display expenditures exceeding revenues for this purpose. However, it is recognized that long-term financial stability is reliant upon the General Fund's ability to operate within the current year's sources of revenue. Management is committed to producing a balanced General Fund budget and has accomplished this for fiscal year 2013-14.

The General Fund, which is the general operating fund of the City, comprises 50.7% of the total appropriations on an all funds basis. The General Fund has a **balanced budget** and is projected to complete fiscal year 2013-14 with an operating surplus of \$32,067.

The Fiscal Year 2013-14 Operating and CIP Budget provides for the utilization of resources in the amount of \$109,578,211, which includes the utilization of existing fund balances in the amount of \$3,053,015 on an all funds basis. This is summarized in the table below.

	General Fund	All Other Funds	Total
2013-14 Estimated Revenues	\$51,449,540	\$48,048,604	\$99,498,144
2013-14 Transfers In	2,685,237	4,341,815	7,027,052
2013-14 Utilization of Fund Balances	-	3,053,015	3,053,015
Total 2013-14 Resources	54,134,777	55,443,434	109,578,211
2013-14 Appropriations	52,749,120	46,932,168	99,681,288
2013-14 Transfers Out	1,353,590	5,673,462	7,027,052
2013-14 Net Resources over Expenditures	\$ 32,067	\$ 2,837,804	\$ 2,869,871

This budget continues implementation of organizational efficiencies and cost saving measures including staffing reorganizations, contract revisions, line item reviews, and minimal employee wage and benefit increases.

General Fund Overview

The City's general financial goal is to provide an appropriate level of municipal services with the ability to adapt to local and regional economic changes while maintaining and enhancing the sound fiscal condition of the City. Although the City's General Fund has been negatively impacted in the past number of years by the economic recession, increases in pension costs, the State's elimination of redevelopment, and the State's raid of local revenues, the City's revenues appear to be rebounding with a small increase in the upcoming fiscal year. However, as discussed later, it would be prudent for the City to begin setting aside a financial sustainability/emergency reserve for cash flow purposes. The General Fund's estimated ending fund balance for fiscal year 2013-14 is \$32.4 million. Of this fund balance, \$15.5 million is considered non-spendable (loans to the former Redevelopment Agency), \$12.2 million in cash of which the State Department of Finance is attempting to illegally take away (see elimination of redevelopment below), and \$3.7 million held in a 10.4% investment, maturing December 10, 2015. This leaves \$1.0 million available in cash to set aside for a financial sustainability/emergency reserve, as discussed in further detail below.

Fiscal year 2013-14 estimated revenues total \$51,449,540. After adjusting for one-time revenues, this is an increase of 2.8%, or \$1,393,542, when compared to the fiscal year 2012-13 estimated revenues. One-time revenues include the payment from Los Angeles County for overcharges in Property Tax Administration Fees (PTAF), a one-time contractor payment, and the federally funded Staffing for Adequate Fire and Emergency Response (SAFER) Grant for additional Fire Department personnel. As stated above, the City's major revenues show signs of recovery, as described in further detail below.

- Property tax revenues represent 38.1% of General Fund revenues for fiscal year 2013-14. Because the previous decline in property taxes was less severe than that of sales taxes, property tax revenues are projected to remain static with less than a 1% increase, after adjusting 2012-13 for the one-time PTAF settlement. This revenue category includes the City's share of residual tax increment revenues from the former redevelopment agency in the amount of \$750,000.
- Sales tax revenues represent 30.0% of General Fund revenues for fiscal year 2013-14. Estimated revenue for fiscal year 2013-14 is projected to complete the year 9.9% higher, or \$1,389,000, when compared to the prior year's projected revenue. The continued moderate growth and the addition of new commercial and retail outlets have been factored into the budget estimate for fiscal year 2013-14. Sales tax revenues will finally reach the prior peak of fiscal year 2006-07.

General Fund expenditures for fiscal year 2013-14 are projected to be \$52,749,120, with transfers to other funds totaling \$1,353,590. This equates to an increase in expenditures of 1.8%, or \$938,133 when compared to projected expenditures for fiscal year 2012-13. As discussed in further detail below, the major contributing factors to this increase includes cost of living adjustments granted to all non-executive miscellaneous employees and increasing pension costs for all employee groups.

The more significant cost adjustments to General Fund appropriations are detailed below.

- Rising pension costs will continue to be a challenge for the City of West Covina, as it is for all public agencies. The City's public safety employer contribution rate has risen from 25.2% of pay in 2008-09 to 39.0% in 2013-14, while the non-sworn rate has risen from 9.0% to 14.7% over the same time period. This rise in pension costs is due in large part to the collapse of the stock market during which CalPERS lost significant investment value in the 2007-08 and 2008-09 fiscal years. These rates will continue to increase at a higher rate in the future, as CalPERS adjusts the formulas utilized in calculating employer rates. All City employees continue to pay their entire share of pension costs, which was previously paid by the City. Additionally, all newly hired employees are enrolled in a second tier of pension benefits with a reduced cost to the City.
- Compensation costs for all miscellaneous employees, with the exception of executive management, include a 2% cost of living adjustment, which is part of the negotiated agreements with the affected bargaining groups.
- Included in the 2013-14 operating budget is a reduction in Fire Department positions, with the lapsing of the SAFER grant funding. This will result in the elimination of funding for nine positions. Two positions can be absorbed in existing vacant positions, resulting in the release of only seven occupied positions. This results in a General Fund savings of \$640,000 for fiscal year 2013-14 (December 2013 through June 2014). The annual savings in future years will amount to approximately \$1,109,000. The City is applying for another SAFER grant. The imminent loss of funding for these nine positions increases the success of the City's application.

- The 2013-14 Budget includes the first year funding for financing of Fire Department vehicles in the amount of \$78,000. Two ambulances will be purchased/financed during the upcoming fiscal year. The City's ambulance services produce \$1.8 million in General Fund revenues annually.
- Because the City has been successful in managing costs related to workers' compensation, a reduction in the rates charged (from 10% to 5%) to the Police Department has been included in the adopted budget. This reduction equates to a \$471,000 savings to the General Fund for the upcoming fiscal year.
- One-time salary savings have been included in the 2013-14 budget for both the Police Chief and the Fire Chief positions, utilizing seasoned retired annuitants. Completing 960 hours each in the fiscal year before filling the positions full-time, this equates to a savings to the General Fund of \$120,000.
- The reorganization of two departments is included in the 2013-14 adopted budget for City Council consideration. With the promotion of the Community Development Commission (CDC) Director to the position of Assistant City Manager, the remaining two CDC positions, along with all program functions and responsibilities, have been combined with the City Manager's Office.

The second departmental reorganization combines the Finance Department and the Human Resources Department into the Finance and Administrative Services Department.

- Other miscellaneous items included in the 2013-14 budget to provide long-term fiscal sustainability are contractual grant writing services, a community survey, monies for increased economic development, and part-time Police parking enforcement cadets, all of which will increase long-term revenues for the General Fund.
- The elimination of redevelopment continues to create financial strain on the City's General Fund. Included in the budget are continuing costs to defend the City in retaining \$12.2 million, which rightfully belongs to the City's General Fund, received from the former Redevelopment Agency for scheduled payments on outstanding debt owed to the City. Also included in the upcoming budget is a transfer from the General Fund to the Successor Agency in the amount of \$123,000 subsidizing the Successor Agency administrative costs.

Other Funds Budget Overview

Many of the Special Revenue Funds that have been affected by the economic downturn in past years are beginning to show a slow upward trend. Proposition A Transit, Proposition C Transit, Measure R Transit, and Proposition 172 Public Safety Augmentation, are based on sales tax revenues, which are expected to grow in the upcoming fiscal year. Gas Tax revenue is allocated to cities based on population. Gas Tax revenue had declined sharply in recent years with the drop in demand for gasoline as a result of high fuel prices and changing driving habits. This revenue source, which provides funding for the City's street maintenance program, is expected to increase 15.7%, or \$443,669, in fiscal year 2013-14, when compared to the prior fiscal year.

Successor Agency Overview

In addition to the uncertainty of the General Fund reserves as a result of the elimination of redevelopment agencies, the wind down of redevelopment also contains many uncertainties. The State Department of Finance wields virtually autonomous authority when making decisions regarding what is an enforceable obligation and how much money will be passed on to successor agencies to pay the debt of the former redevelopment agencies and the cost to administer that process. The City has and will continue to incur both administrative and legal costs to perform the tasks of winding down the agency and to litigate certain matters related to redevelopment agency assets. As stated in the paragraph above concerning the elimination of redevelopment, the State Department of Finance has demanded that the City return \$12.2 million received from the former Redevelopment Agency for scheduled payments on outstanding debt owed to the City. To the extent that the funds allocated to the Successor Agency are not sufficient to cover all administrative costs, the General Fund will be responsible for the difference. A transfer from the General Fund has been included in the upcoming budget for unfunded administrative costs in the amount of \$123,000. This is based on current knowledge, but is subject to change, based on unknown actions by the State Department of Finance.

Capital Improvement Program (CIP)

The City’s approved CIP is also included in the Fiscal Year 2013-14 Adopted Budget. The approved CIP provides for \$3,060,000 for new projects and is funded with non-General Fund monies (Special Revenue Funds and grants). This is a decrease of \$1,405,559 when compared to one year earlier. Of the \$3,060,000, \$2,625,000 is from various City funding sources and \$435,000 will be funded from grants. Below is a summary of the approved projects grouped by type of improvement.

Buildings/General	\$ 125,000
Parks	405,000
Street Improvements	1,935,000
Traffic	10,000
Utilities	185,000
Vehicles	<u>400,000</u>
Total CIP	\$ 3,060,000

The CIP is detailed in the Capital Improvement Program section of this budget.

FUTURE FINANCIAL ISSUES:

Other Retirement Benefits Funding

The City also faces a major financial issue in funding retirement benefits. The City’s most recent actuarial valuation as of June 30, 2011, determined the City has a \$65 million unfunded liability for retiree medical benefits. The City took a significant first step towards controlling this escalating cost by placing a cap on all retiree medical benefits. Certain employee agreements in the past had continued to increase based on the “Kaiser two-party rate.” Due to the fact that medical costs consistently rise at two to three times the normal CPI rate, keeping up with these cost increases in the future would have been very challenging. If limits had not been put in place

on this benefit, it would continue to consume an increasingly larger portion of the budget. The City currently funds this benefit on a pay-as-you-go basis. In addition to the discussion below concerning a financial sustainability/emergency reserve, it would also be prudent to consider pre-funding this liability, which will ultimately reduce the long-term cost to the City, but result in higher costs in the near term. Cost sharing of pre-funding with the various bargaining groups that receive this benefit is an approach the City may consider in the future to mitigate these higher costs.

Financial Sustainability/Emergency Reserve Policy

The City's General Fund reserves have been negatively impacted by conditions and legislation which has been beyond the City's control. These would include the long-lasting economic recession and State legislation dissolving redevelopment. With this budget adoption, the City Council considered setting aside monies for the gradual funding of a financial sustainability/emergency reserve. The primary purpose of this reserve is to protect the City's essential service programs and funding requirements during periods of economic downturn (defined as a recession lasting two or more years), or other unanticipated or emergency expenditures that could not be reasonably foreseen during preparation of the budget. Such a reserve policy will be established by setting aside a small percentage each year until the goal of a funded reserve is reached. The City Council will consider a formal policy which can only be utilized upon formal action of the City Council for specific purposes, such as providing consistent and adequate level of services, providing for future capital needs, or providing for asset replacement.

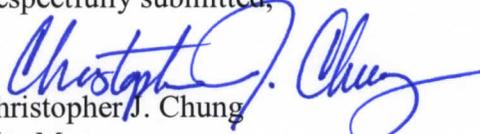
Conclusion

In closing, I would like to express my appreciation to the City Council for providing the positive leadership and direction that has assisted in the preparation of this budget. The budget process this year included additional challenges with the slowly recovering economy, as well as the dissolution of redevelopment. I believe that everyone has worked together to close the budgetary gap that existed at the beginning of the budget process.

Thank you to the City staff for their dedication and effort, not only in the preparation of this budget, but in their commitment to providing quality services that meet the needs of the residents of West Covina. In addition, I wish to acknowledge the work of the City's Finance and Administrative Services Department who once again have successfully prepared a document that is accurate, concise and easy to read. I am certain you share my appreciation for their effort.

I look forward to working with you, staff, and the citizens of West Covina as we implement this financial plan and policy document. I am confident that the result of our efforts will be a continuation of quality public services while providing a continued stable and secure financial position for our community.

Respectfully submitted,


Christopher J. Chung
City Manager

OVERVIEW

FINANCIAL STRUCTURE AND OPERATIONS

The City's accounting system is organized and operated on a "fund basis" under which each fund is a distinct self-balancing accounting entity. A fund is "an independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created". Funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, legal restrictions, or limitations on the revenue source. The City's annual operating budget is prepared in conformity with Generally Accepted Accounting Principles (GAAP).

The annual budget provides for the general operation of the City. The annual budget is adopted by City Council Resolution in June of each year for the General, Special Revenue, Debt Service, and Capital Projects Funds. The resolution appropriates funds for the operation of the City.

The City Manager is authorized to transfer budgeted amounts between departments to assure adequate and proper standards of service. Budgetary revisions, which increase the combined appropriations in individual funds, must be approved by the City Council. The City Manager is authorized to decrease department budgets to reflect savings generated by position vacancies. The budgetary level of control is at the departmental level.

The City provides a full range of services to its citizens. These include police, fire, emergency medical, street construction and maintenance, traffic signalization, parks,

recreational, cultural and social, planning, building and safety, economic development, environmental, and general administrative services.

Services are categorized into a departmental structure to afford similarity in services provided. Departments may receive funding from one or more funds. Through the budget process and ongoing activity, the City Council oversees the operation of the City, and sets forth community priorities and policies to be implemented by the City Manager. The City Manager directs the department heads in the administration of City programs and service delivery. The City Manager establishes administrative policy in areas under his purview.

To monitor and evaluate departmental effectiveness, a project-performance program has been initiated. Under this program, each department sets forth projects and programs to be undertaken during the fiscal year. Projects and programs may be one-time (with a specific completion date) or ongoing programs. A listing of each department's projects and programs is submitted at the beginning of the fiscal year as an overview of the department's work program. This information is compiled in the budget document and provides a detailed overview of the City's work program for the fiscal year.

The more significant departmental projects and programs provide the basis for the departmental goals and objectives, and workload indicators included in the departmental budgets.

Departmental work programs are updated periodically. Completed projects, completion dates, new projects undertaken, as well as specific actions completed in providing ongoing programs, are established and reviewed. This process provides an ongoing measure of departmental activity and effectiveness in meeting the City Council's priorities.

GANN LIMIT

The adoption of the appropriation limit occurs annually to comply with the California Constitution, Article XIIB (as amended) and Government Code Section 7910. The Gann Limit restricts annual expenditures the City may appropriate. If certain proceeds of taxes exceed allowed appropriations, the excess must either be refunded to the State Controller or refunded to the taxpayers. For the fiscal year ending June 30, 2013, the appropriation limit was \$126,177,278. The City's tax proceeds are projected to be less than the established appropriation limit. The limit for 2013-14 is \$136,132,665.

BUDGET PROCESS

The process of creating an operating budget for the City requires a great deal of effort on the part of the City Council and all members of the City's management team.

The budget process begins with a mid-year review. This allows department managers the opportunity to review their current work program and begin to plan for any changes, which they may recommend for the following year. Following the mid-year review, departments are requested to submit a prediction budget, which provides an estimate of the department's proposed budget and which highlights any new

programs, major cost items, or reductions in programs.

A preliminary revenue estimate is also prepared at this time. This information is compiled by the finance division and presented to the City Manager and departments as a prediction budget. At this early stage, the prediction budget normally identifies a gap between revenues and requested appropriations. This "gap" is then addressed through the various stages of the budget process.

Early in the budget process, the City Council provides policy direction to the City Manager and management team. Using the prediction budget and City Council policy direction, the City Manager provides direction to departments for preparing their line-item budgets. Line-item information is then forwarded to finance division staff for compilation. Once the initial line-item requests are compiled, finance division staff works with the City Manager and departments to identify any gap in revenues and expenditures, and to review departmental work programs.

At this point, the budget undergoes another review. Department managers are presented with updated revenue projections and any projected gap between revenues and expenditures. Actions available for addressing the budget gap are discussed, along with the merits of the various work program components. During this review, department managers adjust their budgets based on the City Manager's direction. City Council Budget Study Sessions are then held to discuss departmental work programs, specific policy issues, and the Capital Improvement Budget (CIP). Final adjustments are made by the City Manager, and the manager's recommended budget is prepared for presentation to the City Council. Additional City Council Budget

Study Sessions may be held to ensure that the budget accurately reflects the City Council's objectives for the coming year. City Council adjustments are then incorporated into the manager's recommended budget.

The recommended budget is then presented to the City Council during a regular City Council meeting. The final budget is adopted, incorporating any final adjustments directed by the City Council as a result of the public hearing.

Budget Amendment Procedures

The City's operating budget may be amended by three methods: 1) purchase order carryovers, 2) administrative carryovers approved by the City Manager, and 3) City Council action. Under all instances where appropriations are increased, funds must be available to match the request.

Administrative Carryovers

At the end of each fiscal year, the finance department requests that each department review its budget for items or programs for which any planned expenditure is pending. This may include a project, which has been initiated, or an item ordered but not received.

The Director of Finance and Administrative Services determines the merit of any requests and ensures that adequate funding is available. Recommendations are then presented to the City Manager, who in turn, determines which requests will be approved. Approved carryover requests increase the department's budget appropriation in the new fiscal year.

City Council Action

Throughout the year, the City Council considers departmental requests for

additional appropriations to fund activities not included in the original Adopted Budget.

Capital Improvement Program

Each year, the City Council adopts a Capital Improvement Program (CIP), which identifies all of the major projects to be undertaken to improve facilities and infrastructure within the city. During the fiscal year, a separate CIP document that reflects the current year program and proposes a program of prioritized projects for the next four to five years is prepared.

Department heads submit all proposed projects for their department in the foreseeable future, along with their best cost-estimate. The request includes the year a project will commence, any funding sources that may be available with either future sources or ones which might have been previously designated, justification for the project, and on-going costs expected to occur after the project has been completed. The CIP budget team then compiles the information and presents a draft CIP program to the City Council. Projects are prioritized, based on City Council and staff input. Additional projects may be approved during the year by City Council action.

Capital projects may be funded from a variety of funds, with the majority of projects funded from restricted funds.

The City Council places a high priority on the maintenance and enhancement of recreational facilities, as reflected in the CIP. However, the recent reductions in available funding sources have resulted in a significantly reduced budget for these areas.

CIP Carryovers

Every year, staff reviews each capital project and carries forward prior year appropriations for projects that have not been completed or for which long-term funding is being accumulated. The carryovers are handled administratively and are not included as part of the current year CIP Budget. Projects funded in prior years, but not started, are reviewed with the City Council during the CIP Budget Study Session. This review is designed to determine whether such projects continue to be City Council priorities. The budget for any project that has not been started and is no longer a City Council priority is made available for other projects.

Allocated Costs

As part of the City's effort to incorporate stronger cost accounting controls and methods, the cost of operating certain departments is allocated to user departments. This process is used to fund those departments that provide inter-departmental services. This allows these departments to operate in a manner similar to an Internal Service Fund.

Allocated departments include fleet maintenance, reprographic services, and risk management divisions. Fleet maintenance and reprographic services are budgeted based on prior year data and allocated based on a department's actual service usage during the year. Risk management is funded by a separate charge for workers' compensation, and one for property and liability insurance and claims. The appropriations for these programs are included in the operating budget of departments. Allocated costs were not adequate to cover all expenses in the fleet management fund. These allocations will be increased each year until the full costs of operations are recovered.

CITY FUND STRUCTURE

A number of different funds are utilized to account for the City, the Successor Agency to the Former Redevelopment Agency and Community Development Commission (which serves as the Housing Successor Agency) financial resources. Funds are classified into the following fund types:

- General Fund
- Special Revenue Fund
- Debt Service
- Capital Projects
- Proprietary

The City has established multiple funds under each fund type to assist in accounting and record keeping for the City and outside agencies.

A brief description of each fund with the above fund types is provided below.

GENERAL FUND TYPE

General Fund (Fund 110)

The General Fund is the City's largest single fund type and is used to account for unrestricted revenues. The City's General Fund is the main operating fund for non-restricted revenues, such as general taxes and fees. Appropriations may be made from the General Fund for any legal City activity. This fund is used to account for basic City services such as police, fire, building, planning and general administration. Within the General Fund, the City maintains non-spendable (not available) and unassigned (available) reserves that represent the unappropriated fund balance.

SPECIAL REVENUE FUND TYPE

This fund type accounts for revenue that the City receives for a specific purpose. The City receives a significant amount of tax revenue that is restricted as to its use. The City also assesses property and business owner's fees to be used to provide specific benefits to the assessed property or business. The City also receives grants and contracts that can only be used for specific purposes. These revenue sources are accounted for in the following Special Revenue Funds.

AB939 (Fund 129)

This fund accounts for revenues and expenditures of programs implemented to meet the requirements of the California Integrated Waste Management Act of 1989 (AB 939). Revenues are generated through a waste management fee. Programs funded include the development and implementation of a solid waste reduction and recycling project, household hazardous waste disposal project, and solid waste management activities.

Air Quality Improvement Trust (Fund 119)

In 1991-1992, the state passed AB 2766, the state's Air Quality Improvement Trust Fund. An increase in motor vehicle license fees collected by the State of California supports this state fund. The City receives a portion of the fees to enhance the City's clean air efforts. Programs supported by the fees include the Rideshare Program, the development of an Air Quality Management Plan and the City's Alternative Fuel Program.

Art in Public Places Fund (Fund 212)

This fund accounts for development fees paid in lieu of acquisition and installation of

approved artwork in a development with expenditures restricted to acquisition, installation, maintenance and repair of artworks at approved sites.

Business Improvement District (Fund 190)

This is an assessment district supported by six of West Covina's automobile dealers to fund the construction, maintenance, and operation of a reader board adjacent to Interstate 10.

Business Improvement Tax Fund (Fund 118)

The revenue source for this fund were business improvement taxes, which can only be used to benefit local businesses. The underlying tax has been eliminated so the residual balance in this fund has been declining and the fund will eventually be closed.

Charter PEG (Fund 205)

Charter Communications awarded the City a \$150,000 Public Education Grant for a number of years. Due to changes in communications rules, no additional grant revenue is being received. The money remaining in this fund can only be used to make capital expenditures related to the City's Public Access Channel.

Citywide Maintenance District (Fund 188)

This is the City's most significant special assessment fund. Revenue for the fund comes from annual special benefit assessments from property owners who benefit from covered improvements. The Citywide Assessment District provides the majority of funding for the City's street lighting system and street tree program.

Coastal Sage and Scrub Community Facilities District (Fund 183)

This community facilities district was formed to provide for the restoration and

ongoing maintenance of sensitive environmental habitat within the development area of a former landfill including habitat for endangered species such as the California gnatcatcher (*Polioptila californica*).

Community Development Block Grant (Fund 131, 225)

This fund accounts for activities of the Community Development Block Grant received from the U.S. Department of Housing and Urban Development, including monies received from this agency as part of the federal stimulus program.

COPS/SLESF (Fund 155)

This fund accounts for grant revenue provided by the state to support Community Oriented Policing programs. Funds must be spent on front-line law enforcement services.

CRV / Litter Removal Grant (Fund 158)

The California Redemption Value/Litter Removal Grant provides funds derived from consumer deposits on beverage containers. These funds are to be used for beverage container recycling and litter cleanup activities.

Drug Enforcement Rebate (Funds 116 and 117)

Drug Enforcement Rebate (DER) revenues are received based on the City's participation in drug-related asset seizures. Funds are received from federal and state agencies. These funds are restricted to uses that enhance the police department's activities.

Fee and Charge (Fund 111)

This fund applies to recreation services programs in which an individual must pay a registration fee in order to enroll in a recreation class, program or activity (e.g., child care, sports, arts, crafts and tiny tots).

Fire Training Fund (Fund 219)

This fund accounts for fire training programs.

Gasoline Tax (Fund 124)

This fund accounts for State Gas Tax monies received under various state laws. The funds are used to fund the City's street maintenance program. Activities include ongoing minor street repairs, upgrades of traffic signals, replacement and installation of new traffic signs, and street painting. Programs are administered through the public works department.

Inmate Welfare (Fund 150)

This fund accounts for revenues from items sold to inmates. The revenues are used to enhance inmate welfare.

Integrated Waste Management (Fund 120)

This fund is used to account for the City's waste management efforts on non-AB939 programs. Funding comes from the residential trash hauler per the operating agreement.

I.S.T.E.A./T-21 (Fund 140)

The Intermodal Surface Transportation Efficiency Act of 1992 (ISTEA) is the Federal Highway Program. This fund accounts for federal money received for use in improving certain major streets. Caltrans and the Federal Highway Administration must approve projects.

Maintenance District Funds (Fund 18x)

The City levies special benefit assessments and property taxes upon property within defined districts. Through the Los Angeles County Tax Collector, assessments are placed on the property owner's annual tax bill. These funds are used to maintain and improve the open spaces within the districts by providing landscape maintenance. Assessment districts currently established in

the City include:

Maintenance District #1 (Fund 181)
Maintenance District #2 (Fund 182)
Maintenance District #4 (Fund 184)
Maintenance District #6 (Fund 186)
Maintenance District #7 (Fund 187)

Measure R (Fund 224)

Under Measure R, the City receives a portion of a ½ cent sales tax levied in Los Angeles County to provide transportation related projects and programs. The City uses Measure R Funds to provide a variety of transportation services including Dial-A-Ride, the West Covina Shuttle (a fixed route system), bus pass subsidies and recreational transit services.

North Azusa Relinquishment Fund (Fund 215)

This fund accounts for monies received from the State as a result of the relinquishment to the City of a certain portion of North Azusa Avenue.

Police Special Programs Funds

These funds come from federal or state grants to provide funding for various public safety programs.

Bullet Proof Vest Grant (Fund 195)
Traffic Safety grants (Funds 195 and 207)
Justice Assistance grant (Fund 208)
U.S. Dept of Justice (COPS) grant (Fund 214)
Homeland Security Grants (Funds 219 and 227)
Recovery Byrne Grant (Fund 228)

Police Special Programs Fund

This fund accounts for donations received and expenditures related to various police programs.

Police Donations (Fund 127)
Police Private Grants (Fund 221)

Proposition A (Fund 121)

Under Proposition A, the City receives a portion of the ½ cent of sales tax levied in Los Angeles County to provide transportation-related programs and projects. In recent years, the City has sold its Prop A funds to other cities in exchange for non-restricted General Fund dollars.

Proposition C (Fund 122)

Under Proposition C, the City receives a portion of an additional ½ cent sales tax approved for transportation-related programs in Los Angeles County. The funds may be used for certain capital projects or transportation projects similar to those allowed under Proposition A. Projects include street rehabilitation and reconstruction, traffic monitoring systems, congestion management and planning, bus shelter maintenance, and Park-and-Ride lots.

Public Safety Augmentation (Fund 153)

This fund accounts for the permanent extension of the sales tax by ½ cent guaranteed under Proposition 172. These revenues are restricted to the enhancement of public safety services. Revenue is allocated based on each qualified county's proportionate share of statewide taxable sales.

Senior Meals Program (Fund 146)

This program provides meals to low-income seniors with funding from the United States Department of Agriculture and Area Agency on Aging. The program also receives donations from seniors for the meals served.

Sewer Maintenance (Fund 189)

This fund supports the City's street sweeping program and maintenance of the City's sewer system. The City also provides services to the City of Covina through this fund.

Summer Meals Program (Fund 159)

This fund comes from the Food and Nutrition Service (FNS) of the United States Department of Agriculture which provides for the free lunch to children on weekdays during the summer months.

Traffic Safety (Fund 123)

This fund receives revenue from two citation sources: 1) moving traffic violations within the city limits and 2) parking violations. These resources are used to support the City's Traffic Enforcement Program to fund certain traffic engineering costs and capital improvements such as traffic signals.

Transportation Development Act (Fund 128)

Transportation Development Act Funds are received through the County and may only be used for specific transportation development purposes. These funds are generally used by the City for sidewalk rehabilitation and construction and the long-term transportation planning efforts within the city.

Tree Fund (Fund 144)

This fund accumulates funds restricted for use in urban forestation projects.

Used Oil Block Grant (Fund 149)

This grant is a three-year grant awarded solely to the City of West Covina. The California Integrated Waste Management Board (CIWMB) provides grant funds to cities to promote used motor oil recycling.

The environmental management division in the public works department oversees the use of these funds in used oil recycling programs. These grant funds are used to certify used oil collection centers and purchase promotional items to publicize and educate the community about used oil recycling.

Waste Management Enforcement Grant (Fund 145)

This fund accounts for the money received from the State of California to help support the local enforcement agent monitor the local closed landfill.

WC Community Services Foundation Fund (Fund 220)

This fund is used to account for activity of the West Covina Community Services Foundation, a 501(c)(3) non-profit organization.

CAPITAL PROJECT FUND TYPE

This fund type is used for funds that are either restricted to, or designated for capital projects. The City has established the following Capital Project Funds:

Construction Tax (Fund 161)

The Construction Tax Fund receives monies from developers based on the construction of dwelling units in the city. These funds are then used to purchase or construct public facilities, such as street reconstruction, traffic signal modifications, curb and gutter replacements, and rehabilitation of park structures and equipment.

Park Dedication Fees (Fund 17x)

The City receives fees from developers to fund recreation facilities. The city has been divided into seven park districts. Staff has historically used the funds from developers for recreational facilities within the same district as the development that generated the fees. If desired, the City Council can direct staff to use Park Dedication Fees for qualified recreational purposes anywhere in the city. The following Districts have been established:

Fund 170 Park District "A"
Fund 171 Park District "B"
Fund 172 Park District "C"
Fund 173 Park District "D"
Fund 174 Park District "E"
Fund 175 Park District "F"
Fund 176 Park District "G"
Fund 177 Park District "H"

Parks (Fund 163)

This fund accounts for park-related revenue, such as franchise fees received from park-related activities.

Capital Projects (Fund 160)

This fund provides funding for capital needs within the city. The fund was established by the City Council to serve as the source of

capital funding for projects that have no other funding source.

DEBT SERVICE FUND TYPE

Debt Service Fund – City (Fund 300)

The City has established one Debt Service Fund to accumulate assets for the repayment of City long-term debt, which includes outstanding bonds, notes, capital leases and tax revenue anticipation notes, and related costs. Funding is accumulated from interest income, developer reimbursements, and transfers from the General Fund and the Successor Agency.

PROPRIETARY FUND TYPES

Proprietary Fund Types use the full accrual basis of accounting and operate as if they were private businesses. There are two categories of Proprietary Fund Types: 1) Internal Service Funds that provide services to departments within the City and 2) Enterprise Funds that provide services to other governmental and non-governmental entities, including individuals and businesses. The City has established the following proprietary funds:

Internal Service Funds:

Fleet Management (Fund 365)

The maintenance division of the public works department operates the fleet management function for the City. Fleet management oversees the purchase, use, repair, and disposal of City vehicles and heavy equipment.

Revenue for the fleet management fund is generated through charges to operating departments. Each department that operates assigned vehicles is charged based on the departmental usage of the vehicles, including depreciation costs. Fleet

management costs are reflected in each department's line-item budget.

Retiree Lump Sum Benefits (Fund 368)

This fund was established to set aside lump sum benefits for retiring employees.

Self-Insurance - Uninsured Loss (Fund 360) & Self-Insurance - General and Auto Liability (Fund 361)

Self-Insurance - Workers' Compensation (Fund 363)

Insurance coverage is administered through the City's risk management department.

Funding for general/auto liability claims and uninsured losses is provided through a set charge per full-time employee and assessed on all operating departments.

Funding for workers' compensation is derived from a percentage charge of all salaries with different rates levied for the various employee categories.

Vehicle Replacement (Fund 367)

The City put surplus funds into this fund for the replacement of vehicles to update the fleet and save on maintenance costs.

Enterprise Funds:

Enterprise funds account for business type activities of a government entity.

Police Enterprise (Fund 375)

This fund accounts for the computer services provided by the police department to other public safety agencies for a fee. The programs are marketed to both public and private agencies. The program also provides these products and services to the West Covina Police Department.

Successor Agency to the City of West Covina Redevelopment Agency Funds

SA Redevelopment Obligation

Retirement Fund (Fund 810)

The City's Redevelopment Agency was dissolved as a result of the passage of ABIX 26, and the Successor Agency was subsequently created for the purposes of winding down the affairs of the former Redevelopment Agency. The responsibilities of the successor agency are to (1) continue to make payments on the outstanding debt of the former Redevelopment Agency for items that are deemed to be "enforceable obligations", and (2) wind down the activities of the Redevelopment Agency through the sale and disposition of assets and properties. The Successor Agency will receive allocations of property tax increment in amounts determined by the State Department of Finance and deposited into the Redevelopment Property Tax Trust Fund (RPTTF) by the county. Those RPTTF allocations will then be used to pay the enforceable obligations.

SA Administrative Budget (Fund 815)

This fund is for all allowable administrative expenses of the Successor Agency, including salaries and benefits, legal costs, appraisals, consultants, and other administration and overhead charges as well as support costs incurred for the Oversight Board. The Successor Agency receives an annual amount equal to 3% of the RPTTF allocation approved for payment of enforceable obligations.

SA Community Facilities District (Fund 853)

This fund was established as part of the Fashion Plaza Expansion Project of the former Redevelopment Agency for the purpose of issuing bonds to assist in the expansion of the leasable square footage and parking facilities of a regional shopping mall. The fund collects revenues from a special tax assessment on the property, as well as sales and property tax increment revenues generated on the property. Those revenues are used to service the principal and interest payments, and related costs of the outstanding bonds.

Housing Successor Agency to the West Covina Redevelopment Agency (West Covina Community Development Commission Housing Authority)

Housing Successor Agency (Fund 820)

Under ABXI 26, the housing functions were transferred to the West Covina Community Development Commission Housing Authority with the adoption of Resolution No. 2012-11 adopted by the West Covina City Council on January 17, 2012. Accordingly, all rights, powers, duties, and obligations related to the housing functions have been assumed by the Housing

Authority and it may enforce affordability covenants and perform related activities pursuant to the applicable provisions of the Community Redevelopment Law.

ABIX 26 provides that the non-cash housing assets and obligations of dissolving redevelopment agencies ("RDAs") do not pass to the Successor Agencies formed to wind-down each RDA, but rather to the Housing Successor Agency. As such, decisions regarding such housing assets and obligations are not subject to approval by the Oversight Board of Successor Agency.

This fund will accumulate loan repayments from homeowners and multi-family housing developers per agreements that were put in place using low and moderate income housing funds of the former Redevelopment Agency. Those funds, along with repayment of the Supplemental Educational Revenue Augmentation Fund loans that were previously made by the housing fund of the former Redevelopment Agency, will be used to continue to provide low and moderate income housing programs in compliance with state law regarding affordable housing.

2013-14 COMBINED FUND SUMMARY

			07/01/13	INTERNAL			
			ESTIMATED	ESTIMATED	SERVICE		
			FUND	REVENUES	FUND	TRANSFER	
FUND#	FUND DESCRIPTION		BALANCE	FY 13-14	CHARGES	IN	ESTIMATED AVAILABLE RESOURCES
1	110	GENERAL FUND	32,388,889	50,267,540	-	2,565,237	85,221,666
2	111	FEE & CHARGE	(73,450)	1,182,000	-	120,000	1,228,550
3	219	FIRE TRAINING	89,083	-	-	-	89,083
TOTAL - GENERAL FUND TYPES			32,404,522	51,449,540	-	2,685,237	86,539,299
SPECIAL REVENUE FUND TYPES			-	-	-	-	-
4	116	STATE ASSET FORFEITURES	69,944	1,000	-	-	70,944
5	117	DRUG ENFORCEMENT REBATE	1,979,086	10,000	-	-	1,989,086
6	118	BUSINESS IMPROVEMENT TAX	15,297	-	-	-	15,297
7	119	AIR QUALITY IMPROVEMENT TRUST	11,032	125,000	-	-	136,032
8	120	INTEGRATED WASTE MANAGEMENT	43,814	70,000	-	-	113,814
9	121	PROPOSITION "A"	259,542	1,900,000	-	-	2,159,542
10	122	PROPOSITION "C"	440,634	1,475,000	-	-	1,915,634
11	123	TRAFFIC SAFETY	126,379	895,000	-	-	1,021,379
12	124	GASOLINE TAX	301,269	3,278,107	-	50,000	3,629,376
13	126	PROP 1B	10	-	-	-	10
14	127	POLICE DONATIONS	6,581	-	-	-	6,581
15	128	TRANSPORTATION DEV. ACT	14,161	45,000	-	-	59,161
16	129	AB 939	324,122	173,000	-	-	497,122
17	130	BUREAU OF JUSTICE ASSISTANCE GRANT	(7,873)	-	-	-	(7,873)
18	131	COMMUNITY DEVEL. BLOCK GRANT	(48,783)	900,000	-	-	851,217
19	133	TRAFFIC ENFORCEMENT GRANT	-	-	-	-	-
20	140	F.A.U./I.S.T.E.A./T3	(401,626)	-	-	-	(401,626)
21	143	LA COUNTY PARK BOND	(120,471)	265,000	-	-	144,529
22	144	TREE FUND	106	-	-	-	106
23	145	WASTE MGT ENFORCEMENT - GRANT	(15,762)	15,700	-	-	(62)
24	146	SENIOR MEALS PROGRAM	66,989	206,000	-	-	272,989
25	149	USED OIL BLOCK GRANT	28,305	30,000	-	-	58,305
26	150	INMATE WELFARE	(15,523)	7,000	-	-	(8,523)
27	153	PUBLIC SAFETY AUGMENTATION	186,017	650,000	-	-	836,017
28	154	PRIVATE GRANTS	8,449	-	-	-	8,449
29	155	COPS/SLESF	388,642	171,532	-	-	560,174
30	158	C.R.V. / LITTER REMOVAL GRANT	91,227	38,000	-	-	129,227
31	159	SUMMER MEALS PROGRAM	3,633	25,019	-	-	28,652
32	181	MAINTENANCE DISTRICT #1	1,236,515	396,000	-	-	1,632,515
33	182	MAINTENANCE DISTRICT #2	463,595	139,000	-	-	602,595
34	183	COASTAL SAGE CFD	145,549	107,400	-	-	252,949
35	184	MAINTENANCE DISTRICT #4	1,982,223	1,044,881	-	9,000	3,036,104
36	186	MAINTENANCE DISTRICT #6	284,096	156,651	-	-	440,747
37	187	MAINTENANCE DISTRICT #7	246,697	147,543	-	-	394,240
38	188	CITYWIDE MAINTENANCE DISTRICT	192,319	1,571,004	-	13,125	1,776,448
39	189	SEWER MAINTENANCE	503,345	2,830,287	-	-	3,333,632
40	190	BUSINESS IMPROVEMENT DISTRICT	28,931	12,000	-	-	40,931
41	195	BULLET PROOF VEST GRANT	(33)	-	-	-	(33)
42	198	OTS CSBCC GRANT	(18,765)	-	-	-	(18,765)
43	203	CHARTER SETTLEMENT FUND	-	-	-	-	-
44	204	COPS TECHNOLOGY GRANT	2,649	-	-	-	2,649
45	205	CHARTER PEG FUND	307,853	-	-	-	307,853
46	207	OTS GRANTS	(2,435)	-	-	-	(2,435)
47	208	JUSTICE ASSISTANCE GRANT	(0)	-	-	-	(0)
48	210	LA COUNTY GRANT - 1ST DISTRICT	-	60,000	-	-	60,000
49	212	ART IN PUBLIC PLACES	52,790	10,000	-	-	62,790
50	214	USDOJ COPS GRANT	(2,375)	-	-	-	(2,375)
51	215	N AZUSA RELINQUISHMENT	1,120	-	-	-	1,120
52	218	2006 HOMELAND SECURITY GRANT	(826)	-	-	-	(826)
53	220	WC COMMUNITY SERVICES FOUNDATION	16,830	100,000	-	-	116,830
54	221	POLICE PRIVATE GRANTS	36	-	-	-	36
55	222	2007 HOMELAND SECURITY GRANT	(0)	-	-	-	(0)
56	223	HAZARD ELIMINATION SAFETY	161,746	-	-	-	161,746
57	224	MEASURE R	(101,178)	1,100,000	-	-	998,822
58	225	CDBG-R	(0)	-	-	-	(0)
59	226	ARRA - STIMULUS PROJECTS	(45,608)	-	-	-	(45,608)
60	227	HOMELAND SECURITY GRANT	15,365	-	-	-	15,365
61	228	RECOVERY BYRNE GRANT	31,218	-	-	-	31,218
62	229	RUBBERIZED ASPHALT CONCRETE GRANT	127	-	-	-	127

<u>FUND#</u>	<u>ADOPTED BUDGET</u>	<u>CIP BUDGET</u>	<u>DEBT SERVICE BUDGET</u>	<u>INTERNAL SERVICE FUND EXPENSES</u>	<u>TOTAL BUDGET</u>	<u>TRANSFER OUT</u>	<u>06/30/14 PROJECTED FUND BALANCE</u>	<u>FUND BALANCE CHANGE</u>
1 110	51,425,759	-	-	-	51,425,759	1,353,590	32,442,317	53,428
2 111	1,288,361	-	-	-	1,288,361	-	(59,811)	13,639
3 219	35,000	-	-	-	35,000	-	54,083	(35,000)
	52,749,120	-	-	-	52,749,120	1,353,590	32,436,589	32,067
4 116	-	65,000	-	-	65,000	-	5,944	(64,000)
5 117	-	-	-	-	-	-	1,989,086	10,000
6 118	4,492	-	-	-	4,492	10,805	0	(15,297)
7 119	22,606	110,000	-	-	132,606	-	3,426	(7,606)
8 120	67,994	-	-	-	67,994	-	45,820	2,006
9 121	2,030,900	-	-	-	2,030,900	-	128,642	(130,900)
10 122	1,148,004	550,000	-	-	1,698,004	-	217,630	(223,004)
11 123	-	-	-	-	-	920,000	101,379	(25,000)
12 124	1,855,467	900,000	-	-	2,755,467	834,432	39,477	(261,792)
13 126	-	-	-	-	-	-	10	-
14 127	-	-	-	-	-	-	6,581	-
15 128	-	50,000	-	-	50,000	-	9,161	(5,000)
16 129	212,657	-	-	-	212,657	-	284,465	(39,657)
17 130	-	-	-	-	-	-	(7,873)	-
18 131	469,913	350,000	-	-	819,913	-	31,304	80,087
19 133	-	-	-	-	-	-	-	-
20 140	-	-	-	-	-	-	(401,626)	-
21 143	52,831	-	-	-	52,831	-	91,698	212,169
22 144	-	-	-	-	-	-	106	-
23 145	15,761	-	-	-	15,761	-	(15,823)	(61)
24 146	210,461	-	-	-	210,461	-	62,528	(4,461)
25 149	30,243	-	-	-	30,243	-	28,062	(243)
26 150	1,232	-	-	-	1,232	-	(9,755)	5,768
27 153	-	-	-	-	-	650,000	186,017	-
28 154	-	-	-	-	-	-	8,449	-
29 155	-	-	-	-	-	-	560,174	171,532
30 158	38,006	25,000	-	-	63,006	-	66,221	(25,006)
31 159	28,652	-	-	-	28,652	-	0	(3,633)
32 181	337,543	75,000	-	-	412,543	1,200	1,218,772	(17,743)
33 182	105,502	50,000	-	-	155,502	10,200	436,893	(26,702)
34 183	118,035	-	-	-	118,035	-	134,914	(10,635)
35 184	960,760	75,000	-	-	1,035,760	3,575	1,996,769	14,546
36 186	139,263	-	-	-	139,263	3,575	297,909	13,813
37 187	145,685	50,000	-	-	195,685	3,575	194,980	(51,717)
38 188	1,438,248	-	-	-	1,438,248	-	338,200	145,881
39 189	2,499,809	285,000	-	-	2,784,809	50,000	498,823	(4,522)
40 190	41,854	-	-	-	41,854	-	(923)	(29,854)
41 195	-	-	-	-	-	-	(33)	-
42 198	-	-	-	-	-	-	(18,765)	-
43 203	-	-	-	-	-	-	-	-
44 204	-	-	-	-	-	-	2,649	-
45 205	50,000	-	-	-	50,000	-	257,853	(50,000)
46 207	-	-	-	-	-	-	(2,435)	-
47 208	-	-	-	-	-	-	(0)	-
48 210	-	60,000	-	-	60,000	-	-	-
49 212	4,123	-	-	-	4,123	-	58,667	5,877
50 214	-	-	-	-	-	-	(2,375)	-
51 215	-	-	-	-	-	-	1,120	-
52 218	-	-	-	-	-	-	(826)	-
53 220	50,000	-	-	-	50,000	50,000	16,830	-
54 221	-	-	-	-	-	-	36	-
55 222	-	-	-	-	-	-	(0)	-
56 223	-	-	-	-	-	-	161,746	-
57 224	629,583	325,000	-	-	954,583	-	44,239	145,417
58 225	-	-	-	-	-	-	(0)	-
59 226	-	-	-	-	-	-	(45,608)	-
60 227	-	-	-	-	-	-	15,365	-
61 228	-	-	-	-	-	-	31,218	-
62 229	-	-	-	-	-	-	127	-

			07/01/13		INTERNAL		ESTIMATED
<u>FUND# FUND DESCRIPTION</u>			<u>ESTIMATED FUND BALANCE</u>	<u>ESTIMATED REVENUES FY 13-14</u>	<u>SERVICE FUND CHARGES</u>	<u>TRANSFER IN</u>	<u>ESTIMATED AVAILABLE RESOURCES</u>
63	230	ENERGY EFFICIENCY GRANT	4,262	-			4,262
64	231	ADVANCED TRAFFIC MGMT SYSTEM	3,667				3,667
65	370	DARE ENTERPRISE	10,014	-	-	-	10,014
66	820	HOUSING SUCCESSOR AGENCY	3,171,572	322,000		1,900,900	5,394,472
TOTAL - SPECIAL REVENUE FUND TYPES			12,446,498	18,277,124	-	1,973,025	32,696,647
CAPITAL PROJECT FUND TYPE			-				
67	160	CAPITAL PROJECTS	450,378	-	-	-	450,378
68	161	CONSTRUCTION TAX	(46,856)	30,000	-	-	(16,856)
69	163	PARKS	26,700	-	-	-	26,700
70	170	PARK DEDICATION FEES "A"	26	-	-	-	26
71	171	PARK DEDICATION FEES "B"	(12,293)	-	-	-	(12,293)
72	172	PARK DEDICATION FEES "C"	921	-	-	-	921
73	173	PARK DEDICATION FEES "D"	(0)	-	-	-	(0)
74	174	PARK DEDICATION FEES "E"	1,613	-	-	-	1,613
75	175	PARK DEDICATION FEES "F"	67	-	-	-	67
76	176	PARK DEDICATION FEES "G"	(885)	-	-	-	(885)
77	177	PARK DEDICATION FEES "H"	55	-	-	-	55
TOTAL - CAPITAL PROJECT FUND TYPES			419,727	30,000	-	-	449,727
DEBT SERVICES FUND TYPES			-				
78	300	DEBT SERVICE - CITY	12,056,547	9,343,600	-	2,245,700	23,645,847
TOTAL - DEBT SERVICES FUND TYPES			12,056,547	9,343,600	-	2,245,700	23,645,847
PROPRIETARY FUND TYPES			-				
<i>INTERNAL SERVICE FUND TYPES</i>			-				
79	361	LIABILITY UNINSURED LOSSES	363,638	-	1,425,444	-	1,789,082
80	363	WORKER'S COMPENSATION	3,254,891	-	1,300,498	-	4,555,389
81	365	FLEET MANAGEMENT	(67,218)	-	1,642,241	-	1,575,023
82	367	VEHICLE REPLACEMENT	229,705	-	-	-	229,705
83	368	RETIREE LUMP SUM BENEFITS	573,972	-	94,068	-	668,040
<i>ENTERPRISE FUND TYPES:</i>			-				
84	375	POLICE SERVICE GROUP	(521,150)	1,976,401	-	-	1,455,251
TOTAL - PROPRIETARY FUND TYPES			3,833,838	1,976,401	4,462,251	-	10,272,490
SUCCESSOR AGENCY			-				
85	810	REDEV. OBLIGATION RETIREMENT FUND	7,529,303	8,984,212			16,513,515
86	811	RDA RESIDUAL BALANCES	22,061,985				22,061,985
87	815	SUCCESSOR AGENCY ADMINISTRATION	447,835	265,716		123,090	836,641
88	853	CFD DEBT SERVICE	2,935,745	4,709,300	-	-	7,645,045
TOTAL -SUCCESSOR AGENCY			32,974,868	13,959,228	-	123,090	47,057,186
TOTAL			94,136,001	95,035,893	4,462,251	7,027,052	200,661,197

<u>FUND#</u>	<u>ADOPTED BUDGET</u>	<u>CIP BUDGET</u>	<u>DEBT SERVICE BUDGET</u>	<u>INTERNAL SERVICE FUND EXPENSES</u>	<u>TOTAL BUDGET</u>	<u>TRANSFER OUT</u>	<u>06/30/14 PROJECTED FUND BALANCE</u>	<u>FUND BALANCE CHANGE</u>
63 230					-		4,262	-
64 231					-		3,667	-
65 370	-	-	-	-	-	-	10,014	-
66 820	635,016	-	-	-	635,016	-	4,759,456	1,587,884
	13,344,640	2,970,000	-	-	16,314,640	2,537,362	13,844,645	1,398,147
67 160	-	-	-	-	-	-	450,378	-
68 161	5,000	-	-	-	5,000	-	(21,856)	25,000
69 163	-	-	-	-	-	-	26,700	-
70 170	-	-	-	-	-	-	26	-
71 171	-	-	-	-	-	-	(12,293)	-
72 172	-	-	-	-	-	-	921	-
73 173	-	-	-	-	-	-	(0)	-
74 174	-	-	-	-	-	-	1,613	-
75 175	-	-	-	-	-	-	67	-
76 176	-	-	-	-	-	-	(885)	-
77 177	-	-	-	-	-	-	55	-
	5,000	-	-	-	5,000	-	444,727	25,000
78 300	-	-	11,904,320	-	11,904,320	-	11,741,527	(315,020)
	-	-	11,904,320	-	11,904,320	-	11,741,527	(315,020)
79 361	-	-	-	1,324,300	1,324,300	-	464,782	101,144
80 363	-	-	-	1,334,211	1,334,211	-	3,221,178	(33,713)
81 365	-	-	-	1,639,315	1,639,315	-	(64,292)	2,926
82 367	-	90,000	-	-	90,000	-	139,705	(90,000)
83 368	-	-	-	37,800	37,800	-	630,240	56,268
84 375	1,637,461	-	-	-	1,637,461	100,000	(282,210)	238,940
	1,637,461	90,000	-	4,335,626	6,063,087	100,000	4,109,403	275,565
85 810	2,355,028	-	5,236,200	-	7,591,228	3,036,100	5,886,187	(1,643,116)
86 811	-	-	-	-	-	-	22,061,985	-
87 815	392,993	-	-	-	392,993	-	443,648	(4,187)
88 853	25,000	-	4,635,900	-	4,660,900	-	2,984,145	48,400
	2,773,021	-	9,872,100	-	12,645,121	3,036,100	31,375,965	(1,598,903)
	70,509,242	3,060,000	21,776,420	4,335,626	99,681,288	7,027,052	93,952,857	(183,144)

FUND BALANCE

FUND#	FUND DESCRIPTION	2010 Actuals	2011 Actuals	2012 Actuals	2013 Estimated	2014 Adopted
110	GENERAL FUND	31,567,951	29,542,172	28,670,341	32,388,889	32,442,317
111	FEE & CHARGE	(66,269)	(50,444)	(43,476)	(73,450)	(59,811)
219	FIRE TRAINING	73,978	121,551	141,105	89,083	54,083
TOTAL - GENERAL FUND TYPES		31,575,660	29,613,279	28,767,970	32,404,522	32,436,589
SPECIAL REVENUE FUNDS						
116	STATE ASSET FORFEITURES	60,348	66,921	68,744	69,944	5,944
117	DRUG ENFORCEMENT REBATE	518,941	631,249	2,584,990	1,979,086	1,989,086
118	BUSINESS IMPROVEMENT TAX	32,923	31,790	29,639	15,297	-
119	AIR QUALITY IMPROVEMENT TRUST	104,136	96,469	209,272	11,032	3,426
120	INTEGRATED WASTE MANAGEMENT	763	13,218	33,694	43,814	45,820
121	PROPOSITION "A"	132,855	207,761	485,442	259,542	128,642
122	PROPOSITION "C"	2,248,890	2,327,707	922,423	440,634	217,630
123	TRAFFIC SAFETY	531,562	290,509	268,760	126,379	101,379
124	GASOLINE TAX	278,158	1,906,248	2,316,785	301,269	39,477
125	TRAFFIC CONGESTION (PROP 42)	397,018	-	-	-	-
126	PROP 1B	13,755	9,027	9,076	10	10
127	POLICE DONATIONS	10,362	21,307	23,533	6,581	6,581
128	TRANSPORTATION DEV. ACT	(25,210)	(32,093)	(30,839)	14,161	9,161
129	AB 939	308,910	360,081	319,171	324,122	284,465
130	BUREAU OF JUSTICE ASSISTANCE GRANT	-	-	-	(7,873)	(7,873)
131	COMMUNITY DEVEL. BLOCK GRANT	52,022	(62,067)	(48,574)	(48,783)	31,304
133	TRAFFIC ENFORCEMENT GRANT	-	-	-	-	-
134	COPS SCHOOL BASED PARTNERSHIP	-	-	-	-	-
135	BJA BLOCK GRANT 97-99	-	-	-	-	-
136	COP UHP GRANT	-	-	-	-	-
137	EMERGENCY SERVICES FUND	-	-	-	-	-
138	ABC TRAFFIC SAFETY GRANT	-	-	-	-	-
139	FEMA GRANT	-	-	-	-	-
140	F.A.U./S.T.E.A./T21	43,233	(119,144)	(420,885)	(401,626)	(401,626)
141	G.R.E.A.T. GRANT	-	-	-	-	-
142	OCJP DOMESTIC VIOLENCE GRANT	-	-	-	-	-
143	LA COUNTY PARK BOND	154,706	27,954	(13,195)	(120,471)	91,698
144	TREE FUND	26	1,100	1,106	106	106
145	WASTE MGT ENFORCEMENT - GRANT	(15,770)	(15,765)	(15,760)	(15,762)	(15,823)
146	SENIOR MEALS PROGRAM	64,622	79,759	64,633	66,989	62,528
147	USED OIL GRANT	-	-	-	-	-
148	SCAQMD ELEC. VEH. CORRIDOR GRANT	-	-	-	-	-
149	USED OIL BLOCK GRANT	(12,652)	10,538	29,140	28,305	28,062
150	INMATE WELFARE	(107)	(6,010)	(15,291)	(15,523)	(9,755)
151	COPS/MORE	-	-	-	-	-
152	BKK COMMUNITY	-	-	-	-	-
153	PUBLIC SAFETY AUGMENTATION	55,944	83,660	136,017	186,017	186,017
154	PRIVATE GRANTS	8,325	8,384	8,429	8,449	8,449
155	COPS/SLES	206,824	190,901	348,548	388,642	560,174
157	ELECTRIC VEHICLE AQMD	-	-	-	-	-
158	C.R.V. / LITTER REMOVAL GRANT	56,263	70,590	88,985	91,227	66,221
159	SUMMER MEALS PROGRAM	(1,037)	64	6,551	3,633	-
169	STATE PARK BOND GRANT	-	-	-	-	-
181	MAINTENANCE DISTRICT #1	1,183,121	1,244,996	1,276,394	1,236,515	1,218,772
182	MAINTENANCE DISTRICT #2	447,340	431,794	460,983	463,595	436,893
183	WEST COVINA COASTAL SAGE & SCRUB CFD	93,065	117,326	157,086	145,549	134,914
184	MAINTENANCE DISTRICT #4	1,650,044	1,820,740	1,949,742	1,982,223	1,996,769
186	MAINTENANCE DISTRICT #6	161,795	216,656	263,014	284,096	297,909
187	MAINTENANCE DISTRICT #7	243,974	253,809	256,557	246,697	194,980
188	CITYWIDE MAINTENANCE DISTRICT	(81,904)	(2,403)	79,092	192,319	338,200
189	SEWER MAINTENANCE	12,874	200,505	474,683	503,345	498,823
190	BUSINESS IMPROVEMENT DISTRICT	37,284	38,933	58,615	28,931	(923)
192	BJA LLEBG 2004	-	-	-	-	-
193	BJA LLEBG 2000-2002	-	-	-	-	-
194	OCPI CLETEP GRANT	-	-	-	-	-
195	BULLET PROOF VEST GRANT	(4,609)	(33)	(33)	(33)	(33)
196	STATE DOMESTIC PREP EQUIP GRANT	-	-	-	-	-
197	COPS/SRO GRANT	-	-	-	-	-
198	OTS CSBCC GRANT	(29,471)	(18,765)	(18,765)	(18,765)	(18,765)
199	TRANSPORTATION (PROP A) GRANT	-	-	-	-	-
201	BJA LLEBG 2003	-	-	-	-	-
202	COPS HOMELAND SECURITY OT PRGM	-	-	-	-	-
203	CHARTER SETTLEMENT FUND	21,692	-	-	-	-
204	COPS TECHNOLOGY GRANT	2,617	2,635	2,649	2,649	2,649
205	CHARTER PEG FUND	416,942	411,625	382,253	307,853	257,853
206	2004 HOMELAND SECURITY GRANT	-	-	-	-	-
207	OTS GRANTS	-	(2,346)	(211)	(2,435)	(2,435)
208	JUSTICE ASSISTANCE GRANT	31,128	2,981	(6,491)	-	-
209	RIVERS & WATER CONSERVATION	-	-	-	-	-
210	LA COUNTY 5TH DISTRICT GRANT	-	-	-	-	-
211	LAND & WATER CONSERVATION	-	-	-	-	-
212	ART IN PUBLIC PLACES	57,359	80,002	93,669	52,790	58,667

FUND#	FUND DESCRIPTION	2010 Actuals	2011 Actuals	2012 Actuals	2013 Estimated	2014 Adopted
213	STATE HOMELAND SECURITY GRANT	-	-	-	-	-
214	USDOJ COPS GRANT	(12,784)	(1,805)	(7,953)	(2,375)	(2,375)
215	N AZUSA RELINQUISHMENT	411,299	408,385	410,576	1,120	1,120
216	SAFE ROUTES TO SCHOOLS GRANT	-	-	-	-	-
217	BUFFER ZONE PROTECTION PROGRAM	-	-	-	-	-
218	2006 HOMELAND SECURITY GRANT	(826)	(826)	(826)	(826)	(826)
220	WC COMMUNITY SERVICES FOUNDATION	45,052	71,937	107,189	16,830	16,830
221	POLICE PRIVATE GRANTS	10,473	8,116	8,829	36	36
222	2007 HOMELAND SECURITY GRANT	-	-	-	-	-
223	HAZARD ELIMINATION SAFETY GRANT	(66,078)	(8,643)	(8,643)	161,746	161,746
224	MEASURE R	554,409	919,981	532,380	(101,178)	44,239
225	CDBG-R	(5,522)	(17,012)	(15,337)	-	-
226	ARRA - STIMULUS PROJECTS	44,730	219,779	94,289	(45,608)	(45,608)
227	HOMELAND SECURITY GRANT	(123,839)	(280,066)	-	15,365	15,365
228	RECOVERY BRYNE GRANT	(17,251)	(33,726)	86	31,218	31,218
229	RUBBERIZED ASPHALT CONCRETE GRANT	-	23,717	127	127	127
230	ENERGY EFFICIENCY GRANT	-	(57)	(20,732)	4,262	4,262
231	ADVANCED TRAFFIC MGMT SYSTEM	-	-	653,295	3,667	3,667
370	DARE	9,870	9,941	9,994	10,014	10,014
820	SUCCESSOR HOUSING AGENCY	-	-	2,307,501	3,171,572	4,759,456
	TOTAL-SPECIAL REVENUE FUND TYPES	10,318,594	12,318,334	16,910,406	12,446,500	13,844,647
	CAPITAL PROJECT FUND TYPES					
160	CAPITAL PROJECTS	1,356,922	1,300,258	1,156,254	450,378	450,378
161	CONSTRUCTION TAX	225,923	197,812	17,216	(46,856)	(21,856)
163	PARKS	149,570	149,570	114,073	26,700	26,700
170	PDF A - DEL NORTE	15,043	8,128	26	26	26
171	PDF B - PALM VIEW	26,245	6,428	(8,187)	(12,293)	(12,293)
172	PDF C - ORANGEWOOD - CA	131,510	125,304	91,430	921	921
173	PDF D - WALMERADO-CAM	577	81	-	-	-
174	PDF E - CORTEZ	39,199	32,872	5,022	1,613	1,613
175	PDF F - GALSTER-WDGROV-CAM	14,917	15,024	67	67	67
176	PDF G - SHADOW OAK/GING/SHAKESPEARE	172,816	129,336	2,445	(885)	(885)
177	PDF H - FRIENDSHIP	275	132	55	55	55
	TOTAL- CAPITAL PROJECT FUND TYPES	2,132,997	1,964,945	1,378,401	419,726	444,726
	DEBT SERVICE FUND TYPES					
300	DEBT SRVICE- CITY	2,592,778	16,144,442	11,909,022	12,056,547	11,741,527
	TOTAL - DEBT SERVICE FUND TYPES	2,592,778	16,144,442	11,909,022	12,056,547	11,741,527
	PROPRIETARY FUND TYPES					
	INTERNAL SERVICE FUND TYPES					
360	SELF-INSURANCE-- UNINSURED LOSS	-	-	-	-	-
361	SELF-INSURANCE -GEN/AUTO LIABILITY	3,490,762	2,753,014	978,643	363,638	464,782
363	SELF-INSURANCE-- WORKERS COMPENSATION	3,738,426	3,291,008	2,754,683	3,254,891	3,221,178
365	FLEET MANAGEMENT	(207,417)	(4,710)	(51,122)	(67,218)	(64,292)
367	VEHICLE REPLACEMENT	432,275	227,783	229,305	229,705	139,705
368	RETIREE LUMP SUM BENEFIT	429,463	481,132	488,137	573,972	630,240
	ENTERPRISE SERVICE FUND TYPES					
375	POLICE ENTERPRISE	(885,602)	(787,339)	(848,830)	(521,150)	(282,210)
	TOTAL - PROPRIETARY FUND TYPES	6,997,907	5,960,888	3,550,816	3,833,838	4,109,403
	SUCCESSOR AGENCY					
810	REDEV. OBLIGATION RETIREMENT FUND	-	-	6,504,469	7,529,303	5,886,187
811	RDA RESIDUAL BALANCES	-	-	23,951,951	22,061,985	22,061,985
815	SUCCESSOR AGENCY ADMINISTRATION	-	-	212,093	447,835	443,648
853	CFD DEBT SERVICE	-	-	2,972,745	2,935,745	2,984,145
		-	-	33,641,258	32,974,868	31,375,965
	COMMUNITY DEVELOPMENT COMMISSION					
	CDC CAPITAL PROJECT FUND TYPES					
862	HOUSING SET ASIDE	8,061,730	4,753,663	-	-	-
863	H.O.M.E. PROGRAM	-	-	-	-	-
876	MERGED PROJ AREA CAPITAL PROJECT	3,549,187	2,757,640	-	-	-
877	CITYWIDE PROJ AREA CAPITAL PROJECT	2,692,421	2,494,837	-	-	-
	CDC DEBT SERVICE FUNDS					
853	CFD DEBT SERVICE	2,670,447	2,915,792	-	-	-
882	MERGED PROJ AREA DEBT SERVICE	4,218,021	6,120,462	-	-	-
883	CITYWIDE PROJ AREA DEBT SERVICE	908,334	408,832	-	-	-
	TOTAL- CDC	22,100,140	19,451,226	-	-	-
	GRAND TOTAL	75,718,076	85,453,114	96,157,873	94,136,001	93,952,857

REVENUE BY FUND
(Exclusive of Fund Transfers)

<u>FUND#</u>	<u>FUND DESCRIPTION</u>	2010 Actuals	2011 Actuals	2012 Actuals	2013 Estimated	2014 Adopted
110	GENERAL FUND	46,560,487	47,834,005	47,183,067	52,927,481	50,267,540
111	FEE & CHARGE	1,076,870	1,162,326	1,124,864	1,151,658	1,182,000
219	FIRE TRAINING	51,410	59,174	37,532	-	-
	TOTAL - GENERAL FUND TYPES	47,688,767	49,055,505	48,345,463	54,079,139	51,449,540
	SPECIAL REVENUE FUNDS					
116	STATE ASSET FORFEITURES	17,045	21,872	1,824	1,200	1,000
117	DRUG ENFORCEMENT REBATE	322,641	608,003	3,156,037	1,636,307	10,000
118	BUSINESS IMPROVEMENT TAX	237	234	167	2,050	-
119	AIR QUALITY IMPROVEMENT TRUST	163,136	124,935	134,087	126,400	125,000
120	INTEGRATED WASTE MANAGEMENT	69,166	70,162	70,162	70,000	70,000
121	PROPOSITION "A"	1,592,349	1,676,380	1,807,681	1,820,000	1,900,000
122	PROPOSITION "C"	1,207,652	1,281,834	1,380,229	1,402,000	1,475,000
123	TRAFFIC SAFETY	1,126,409	902,381	943,541	725,000	895,000
124	GASOLINE TAX	1,828,560	2,787,023	3,130,853	2,836,138	3,278,107
125	TRAFFIC CONGESTION (PROP 42)	1,020,169	-	-	-	-
126	PROP 1B	7,959	78	48	-	-
127	POLICE DONATIONS	1,374	15,236	2,361	1,661	-
128	TRANSPORTATION DEV. ACT	27,076	86,726	99,650	45,000	45,000
129	AB 939	182,276	175,105	174,308	174,000	173,000
130	BUREAU OF JUSTICE ASSISTANCE GRANT	-	-	12,291	33,423	-
131	COMMUNITY DEVEL. BLOCK GRANT	1,474,875	903,819	1,904,107	1,835,252	900,000
140	F.A.U./L.S.T.E.A./T21	149,512	446,364	161,096	349,662	-
143	LA COUNTY PARK BOND	167,931	15,970	167	-	265,000
144	TREE FUND	-	1,074	6	-	-
145	WASTE MGT ENFORCEMENT - GRANT	15,804	15,770	15,765	15,760	15,700
146	SENIOR MEALS PROGRAM	220,886	220,871	203,263	206,000	206,000
149	USED OIL BLOCK GRANT	17,193	55,289	62,212	36,952	30,000
150	INMATE WELFARE	15,225	7,200	3,934	7,000	7,000
153	PUBLIC SAFETY AUGMENTATION	530,944	552,716	602,357	625,000	650,000
154	PRIVATE GRANTS	58	60	45	20	-
155	COPS/SLES	142,044	140,187	233,126	305,015	171,532
158	C.R.V. / LITTER REMOVAL GRANT	14,328	30,078	29,126	38,379	38,000
159	SUMMER MEALS PROGRAM	27,869	24,773	24,631	24,630	25,019
181	MAINTENANCE DISTRICT #1	384,275	382,812	391,326	393,718	396,000
182	MAINTENANCE DISTRICT #2	150,530	147,356	157,244	120,863	139,000
183	WEST COVINA COASTAL SAGE & SCRUB CFD	107,651	108,082	108,061	107,200	107,400
184	MAINTENANCE DISTRICT #4	1,066,631	1,059,196	1,054,207	1,043,000	1,044,881
186	MAINTENANCE DISTRICT #6	149,240	165,887	157,841	154,400	156,651
187	MAINTENANCE DISTRICT #7	118,042	132,464	129,725	130,400	147,543
188	CITYWIDE MAINTENANCE DISTRICT	1,449,494	1,480,856	1,487,404	1,533,560	1,571,004
189	SEWER MAINTENANCE	2,319,893	2,585,258	2,645,583	2,704,407	2,830,287
190	BUSINESS IMPROVEMENT DISTRICT	19,896	36,106	55,518	12,300	12,000
195	BULLET PROOF VEST GRANT	29	4,576	-	-	-
198	OTS CSBCC GRANT	35,388	34,630	-	-	-
203	CHARTER SETTLEMENT FUND	256	19	-	-	-
204	COPS TECHNOLOGY GRANT	19	19	14	-	-
205	CHARTER PEG FUND	2,950	2,954	2,192	600	-
207	OTS GRANTS	-	1,210	6,662	5,518	-
208	JUSTICE ASSISTANCE GRANT	166,061	64,375	13,380	10,949	-
210	LA COUNTY 5TH DISTRICT GRANT	160,221	-	-	-	60,000
212	ART IN PUBLIC PLACES	28,534	29,805	26,436	10,566	10,000
214	USDOJ COPS GRANT	73,727	12,376	-	5,578	-
215	N AZUSA RELINQUISHMENT	2,879	2,928	2,191	700	-
218	2006 HOMELAND SECURITY GRANT	146,351	-	-	-	-
220	WC COMMUNITY SERVICES FOUNDATION	90,952	57,911	65,806	160,129	100,000
221	POLICE PRIVATE GRANTS	8,553	2,069	7,052	1,000	-
222	2007 HOMELAND SECURITY GRANT	9,821	-	-	-	-
223	HAZARD ELIMINATION SAFETY GRANT	-	57,435	-	170,389	-
224	MEASURE R	716,946	950,087	1,024,685	1,051,200	1,100,000
225	CDBG-R	293,305	8,119	3,655	13,896	-
226	ARRA-STIMULUS PROJECTS	3,205,624	952,868	923	100	-
227	HOMELAND SECURITY GRANT	-	-	280,066	130,266	-
228	RECOVERY BYRNE GRANT	39,393	85,688	129,360	33,079	-
229	RUBBERIZED ASPHALT CONCRETE GRANT	-	250,000	127	-	-
230	ENERGY EFFICIENCY GRANT	-	143	7,311	93,673	-
231	ADVANCED TRAFFIC MGMT SYSTEM	-	-	783,067	600	-

FUND# FUND DESCRIPTION	2010 Actuals	2011 Actuals	2012 Actuals	2013 Estimated	2014 Adopted
370 DARE ENTERPRISE	69	71	53	20	-
820 SUCCESSOR AGENCY HOUSING	-	-	461,805	325,700	322,000
TOTAL-SPECIAL REVENUE FUND TYPES	21,089,448	18,779,440	23,154,768	20,530,660	18,277,124
CAPITAL PROJECT FUND TYPES					
160 CAPITAL PROJECTS	12,432	38,957	6,578	2,500	-
161 CONSTRUCTION TAX	52,963	58,376	41,889	30,025	30,000
163 PARKS	150,000	-	75,482	-	-
170 PDF A - DEL NORTE	105	85	22	-	-
171 PDF B - PALM VIEW	547	122	17	-	-
172 PDF C - ORANGEWOOD - CA	11,431	909	13,063	-	-
173 PDF D - WALMERADO-CAM	4	4	-	-	-
174 PDF E - CORTEZ	320	273	101	-	-
175 PDF F - GALSTER-WDGROV-CAM	104	107	40	-	-
176 PDF G - SHADOW OAK/GING/SHAKESPEARE	24,059	1,023	330	-	-
177 PDF H - FRIENDSHIP	2	2	1	-	-
TOTAL- CAPITAL PROJECT FUND TYPES	251,967	99,858	137,523	32,525	30,000
DEBT SERVICE FUND TYPES					
300 DEBT SRVICE- CITY	2,311,344	11,869,977	11,705,755	9,363,883	9,343,600
TOTAL - DEBT SERVICE FUND TYPES	2,311,344	11,869,977	11,705,755	9,363,883	9,343,600
PROPRIETARY FUND TYPES					
INERNAL SERVICE FUND TYPES					
360 SELF-INSURANCE-- UNINSURED LOSS	179,612	26,834	(23,421)	31,050	-
361 SELF-INSURANCE -GEN/AUTO LIABILITY	1,262,770	985,002	1,103,696	1,432,162	1,425,444
363 SELF-INSURANCE-- WORKERS COMPENSATION	1,196,613	1,160,596	1,156,161	1,863,605	1,300,498
365 FLEET MANAGEMENT	1,622,263	1,489,449	1,536,454	1,555,561	1,642,241
367 VEHICLE REPLACEMENT	3,846	2,926	(5,538)	400	-
368 RETIREE LUMP SUM BENEFIT	190,821	140,870	128,135	106,005	94,068
ENTERPRISE SERVICE FUND TYPES					
375 POLICE ENTERPRISE	2,193,145	2,268,982	1,805,242	1,976,401	1,976,401
TOTAL - PROPRIETARY FUND TYPES	6,649,070	6,074,659	5,700,729	6,965,184	6,438,652
SUCCESSOR AGENCY					
810 REDEV. OBLIGATION RETIREMENT FUND	-	-	5,445,543	10,004,859	8,984,212
811 SUCCESSOR AGENCY CITYWIDE DEBT SERVICE	-	-	4,945	1,200	-
815 SUCCESSOR AGENCY ADMINISTRATION	-	-	279,483	343,000	265,716
TOTAL- SUCCESSOR AGENCY	-	-	5,729,971	10,349,059	9,249,928
COMMUNITY DEVELOPMENT COMMISSION					
CDC CAPITAL PROJECT FUND TYPES					
862 HOUSING SET ASIDE	529,375	918,999	201,396	-	-
876 MERGED PROJ AREA CAPITAL PROJECT	350,405	1,105,320	466,487	-	-
877 CITYWIDE PROJ AREA CAPITAL PROJECT	18,263	12,005	6,720	-	-
CDC DEBT SERVICE FUNDS					
853 CFD DEBT SERVICE	4,145,624	3,910,464	4,794,749	4,773,300	4,709,300
882 MERGED PROJ AREA DEBT SERVICE	16,901,105	17,396,060	7,831,298	-	-
883 CITYWIDE PROJ AREA DEBT SERVICE	2,714,797	2,203,117	1,103,607	-	-
TOTAL- CDC	24,659,569	25,545,965	14,404,257	4,773,300	4,709,300
GRAND TOTAL	102,650,165	111,425,404	109,178,466	106,093,750	99,498,144

**EXPENDITURES BY FUND
(Exclusive of Fund Transfers)**

FUND# FUND DESCRIPTION	2010 Actuals	2011 Actuals	2012 Actuals	2013 Estimated	2014 Adopted
110 GENERAL FUND	53,436,931	50,486,424	52,751,051	50,461,283	51,425,759
111 FEE & CHARGE	1,183,569	1,255,331	1,250,237	1,297,682	1,288,361
219 FIRE TRAINING	3,365	11,600	17,978	52,022	35,000
TOTAL - GENERAL FUND TYPES	54,623,865	51,753,355	54,019,266	51,810,987	52,749,120
SPECIAL REVENUE FUNDS					
116 STATE ASSET FORFEITURES	-	15,300	-	-	65,000
117 DRUG ENFORCEMENT REBATE	168,099	495,695	1,202,296	2,242,211	-
118 BUSINESS IMPROVEMENT TAX	1,132	1,367	2,318	4,492	4,492
119 AIR QUALITY IMPROVEMENT TRUST	196,750	132,604	21,284	324,640	132,606
120 INTEGRATED WASTE MANAGEMENT	68,409	57,707	49,689	59,880	67,994
121 PROPOSITION "A"	1,461,139	1,601,476	1,530,000	2,045,900	2,030,900
122 PROPOSITION "C"	1,765,468	1,203,022	2,785,519	1,883,789	1,698,004
123 TRAFFIC SAFETY	204,760	193,438	165,290	-	-
124 GASOLINE TAX	1,600,406	1,579,762	2,770,320	4,065,085	2,755,467
125 TRAFFIC CONGESTION (PROP 42)	852,882	-	-	-	-
126 PROP 1B	1,555,963	4,807	-	9,066	-
127 POLICE DONATIONS	4,429	4,290	182	18,613	-
128 TRANSPORTATION DEV. ACT	91,850	93,609	98,397	-	50,000
129 AB 939	118,110	123,934	215,220	169,049	212,657
130 BUREAU OF JUSTICE GRANT	-	-	12,291	41,296	-
131 COMMUNITY DEVEL. BLOCK GRANT	1,225,589	913,871	1,890,629	1,834,020	819,913
140 F.A.U./I.S.T.E.A./T21	80,076	526,138	462,842	330,403	-
143 LA COUNTY PARK BOND	13,224	142,724	41,316	107,276	52,831
144 TREE FUND	-	-	-	1,000	-
145 WASTE MGT ENFORCEMENT - GRANT	15,770	15,765	15,760	15,762	15,761
146 SENIOR MEALS PROGRAM	210,482	205,737	218,390	203,644	210,461
149 USED OIL BLOCK GRANT	19,489	32,100	43,613	37,787	30,243
150 INMATE WELFARE	15,238	13,102	13,215	7,232	1,232
153 PUBLIC SAFETY AUGMENTATION	-	-	-	-	-
155 COPS/SLES	120,481	156,111	75,479	264,921	-
158 C.R.V. / LITTER REMOVAL GRANT	17,059	15,752	10,733	36,137	63,006
159 SUMMER MEALS PROGRAM	21,837	23,671	18,145	27,548	28,652
181 MAINTENANCE DISTRICT #1	328,131	319,744	358,735	432,402	412,543
182 MAINTENANCE DISTRICT #2	84,979	152,712	117,864	108,056	155,502
183 WEST COVINA COASTAL SAGE & SCRUB CFD	100,248	83,825	68,301	118,737	118,035
184 MAINTENANCE DISTRICT #4	844,834	893,929	930,632	1,015,944	1,035,760
186 MAINTENANCE DISTRICT #6	115,357	107,451	107,910	129,743	139,263
187 MAINTENANCE DISTRICT #7	113,773	119,055	123,404	136,685	195,685
188 CITYWIDE MAINTENANCE DISTRICT	1,411,935	1,414,474	1,419,027	1,433,448	1,438,248
189 SEWER MAINTENANCE	2,322,796	2,347,632	2,321,394	2,625,745	2,784,809
190 BUSINESS IMPROVEMENT DISTRICT	32,676	34,458	35,837	41,984	41,854
195 BULLET PROOF VEST GRANT	4,638	-	-	-	-
198 OTS CSBCC GRANT	26,419	23,922	-	-	-
203 CHARTER SETTLEMENT FUND	28,016	-	-	-	-
205 CHARTER PEG FUND	5,603	8,271	31,564	75,000	50,000
207 OTS GRANTS	-	3,556	4,528	7,742	-
208 JUSTICE ASSISTANCE GRANT	132,438	92,524	22,852	4,458	-
210 LA COUNTY GRANT - 1ST DISTRICT	-	-	-	-	60,000
212 ART IN PUBLIC PLACES	8,325	7,162	12,769	51,445	4,123
214 USDOJ COPS GRANT	79,831	1,395	5,928	-	-
215 N AZUSA RELINQUISHMENT	3,500	5,841	-	373,881	-
220 WC COMMUNITY SERVICES FOUNDATION	31,754	34,028	30,555	200,488	50,000
221 POLICE PRIVATE GRANTS	3,140	4,428	6,340	9,793	-
223 HAZARD ELIMINATION SAFETY GRANT	6,618	-	-	-	-
224 MEASURE R	162,536	584,515	1,412,290	1,684,758	954,583
225 CDBG-R	289,919	19,609	1,981	-	-
226 ARRA-STIMULUS PROJECTS	2,943,008	995,714	251,412	139,997	-
227 HOMELAND SECURITY GRANT	123,839	156,228	-	114,901	-
228 RECOVERY BYRNE GRANT	56,644	102,166	95,550	1,947	-
229 RUBBERIZED ASPHALT CONCRETE GRANT	-	226,282	23,717	-	-
230 ENERGY EFFICIENCY GRANT	-	199	27,988	68,679	-
231 ADVANCED TRAFFIC MGMT SYSTEM	-	-	129,772	650,228	-
820 SUCCESSOR AGENCY HOUSING	-	-	183,356	411,089	635,016
TOTAL-SPECIAL REVENUE FUND TYPES	19,089,599	15,291,102	19,366,634	23,566,901	16,314,640
CAPITAL PROJECT FUND TYPES					

FUND# FUND DESCRIPTION	2010 Actuals	2011 Actuals	2012 Actuals	2013 Estimated	2014 Adopted
160 CAPITAL PROJECTS	1,875,080	74,973	150,582	708,376	-
161 CONSTRUCTION TAX	172,138	86,491	97,485	94,097	5,000
163 PARKS	431	-	110,980	87,373	-
169 STATE PARK BOND	-	(9)	-	-	-
170 PDF A - DEL NORTE	-	7,000	-	-	-
171 PDF B - PALM VIEW	94,808	19,940	14,634	4,106	-
172 PDF C - ORANGEWOOD - CA	63,283	7,117	40,009	90,509	-
173 PDF D - WALMERADO-CAM	-	500	-	-	-
174 PDF E - CORTEZ	15,067	6,600	637	3,409	-
175 PDF F - GALSTER-WDGROV-CAM	-	-	-	-	-
176 PDF G - SHADOW OAK/GING/SHAKESPEARE	16,800	44,503	9,743	3,330	-
177 PDF H - FRIENDSHIP	-	145	-	-	-
TOTAL- CAPITAL PROJECT FUND TYPES	2,237,607	247,260	424,070	991,200	5,000
DEBT SERVICE FUND TYPES					
300 DEBT SRVICE- CITY	3,473,253	14,254,737	13,850,674	11,453,858	11,904,320
TOTAL - DEBT SERVICE FUND TYPES	3,473,253	14,254,737	13,850,674	11,453,858	11,904,320
PROPRIETARY FUND TYPES					
<i>INERNAL SERVICE FUND TYPES</i>					
360 SELF-INSURANCE-- UNINSURED LOSS	216,350	102,443	(2,888)	100,000	100,000
361 SELF-INSURANCE -GEN/AUTO LIABILITY	3,865,174	1,311,086	722,476	1,978,217	1,224,300
363 SELF-INSURANCE-- WORKERS COMPENSATION	1,423,884	1,633,096	2,662,181	1,363,397	1,334,211
365 FLEET MANAGEMENT	1,622,261	1,577,527	1,621,941	1,571,657	1,639,315
367 VEHICLE REPLACEMENT	63,607	63,607	63,607	-	90,000
368 RETIREE LUMP SUM BENEFIT	35,200	89,200	121,130	20,170	37,800
<i>ENTERPRISE SERVICE FUND TYPES</i>					
375 POLICE ENTERPRISE	2,507,500	2,086,136	1,701,367	1,546,946	1,637,461
TOTAL - PROPRIETARY FUND TYPES	9,733,976	6,863,095	6,889,814	6,580,387	6,063,087
SUCCESSOR AGENCY					
810 REDEV. OBLIGATION RETIREMENT FUND	-	-	2,038,502	6,077,200	7,591,228
811 SUCCESSOR AGENCY MERGED DEBT SERVICE	-	-	2,277,055	1,891,166	-
815 SUCCESSOR AGENCY ADMINISTRATION	-	-	896,567	933,623	392,993
TOTAL- SUCCESSOR AGENCY	-	-	5,212,124	8,901,989	7,984,221
COMMUNITY DEVELOPMENT COMMISSION					
<i>CDC CAPITAL PROJECT FUND TYPES</i>					
862 HOUSING SET ASIDE	4,026,995	6,858,934	2,665,503	-	-
876 MERGED PROJ AREA CAPITAL PROJECT	2,571,100	1,878,796	1,784,745	-	-
877 CITYWIDE PROJ AREA CAPITAL PROJECT	224,968	205,803	145,002	-	-
<i>CDC DEBT SERVICE FUNDS</i>					
853 CFD DEBT SERVICE	3,742,948	4,152,035	3,754,513	4,810,300	4,660,900
882 MERGED PROJ AREA DEBT SERVICE	8,580,702	11,201,430	4,333,609	-	-
883 CITYWIDE PROJ AREA DEBT SERVICE	7,177,985	1,856,722	264,722	-	-
TOTAL- CDC	26,324,698	26,153,720	12,948,094	4,810,300	4,660,900
GRAND TOTAL	115,482,998	114,563,269	112,710,676	108,115,622	99,681,288

FUND TRANSFERS

From	To	Description	FY 12-13 Estimate	FY 13-14 Adopted
Fund #	Fund #			
110	111	Transfer for for pool and Cameron	116,050	120,000
110	300	Transfer for debt service	1,110,500	1,110,500
110	815	Transfer for Successor Agency administration	-	123,090
118	110	Transfer from Business Improvement for Summer Concerts	11,900	10,805
123	110	Supplement GF for Traffic Safety expenditures	867,381	920,000
131	225	Transfer ARRA money from CDBG to CDBG-R	1,441	-
124	110	For landscape maint, traffic signal maint, street lighting	836,569	834,432
153	110	Supplement GF for Public Safety Augmentation expenditures	575,000	650,000
181	188	Reimburse Fund 188 for shared services	1,195	1,200
182	184	Reimburse Fund 184 for shared services	9,000	9,000
182	188	Reimburse Fund 188 for shared services	1,195	1,200
184	188	Reimburse Fund 188 for shared services	3,575	3,575
186	188	Reimburse Fund 188 for shared services	3,575	3,575
187	188	Reimburse Fund 188 for shared services	3,575	3,575
189	124	Reimburse Gas Tax for pavement cuts	50,000	50,000
215	110	Transfer residual balance to General Fund	36,275	-
220	110	Transfer from WC Community Srvcs Foundation for Athens contribution for SWAT	50,000	50,000
375	110	WCSG El Monte in-kind helicopter	101,775	100,000
810	300	Transfer for BLD bonds funding	1,127,000	1,135,200
810	815	Transfer from Redev Obligation Retirement Fund for Recognized Obligation Payments (ROPS)	826,365	-
810	820	Transfer for SERAF loan repayment	949,460	1,900,900
		Total	6,681,831	7,027,052

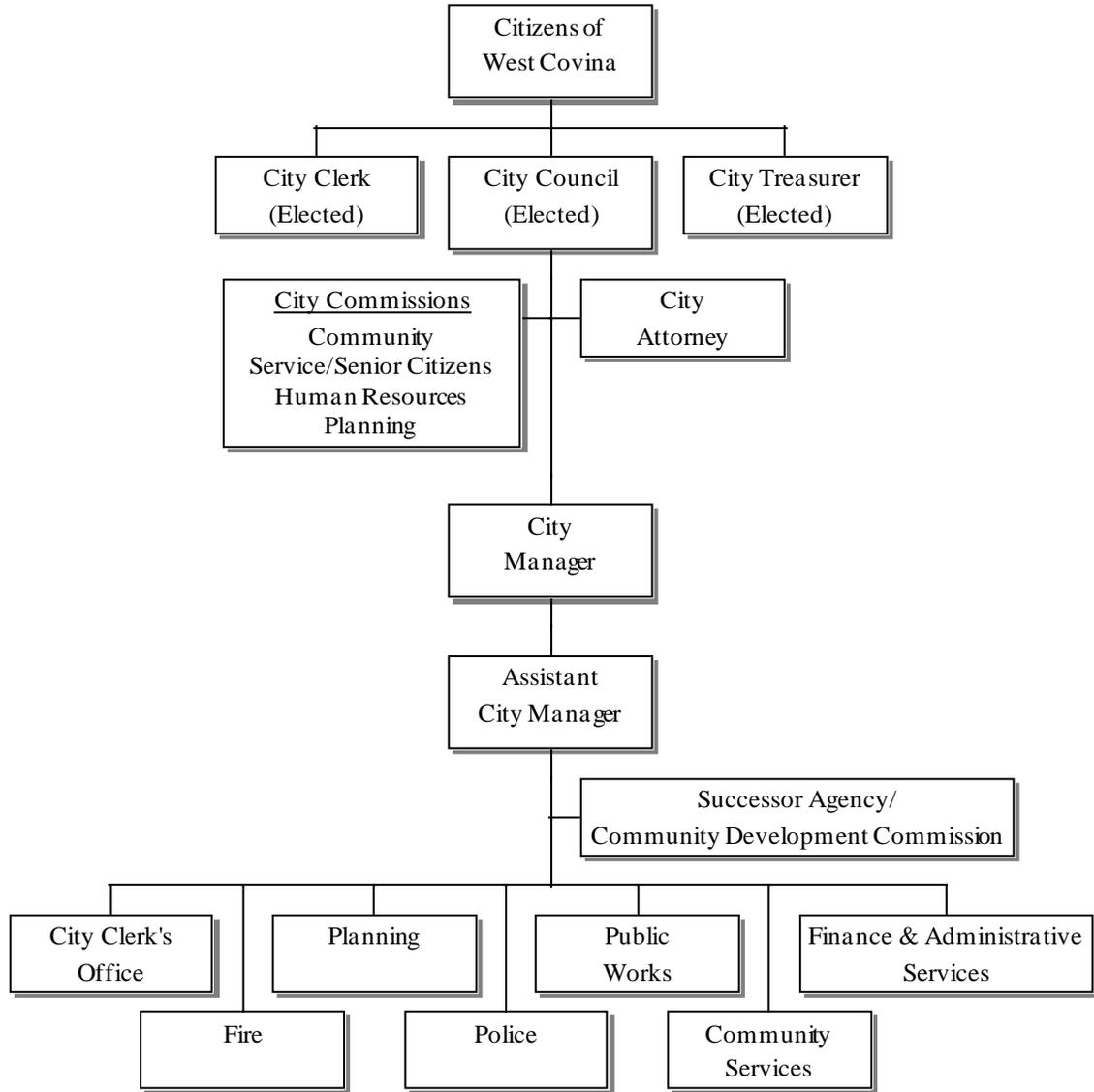
WORKFORCE SUMMARY

These tables summarize the number of full-time and part-time staff in the City's workforce from FY 11 through FY 14. A full-time position is equivalent to 2,922 hours for fire-sworn personnel and 2,080 hours for all other personnel.

For details of staffing changes over five fiscal years, please refer to the department's section in this book.

Department	FY 10-11		FY 11-12		FY 12-13		FY 13-14	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Administration	7	0.04	6.5	0.04	6.5	0.04	7.0	0.04
City Clerk	3	0.70	3.0	0.70	3.0	-	3.0	-
Finance ¹⁾	19	1.76	19.5	-	15.5	0.46	-	-
Human Resources/ Risk ¹⁾	4	0.62	3.0	0.62	5.0	-	-	-
Risk Management ²⁾	3	-	3.0	-	-	-	-	-
Finance & Administrative Svcs	-	-	-	-	-	-	22.0	0.46
Planning	6	1.50	6.0	-	5.0	-	5.0	-
CDC / Successor Agency ³⁾	9	2.00	8.0	2.00	2.0	-	-	-
Police Dept ⁴⁾	182	20.50	166.0	20.50	153.0	20.50	153.0	20.50
Fire Dept ⁵⁾	72	6.80	77.0	0.80	79.0	0.80	70.0	0.80
Public Works	71	4.75	67.0	4.46	60.0	4.46	60.0	4.46
Community Services	12	32.41	12.0	32.41	9.0	32.41	10.0	32.41
Total	388	71.08	371	61.53	338	58.67	330	58.67
¹⁾ Reorganization in FY 13-14 ²⁾ Merged with HR in FY 12-13 ³⁾ Moved to Administration in FY 13-14								
⁴⁾ Sworn Police Officers	112		98		90		90	
⁵⁾ Sworn Firefighters	68		74		76		67	

CITYWIDE ORGANIZATIONAL CHART



BUDGET ADOPTION RESOLUTION

RESOLUTION NO. 2013-44

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING THE CITY OF WEST COVINA; COMMUNITY DEVELOPMENT COMMISSION; SUCCESSOR AGENCY; WEST COVINA COMMUNITY SERVICES FOUNDATION, INCORPORATED; CAPITAL IMPROVEMENT PROGRAM; AND LOCAL ENFORCEMENT AGENCY OPERATING BUDGETS AND APPROVING THE APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2013 AND ENDING JUNE 30, 2014

WHEREAS, the City Council of the City of West Covina has conducted a public meeting to consider the fiscal year 2013-14 budget document and,

WHEREAS, the City Council of the City of West Covina has concluded its review and intends to approve and adopt the fiscal year 2013-14 budget for the City, Community Development Commission, Successor Agency, West Covina Community Services Foundation Incorporated; Capital Improvement Program and Local Enforcement Agency.

NOW, THEREFORE, the City Council of the City of West Covina does resolve as follows:

Section 1. The operating budget for the City of West Covina for the fiscal year commencing July 1, 2013 and ending June 30, 2014, as prepared and submitted by the City Manager and as modified by the City Council, is hereby approved and adopted as the Budget of the City of West Covina for said fiscal year. A copy of said budget is hereby ordered to be filed in the Office of the City Clerk within thirty days and shall be certified by the City Clerk as having been adopted by this resolution.

Section 2. The budget for the West Covina Community Development Commission for the fiscal year commencing July 1, 2013 and ending June 30, 2014, as prepared and submitted by the Executive Director and as modified by the Commission Board of Directors, is hereby approved and adopted as the Budget of the West Covina Community Development Commission for said fiscal year. A copy of said budget is hereby ordered to be filed in the Office of the City Clerk/Secretary within thirty days and shall be certified by the City Clerk/Secretary as having been adopted by this resolution.

Section 3. The budget for the Successor Agency to the West Covina Redevelopment Agency for the fiscal year commencing July 1, 2013 and ending June 30, 2014, as prepared and submitted by the Executive Director and as modified by the Agency Board Members, is hereby approved and adopted as the Budget of the Successor Agency to the West Covina Redevelopment Agency for said fiscal year. A copy of said budget is hereby ordered to be filed in the Office of the City Clerk/Secretary within thirty days and shall be certified by the City Clerk/Secretary as having been adopted by this resolution.

Section 4. The budget for the West Covina Community Services Foundation, Incorporated for the fiscal year commencing July 1, 2013 and ending June 30, 2014, as prepared and submitted by the President and as modified by the Foundation Board Members, is hereby approved and adopted as the West Covina Community Services Foundation, Incorporated for said fiscal year. A copy of said budget is hereby ordered to be filed in the Office of the City Clerk/Secretary within thirty days and shall be certified by the City Clerk/Secretary as having been adopted by this resolution.

Section 5. The operating budget for the Capital Improvement Program for the fiscal year commencing July 1, 2013, and ending June 30, 2014, as prepared and submitted by the City Manager and as modified by the City Council, is hereby approved and adopted as the budget of the Capital Improvement Program for said fiscal year. A copy of said budget is hereby ordered to be filed in the Office of the City Clerk within thirty days and shall be certified by the City Clerk as having been adopted by this resolution.

THE CITY CLERK OF THE CITY OF WEST
COVINA HEREBY CERTIFIES THAT THIS
IS A TRUE AND CORRECT COPY OF THE
ORIGINAL DOCUMENT
Margaret Garcia, Deputy
CITY CLERK, CITY OF WEST COVINA

Section 6. The operating budget for the Local Enforcement Agency for the fiscal year commencing July 1, 2013 and ending June 30, 2014, as prepared and submitted by the City Manager and as modified by the City Council, is hereby approved and adopted as the Budget of the Local Enforcement Agency for said fiscal year. A copy of said budget is hereby ordered to be filed in the Office of the City Clerk within thirty days and shall be certified by the City Clerk as having been adopted by this resolution.

Section 7. From the effective date of said Budget, appropriations may be reallocated from one activity account to another within the operating budget upon review by the Finance Department and approval of the City Manager, providing there is no change in the scope of service delivery level or increase in the appropriation as approved by the City Council.

Section 8. From the effective date of said budget, monies received from the Federal Drug Rebate Program may be allocated by the City Manager upon recommendation from the Chief of Police and review by the Finance Department for law enforcement-related activities as authorized by applicable law.

Section 9. From the effective date of said budget, appropriations may be reallocated from one activity account to another within the Community Development Commission Budget upon review by the Finance Department and approval of the Executive Director, providing there is no change in the scope of service delivery level or increase in the appropriation as approved by the City Council/Commission Board of Directors.

Section 10. From the effective date of said budget, appropriations may be reallocated from one activity account to another within the Successor Agency Budget upon review by the Finance Department and approval of the Executive Director, providing there is no change in the scope of service delivery level or increase in the appropriation as approved by the City Council/Agency Board Members.

Section 11. From the effective date of said budget, monies received by the Community Services Foundations may be allocated by the City Manager upon recommendation from the City staff and review by the Finance Department for public purposes activities as authorized by Foundation bylaws and applicable law.

Section 12. From the effective date of said budget, the total amount as stated therein for each project in the Capital Improvement Program Budget shall be and is appropriated, subject to expenditures pursuant to the specific project, prior approval of the City Council and all applicable laws, statutes and ordinances of the City of West Covina and the State of California.

Section 13. From the effective date of said budget, appropriations may be reallocated from one activity account to another within the Local Enforcement Agency Budget upon review by the Finance Department and approval of the City Manager, providing there is no change in the scope of service delivery level or increase in the appropriation as approved by the City Council.

Section 14. At close of each fiscal year, unexpended appropriations in the Operating Budget will be carried forward to the next fiscal year as necessary to underwrite the expense of outstanding purchase commitments and programs.

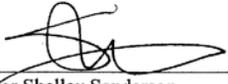
Section 15. At the close of the 2013-14 fiscal year, unexpended appropriations in the Operating Budget may be carried forward to the 2014-15 fiscal year upon review by the Finance Department and approval of the City Manager.

Section 16. Except for additions to the Adopted Budget made pursuant to Sections 8 and 11 of this resolution, total appropriations for the Operating Budget of any fund may be increased or decreased only by motion of the City Council.

Section 17. The City Clerk shall certify to the adoption of this resolution.

THE CITY CLERK OF THE CITY OF WEST
COVINA HEREBY CERTIFIES THAT THIS
IS A TRUE AND CORRECT COPY OF THE
ORIGINAL DOCUMENT
Margaret Garcia
CITY CLERK, CITY OF WEST COVINA

APPROVED AND ADOPTED on this 18th day of June 2013.



Mayor Shelley Sanderson

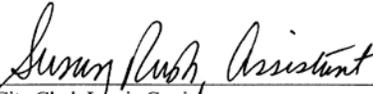
ATTEST:



City Clerk Laurie Carrico

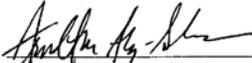
I, LAURIE CARRICO, CITY CLERK of the City of West Covina, California, do hereby certify that the foregoing resolution was duly adopted by the City Council of the City of West Covina, California, at a regular meeting held thereof on the 18th day of June 2013 by the following vote of the City Council:

AYES: Herfert, McIntyre, Sotelo, Sykes, Sanderson
NOES: None
ABSENT: None
ABSTAIN: None



City Clerk Laurie Carrico

APPROVED AS TO FORM:



City Attorney Arnold Alvarez-Glasman

APPROPRIATIONS LIMIT RESOLUTION

RESOLUTION NO. 2013-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, SETTING THE ANNUAL APPROPRIATIONS LIMIT FOR THE FISCAL YEAR ENDING JUNE 30, 2014

WHEREAS, Article XIII B of the California Constitution requires the Legislative Body to establish its appropriations limit at a regularly scheduled meeting for the upcoming fiscal year ending June 30, 2014; and

WHEREAS, Section 7910 of the Government Code requires the governing body of each local jurisdiction to make such determinations and establish its appropriations limit by resolution; and

WHEREAS, the appropriations limit documentation has been available for public inspection, per Section 7910 of the Government Code, prior to the approval of the limit by Legislative Body.

WHEREAS, for the fiscal year ending June 30, 2014, the appropriations limit has been computed using the change in population for the county of Los Angeles (rather than for the City of West Covina) and the change in local assessed value due to the addition of non-residential new construction (rather than the California per capita personal income).

NOW, THEREFORE, the City Council of the City of West Covina does resolve as follows:

SECTION 1. The appropriations limit for year ending June 30, 2014, is established at \$136,132,665; and

SECTION 2. That the City Clerk shall certify to the adoption of this resolution and the same shall be in full force in effect immediately upon adoption.

APPROVED AND ADOPTED on this 18th day of June 2013.



Mayor Shelley Sanderson

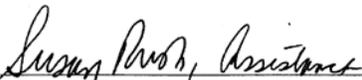
ATTEST:



City Clerk Laurie Carrico

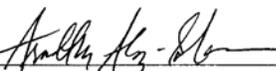
I, LAURIE CARRICO, CITY CLERK of the City of West Covina, California, do hereby certify that the foregoing resolution was duly adopted by the City Council of the City of West Covina, California, at a regular meeting held thereof on the 18th day of June 2013 by the following vote of the City Council:

AYES: Herfert, McIntyre, Sotelo, Sykes, Sanderson
NOES: None
ABSENT: None
ABSTAIN: None

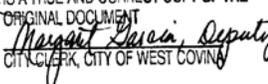


City Clerk Laurie Carrico

APPROVED AS TO FORM:



City Attorney Arnold Alvarez-Glasman

THE CITY CLERK OF THE CITY OF WEST COVINA HEREBY CERTIFIES THAT THIS IS A TRUE AND CORRECT COPY OF THE ORIGINAL DOCUMENT


Margaret Garcia, Deputy
CITY CLERK, CITY OF WEST COVINA

OPERATING BUDGET CALENDAR 2013-2014

<u>Date</u>	<u>Dept.</u>	<u>Description</u>
2/4/13 – 2/21/13	Finance	Finance completes FY 13 year-end estimates FY 14 preliminary personnel budget.
2/19/2013	Finance	2012-2013 fiscal year mid-year budget update.
1/21/13 - 3/7/13	Finance	Finance completes FY 13 year-end estimates and FY 14 preliminary M&O expenditure and revenue budget.
3/11/13 – 3/18/13	Finance	Finance prepares FY 13-14 Preliminary budget, Combined Summary, department budget documents .
3/25/2013	Finance	Finance provides CIP fund availability to Public Works.
3/25/2013	Finance	Preliminary budget distributed to Department Heads
4/1/2013	All	CIP requests, suggested funding sources and justifications due to public works analyst.
4/8/11 – 4/30/13	All	Departments meet with Finance to review budgets, refine year-end estimates, discuss budget cuts, discuss supplemental budget requests (if any).
4/15/13 –4/23/13	All	Departments prepare budget narratives.
4/15/13 - 4/30/13	Finance	Finance finalizes Preliminary budget based on department meetings
4/23/2013	Public Works	Public works project manager completes final review & cost estimates of CIP.
5/1/13 – 5/30/13	CMO	City Manager reviews Preliminary Budget with departments.
5/13/13	Depts & CM	Meeting with CM on CIPs
6/1/13 – 6/13/13	CMO / Finance	Finalize proposed FY 13-14 budget
6/18/2013	Council	2013-2014 Budget Adopted

FINANCIAL POLICIES

The West Covina City Council has established the following general financial guidelines to ensure the economic integrity of the City and to ensure that current needs do not unfairly tax future generations.

Reserves

Based upon the economic strength of the City and the susceptibility of the tax base to swings in the local economy, the following general guidelines have been established for reserves.

1. Maintain uncommitted General Fund reserves at a minimum of \$10 million. This base reserve level should not be used to fund operations or capital improvements. This reserve level is available for emergencies only.
2. Maintain Self-insurance Fund Reserves adequate to keep the Self-insurance Fund actuarially sound. Thus, reserves must be adequate to pay all valid claims, including those incurred but not reported.

General Budgeting

The following parameters have been established to ensure the ongoing integrity of the City's financial assets:

1. All budgets, operating and capital, should be in harmony with the City's long-term financial goals. Recurring expenditures will be funded with recurring revenues. Similarly, one-time expenditures may be funded with one-time revenues or reserve balances.
2. Budgets are prepared on the same basis used for financial accounting and reporting. Thus, governmental fund

types are prepared on the modified accrual basis of accounting and proprietary funds are budgeted on the accrual basis of accounting.

Operating Budgets

The following guidelines have been established specifically for operating budgets:

1. All governmental funds will have balanced budgets. Defined as ongoing revenues equal to or greater than ongoing expenditures.
2. Recurring expenditures will be funded with recurring revenues. Similarly, one-time expenditures may be funded with one-time revenues.
3. All proprietary funds will be self-supporting over the long term. Thus, revenues for services shall be set at rates adequate to fully recover the cost of providing the services.

Capital Improvement Program Budget

The following guidelines have been established specifically for capital projects budgets:

1. Projects with multiple funding sources available will be funded from the most restrictive funding source available.
2. Major capital items may be funded by long-term financing methods, if appropriate.

Debt Service Budgets: The following guidelines have been established specifically for debt service budgets:

1. All debt must be for purposes, which further the City's service goals.
2. The terms of the debt service agreements should be consistent with the City's Long-Term Financial Plan.
3. The structure of debt financing should not expose the City to interest rate risk.
4. Debt service should be accounted for in a separate fund for management control purposes.
5. Anticipated recurring revenues must be adequate to fund scheduled debt service payments.

As a general law city, City of West Covina cannot incur general obligation indebtedness, which exceeds 3.75% of the total assessed valuation of all real and personal property within the City. On June 30, 2013, the City's debt limit was more than \$239 million. In keeping with the City Council's policy to meet ongoing needs with current revenues and to maintain a low tax rate within the City, there were no outstanding general obligation bonds on that date.

ASSET AND LIABILITY MANAGEMENT

Within the finance division, the City manages the City's portfolio. The City has taken an active approach to cash

management to maximize interest earnings, maintain adequate liquidity and comply with state and federal regulations and the City's investment policy. The policy is updated and approved annually by the City Council. It states that the primary objectives, in priority order, of the City of West Covina's investment activities shall be:

- A. Safeguard principal: Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio.
- B. Meet liquidity needs: The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating expenditure needs which might be reasonably anticipated for the following six months.
- C. Achieve a return on funds: The City's investment portfolio shall be designed with the objective of maximizing yield consistent with (A) and (B) above.

The City invests in a variety of investment vehicles, including:

Private, state and county investment pools, government-backed securities, and medium term corporate notes.

USE OF FUNDS

The City's accounting system is organized and operated on a "fund basis" under which each fund is a distinct self-balancing accounting entity. A fund is "an independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created." Funds are established for the purpose of carrying on specific activities

or attaining certain objectives in accordance with special regulations, legal restrictions, or limitations. The fund balance is the amount that remains in a fund at the end of the fiscal year after revenues have been received and expenditures have been paid. In the case of restricted special funds, it is not unusual for large one-time capital expenditures to exceed one-year revenues. This is because some of these funds take a number of years to build up a balance adequate to pay for large projects.

Differences in fund reporting found in the budget versus financial statements: The budget distinguishes between several

different general fund types designated at various times by the City Council. In the financial statements, these are consolidated into a single fund. The internal services funds are also combined. The financial statements also include trust funds, which are not found in the budget document. These are monies held in trust for an outside party such as developer deposits and are not a part of the budgeting process.

FINANCIAL GOALS

A discussion of short and long-term financial goals can be found in the budget message.

CITYWIDE GOALS

In January 2005, the City council identified the citywide goals listed below. Staff was directed to use these goals in setting departmental priorities and developing their own goals during the budget process. While attaining these goals has been much more challenging in recent years as a result of the recession and state action that have eliminated or reduced many of the City's revenue sources, these goals remain the main focus when preparing City budgets. These goals are identified below:

- Balance the Budget
 - Implement changes to balance the budget, including promoting economic and redevelopment development to increase revenues and reduction in operational expenses.
- Wind Down the Former Redevelopment Agency
 - Continue to prepare semi-annual Recognized Obligations Payment Schedule to secure funding to pay outstanding obligations of the former Redevelopment Agency.
 - Take necessary steps to protect City loans to the former Redevelopment Agency as valid agreements and a necessary source of funds for the City's General Fund.
 - Ensure the proper transfer of real property owned by the former Redevelopment Agency to the appropriate public or private entity.
- Downtown Revitalization
 - Explore development options for the downtown corridor, including mixed-use projects.
- Economic Development
 - Promote economic development throughout the community to increase needed revenue for the City.
 - Assist property owners in re-tenanting the many vacancies left by the recession by ensuring a smooth and efficient entitlement and building inspection process.
- Complete development at the former BKK Landfill Site
 - Evaluate potential development options for the two remaining commercial sites (700/750 pads) located above the Big League Dreams Sports Park.
 - Continue to market and evaluate potential projects for the top deck of the landfill and surrounding area that was originally slated for development of an 18-hole public golf course and recreational facility.
- Improve Infrastructure
 - Work with CalTrans to mitigate the impacts of the I-10 freeway widening on the community and achieve proper compensation for City/Redevelopment Agency owned property to be taken for this purpose.
 - Construct new median, curb and gutter, and street improvements throughout the community.
- Preserve Public Safety
 - Secure additional grants to pay for public safety capital and personnel costs.
 - Maintain the excellent level of service that residents have come to expect.

REVENUE

PROJECTIONS

Assumptions and Trends

Revenue projections for the 2013-14 fiscal year are based upon economic forecasts for the area, information supplied by other agencies, City Council policies and direction, and service levels projected by the various departments within the City.

The City utilizes information from various outside agencies, such as the Federal Department of the Treasury, State Department of Finance, State Board of Equalization, and the Los Angeles County Assessor's Office, to predict revenues for entitlements, grants, state subventions, sales tax, and property tax. City staff project fee and charge revenues, including many related to development.

Once this general information has been collected, the Finance and Administrative Services Department develops specific estimates for each revenue source by taking into account past performance and expected future events. These assumptions and projections are documented so that they can be evaluated during the year as part of the ongoing fiscal monitoring process. They are modified as needed for the following year's revenue estimates.

During fiscal year 2004-05, the City's revenue structure changed dramatically due to actions taken at the state level. The first change is the "triple flip" which was adopted as part of the state fiscal recovery bonds approved by California voters in March 2004. Under the triple flip, one quarter of the City's sales tax revenue is swapped for a like amount of property tax.

The amount of property tax revenues received under this swap is directly tied to sales tax revenues. This swap will remain in place as long as the fiscal recovery bonds are outstanding.

The second major change in the revenue structure was the result of an agreement between the state and local governments. It involves the elimination of the backfill portion of the vehicle license fee (VLF) revenues. As with the sales tax swap, the loss of VLF revenues was replaced with a like amount of property tax revenues. This is a permanent shift and changes for this revenue source are now tied to changes in assessed valuation in the City.

Elimination of Redevelopment

With the elimination of redevelopment in 2012, the City of West Covina's Successor Agency to the West Covina Redevelopment Agency (Successor Agency) was established to unwind the operations of the former redevelopment agency, as dictated under the redevelopment elimination legislation (ABx1 26 and AB 1484). The Community Development Commission (CDC) provides administrative support to the Successor Agency, which is charged with selling assets, repaying existing indebtedness, completing performance of existing contractual obligations, and otherwise winding down operations and preserving agency assets for the benefit of taxing agencies. The actions of the Successor Agency are regulated by an Oversight Board. The CDC still retains its economic development function to bring tax generating businesses to the City.

Major General Fund Revenue Sources

Sales Taxes: Sales tax revenues represent 30.0% of General Fund revenues for fiscal year 2013-14. Estimated revenue for fiscal year 2013-14 is projected to complete the year 9.9% higher, or \$1,389,000, when compared to the prior year's projected revenue. The continued moderate growth and the addition of new commercial and retail outlets have been factored into the budget estimate for fiscal year 2013-14. Sales tax revenues will finally reach the prior peak of fiscal year 2006-07.

Property Taxes: Property tax revenues represent 38.1% of General Fund revenues for fiscal year 2013-14. Because the previous decline in property taxes was less severe than that of sales taxes, property tax revenues are projected to remain static with less than a 1% increase, after adjusting 2012-13 for the one-time Property Tax Administration Fee (PTAF) settlement. This revenue category includes the City's share of residual tax increment revenues from the former redevelopment agency in the amount of \$750,000.

Franchise Taxes: This revenue source includes franchise fees collected on trash, cable television, and utilities operating within the city. These revenues are based on a percentage of gross income of the various companies and are estimated to increase only modestly.

Business License Taxes: Business License taxes automatically increase by the consumer price index in January of each year. Business license taxes declined in 2011-12 after years of solid growth due to legislative changes which prevent the City from collecting certain license fees. In 2013-14, this revenue is expected to further decline from the previous year's level, and remain lower in future years.

Ambulance Service: The City provides ambulance transport service as part of its emergency response service. The majority of the revenues collected for transports are reimbursement from private insurance, Medi-care and Medi-Cal. Ambulance rates are based on the county rate. The revenue fluctuates from year to year based on collection rates of outstanding accounts. The estimate is expected to be the same as in the prior year.

Interest Income from Community Development Commission (CDC): One of the major impacts to the City from the elimination of redevelopment agencies was the determination by the State Department of Finance (DOF) that the loans from the City to the Redevelopment Agency are currently invalid. While subsequent legislation included a provision that could make these loans valid in the future, the immediate impact is that these loans ceased to exist as of February 1, 2012. This caused the loss of approximately \$800,000 in interest income in 2011-12 and the loss of \$1.8 million annually in future years.

If the City meets the criteria under the subsequent legislation to have these loans deemed valid in future years, they will have to be restructured to calculate interest at the rate paid by the state Local Agency Investment Fund (LAIF), rather than the higher rates previously paid by the Redevelopment Agency. This repayment would also be limited by a calculation of available growth in future tax increment per the legislation. The City is also considering its legal options against the state regarding the invalidation of loans as previously negotiated between the City and the Redevelopment Agency.

Sales Tax Reimbursement Agreement:

Another casualty of the elimination of the Redevelopment Agency is the determination by DOF that this Sales Tax Reimbursement Agreement is also invalid.

Pursuant to an agreement in 1990, the City has pledged sales tax revenues as security for the Community Facilities District (CFD) bonds used to expand the West Covina Plaza shopping mall. The City annually shifts sales tax revenues to pay debt service on the bonds. The City and the Redevelopment Agency entered into an agreement in which the RDA would reimburse the City for those sales tax amounts used to pay debt service on the CFD bonds. This agreement includes all past payments from sales tax revenues as well as future payments from sales tax revenues.

While this is also an agreement that could be considered valid in the future, it has been removed from projected revenues in the 2013-14 fiscal year. The elimination of this revenue source has cost the City in excess of \$1.2 million in annual lost revenue.

Transient Occupancy Taxes: The City’s hotel tax is at 10%. This revenue source has grown rapidly since it decreased to \$647,000 in 2009-10, due to the resurgence in the hospitality market and the addition of a new hotel. Transient Occupancy Tax revenues for 2013-14 are projected to generate \$1,250,000.

Proposition A Fund Exchange: The City plans to exchange approximately \$2 million Proposition A Transportation funds with other cities in exchange for \$1,500,000 in General Fund Revenues as part of the 2013-14 Adopted Budget. This will be the sixth year the City has exchanged these funds, as this revenue source has been used to offset some of the other revenue losses due to the recession and state action.

The following table summarizes the major revenue sources in the General Fund by revenue source (exclusive of fund transfers):

REVENUE SOURCE	2013-14 ADOPTED
Property tax	\$19,625,000
Sales tax	15,425,000
Franchise tax	3,350,000
Business license tax	1,750,000
Ambulance service	1,800,000
Prop A exchanges	1,500,000
Charges for services	2,377,900
Transient occupancy tax	1,250,000
Licenses and permits	940,000
Other revenues	3,431,640
TOTAL REVENUE	\$51,449,540

The General Fund is the recipient of several inter-fund transfers:

- Fines and forfeitures from the Traffic Safety Fund in the amount of \$920,000.
- Revenues from the Gas Tax in the amount of \$834,432 to fund street landscape maintenance, traffic signal maintenance, and street lighting.

- Revenues from the Public Safety Augmentation Fund established by the State of California to supplement public safety efforts by local agencies in the amount of \$650,000.
- In-kind service revenue from the West Covina Services Group where they provide services to the City of El Monte in exchange for a like value of helicopter service in the amount of \$100,000.

- Other transfers include \$50,000 from the West Covina Community Services Foundation for a public safety contribution and \$10,805 from the Business Improvement District to support summer concerts.

The following schedule depicts actual revenue information for fiscal years 2009-2010 through 2011-12. Projected revenues for fiscal year 2012-13 and fiscal year 2013-14 are presented for comparison.

REVENUE BY FUND

110 GENERAL FUND

<u>Title/Object</u>	<u>2010</u> <u>Actuals</u>	<u>2011</u> <u>Actuals</u>	<u>2012</u> <u>Actuals</u>	<u>2013</u> <u>Yr. End Est</u>	<u>2014</u> <u>Adopted</u>
4000 PROPERTY TAXES					
4010 CURRENT SECURED	7,905,571	8,017,652	8,217,268	8,350,000	8,600,000
4012 SUPPL IN LIEU OF VLF	8,542,896	8,525,669	8,689,769	8,804,000	9,100,000
4014 RESIDUAL/EXCESS TAX INCREMENT (COUNTY)	0	0	257,099	1,150,000	750,000
4020 CURRENT UNSECURED	379,669	382,936	359,916	340,000	350,000
4030 SUPPLEMENTAL (SB813)	84,308	94,772	135,895	150,000	225,000
4040 REDEMPTIONS	627,537	430,019	301,498	300,000	250,000
4050 HOMEOWNERS EXEMPTIONS	75,417	75,198	75,113	75,000	75,000
4060 TAXPAYER REFUNDS	90,339-	3,003-	94,946-	50,000-	50,000-
4061 PROP TAX ADMIN SETTLEMENT	0	0	0	1,007,245	0
4070 CRA ANNUAL GROWTH ADJUSTMENTS	315,979	282,034	139,960	400,000	325,000
Total PROPERTY TAXES	17,841,038	17,805,277	18,081,572	20,526,245	19,625,000
4100 OTHER TAXES					
4110 SALES TAX	8,074,434	8,905,393	9,168,735	10,578,400	11,386,000
4111 SALES TAX COMP FUND	2,969,340	3,069,448	3,313,253	3,457,600	4,039,000
4120 FRANCHISE TAX	3,093,538	3,159,080	3,224,053	3,286,000	3,350,000
4130 TRANSIENT OCCUPANCY TAX	647,123	756,573	1,052,091	1,200,000	1,250,000
4140 BUSINESS LICENSE TAX	2,075,987	2,182,985	1,962,157	1,900,000	1,750,000
4150 DOCUMENTARY TRANSFER TAX	236,240	189,730	304,973	250,000	270,000
4160 CONTRACTORS LICENSE TAX	180,322	164,421	149,986	175,000	200,000
4170 CONTRUCTION TAX	0	0	505-	0	0
Total OTHER TAXES	17,276,984	18,427,630	19,174,743	20,847,000	22,245,000
4200 LICENSES & PERMITS					
4210 DOG LICENSES	156,389	291,983	226,501	225,000	225,000
4211 SOLICITATIONS	198	268	150	170	0
4212 GAMES OF SKILL/SCIENCE PERMITS	2,773	1,632	1,664	400	400
4213 BINGO PERMIT	220	356	242	280	200
4215 VEHICLE/ HIRE PERMITS	385	928	518	500	500
4216 FORTUNE TELLER	0	326	0	100	100
4217 MASSAGE THERAPIST PERMITS	3,869	3,474	1,214	1,000	1,000
4218 MOBILE FOOD VENDOR PERMIT	138	121	110	0	0
4220 BUILDING PERMITS	379,812	351,134	331,051	360,000	360,000
4221 ELECTRICAL PERMITS	39,865	46,233	37,785	55,000	55,000
4222 PLUMBING PERMITS	34,078	38,403	34,394	40,000	40,000
4250 FIRE PERMIT FEES	45,016	35,586	26,538	62,442	45,000
4251 STREET IMPROVEMENTS	0	12,265	3,275	5,000	5,000
4253 MAINLINE, LATERALS & PLANTS	2,915	0	70	500	500
4255 WALLS (RETAINING, OVERHEIGHT)	33,772	5,285	1,973	7,000	7,000
4256 LANDSCAPING IRRIGATION	0	11,238	4,975	7,000	7,000
4257 ONSITE IMPROVEMENTS	26,057	49,355	33,430	50,397	40,000
4259 GRADING	37,794	11,586	21,726	26,000	15,000
4261 CURB & GUTTER	60	423	240	0	0
4262 DRIVEWAY APPROACH	1,133	1,442	1,236	1,500	1,500
4263 SIDEWALK	16,298	22,455	14,053	15,000	15,000
4264 CURB DRAINS, ALL OTHER INSP.	412	369	472	800	800
4265 A.C. & P.C.C. PAVING	55,391	116,535	57,230	50,000	50,000
4266 EXCAVATION	30,976	46,123	34,167	47,274	35,000
4267 MISCELLANEOUS SEWER FACILITIES	3,153	2,867	390	3,000	3,000
4272 STREET OBSTRUCTION	6,020	10,725	25,201	42,407	25,000

110 GENERAL FUND

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4273 ENCROACHMENT	516	237	237	500	500
4274 ADVERTISING VEHICLE	18,866	31,772	0	0	0
4281 SEWER MAINTENANCE	422	142	457	500	500
4290 OTHER LICENSES & PERMITS	8,459	5,824	7,343	12,000	7,000
Total LICENSES & PERMITS	904,987	1,099,087	866,642	1,013,770	940,000
4300 FINES AND FORFEITURES					
4320 OTHER COURT FINES	2,300	2,350	3,240	1,500	1,500
4321 VEHICLE IMPOUND FEES	128,518	105,060	80,520	70,000	70,000
4325 ADMINISTRATIVE CITATIONS	70,521	41,881	25,574	14,000	15,000
4330 WASTE DIVERSION PLAN FORFEITURE	0	7,750	46,150	15,000	10,000
Total FINES AND FORFEITURES	201,339	157,041	155,484	100,500	96,500
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	63,087	112,365	113,765	360,500	360,000
4411 INTEREST INCOME-RDA	2,627,639	2,224,749	1,310,827	0	0
4413 INTEREST INCOME-SALES TAX REIMBURSEMENT	368,872	364,872	0	0	0
4414 FAIR VALUE ADJUSTMENT	3,438	27,157-	34,043	0	0
4430 RENTAL INCOME	288,319	380,882	381,696	352,000	360,000
Total USE OF MONEY AND PROPERTY	3,351,355	3,055,711	1,840,331	712,500	720,000
4500 REVENUE FROM OTHER AGENCIES					
4511 MOTOR VEHICLE IN LIEU	331,290	517,098	55,881	58,000	60,000
4541 COUNTY PROP A MAINTENANCE	41,638	41,853	72,603	45,000	23,000
4551 FEDERAL GRANTS	0	0	967,209	1,550,000	534,104
4553 FIRE ASSISTANCE REIMBURSEMENT	144,520	33,511	0	0	0
4571 CROSSING GUARD AID	5,748	5,387	6,010	5,000	5,000
4572 FIRE STATE MANDATED INSPECTION	15,265	10,574	0	0	0
4573 STATE MANDATED REVENUE	44,504	40,494	31,403	36,711	25,000
4574 POST	61,133	35,106	50,124	50,000	50,000
4580 PROP A EXCHANGE	705,000	1,020,000	1,125,000	1,500,000	1,500,000
Total REVENUE FROM OTHER AGENCIES	1,349,098	1,704,023	2,308,230	3,244,711	2,197,104
4600 CHARGES FOR SERVICES					
4601 RECYCLING REVENUE	4,076	1,125	0	0	0
4602 TOWING FRANCHISE	217,880	219,509	191,646	160,000	165,000
4603 DUI ACCIDENT REPOSE INVESTIGATION	12,875	1,461-	4,312	4,000	4,000
4605 JAIL BOOKING	63,409	41,983	34,153	35,000	35,000
4606 CLEARANCE LETTER AND PROCESS	408	424	456	400	400
4607 TRAINING SEMINARS	25,080	19,110	2,460	5,000	5,000
4608 JUVENILE DETENTION COSTS	737	217	873	1,000	1,000
4609 AMBULANCE SERVICES	1,794,461	1,715,806	1,837,470	1,800,000	1,800,000
4610 BUSINESS LICENSE PROCESSING FEE	42,106	45,714	43,283	40,000	40,000
4611 PLANNING FILING FEES	285,347	211,170	229,704	230,000	225,000
4614 PLAN CHECK FEES	145,285	70,580	76,920	120,000	100,000
4615 CONTRACT PLAN CHECK	77,258	131,696	88,454	100,000	100,000
4616 SEARCH FEES	3,426	3,734	3,860	3,000	3,000
4617 AFTER HOURS PLAN CHECK	2,409	325	1,287	0	0
4619 EXPEDITED PLAN CHECK (ENGINEERING)	1,256	256	1,256	2,000	2,000
4620 FORECLOSURE REGISTRATION	0	0	0	82,125	70,000
4624 WEED ASSESSMENTS	1,049	0	0	0	0
4630 FIRE PLAN CHECK/INSP FEES	143,191	154,011	164,309	150,000	170,000
4631 FIRE INCIDENT REPORT COPYING	938	1,046	859	1,000	1,000
4633 FIRE SPECIAL SERVICES	0	200	0	0	0
4636 FIRE COMPANY STAND-BY	0	1,700	100-	0	0

110 GENERAL FUND

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4640 FALSE ALARMS	90,805	80,277	76,567	69,009	80,000
4641 PHOTOCOPYING	1,349	2,991	1,179	1,000	1,000
4642 RETURNED CHECK FEE	1,400	675	745	1,000	1,000
4643 ADDRESS CHANGE	768	960	384	500	500
4644 PASSPORT SERVICES	26,368	17,182	16,605	22,000	20,000
4645 POLICE REIMBURSEMENTS	190,923	163,123	32,340	10,000	10,000
4646 GRAFFITI RESTITUTION	38,380	48,980	28,969	12,000	12,000
4647 MISC REIMBURSEMENT	52,078	151,193	156,501	90,000	75,000
4648 FIRE SAFETY INSPECTIONS	6,267	7,150	4,950	5,000	5,000
4649 SPECIAL EVENTS	5,787	7,520	6,065	5,000	5,000
4655 ADMIN COST RECOVERY FEE	0	21,025	24,294	20,000	20,000
4656 PASSPORT PHOTOS	5,879	4,215	4,156	6,000	5,000
4657 AMBULANCE SUBSCRIPTION FEE	9,600	14,538	15,266	16,000	18,000
4658 PAID PARKING - CIVIC CENTER	34,730	67,315	62,810	70,000	70,000
Total CHARGES FOR SERVICES	3,285,525	3,204,289	3,112,033	3,061,034	3,043,900
4700 INTERFUND CHARGES					
4750 OVERHEAD CHARGEBACKS	1,610,642	1,383,362	1,449,306	1,254,070	1,254,136
4790 SALES TAX REIMBURSEMENT	585,461	851,273	0	0	0
Total INTERFUND CHARGES	2,196,103	2,234,635	1,449,306	1,254,070	1,254,136
4800 OTHER REVENUES					
4810 ADVERTISING REVENUE	0	0	30,080	55,000	40,000
4811 SALE REAL/PERSONAL PROP	0	0	36,018	0	0
4813 SALE MAPS/PLANS/DOCUMENTS	3,536	3,762	3,790	3,500	3,500
4814 PROCEEDS FROM AUCTION	5,024	19,505	24,859	10,000	10,000
4816 FINAL MAP	0	0	1,204	2,500	1,000
4818 MISCELLANEOUS	20,376	75,070	48,575	2,048,251	45,000
4820 LANDSCAPING - COUNTY	52,134	38,047	38,047	38,000	38,000
4821 POOL MAINT - SCHOOL DIST	60,263	0	0	0	0
4822 CONTRACTUAL REIMBURSEMENT	12,620	9,928	11,178	10,000	8,000
4829 MISC RESTITUTION	0	0	500	0	0
4840 CIVIL SUBPOENAS	75	0	0	400	400
4853 DEBT PROCEEDS	0	0	475	0	0
4862 DONATIONS	30	0	0	0	0
Total OTHER REVENUES	154,058	146,312	194,726	2,167,651	145,900
Total GENERAL FUND	46,560,487	47,834,005	47,183,067	52,927,481	50,267,540

111 FEE & CHARGE

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	12	0	0	0	0
Total USE OF MONEY AND PROPERTY	12	0	0	0	0
4600 CHARGES FOR SERVICES					
4650 AFTERSCHOOL PROGRAM-CALIFORNIA	68,956	80,672	81,933	80,000	80,000
4651 AFTERSCHOOL PROGRAM-WESCOVE	70,878	88,729	85,056	85,000	90,000
4653 AFTERSCHOOL PROGRAMS-VINE	161,324	169,009	163,786	160,000	160,000
4654 AFTERSCHOOL PROGRAM-ORANGEWOOD	47,885	48,248	79,827	65,000	75,000
4661 RECREATION CLASSES/PROGRAMS - CCC	136,815	116,553	98,189	100,000	100,000

111 FEE & CHARGE

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4662 SPORTS - CCC	37,582	39,047	47,278	32,000	35,000
4663 FACILITY RENTAL - CCC	106,665	108,425	122,151	130,000	135,000
4664 RECREATION CLASSES	152,401	129,205	100,062	85,000	90,000
4675 PALM VIEW AFTER SCHOOL PROGRAM	51,431	67,633	53,835	98,538	99,000
4681 RENTAL - ROLLER HOCKEY	49,397	63,322	55,063	65,000	65,000
4682 FACILITY RENTALS	48,592	71,936	64,001	65,000	65,000
4689 SENIOR DONATIONS	12,325	11,512	6,999	7,000	7,000
4690 SENIOR CENTER RENTALS	40,248	43,161	40,346	40,000	40,000
4691 MEALS PROGRAM DONATION	0	0	240	0	0
4693 SENIOR EXCURSIONS	5,809	7,025	8,589	8,000	8,000
4695 SENIOR CLASSES	189	0	66	120	0
4699 MUNICIPAL POOL	86,198	86,299	81,610	85,000	85,000
Total CHARGES FOR SERVICES	1,076,695	1,130,776	1,089,031	1,105,658	1,134,000
4800 OTHER REVENUES					
4818 MISCELLANEOUS	163	0	0	0	0
4821 POOL MAINT - SCHOOL DIST	0	31,550	35,833	46,000	48,000
Total OTHER REVENUES	163	31,550	35,833	46,000	48,000
Total FEE & CHARGE	1,076,870	1,162,326	1,124,864	1,151,658	1,182,000

112 RDA PROJECTS

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
Total RDA PROJECTS	0	0	0	0	0

113 WATER SALE

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total WATER SALE	0	0	0	0	0

114 COMMUNITY ENHANCEMENT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0

Total	COMMUNITY ENHANCEMENT	0	0	0	0	0
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116 STATE ASSET FORFEITURE

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	379	465	365	200	0
Total USE OF MONEY AND PROPERTY	379	465	365	200	0
4500 REVENUE FROM OTHER AGENCIES					
4559 DRUG ENFORCEMENT REBATE	16,666	21,407	1,459	1,000	1,000
Total REVENUE FROM OTHER AGENCIES	16,666	21,407	1,459	1,000	1,000
Total STATE ASSET FORFEITURE	17,045	21,872	1,824	1,200	1,000

117 DRUG ENFORCEMENT REBATE

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	2,992	4,115	10,370	2,229	0
Total USE OF MONEY AND PROPERTY	2,992	4,115	10,370	2,229	0
4500 REVENUE FROM OTHER AGENCIES					
4559 DRUG ENFORCEMENT REBATE	311,939	601,492	3,134,024	1,147,238	10,000
4569 D.E.R TREASURY	7,710	2,396	11,643	486,840	0
Total REVENUE FROM OTHER AGENCIES	319,649	603,888	3,145,667	1,634,078	10,000
Total DRUG ENFORCEMENT REBATE	322,641	608,003	3,156,037	1,636,307	10,000

118 BUSINESS IMPROVEMENT TAX

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	237	234	167	50	0
Total USE OF MONEY AND PROPERTY	237	234	167	50	0
4800 OTHER REVENUES					
4818 MISCELLANEOUS	0	0	0	2,000	0
Total OTHER REVENUES	0	0	0	2,000	0
Total BUSINESS IMPROVEMENT TAX	237	234	167	2,050	0

119 AIR QUALITY IMPROVEMENT TRUST

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	365	687	618	400	0
Total USE OF MONEY AND PROPERTY	365	687	618	400	0
4500 REVENUE FROM OTHER AGENCIES					
4521 STATE GRANT	162,771	124,248	133,469	126,000	125,000

119 AIR QUALITY IMPROVEMENT TRUST

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
Total REVENUE FROM OTHER AGENCIES	162,771	124,248	133,469	126,000	125,000
Total AIR QUALITY IMPROVEMENT TRUST	163,136	124,935	134,087	126,400	125,000

120 INTEGRATED WASTE MANAGEMENT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4600 CHARGES FOR SERVICES					
4628 WASTE MANAGEMENT FEES	69,166	70,162	70,162	70,000	70,000
Total CHARGES FOR SERVICES	69,166	70,162	70,162	70,000	70,000
Total INTEGRATED WASTE MANAGEMENT	69,166	70,162	70,162	70,000	70,000

121 PROP A

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4100 OTHER TAXES					
4110 SALES TAX	1,433,416	1,523,535	1,649,657	1,700,000	1,775,000
Total OTHER TAXES	1,433,416	1,523,535	1,649,657	1,700,000	1,775,000
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	6	34	265	0	0
Total USE OF MONEY AND PROPERTY	6	34	265	0	0
4500 REVENUE FROM OTHER AGENCIES					
4530 TRANSPORTATION GRANT - MTA	158,885	0	0	0	0
4565 PROP A DISCRETIONARY INCENTIVE	0	150,699	157,759	120,000	125,000
Total REVENUE FROM OTHER AGENCIES	158,885	150,699	157,759	120,000	125,000
4600 CHARGES FOR SERVICES					
4692 RTD BUS PASS S.C.C.	42	412	0	0	0
Total CHARGES FOR SERVICES	42	412	0	0	0
4800 OTHER REVENUES					
4810 ADVERTISING REVENUE	0	1,700	0	0	0
Total OTHER REVENUES	0	1,700	0	0	0
Total PROP A	1,592,349	1,676,380	1,807,681	1,820,000	1,900,000

122 PROP C

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4100 OTHER TAXES					
4110 SALES TAX	1,189,080	1,265,690	1,370,700	1,400,000	1,475,000
Total OTHER TAXES	1,189,080	1,265,690	1,370,700	1,400,000	1,475,000
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	18,572	16,144	9,529	2,000	0

122 PROP C

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
Total USE OF MONEY AND PROPERTY	18,572	16,144	9,529	2,000	0
Total PROP C	1,207,652	1,281,834	1,380,229	1,402,000	1,475,000

123 TRAFFIC SAFETY

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4300 FINES AND FORFEITURES					
4310 VEHICLE CODE FINES	598,103	450,649	456,977	350,000	350,000
4315 PARKING CODE FINES	525,256	449,233	485,375	375,000	545,000
Total FINES AND FORFEITURES	1,123,359	899,882	942,352	725,000	895,000
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	3,050	2,499	1,189	0	0
Total USE OF MONEY AND PROPERTY	3,050	2,499	1,189	0	0
Total TRAFFIC SAFETY	1,126,409	902,381	943,541	725,000	895,000

124 GASOLINE TAX

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4200 LICENSES & PERMITS					
4288 STREET NAME SIGNS	51	0	102	100	0
Total LICENSES & PERMITS	51	0	102	100	0
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	0	5,410	10,833	3,000	1,500
Total USE OF MONEY AND PROPERTY	0	5,410	10,833	3,000	1,500
4500 REVENUE FROM OTHER AGENCIES					
4512 GAS TAX SECTION 2105	615,893	579,495	513,938	460,000	527,663
4513 GAS TAX SECTION 2106	364,685	344,103	337,607	325,000	354,598
4514 GAS TAX SECTION 2107	820,852	773,951	737,675	760,000	785,604
4515 GAS TAX SECTION 2107.5	10,000	10,000	10,000	87,938	10,000
4518 GAS TAX SECTION 2103	0	1,069,422	1,518,900	1,200,000	1,598,742
Total REVENUE FROM OTHER AGENCIES	1,811,430	2,776,971	3,118,120	2,832,938	3,276,607
4600 CHARGES FOR SERVICES					
4647 MISC REIMBURSEMENT	17,079	4,642	1,798	100	0
Total CHARGES FOR SERVICES	17,079	4,642	1,798	100	0
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total GASOLINE TAX	1,828,560	2,787,023	3,130,853	2,836,138	3,278,107

125 PROP 42 TRAFFIC CONGESTION RELIEF

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					

125 PROP 42 TRAFFIC CONGESTION RELIEF

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4410 INTEREST INCOME	876	0	0	0	0
Total USE OF MONEY AND PROPERTY	876	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
4521 STATE GRANT	1,019,293	0	0	0	0
Total REVENUE FROM OTHER AGENCIES	1,019,293	0	0	0	0
Total PROP 42 TRAFFIC CONGESTION RELIEF	1,020,169	0	0	0	0

126 PROP 1B

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	7,959	78	48	0	0
Total USE OF MONEY AND PROPERTY	7,959	78	48	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total PROP 1B	7,959	78	48	0	0

127 POLICE DONATIONS

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	74	98	121	0	0
Total USE OF MONEY AND PROPERTY	74	98	121	0	0
4800 OTHER REVENUES					
4831 POLICE EXPLORER DONATIONS	0	25	0	0	0
4832 SHOP DONATIONS	0	1,576	1,890	1,061	0
4833 EVERY 15 MINUTES REVENUE	1,000	275	0	0	0
4835 MOUNTED ENFORCEMENT TEAM	0	10,612	0	0	0
4838 MISC POLICE DONATIONS	300	2,650	350	600	0
Total OTHER REVENUES	1,300	15,138	2,240	1,661	0
Total POLICE DONATIONS	1,374	15,236	2,361	1,661	0

128 TRANSPORTATION DEVELOPMENT ACT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	78	0	0	0	0
Total USE OF MONEY AND PROPERTY	78	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
4521 STATE GRANT	26,998	86,726	99,650	45,000	45,000
Total REVENUE FROM OTHER AGENCIES	26,998	86,726	99,650	45,000	45,000

Total	TRANSPORTATION DEVELOPMENT ACT	27,076	86,726	99,650	45,000	45,000
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129 AB 939

<u>Title/Object</u>	<u>2010 Actuals</u>	<u>2011 Actuals</u>	<u>2012 Actuals</u>	<u>2013 Yr. End Est</u>	<u>2014 Adopted</u>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	1,782	2,184	1,591	500	0
Total USE OF MONEY AND PROPERTY	1,782	2,184	1,591	500	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
4600 CHARGES FOR SERVICES					
4601 RECYCLING REVENUE	10,420	6,430	4,285	3,500	3,000
4629 MISC REIMBURSEMENT-ATHENS AB 939	170,074	166,491	168,432	170,000	170,000
Total CHARGES FOR SERVICES	180,494	172,921	172,717	173,500	173,000
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total AB 939	182,276	175,105	174,308	174,000	173,000

130 BUREAU OF JUSTICE ASST.

<u>Title/Object</u>	<u>2010 Actuals</u>	<u>2011 Actuals</u>	<u>2012 Actuals</u>	<u>2013 Yr. End Est</u>	<u>2014 Adopted</u>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
4551 FEDERAL GRANTS	0	0	12,291	33,423	0
Total REVENUE FROM OTHER AGENCIES	0	0	12,291	33,423	0
Total BUREAU OF JUSTICE ASST.	0	0	12,291	33,423	0

131 COMMUNITY DEV. BLOCK GRANT

<u>Title/Object</u>	<u>2010 Actuals</u>	<u>2011 Actuals</u>	<u>2012 Actuals</u>	<u>2013 Yr. End Est</u>	<u>2014 Adopted</u>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
4551 FEDERAL GRANTS	1,425,551	699,464	1,740,356	1,659,290	800,000
Total REVENUE FROM OTHER AGENCIES	1,425,551	699,464	1,740,356	1,659,290	800,000
4600 CHARGES FOR SERVICES					
Total CHARGES FOR SERVICES	0	0	0	0	0
4800 OTHER REVENUES					
4856 LOAN REPAYMENTS	49,324	204,355	163,751	175,962	100,000
Total OTHER REVENUES	49,324	204,355	163,751	175,962	100,000
Total COMMUNITY DEV. BLOCK GRANT	1,474,875	903,819	1,904,107	1,835,252	900,000

133 TRAFFIC ENFORCEMENT GRANT

<u>Title/Object</u>	<u>2010 Actuals</u>	<u>2011 Actuals</u>	<u>2012 Actuals</u>	<u>2013 Yr. End Est</u>	<u>2014 Adopted</u>
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133 TRAFFIC ENFORCEMENT GRANT

4400	USE OF MONEY AND PROPERTY					
	Total	USE OF MONEY AND PROPERTY	0	0	0	0
4500	REVENUE FROM OTHER AGENCIES					
	Total	REVENUE FROM OTHER AGENCIES	0	0	0	0
	Total	TRAFFIC ENFORCEMENT GRANT	0	0	0	0

134 COPS/SCHOOL-BASED PARTNERSHIP

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total	0	0	0	0	0
Total	0	0	0	0	0

135 BJA BLOCK GRANT 1997-1999

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total	0	0	0	0	0
Total	0	0	0	0	0

136 COPS UHP GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total	0	0	0	0	0
Total	0	0	0	0	0

137 EMERGENCY SERVICES FUND

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total	0	0	0	0	0
Total	0	0	0	0	0

138 ABC GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total ABC GRANT	0	0	0	0	0

139 FEMA GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total FEMA GRANT	0	0	0	0	0

140 ISTE/T-21

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	222	57	80	0	0
Total USE OF MONEY AND PROPERTY	222	57	80	0	0
4500 REVENUE FROM OTHER AGENCIES					
4551 FEDERAL GRANTS	149,290	446,307	161,016	349,662	0
Total REVENUE FROM OTHER AGENCIES	149,290	446,307	161,016	349,662	0
Total ISTE/T-21	149,512	446,364	161,096	349,662	0

141 G.R.E.A.T. GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total G.R.E.A.T. GRANT	0	0	0	0	0

142 OCJP - DOMESTIC VIOLENCE GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					

142 OCJP - DOMESTIC VIOLENCE GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total OCJP - DOMESTIC VIOLENCE GRANT	0	0	0	0	0

143 L.A. COUNTY PARK BOND

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	365	417	167	0	0
Total USE OF MONEY AND PROPERTY	365	417	167	0	0
4500 REVENUE FROM OTHER AGENCIES					
4540 COUNTY GRANTS	167,566	15,553	0	0	265,000
Total REVENUE FROM OTHER AGENCIES	167,566	15,553	0	0	265,000
Total L.A. COUNTY PARK BOND	167,931	15,970	167	0	265,000

144 TREE FUND

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	0	7	6	0	0
Total USE OF MONEY AND PROPERTY	0	7	6	0	0
4800 OTHER REVENUES					
4818 MISCELLANEOUS	0	1,067	0	0	0
Total OTHER REVENUES	0	1,067	0	0	0
Total TREE FUND	0	1,074	6	0	0

145 WASTE MGT ENFORCEMENT GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
4521 STATE GRANT	15,804	15,770	15,765	15,760	15,700
Total REVENUE FROM OTHER AGENCIES	15,804	15,770	15,765	15,760	15,700
Total WASTE MGT ENFORCEMENT GRANT	15,804	15,770	15,765	15,760	15,700

146 SENIOR MEALS PROGRAM

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
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146 SENIOR MEALS PROGRAM

4400	USE OF MONEY AND PROPERTY					
4410	INTEREST INCOME	72	677	312	0	0
Total	USE OF MONEY AND PROPERTY	72	677	312	0	0
4500	REVENUE FROM OTHER AGENCIES					
4551	FEDERAL GRANTS	170,226	172,271	157,384	160,000	160,000
Total	REVENUE FROM OTHER AGENCIES	170,226	172,271	157,384	160,000	160,000
4600	CHARGES FOR SERVICES					
4691	MEALS PROGRAM DONATION	50,588	47,923	45,567	46,000	46,000
Total	CHARGES FOR SERVICES	50,588	47,923	45,567	46,000	46,000
Total	SENIOR MEALS PROGRAM	220,886	220,871	203,263	206,000	206,000

147 USED OIL GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total USED OIL GRANT	0	0	0	0	0

148 SCAQMD ELEC VEH

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total SCAQMD ELEC VEH	0	0	0	0	0

149 USED OIL BLOCK GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	0	22	71	0	0
Total USE OF MONEY AND PROPERTY	0	22	71	0	0
4500 REVENUE FROM OTHER AGENCIES					
4521 STATE GRANT	17,193	55,267	62,141	36,952	30,000
Total REVENUE FROM OTHER AGENCIES	17,193	55,267	62,141	36,952	30,000
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total USED OIL BLOCK GRANT	17,193	55,289	62,212	36,952	30,000

150 INMATE WELFARE

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	5	0	0	0	0
Total USE OF MONEY AND PROPERTY	5	0	0	0	0
4800 OTHER REVENUES					
4819 INMATE PHONE REVENUE	15,220	7,200	3,934	7,000	7,000
Total OTHER REVENUES	15,220	7,200	3,934	7,000	7,000
Total INMATE WELFARE	15,225	7,200	3,934	7,000	7,000

151 COPS/MORE

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total COPS/MORE	0	0	0	0	0

152 BKK COMMUNITY

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total BKK COMMUNITY	0	0	0	0	0

153 PUBLIC SAFETY AUGMENTATION

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4100 OTHER TAXES					
4110 SALES TAX	530,944	552,716	602,327	625,000	650,000
Total OTHER TAXES	530,944	552,716	602,327	625,000	650,000
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	0	0	30	0	0
Total USE OF MONEY AND PROPERTY	0	0	30	0	0
Total PUBLIC SAFETY AUGMENTATION	530,944	552,716	602,357	625,000	650,000

154 PRIVATE GRANTS

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
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154 PRIVATE GRANTS

4400	USE OF MONEY AND PROPERTY					
4410	INTEREST INCOME	58	60	45	20	0
	Total USE OF MONEY AND PROPERTY	58	60	45	20	0
	Total PRIVATE GRANTS	58	60	45	20	0

155 COPS/SLESF

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>	
4400	USE OF MONEY AND PROPERTY					
4410	INTEREST INCOME	1,320	1,327	1,092	0	0
	Total USE OF MONEY AND PROPERTY	1,320	1,327	1,092	0	0
4500	REVENUE FROM OTHER AGENCIES					
4521	STATE GRANT	140,724	138,860	232,034	305,015	171,532
	Total REVENUE FROM OTHER AGENCIES	140,724	138,860	232,034	305,015	171,532
	Total COPS/SLESF	142,044	140,187	233,126	305,015	171,532

158 C.R.V. RECYCLING GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>	
4400	USE OF MONEY AND PROPERTY					
4410	INTEREST INCOME	344	344	356	0	0
	Total USE OF MONEY AND PROPERTY	344	344	356	0	0
4500	REVENUE FROM OTHER AGENCIES					
4521	STATE GRANT	13,984	29,734	28,770	38,379	38,000
	Total REVENUE FROM OTHER AGENCIES	13,984	29,734	28,770	38,379	38,000
4800	OTHER REVENUES					
	Total OTHER REVENUES	0	0	0	0	0
	Total C.R.V. RECYCLING GRANT	14,328	30,078	29,126	38,379	38,000

159 SUMMER MEALS PROGRAM

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>	
4400	USE OF MONEY AND PROPERTY					
4410	INTEREST INCOME	0	1	1	0	0
	Total USE OF MONEY AND PROPERTY	0	1	1	0	0
4500	REVENUE FROM OTHER AGENCIES					
4551	FEDERAL GRANTS	27,869	24,772	24,630	24,630	25,019
	Total REVENUE FROM OTHER AGENCIES	27,869	24,772	24,630	24,630	25,019
	Total SUMMER MEALS PROGRAM	27,869	24,773	24,631	24,630	25,019

160 CAPITAL PROJECTS

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
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160 CAPITAL PROJECTS

4400	USE OF MONEY AND PROPERTY					
4410	INTEREST INCOME	12,432	9,429	6,578	2,500	0
	Total USE OF MONEY AND PROPERTY	12,432	9,429	6,578	2,500	0
4500	REVENUE FROM OTHER AGENCIES					
4521	STATE GRANT	0	24,341	0	0	0
	Total REVENUE FROM OTHER AGENCIES	0	24,341	0	0	0
4600	CHARGES FOR SERVICES					
4647	MISC REIMBURSEMENT	0	5,187	0	0	0
	Total CHARGES FOR SERVICES	0	5,187	0	0	0
4800	OTHER REVENUES					
	Total OTHER REVENUES	0	0	0	0	0
	Total CAPITAL PROJECTS	12,432	38,957	6,578	2,500	0

161 CONSTRUCTION TAX

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4100	OTHER TAXES				
4170	CONTRUCTION TAX	50,949	56,723	41,495	30,000
	Total OTHER TAXES	50,949	56,723	41,495	30,000
4400	USE OF MONEY AND PROPERTY				
4410	INTEREST INCOME	2,014	1,653	394	25
	Total USE OF MONEY AND PROPERTY	2,014	1,653	394	25
4600	CHARGES FOR SERVICES				
	Total CHARGES FOR SERVICES	0	0	0	0
	Total CONSTRUCTION TAX	52,963	58,376	41,889	30,025

163 PARKS

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400	USE OF MONEY AND PROPERTY				
	Total USE OF MONEY AND PROPERTY	0	0	0	0
4500	REVENUE FROM OTHER AGENCIES				
4540	COUNTY GRANTS	150,000	0	0	0
	Total REVENUE FROM OTHER AGENCIES	150,000	0	0	0
4600	CHARGES FOR SERVICES				
4647	MISC REIMBURSEMENT	0	0	75,482	0
	Total CHARGES FOR SERVICES	0	0	75,482	0
	Total PARKS	150,000	0	75,482	0

169 STATE PARK BOND

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400	USE OF MONEY AND PROPERTY				
	Total USE OF MONEY AND PROPERTY	0	0	0	0
4500	REVENUE FROM OTHER AGENCIES				

169 STATE PARK BOND

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total STATE PARK BOND	0	0	0	0	0

170 PDF A - DEL NORTE

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	105	85	22	0	0
Total USE OF MONEY AND PROPERTY	105	85	22	0	0
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total PDF A - DEL NORTE	105	85	22	0	0

171 PDF B PALM VIEW

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	547	122	17	0	0
Total USE OF MONEY AND PROPERTY	547	122	17	0	0
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total PDF B PALM VIEW	547	122	17	0	0

172 PDF C ORANGEWOOD - CA

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	1,451	909	563	0	0
Total USE OF MONEY AND PROPERTY	1,451	909	563	0	0
4600 CHARGES FOR SERVICES					
4647 MISC REIMBURSEMENT	9,980	0	12,500	0	0
Total CHARGES FOR SERVICES	9,980	0	12,500	0	0
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total PDF C ORANGEWOOD - CA	11,431	909	13,063	0	0

173 PDF D WALMERADO-CAM.

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
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173 PDF D WALMERADO-CAM.

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	4	4	0	0	0
Total USE OF MONEY AND PROPERTY	4	4	0	0	0
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total PDF D WALMERADO-CAM.	4	4	0	0	0

174 PDF E - CORTEZ

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	320	273	101	0	0
Total USE OF MONEY AND PROPERTY	320	273	101	0	0
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total PDF E - CORTEZ	320	273	101	0	0

175 PDF F - GAL-WOGROV-CAM

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	104	107	40	0	0
Total USE OF MONEY AND PROPERTY	104	107	40	0	0
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total PDF F - GAL-WOGROV-CAM	104	107	40	0	0

176 PDF G - S.O./GING/SHAKES

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	1,559	1,023	330	0	0
4430 RENTAL INCOME	22,500	0	0	0	0
Total USE OF MONEY AND PROPERTY	24,059	1,023	330	0	0
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total PDF G - S.O./GING/SHAKES	24,059	1,023	330	0	0

177 PDF H - FRIENDSHIP

177 PDF H - FRIENDSHIP

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	2	2	1	0	0
Total USE OF MONEY AND PROPERTY	2	2	1	0	0
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total PDF H - FRIENDSHIP	2	2	1	0	0

181 MAINTENANCE DISTRICT #1

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4000 PROPERTY TAXES					
4010 CURRENT SECURED	376,257	374,112	384,843	390,000	395,000
4014 RESIDUAL/EXCESS TAX INCREMENT (COUNTY)	0	0	0	1,218	1,000
4070 CRA ANNUAL GROWTH ADJUSTMENTS	118	295	0	0	0
Total PROPERTY TAXES	376,375	374,407	384,843	391,218	396,000
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	7,900	8,405	6,483	2,500	0
Total USE OF MONEY AND PROPERTY	7,900	8,405	6,483	2,500	0
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total MAINTENANCE DISTRICT #1	384,275	382,812	391,326	393,718	396,000

182 MAINTENANCE DISTRICT #2

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4000 PROPERTY TAXES					
4010 CURRENT SECURED	145,297	141,767	155,025	120,000	138,500
4014 RESIDUAL/EXCESS TAX INCREMENT (COUNTY)	0	0	0	863	500
4070 CRA ANNUAL GROWTH ADJUSTMENTS	2,440	2,317	0	0	0
Total PROPERTY TAXES	147,737	144,084	155,025	120,863	139,000
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	2,793	3,272	2,219	0	0
Total USE OF MONEY AND PROPERTY	2,793	3,272	2,219	0	0
4700 INTERFUND CHARGES					
Total INTERFUND CHARGES	0	0	0	0	0
Total MAINTENANCE DISTRICT #2	150,530	147,356	157,244	120,863	139,000

183 WC CSS CFD

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4100 OTHER TAXES					
4190 OTHER TAXES	107,055	107,344	107,344	107,000	107,400
Total OTHER TAXES	107,055	107,344	107,344	107,000	107,400

183 WC CSS CFD

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	596	738	717	200	0
Total USE OF MONEY AND PROPERTY	596	738	717	200	0
4600 CHARGES FOR SERVICES					
Total CHARGES FOR SERVICES	0	0	0	0	0
Total WC CSS CFD	107,651	108,082	108,061	107,200	107,400

184 MAINTENANCE DISTRICT #4

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	9,695	11,910	9,326	3,000	0
Total USE OF MONEY AND PROPERTY	9,695	11,910	9,326	3,000	0
4600 CHARGES FOR SERVICES					
4623 SPECIAL ASSESSMENTS	1,056,936	1,047,286	1,044,881	1,040,000	1,044,881
Total CHARGES FOR SERVICES	1,056,936	1,047,286	1,044,881	1,040,000	1,044,881
Total MAINTENANCE DISTRICT #4	1,066,631	1,059,196	1,054,207	1,043,000	1,044,881

186 MAINTENANCE DISTRICT #6

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	925	1,285	1,188	400	0
Total USE OF MONEY AND PROPERTY	925	1,285	1,188	400	0
4600 CHARGES FOR SERVICES					
4623 SPECIAL ASSESSMENTS	148,315	164,602	156,653	154,000	156,651
Total CHARGES FOR SERVICES	148,315	164,602	156,653	154,000	156,651
Total MAINTENANCE DISTRICT #6	149,240	165,887	157,841	154,400	156,651

187 MAINTENANCE DISTRICT #7

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	1,631	1,740	1,318	400	0
Total USE OF MONEY AND PROPERTY	1,631	1,740	1,318	400	0
4600 CHARGES FOR SERVICES					
4623 SPECIAL ASSESSMENTS	116,411	130,724	128,407	130,000	147,543
Total CHARGES FOR SERVICES	116,411	130,724	128,407	130,000	147,543
Total MAINTENANCE DISTRICT #7	118,042	132,464	129,725	130,400	147,543

188 CITYWIDE MAINTENANCE DISTRICT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4200 LICENSES & PERMITS					
Total LICENSES & PERMITS	0	0	0	0	0
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	0	236	181	0	0
Total USE OF MONEY AND PROPERTY	0	236	181	0	0
4600 CHARGES FOR SERVICES					
4621 STREET LIGHTING ASSESSMENTS	1,444,448	1,476,364	1,477,304	1,530,060	1,571,004
4625 TREE REMOVAL	5,046	4,256	9,919	3,500	0
Total CHARGES FOR SERVICES	1,449,494	1,480,620	1,487,223	1,533,560	1,571,004
Total CITYWIDE MAINTENANCE DISTRICT	1,449,494	1,480,856	1,487,404	1,533,560	1,571,004

189 SEWER MAINTENANCE

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4000 PROPERTY TAXES					
4010 CURRENT SECURED	185,150	184,652	184,890	185,000	181,800
4014 RESIDUAL/EXCESS TAX INCREMENT (COUNTY)	0	0	5,275	0	0
4070 CRA ANNUAL GROWTH ADJUSTMENTS	4,308	3,911	0	0	0
Total PROPERTY TAXES	189,458	188,563	190,165	185,000	181,800
4200 LICENSES & PERMITS					
4281 SEWER MAINTENANCE	70	0	0	0	0
Total LICENSES & PERMITS	70	0	0	0	0
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	237	683	542	0	0
Total USE OF MONEY AND PROPERTY	237	683	542	0	0
4600 CHARGES FOR SERVICES					
4622 SEWER ASSESSMENTS	2,100,350	2,386,830	2,453,692	2,515,000	2,648,487
4639 WORK ORDER REIMBURSEMENTS	29,778	9,182	0	4,407	0
4647 MISC REIMBURSEMENT	0	0	1,184	0	0
Total CHARGES FOR SERVICES	2,130,128	2,396,012	2,454,876	2,519,407	2,648,487
4700 INTERFUND CHARGES					
Total INTERFUND CHARGES	0	0	0	0	0
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total SEWER MAINTENANCE	2,319,893	2,585,258	2,645,583	2,704,407	2,830,287

190 BUSINESS IMPROVEMENT DISTRICT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4100 OTHER TAXES					
4190 OTHER TAXES	19,600	29,026	55,292	12,200	12,000
Total OTHER TAXES	19,600	29,026	55,292	12,200	12,000
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	296	286	226	100	0
Total USE OF MONEY AND PROPERTY	296	286	226	100	0

190 BUSINESS IMPROVEMENT DISTRICT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4800 OTHER REVENUES					
4818 MISCELLANEOUS	0	6,794	0	0	0
Total OTHER REVENUES	0	6,794	0	0	0
Total BUSINESS IMPROVEMENT DISTRICT	19,896	36,106	55,518	12,300	12,000

192 BJA LLEBG 2004

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total BJA LLEBG 2004	0	0	0	0	0

193 BJA LLEBG 2000-2002

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total BJA LLEBG 2000-2002	0	0	0	0	0

194 OCJP - CLETEP

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total OCJP - CLETEP	0	0	0	0	0

195 BULLET PROOF VEST GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	29	0	0	0	0
Total USE OF MONEY AND PROPERTY	29	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					

195 BULLET PROOF VEST GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4551 FEDERAL GRANTS	0	4,576	0	0	0
Total REVENUE FROM OTHER AGENCIES	0	4,576	0	0	0
Total BULLET PROOF VEST GRANT	29	4,576	0	0	0

196 OJP-ST DOMESTIC PREP EQUIP GR

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total OJP-ST DOMESTIC PREP EQUIP GR	0	0	0	0	0

197 COPS/SRO

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total COPS/SRO	0	0	0	0	0

198 OTS GRANTS

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
4551 FEDERAL GRANTS	11,108	18,800	0	0	0
4579 FED: 2006-08 OTS GRANT	24,280	15,830	0	0	0
Total REVENUE FROM OTHER AGENCIES	35,388	34,630	0	0	0
Total OTS GRANTS	35,388	34,630	0	0	0

199 MTA GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					

199 MTA GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total MTA GRANT	0	0	0	0	0

201 BJA LLEBG 2003

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total BJA LLEBG 2003	0	0	0	0	0

202 COPS HOMELAND SECURITY OT PROGRAM

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total COPS HOMELAND SECURITY OT PROGRAM	0	0	0	0	0

203 CHARTER SETTLEMENT FUND

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	256	19	0	0	0
Total USE OF MONEY AND PROPERTY	256	19	0	0	0
4600 CHARGES FOR SERVICES					
Total CHARGES FOR SERVICES	0	0	0	0	0
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total CHARTER SETTLEMENT FUND	256	19	0	0	0

204 COPS TECHNOLOGY GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	18	19	14	0	0
Total USE OF MONEY AND PROPERTY	18	19	14	0	0

204 COPS TECHNOLOGY GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4500 REVENUE FROM OTHER AGENCIES					
4551 FEDERAL GRANTS	1	0	0	0	0
Total REVENUE FROM OTHER AGENCIES	1	0	0	0	0
Total COPS TECHNOLOGY GRANT	19	19	14	0	0

205 PEG FUND

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	2,950	2,954	2,192	600	0
Total USE OF MONEY AND PROPERTY	2,950	2,954	2,192	600	0
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total PEG FUND	2,950	2,954	2,192	600	0

206 2004 STATE HOMELAND SECURITY GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total 2004 STATE HOMELAND SECURITY GRANT	0	0	0	0	0

207 OTS GRANTS

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
4520 STATE GRANT	0	0	4,316	5,518	0
4556 FEDERAL PASS THRU STATE	0	1,210	2,346	0	0
Total REVENUE FROM OTHER AGENCIES	0	1,210	6,662	5,518	0
Total OTS GRANTS	0	1,210	6,662	5,518	0

208 JUSTICE ASSISTANCE GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					

208 JUSTICE ASSISTANCE GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4410 INTEREST INCOME	63	77	0	0	0
Total USE OF MONEY AND PROPERTY	63	77	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
4551 FEDERAL GRANTS	165,998	37,955	13,380	10,949	0
4555 FEDERAL - JAG	0	26,343	0	0	0
Total REVENUE FROM OTHER AGENCIES	165,998	64,298	13,380	10,949	0
Total JUSTICE ASSISTANCE GRANT	166,061	64,375	13,380	10,949	0

209 RIVERS & MTNS CONSERVANCY

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total RIVERS & MTNS CONSERVANCY	0	0	0	0	0

210 LA COUNTY GRANT - 1ST DISTRICT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
4540 COUNTY GRANTS	160,221	0	0	0	60,000
Total REVENUE FROM OTHER AGENCIES	160,221	0	0	0	60,000
Total LA COUNTY GRANT - 1ST DISTRICT	160,221	0	0	0	60,000

211 LAND & WATER CONSERVATION

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total LAND & WATER CONSERVATION	0	0	0	0	0

212 ART IN PUBLIC PLACES

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
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212 ART IN PUBLIC PLACES

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	242	513	471	0	0
Total USE OF MONEY AND PROPERTY	242	513	471	0	0
4800 OTHER REVENUES					
4859 ART IN PUBLIC PLACES	28,292	29,292	25,965	10,566	10,000
Total OTHER REVENUES	28,292	29,292	25,965	10,566	10,000
Total ART IN PUBLIC PLACES	28,534	29,805	26,436	10,566	10,000

213 ST HOMELAND SECURITY - 2005

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total ST HOMELAND SECURITY - 2005	0	0	0	0	0

214 USDOJ COPS GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	7	0	0	0	0
Total USE OF MONEY AND PROPERTY	7	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
4551 FEDERAL GRANTS	73,720	12,376	0	5,578	0
Total REVENUE FROM OTHER AGENCIES	73,720	12,376	0	5,578	0
Total USDOJ COPS GRANT	73,727	12,376	0	5,578	0

215 N. AZUSA RELINQUISHMENT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	2,879	2,928	2,191	700	0
Total USE OF MONEY AND PROPERTY	2,879	2,928	2,191	700	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total N. AZUSA RELINQUISHMENT	2,879	2,928	2,191	700	0

216 SAFE ROUTES TO SCHOOLS GRANT

216 SAFE ROUTES TO SCHOOLS GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total SAFE ROUTES TO SCHOOLS GRANT	0	0	0	0	0

217 BUFFER ZONE PROTECTION PROGRAM

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
Total BUFFER ZONE PROTECTION PROGRAM	0	0	0	0	0

218 2006 HOMELAND SECURITY GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
4551 FEDERAL GRANTS	146,351	0	0	0	0
Total REVENUE FROM OTHER AGENCIES	146,351	0	0	0	0
Total 2006 HOMELAND SECURITY GRANT	146,351	0	0	0	0

219 FIRE TRAINING

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4600 CHARGES FOR SERVICES					
4637 FIRE SEMINAR	51,410	59,174	37,532	0	0
Total CHARGES FOR SERVICES	51,410	59,174	37,532	0	0
Total FIRE TRAINING	51,410	59,174	37,532	0	0

220 WC COMMUNITY SVCS FOUNDATION

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	357	434	378	200	0

220 WC COMMUNITY SVCS FOUNDATION

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
Total USE OF MONEY AND PROPERTY	357	434	378	200	0
4600 CHARGES FOR SERVICES					
4649 SPECIAL EVENTS	0	13,686	14,650	78,364	50,000
4689 SENIOR DONATIONS	1,500	1,450	0	0	0
Total CHARGES FOR SERVICES	1,500	15,136	14,650	78,364	50,000
4800 OTHER REVENUES					
4831 POLICE EXPLORER DONATIONS	0	1,000	1,020	1,000	0
4838 MISC POLICE DONATIONS	0	1,000	17,000	61,090	50,000
4862 DONATIONS	16,358	17,255	21,158	15,125	0
4865 PD DONATIONS - CAPITAL TRUST	66,380	0	0	0	0
4866 DONATIONS-GALSTER PARK NATURE CENTER	0	2,000	0	0	0
4867 DONATIONS-CAMERON COMM CENTER	4,787	5,600	2,750	2,750	0
4868 DONATIONS-SHADOW OAK COMM CTR	1,570	2,100	1,600	0	0
4869 DONATIONS - WC MEMORIAL WALL	0	13,386	0	0	0
4870 WALL OF HONOR	0	0	7,250	0	0
4871 BANNERS	0	0	0	1,600	0
Total OTHER REVENUES	89,095	42,341	50,778	81,565	50,000
Total WC COMMUNITY SVCS FOUNDATION	90,952	57,911	65,806	160,129	100,000

221 POLICE PRIVATE GRANTS

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	53	69	52	0	0
Total USE OF MONEY AND PROPERTY	53	69	52	0	0
4500 REVENUE FROM OTHER AGENCIES					
Total REVENUE FROM OTHER AGENCIES	0	0	0	0	0
4800 OTHER REVENUES					
4864 PRIVATE GRANTS	8,500	2,000	7,000	1,000	0
Total OTHER REVENUES	8,500	2,000	7,000	1,000	0
Total POLICE PRIVATE GRANTS	8,553	2,069	7,052	1,000	0

222 2007 HOMELAND SECURITY GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
4551 FEDERAL GRANTS	9,821	0	0	0	0
Total REVENUE FROM OTHER AGENCIES	9,821	0	0	0	0
Total 2007 HOMELAND SECURITY GRANT	9,821	0	0	0	0

223 HAZARD ELIMINATION SAFETY

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	0	0	0	200	0
Total USE OF MONEY AND PROPERTY	0	0	0	200	0
4500 REVENUE FROM OTHER AGENCIES					
4551 FEDERAL GRANTS	0	57,435	0	170,189	0
Total REVENUE FROM OTHER AGENCIES	0	57,435	0	170,189	0
Total HAZARD ELIMINATION SAFETY	0	57,435	0	170,389	0

224 MEASURE R

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4100 OTHER TAXES					
4110 SALES TAX	715,442	944,604	1,019,621	1,050,000	1,100,000
Total OTHER TAXES	715,442	944,604	1,019,621	1,050,000	1,100,000
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	1,504	5,483	5,064	1,200	0
Total USE OF MONEY AND PROPERTY	1,504	5,483	5,064	1,200	0
Total MEASURE R	716,946	950,087	1,024,685	1,051,200	1,100,000

225 CDBG - R

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
4551 FEDERAL GRANTS	293,305	8,119	3,655	13,896	0
Total REVENUE FROM OTHER AGENCIES	293,305	8,119	3,655	13,896	0
Total CDBG - R	293,305	8,119	3,655	13,896	0

226 ARRA - Stimulus Projects

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	2,247	1,115	923	100	0
Total USE OF MONEY AND PROPERTY	2,247	1,115	923	100	0
4500 REVENUE FROM OTHER AGENCIES					
4551 FEDERAL GRANTS	3,203,377	916,898	0	0	0
Total REVENUE FROM OTHER AGENCIES	3,203,377	916,898	0	0	0
4600 CHARGES FOR SERVICES					
4647 MISC REIMBURSEMENT	0	34,855	0	0	0
Total CHARGES FOR SERVICES	0	34,855	0	0	0

Total	ARRA - Stimulus Projects	3,205,624	952,868	923	100	0
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227 HOMELAND SECURITY GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
4551 FEDERAL GRANTS	0	0	280,066	130,266	0
Total REVENUE FROM OTHER AGENCIES	0	0	280,066	130,266	0
Total HOMELAND SECURITY GRANT	0	0	280,066	130,266	0

228 RECOVERY BYRNE GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
4551 FEDERAL GRANTS	39,393	85,688	129,360	33,079	0
Total REVENUE FROM OTHER AGENCIES	39,393	85,688	129,360	33,079	0
Total RECOVERY BYRNE GRANT	39,393	85,688	129,360	33,079	0

229 RUBBERIZED ASPHALT CONCRETE GRANT (RAC)

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	0	0	127	0	0
Total USE OF MONEY AND PROPERTY	0	0	127	0	0
4500 REVENUE FROM OTHER AGENCIES					
4551 FEDERAL GRANTS	0	250,000	0	0	0
Total REVENUE FROM OTHER AGENCIES	0	250,000	0	0	0
Total RUBBERIZED ASPHALT CONCRETE GRANT (R	0	250,000	127	0	0

230 ENERGY EFFICIENCY GRANT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4500 REVENUE FROM OTHER AGENCIES					
4520 STATE GRANT	0	143	4,941	35,998	0
4521 STATE GRANT	0	0	2,370	0	0
4524 STATE GRANT - SGV ENERGY WISE PARTNRSHIP	0	0	0	57,675	0
Total REVENUE FROM OTHER AGENCIES	0	143	7,311	93,673	0
Total ENERGY EFFICIENCY GRANT	0	143	7,311	93,673	0

231 ADVANCED TRAFFIC MGT SYSTEM

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	0	0	3,067	600	0
Total USE OF MONEY AND PROPERTY	0	0	3,067	600	0
4500 REVENUE FROM OTHER AGENCIES					
4540 COUNTY GRANTS	0	0	475,000	0	0
4542 *** Title Not Found ***	0	0	305,000	0	0
Total REVENUE FROM OTHER AGENCIES	0	0	780,000	0	0
Total ADVANCED TRAFFIC MGT SYSTEM	0	0	783,067	600	0

300 DEBT SERVICE - CITY

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	1,098,788	1,098,788	1,098,804	818,000	788,300
4412 INTEREST INCOME - FISCAL AGENT	75,205	36,505	25,530	25,500	24,000
4414 FAIR VALUE ADJUSTMENT	657,848	200,771-	100,012	0	0
4415 AMORTIZATION - PREMIUM	44,452-	44,452-	44,452-	0	0
Total USE OF MONEY AND PROPERTY	1,787,389	890,070	1,179,894	843,500	812,300
4600 CHARGES FOR SERVICES					
4647 MISC REIMBURSEMENT	398,176	459,977	499,231	495,000	581,300
4659 BLD REIMBURSEMENT	125,779	434,595	436,035	445,000	450,000
Total CHARGES FOR SERVICES	523,955	894,572	935,266	940,000	1,031,300
4700 INTERFUND CHARGES					
Total INTERFUND CHARGES	0	0	0	0	0
4800 OTHER REVENUES					
4853 DEBT PROCEEDS	0	10,085,335	9,590,595	7,580,383	7,500,000
Total OTHER REVENUES	0	10,085,335	9,590,595	7,580,383	7,500,000
Total DEBT SERVICE - CITY	2,311,344	11,869,977	11,705,755	9,363,883	9,343,600

360 SELF INSURANCE-UNINSURED LOSS

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4800 OTHER REVENUES					
4825 PROPERTY DAMAGE RECOVERY	179,612	26,834	23,421-	31,050	0
Total OTHER REVENUES	179,612	26,834	23,421-	31,050	0
Total SELF INSURANCE-UNINSURED LOSS	179,612	26,834	23,421-	31,050	0

361 SELF INSURANCE GENRL/AUTO LIAB

361 SELF INSURANCE GENRL/AUTO LIAB

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4600 CHARGES FOR SERVICES					
4647 MISC REIMBURSEMENT	265,956	1,662	1,169	1,376	0
4684 SPECIAL EVENT INSURANCE	2,439	3,949	3,136	5,343	0
Total CHARGES FOR SERVICES	268,395	5,611	4,305	6,719	0
4700 INTERFUND CHARGES					
4760 INTERFUND CHARGES	994,375	979,391	1,099,391	1,425,443	1,425,444
Total INTERFUND CHARGES	994,375	979,391	1,099,391	1,425,443	1,425,444
Total SELF INSURANCE GENRL/AUTO LIAB	1,262,770	985,002	1,103,696	1,432,162	1,425,444

363 SELF-INSURANCE - WORKERS' COMP

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4600 CHARGES FOR SERVICES					
4647 MISC REIMBURSEMENT	3,079	51,505	34,001	5,337	0
4684 SPECIAL EVENT INSURANCE	1,742	0	0	0	0
Total CHARGES FOR SERVICES	4,821	51,505	34,001	5,337	0
4700 INTERFUND CHARGES					
4760 INTERFUND CHARGES	1,190,400	1,108,091	1,122,160	1,858,268	1,300,498
Total INTERFUND CHARGES	1,190,400	1,108,091	1,122,160	1,858,268	1,300,498
4800 OTHER REVENUES					
4822 CONTRACTUAL REIMBURSEMENT	1,392	1,000	0	0	0
Total OTHER REVENUES	1,392	1,000	0	0	0
Total SELF-INSURANCE - WORKERS' COMP	1,196,613	1,160,596	1,156,161	1,863,605	1,300,498

365 FLEET MANAGEMENT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4700 INTERFUND CHARGES					
4750 OVERHEAD CHARGEBACKS	905,817	759,872	739,529	797,477	846,464
4780 INTERFUND CHARGES - FUEL	693,109	728,932	792,765	758,084	795,777
Total INTERFUND CHARGES	1,598,926	1,488,804	1,532,294	1,555,561	1,642,241
4800 OTHER REVENUES					
4811 SALE REAL/PERSONAL PROP	0	0	4,000	0	0
4818 MISCELLANEOUS	4,463	0	160	0	0
4822 CONTRACTUAL REIMBURSEMENT	18,874	645	0	0	0
Total OTHER REVENUES	23,337	645	4,160	0	0
Total FLEET MANAGEMENT	1,622,263	1,489,449	1,536,454	1,555,561	1,642,241

367 VEHICLE REPLACEMENT

367 VEHICLE REPLACEMENT

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	3,846	2,926	1,222	400	0
Total USE OF MONEY AND PROPERTY	3,846	2,926	1,222	400	0
4800 OTHER REVENUES					
4811 SALE REAL/PERSONAL PROP	0	0	6,760-	0	0
Total OTHER REVENUES	0	0	6,760-	0	0
Total VEHICLE REPLACEMENT	3,846	2,926	5,538-	400	0

368 RETIREE LUMP SUM BENEFITS

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	2,488	3,274	2,567	0	0
Total USE OF MONEY AND PROPERTY	2,488	3,274	2,567	0	0
4700 INTERFUND CHARGES					
4755 INTERFUND CHARGES - RETIREE LUMP SUM	188,333	137,596	125,568	106,005	94,068
Total INTERFUND CHARGES	188,333	137,596	125,568	106,005	94,068
Total RETIREE LUMP SUM BENEFITS	190,821	140,870	128,135	106,005	94,068

370 DARE ENTERPRISE

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	69	71	53	20	0
Total USE OF MONEY AND PROPERTY	69	71	53	20	0
Total DARE ENTERPRISE	69	71	53	20	0

375 POLICE ENTERPRISE

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
2800 CHARGES FOR SERVICES					
2848 CITY OF LA MESA	91,040	93,635	98,943	101,911	101,911
2849 CITY OF HANFORD	15,000	0	0	0	0
2850 CITY OF CORONA	94,698	94,698	97,539	100,465	100,465
2851 CITY OF COVINA	82,475	79,739	82,831	85,316	85,316
2853 CITY OF CYPRESS	78,040	72,580	75,457	77,721	77,721
2854 CITY OF EL MONTE	93,140	95,934	98,811	101,775	101,775
2855 CITY OF EL SEGUNDO	76,910	39,228	19,000	19,570	19,570
2856 CITY OF FOUNTAIN VALLEY	91,200	93,860	96,675	99,575	99,575
2862 CITY OF LOS ALAMITOS	74,610	76,648	78,020	80,361	80,361
2863 CITY OF LA PALMA	72,860	104,986	77,235	79,552	79,552
2864 CITY OF MONTCLAIR	72,410	73,869	76,084	78,367	78,367
2865 CITY OF LA HABRA	130,640	87,103	89,715	92,407	92,407

375 POLICE ENTERPRISE

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
2870 CITY OF SEAL BEACH	68,660	71,660	72,780	74,963	74,963
2871 CITY OF PORTERVILLE	71,510	71,500	73,644	75,853	75,853
2872 CITY OF SPARKS, NV	41,900	38,757	39,919	41,117	41,117
2873 CITY OF TUSTIN	124,140	92,768	95,550	98,417	98,417
2877 CITY OF CHINO	92,069	99,095	97,535	100,461	100,461
2880 CITY OF TRACY	88,840	91,369	94,109	96,932	96,932
2882 CITY OF MAYWOOD	89,440	0	0	0	0
2883 CITY OF SAN MARINO	101,095	82,849	119,151	122,726	122,726
2884 CITY OF MONTCLAIR	2,500	0	0	0	0
2885 CITY OF ALHAMBRA	92,995	95,575	98,620	101,579	101,579
2887 SALES - DOS PALOS	57,517	56,949	56,587	58,285	58,285
2888 SALES - KNOWLEDGE COMPUTING CORP	20,000	0	0	0	0
2889 SALES - WC FIRE DEPT	26,250	26,250	27,037	27,848	27,848
2890 SALES - OC PARKS	40,000	32,000	0	0	0
2891 SALES - PASADENA	303,098	597,930	140,000	144,200	144,200
2892 SALES - HEMET	0	0	0	117,000	117,000
Total CHARGES FOR SERVICES	2,193,037	2,268,982	1,805,242	1,976,401	1,976,401
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	108	0	0	0	0
Total USE OF MONEY AND PROPERTY	108	0	0	0	0
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total POLICE ENTERPRISE	2,193,145	2,268,982	1,805,242	1,976,401	1,976,401

810 REDEVELOPMENT OBLIGATION RETIREMENT FUND

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4000 PROPERTY TAXES					
4010 CURRENT SECURED	0	0	5,374,891	9,867,859	8,857,212
Total PROPERTY TAXES	0	0	5,374,891	9,867,859	8,857,212
4100 OTHER TAXES					
Total OTHER TAXES	0	0	0	0	0
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	0	0	5,102	25,000	15,000
4412 INTEREST INCOME - FISCAL AGENT	0	0	31,053	62,000	62,000
4414 FAIR VALUE ADJUSTMENT	0	0	21,997	0	0
4430 RENTAL INCOME	0	0	12,500	50,000	50,000
Total USE OF MONEY AND PROPERTY	0	0	70,652	137,000	127,000
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total REDEVELOPMENT OBLIGATION RETIREMENT	0	0	5,445,543	10,004,859	8,984,212

811 SUCCESSOR AGENCY MERGED DS

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
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811 SUCCESSOR AGENCY MERGED DS

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4000 PROPERTY TAXES					
Total PROPERTY TAXES	0	0	0	0	0
4100 OTHER TAXES					
Total OTHER TAXES	0	0	0	0	0
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	0	0	4,945	1,200	0
Total USE OF MONEY AND PROPERTY	0	0	4,945	1,200	0
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total SUCCESSOR AGENCY MERGED DS	0	0	4,945	1,200	0

812 SUCCESSOR AGENCY CITYWIDE DS

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4000 PROPERTY TAXES					
Total PROPERTY TAXES	0	0	0	0	0
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
Total SUCCESSOR AGENCY CITYWIDE DS	0	0	0	0	0

815 SUCCESSOR AGENCY ADMINISTRATION

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4000 PROPERTY TAXES					
4010 CURRENT SECURED	0	0	250,000	343,000	265,716
Total PROPERTY TAXES	0	0	250,000	343,000	265,716
4100 OTHER TAXES					
Total OTHER TAXES	0	0	0	0	0
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	0	0	4,483	0	0
Total USE OF MONEY AND PROPERTY	0	0	4,483	0	0
4800 OTHER REVENUES					
4818 MISCELLANEOUS	0	0	25,000	0	0
Total OTHER REVENUES	0	0	25,000	0	0
Total SUCCESSOR AGENCY ADMINISTRATION	0	0	279,483	343,000	265,716

820 SUCCESSOR HOUSING AGENCY

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	0	0	894	5,700	7,000
Total USE OF MONEY AND PROPERTY	0	0	894	5,700	7,000

820 SUCCESSOR HOUSING AGENCY

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4800 OTHER REVENUES					
4856 LOAN REPAYMENTS	0	0	445,733	300,000	300,000
4858 LOAN REPAYMENT-EQUITY SHARE	0	0	15,178	20,000	15,000
Total OTHER REVENUES	0	0	460,911	320,000	315,000
Total SUCCESSOR HOUSING AGENCY	0	0	461,805	325,700	322,000

831 SUCCESSOR AGENCY MERGED PROJECTS

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4600 CHARGES FOR SERVICES					
Total CHARGES FOR SERVICES	0	0	0	0	0
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total SUCCESSOR AGENCY MERGED PROJECTS	0	0	0	0	0

832 SUCCESSOR AGENCY CITYWIDE PROJECTS

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
Total USE OF MONEY AND PROPERTY	0	0	0	0	0
4600 CHARGES FOR SERVICES					
Total CHARGES FOR SERVICES	0	0	0	0	0
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total SUCCESSOR AGENCY CITYWIDE PROJECTS	0	0	0	0	0

853 CFD DEBT SERVICE

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4000 PROPERTY TAXES					
4010 CURRENT SECURED	1,168,524	889,446	1,418,816	1,463,000	1,500,000
Total PROPERTY TAXES	1,168,524	889,446	1,418,816	1,463,000	1,500,000
4100 OTHER TAXES					
4110 SALES TAX	406,122	575,316	639,345	765,000	800,000
4190 OTHER TAXES	2,252,947	2,126,588	2,386,125	2,186,000	2,050,000
Total OTHER TAXES	2,659,069	2,701,904	3,025,470	2,951,000	2,850,000
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	13,047	11,208	15,033	7,300	7,300
4412 INTEREST INCOME - FISCAL AGENT	304,984	307,906	335,430	352,000	352,000
Total USE OF MONEY AND PROPERTY	318,031	319,114	350,463	359,300	359,300

Total	CFD DEBT SERVICE	4,145,624	3,910,464	4,794,749	4,773.300	4,709.300
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862 HOUSING SET ASIDE

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	79,559	17,650	8,316	0	0
4412 INTEREST INCOME - FISCAL AGENT	55,843	45,918	24,023	0	0
4414 FAIR VALUE ADJUSTMENT	5,948-	4,019	0	0	0
Total USE OF MONEY AND PROPERTY	129,454	67,587	32,339	0	0
4800 OTHER REVENUES					
4818 MISCELLANEOUS	200	84,222	112	0	0
4856 LOAN REPAYMENTS	357,061	480,501	152,748	0	0
4858 LOAN REPAYMENT-EQUITY SHARE	42,660	36,490	16,197	0	0
4860 GAIN/LOSS ON PROPERTY	0	250,199	0	0	0
Total OTHER REVENUES	399,921	851,412	169,057	0	0
Total HOUSING SET ASIDE	529,375	918,999	201,396	0	0

876 MERGED PROJ. AREA CAPITAL PROJECTS

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	31,175	17,574	15,561	0	0
4411 INTEREST INCOME-RDA	1,336	588	0	0	0
4414 FAIR VALUE ADJUSTMENT	64	4,496-	0	0	0
4430 RENTAL INCOME	97,545	62,900	39,825	0	0
Total USE OF MONEY AND PROPERTY	130,120	76,566	55,386	0	0
4600 CHARGES FOR SERVICES					
4647 MISC REIMBURSEMENT	138	1,003,378	0	0	0
Total CHARGES FOR SERVICES	138	1,003,378	0	0	0
4800 OTHER REVENUES					
4818 MISCELLANEOUS	220,147	25,376	411,101	0	0
Total OTHER REVENUES	220,147	25,376	411,101	0	0
Total MERGED PROJ. AREA CAPITAL PROJECTS	350,405	1,105,320	466,487	0	0

877 CITYWIDE PROJ. AREA CAPITAL PROJECTS

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	18,254	15,791	6,720	0	0
4414 FAIR VALUE ADJUSTMENT	9	3,786-	0	0	0
Total USE OF MONEY AND PROPERTY	18,263	12,005	6,720	0	0
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total CITYWIDE PROJ. AREA CAPITAL PROJECTS	18,263	12,005	6,720	0	0

882 MERGED PROJ. AREA DEBT SERVICE

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4000 PROPERTY TAXES					
4010 CURRENT SECURED	15,591,985	15,878,894	6,906,490	0	0
4020 CURRENT UNSECURED	913,576	771,807	747,432	0	0
4030 SUPPLEMENTAL (SB813)	100,362	510,714	32,289	0	0
4040 REDEMPTIONS	347,670	694,603	62,341	0	0
4050 HOMEOWNERS EXEMPTIONS	35,808	34,524	0	0	0
4060 TAXPAYER REFUNDS	133,698-	545,288-	67,301	0	0
Total PROPERTY TAXES	16,855,703	17,345,254	7,815,853	0	0
4100 OTHER TAXES					
4190 OTHER TAXES	211	0	0	0	0
Total OTHER TAXES	211	0	0	0	0
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	34,743	48,029	8,416	0	0
4412 INTEREST INCOME - FISCAL AGENT	7,298	9,227	7,029	0	0
4414 FAIR VALUE ADJUSTMENT	3,150	6,450-	0	0	0
Total USE OF MONEY AND PROPERTY	45,191	50,806	15,445	0	0
4800 OTHER REVENUES					
Total OTHER REVENUES	0	0	0	0	0
Total MERGED PROJ. AREA DEBT SERVICE	16,901,105	17,396,060	7,831,298	0	0

883 CITYWIDE PROJ. AREA DEBT SERVICE

<i>Title/Object</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Yr. End Est</i>	<i>2014 Adopted</i>
4000 PROPERTY TAXES					
4010 CURRENT SECURED	2,479,362	2,309,337	953,317	0	0
4020 CURRENT UNSECURED	175,124	149,860	120,434	0	0
4030 SUPPLEMENTAL (SB813)	62,675	18,208	2,993	0	0
4040 REDEMPTIONS	40,122	3,795	26,717	0	0
4050 HOMEOWNERS EXEMPTIONS	2,944	3,441	0	0	0
4060 TAXPAYER REFUNDS	51,639-	287,719-	379-	0	0
Total PROPERTY TAXES	2,708,588	2,196,922	1,103,082	0	0
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	6,186	8,568	525	0	0
4414 FAIR VALUE ADJUSTMENT	23	2,373-	0	0	0
Total USE OF MONEY AND PROPERTY	6,209	6,195	525	0	0
Total CITYWIDE PROJ. AREA DEBT SERVICE	2,714,797	2,203,117	1,103,607	0	0

Grand Totals

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<u>Title/Object</u>	<u>2010 Actuals</u>	<u>2011 Actuals</u>	<u>2012 Actuals</u>	<u>2013 Yr. End Est</u>	<u>2014 Adopted</u>
2800 CHARGES FOR SERVICES					
2848 CITY OF LA MESA	91,040	93,635	98,943	101,911	101,911
2849 CITY OF HANFORD	15,000	0	0	0	0
2850 CITY OF CORONA	94,698	94,698	97,539	100,465	100,465
2851 CITY OF COVINA	82,475	79,739	82,831	85,316	85,316
2853 CITY OF CYPRESS	78,040	72,580	75,457	77,721	77,721
2854 CITY OF EL MONTE	93,140	95,934	98,811	101,775	101,775
2855 CITY OF EL SEGUNDO	76,910	39,228	19,000	19,570	19,570
2856 CITY OF FOUNTAIN VALLEY	91,200	93,860	96,675	99,575	99,575
2862 CITY OF LOS ALAMITOS	74,610	76,648	78,020	80,361	80,361
2863 CITY OF LA PALMA	72,860	104,986	77,235	79,552	79,552
2864 CITY OF MONTCLAIR	72,410	73,869	76,084	78,367	78,367
2865 CITY OF LA HABRA	130,640	87,103	89,715	92,407	92,407
2870 CITY OF SEAL BEACH	68,660	71,660	72,780	74,963	74,963
2871 CITY OF PORTERVILLE	71,510	71,500	73,644	75,853	75,853
2872 CITY OF SPARKS, NV	41,900	38,757	39,919	41,117	41,117
2873 CITY OF TUSTIN	124,140	92,768	95,550	98,417	98,417
2877 CITY OF CHINO	92,069	99,095	97,535	100,461	100,461
2880 CITY OF TRACY	88,840	91,369	94,109	96,932	96,932
2882 CITY OF MAYWOOD	89,440	0	0	0	0
2883 CITY OF SAN MARINO	101,095	82,849	119,151	122,726	122,726
2884 CITY OF MONTCLAIR	2,500	0	0	0	0
2885 CITY OF ALHAMBRA	92,995	95,575	98,620	101,579	101,579
2887 SALES - DOS PALOS	57,517	56,949	56,587	58,285	58,285
2888 SALES - KNOWLEDGE COMPUTING CORP	20,000	0	0	0	0
2889 SALES - WC FIRE DEPT	26,250	26,250	27,037	27,848	27,848
2890 SALES - OC PARKS	40,000	32,000	0	0	0
2891 SALES - PASADENA	303,098	597,930	140,000	144,200	144,200
2892 SALES - HEMET	0	0	0	117,000	117,000
Total CHARGES FOR SERVICES	2,193,037	2,268,982	1,805,242	1,976,401	1,976,401
4000 PROPERTY TAXES					
4010 CURRENT SECURED	27,852,146	27,795,860	23,845,540	20,718,859	19,938,228
4012 SUPPL IN LIEU OF VLF	8,542,896	8,525,669	8,689,769	8,804,000	9,100,000
4014 RESIDUAL/EXCESS TAX INCREMENT (COUNTY)	0	0	262,374	1,152,081	751,500
4020 CURRENT UNSECURED	1,468,369	1,304,603	1,227,782	340,000	350,000
4030 SUPPLEMENTAL (SB813)	247,345	623,694	171,177	150,000	225,000
4040 REDEMPTIONS	1,015,329	1,128,417	390,556	300,000	250,000
4050 HOMEOWNERS EXEMPTIONS	114,169	113,163	75,113	75,000	75,000
4060 TAXPAYER REFUNDS	275,676-	836,010-	28,024-	50,000-	50,000-
4061 PROP TAX ADMIN SETTLEMENT	0	0	0	1,007,245	0
4070 CRA ANNUAL GROWTH ADJUSTMENTS	322,845	288,557	139,960	400,000	325,000
Total PROPERTY TAXES	39,287,423	38,943,953	34,774,247	32,897,185	30,964,728
4100 OTHER TAXES					
4110 SALES TAX	12,349,438	13,767,254	14,450,385	16,118,400	17,186,000
4111 SALES TAX COMP FUND	2,969,340	3,069,448	3,313,253	3,457,600	4,039,000
4120 FRANCHISE TAX	3,093,538	3,159,080	3,224,053	3,286,000	3,350,000
4130 TRANSIENT OCCUPANCY TAX	647,123	756,573	1,052,091	1,200,000	1,250,000
4140 BUSINESS LICENSE TAX	2,075,987	2,182,985	1,962,157	1,900,000	1,750,000
4150 DOCUMENTARY TRANSFER TAX	236,240	189,730	304,973	250,000	270,000

Grand Totals [Continued]

Title/Object	2010 Actuals	2011 Actuals	2012 Actuals	2013 Yr. End Est	2014 Adopted
4160 CONTRACTORS LICENSE TAX	180,322	164,421	149,986	175,000	200,000
4170 CONTRUCTION TAX	50,949	56,723	40,990	30,000	30,000
4190 OTHER TAXES	2,379,813	2,262,958	2,548,761	2,305,200	2,169,400
Total OTHER TAXES	23,982,750	25,609,172	27,046,649	28,722,200	30,244,400
4200 LICENSES & PERMITS					
4210 DOG LICENSES	156,389	291,983	226,501	225,000	225,000
4211 SOLICITATIONS	198	268	150	170	0
4212 GAMES OF SKILL/SCIENCE PERMITS	2,773	1,632	1,664	400	400
4213 BINGO PERMIT	220	356	242	280	200
4215 VEHICLE/ HIRE PERMITS	385	928	518	500	500
4216 FORTUNE TELLER	0	326	0	100	100
4217 MASSAGE THERAPIST PERMITS	3,869	3,474	1,214	1,000	1,000
4218 MOBILE FOOD VENDOR PERMIT	138	121	110	0	0
4220 BUILDING PERMITS	379,812	351,134	331,051	360,000	360,000
4221 ELECTRICAL PERMITS	39,865	46,233	37,785	55,000	55,000
4222 PLUMBING PERMITS	34,078	38,403	34,394	40,000	40,000
4250 FIRE PERMIT FEES	45,016	35,586	26,538	62,442	45,000
4251 STREET IMPROVEMENTS	0	12,265	3,275	5,000	5,000
4253 MAINLINE, LATERALS & PLANTS	2,915	0	70	500	500
4255 WALLS (RETAINING, OVERHEIGHT)	33,772	5,285	1,973	7,000	7,000
4256 LANDSCAPING IRRIGATION	0	11,238	4,975	7,000	7,000
4257 ONSITE IMPROVEMENTS	26,057	49,355	33,430	50,397	40,000
4259 GRADING	37,794	11,586	21,726	26,000	15,000
4261 CURB & GUTTER	60	423	240	0	0
4262 DRIVEWAY APPROACH	1,133	1,442	1,236	1,500	1,500
4263 SIDEWALK	16,298	22,455	14,053	15,000	15,000
4264 CURB DRAINS, ALL OTHER INSP.	412	369	472	800	800
4265 A.C. & P.C.C. PAVING	55,391	116,535	57,230	50,000	50,000
4266 EXCAVATION	30,976	46,123	34,167	47,274	35,000
4267 MISCELLANEOUS SEWER FACILITIES	3,153	2,867	390	3,000	3,000
4272 STREET OBSTRUCTION	6,020	10,725	25,201	42,407	25,000
4273 ENCROACHMENT	516	237	237	500	500
4274 ADVERTISING VEHICLE	18,866	31,772	0	0	0
4281 SEWER MAINTENANCE	492	142	457	500	500
4288 STREET NAME SIGNS	51	0	102	100	0
4290 OTHER LICENSES & PERMITS	8,459	5,824	7,343	12,000	7,000
Total LICENSES & PERMITS	905,108	1,099,087	866,744	1,013,870	940,000
4300 FINES AND FORFEITURES					
4310 VEHICLE CODE FINES	598,103	450,649	456,977	350,000	350,000
4315 PARKING CODE FINES	525,256	449,233	485,375	375,000	545,000
4320 OTHER COURT FINES	2,300	2,350	3,240	1,500	1,500
4321 VEHICLE IMPOUND FEES	128,518	105,060	80,520	70,000	70,000
4325 ADMINISTRATIVE CITATIONS	70,521	41,881	25,574	14,000	15,000
4330 WASTE DIVERSION PLAN FORFEITURE	0	7,750	46,150	15,000	10,000
Total FINES AND FORFEITURES	1,324,698	1,056,923	1,097,836	825,500	991,500
4400 USE OF MONEY AND PROPERTY					
4410 INTEREST INCOME	1,443,334	1,426,877	1,368,387	1,239,244	1,179,100
4411 INTEREST INCOME-RDA	2,628,975	2,225,337	1,310,827	0	0
4412 INTEREST INCOME - FISCAL AGENT	443,330	399,556	423,065	439,500	438,000
4413 INTEREST INCOME-SALES TAX REIMBURSEMENT	368,872	364,872	0	0	0

Grand Totals [Continued]

Title/Object	2010 Actuals	2011 Actuals	2012 Actuals	2013 Yr. End Est	2014 Adopted
4414 FAIR VALUE ADJUSTMENT	658,584	241,014-	156,052	0	0
4415 AMORTIZATION - PREMIUM	44,452-	44,452-	44,452-	0	0
4430 RENTAL INCOME	408,364	443,782	434,021	402,000	410,000
Total USE OF MONEY AND PROPERTY	5,907,007	4,574,958	3,647,900	2,080,744	2,027,100
4500 REVENUE FROM OTHER AGENCIES					
4511 MOTOR VEHICLE IN LIEU	331,290	517,098	55,881	58,000	60,000
4512 GAS TAX SECTION 2105	615,893	579,495	513,938	460,000	527,663
4513 GAS TAX SECTION 2106	364,685	344,103	337,607	325,000	354,598
4514 GAS TAX SECTION 2107	820,852	773,951	737,675	760,000	785,604
4515 GAS TAX SECTION 2107.5	10,000	10,000	10,000	87,938	10,000
4518 GAS TAX SECTION 2103	0	1,069,422	1,518,900	1,200,000	1,598,742
4520 STATE GRANT	0	143	9,257	41,516	0
4521 STATE GRANT	1,396,767	474,946	574,199	567,106	425,232
4524 STATE GRANT - SGV ENERGY WISE PARTNRSH	0	0	0	57,675	0
4530 TRANSPORTATION GRANT - MTA	158,885	0	0	0	0
4540 COUNTY GRANTS	477,787	15,553	475,000	0	325,000
4541 COUNTY PROP A MAINTENANCE	41,638	41,853	72,603	45,000	23,000
4542 *** Title Not Found ***	0	0	305,000	0	0
4551 FEDERAL GRANTS	5,716,010	2,734,661	3,489,347	4,140,962	1,519,123
4553 FIRE ASSISTANCE REIMBURSEMENT	144,520	33,511	0	0	0
4555 FEDERAL - JAG	0	26,343	0	0	0
4556 FEDERAL PASS THRU STATE	0	1,210	2,346	0	0
4559 DRUG ENFORCEMENT REBATE	328,605	622,899	3,135,483	1,148,238	11,000
4565 PROP A DISCRETIONARY INCENTIVE	0	150,699	157,759	120,000	125,000
4569 D.E.R TREASURY	7,710	2,396	11,643	486,840	0
4571 CROSSING GUARD AID	5,748	5,387	6,010	5,000	5,000
4572 FIRE STATE MANDATED INSPECTION	15,265	10,574	0	0	0
4573 STATE MANDATED REVENUE	44,504	40,494	31,403	36,711	25,000
4574 POST	61,133	35,106	50,124	50,000	50,000
4579 FED: 2006-08 OTS GRANT	24,280	15,830	0	0	0
4580 PROP A EXCHANGE	705,000	1,020,000	1,125,000	1,500,000	1,500,000
Total REVENUE FROM OTHER AGENCIES	11,270,572	8,525,674	12,619,175	11,089,986	7,344,962
4600 CHARGES FOR SERVICES					
4601 RECYCLING REVENUE	14,496	7,555	4,285	3,500	3,000
4602 TOWING FRANCHISE	217,880	219,509	191,646	160,000	165,000
4603 DUI ACCIDENT REPOSE INVESTIGATION	12,875	1,461-	4,312	4,000	4,000
4605 JAIL BOOKING	63,409	41,983	34,153	35,000	35,000
4606 CLEARANCE LETTER AND PROCESS	408	424	456	400	400
4607 TRAINING SEMINARS	25,080	19,110	2,460	5,000	5,000
4608 JUVENILE DETENTION COSTS	737	217	873	1,000	1,000
4609 AMBULANCE SERVICES	1,794,461	1,715,806	1,837,470	1,800,000	1,800,000
4610 BUSINESS LICENSE PROCESSING FEE	42,106	45,714	43,283	40,000	40,000
4611 PLANNING FILING FEES	285,347	211,170	229,704	230,000	225,000
4614 PLAN CHECK FEES	145,285	70,580	76,920	120,000	100,000
4615 CONTRACT PLAN CHECK	77,258	131,696	88,454	100,000	100,000
4616 SEARCH FEES	3,426	3,734	3,860	3,000	3,000
4617 AFTER HOURS PLAN CHECK	2,409	325	1,287	0	0
4619 EXPEDITED PLAN CHECK (ENGINEERING)	1,256	256	1,256	2,000	2,000
4620 FORECLOSURE REGISTRATION	0	0	0	82,125	70,000
4621 STREET LIGHTING ASSESSMENTS	1,444,448	1,476,364	1,477,304	1,530,060	1,571,004

Grand Totals [Continued]

Title/Object	2010 Actuals	2011 Actuals	2012 Actuals	2013 Yr. End Est	2014 Adopted
4622 SEWER ASSESSMENTS	2,100,350	2,386,830	2,453,692	2,515,000	2,648,487
4623 SPECIAL ASSESSMENTS	1,321,662	1,342,612	1,329,941	1,324,000	1,349,075
4624 WEED ASSESSMENTS	1,049	0	0	0	0
4625 TREE REMOVAL	5,046	4,256	9,919	3,500	0
4628 WASTE MANAGEMENT FEES	69,166	70,162	70,162	70,000	70,000
4629 MISC REIMBURSEMENT-ATHENS AB 939	170,074	166,491	168,432	170,000	170,000
4630 FIRE PLAN CHECK/INSP FEES	143,191	154,011	164,309	150,000	170,000
4631 FIRE INCIDENT REPORT COPYING	938	1,046	859	1,000	1,000
4633 FIRE SPECIAL SERVICES	0	200	0	0	0
4636 FIRE COMPANY STAND-BY	0	1,700	100-	0	0
4637 FIRE SEMINAR	51,410	59,174	37,532	0	0
4639 WORK ORDER REIMBURSEMENTS	29,778	9,182	0	4,407	0
4640 FALSE ALARMS	90,805	80,277	76,567	69,009	80,000
4641 PHOTOCOPYING	1,349	2,991	1,179	1,000	1,000
4642 RETURNED CHECK FEE	1,400	675	745	1,000	1,000
4643 ADDRESS CHANGE	768	960	384	500	500
4644 PASSPORT SERVICES	26,368	17,182	16,605	22,000	20,000
4645 POLICE REIMBURSEMENTS	190,923	163,123	32,340	10,000	10,000
4646 GRAFFITI RESTITUTION	38,380	48,980	28,969	12,000	12,000
4647 MISC REIMBURSEMENT	746,486	1,712,399	781,866	591,813	656,300
4648 FIRE SAFETY INSPECTIONS	6,267	7,150	4,950	5,000	5,000
4649 SPECIAL EVENTS	5,787	21,206	20,715	83,364	55,000
4650 AFTERSCHOOL PROGRAM-CALIFORNIA	68,956	80,672	81,933	80,000	80,000
4651 AFTERSCHOOL PROGRAM-WESCOVE	70,878	88,729	85,056	85,000	90,000
4653 AFTERSCHOOL PROGRAMS-VINE	161,324	169,009	163,786	160,000	160,000
4654 AFTERSCHOOL PROGRAM-ORANGWOOD	47,885	48,248	79,827	65,000	75,000
4655 ADMIN COST RECOVERY FEE	0	21,025	24,294	20,000	20,000
4656 PASSPORT PHOTOS	5,879	4,215	4,156	6,000	5,000
4657 AMBULANCE SUBSCRIPTION FEE	9,600	14,538	15,266	16,000	18,000
4658 PAID PARKING - CIVIC CENTER	34,730	67,315	62,810	70,000	70,000
4659 BLD REIMBURSEMENT	125,779	434,595	436,035	445,000	450,000
4661 RECREATION CLASSES/PROGRAMS - CCC	136,815	116,553	98,189	100,000	100,000
4662 SPORTS - CCC	37,582	39,047	47,278	32,000	35,000
4663 FACILITY RENTAL - CCC	106,665	108,425	122,151	130,000	135,000
4664 RECREATION CLASSES	152,401	129,205	100,062	85,000	90,000
4675 PALM VIEW AFTER SCHOOL PROGRAM	51,431	67,633	53,835	98,538	99,000
4681 RENTAL - ROLLER HOCKEY	49,397	63,322	55,063	65,000	65,000
4682 FACILITY RENTALS	48,592	71,936	64,001	65,000	65,000
4684 SPECIAL EVENT INSURANCE	4,181	3,949	3,136	5,343	0
4689 SENIOR DONATIONS	13,825	12,962	6,999	7,000	7,000
4690 SENIOR CENTER RENTALS	40,248	43,161	40,346	40,000	40,000
4691 MEALS PROGRAM DONATION	50,588	47,923	45,807	46,000	46,000
4692 RTD BUS PASS S.C.C.	42	412	0	0	0
4693 SENIOR EXCURSIONS	5,809	7,025	8,589	8,000	8,000
4695 SENIOR CLASSES	189	0	66	120	0
4699 MUNICIPAL POOL	86,198	86,299	81,610	85,000	85,000
Total CHARGES FOR SERVICES	10,441,072	11,919,787	10,877,084	10,863,679	11,116,766
4700 INTERFUND CHARGES					
4750 OVERHEAD CHARGEBACKS	2,516,459	2,143,234	2,188,835	2,051,547	2,100,600
4755 INTERFUND CHARGES - RETIREE LUMP SUM	188,333	137,596	125,568	106,005	94,068

Grand Totals [Continued]

<u>Title/Object</u>	<u>2010 Actuals</u>	<u>2011 Actuals</u>	<u>2012 Actuals</u>	<u>2013 Yr. End Est</u>	<u>2014 Adopted</u>
4760 INTERFUND CHARGES	2,184,775	2,087,482	2,221,551	3,283,711	2,725,942
4780 INTERFUND CHARGES - FUEL	693,109	728,932	792,765	758,084	795,777
4790 SALES TAX REIMBURSEMENT	585,461	851,273	0	0	0
Total INTERFUND CHARGES	6,168,137	5,948,517	5,328,719	6,199,347	5,716,387
4800 OTHER REVENUES					
4810 ADVERTISING REVENUE	0	1,700	30,080	55,000	40,000
4811 SALE REAL/PERSONAL PROP	0	0	33,258	0	0
4813 SALE MAPS/PLANS/DOCUMENTS	3,536	3,762	3,790	3,500	3,500
4814 PROCEEDS FROM AUCTION	5,024	19,505	24,859	10,000	10,000
4816 FINAL MAP	0	0	1,204	2,500	1,000
4818 MISCELLANEOUS	245,349	192,529	484,948	2,050,251	45,000
4819 INMATE PHONE REVENUE	15,220	7,200	3,934	7,000	7,000
4820 LANDSCAPING - COUNTY	52,134	38,047	38,047	38,000	38,000
4821 POOL MAINT - SCHOOL DIST	60,263	31,550	35,833	46,000	48,000
4822 CONTRACTUAL REIMBURSEMENT	32,886	11,573	11,178	10,000	8,000
4825 PROPERTY DAMAGE RECOVERY	179,612	26,834	23,421-	31,050	0
4829 MISC RESTITUTION	0	0	500	0	0
4831 POLICE EXPLORER DONATIONS	0	1,025	1,020	1,000	0
4832 SHOP DONATIONS	0	1,576	1,890	1,061	0
4833 EVERY 15 MINUTES REVENUE	1,000	275	0	0	0
4835 MOUNTED ENFORCEMENT TEAM	0	10,612	0	0	0
4838 MISC POLICE DONATIONS	300	3,650	17,350	61,690	50,000
4840 CIVIL SUBPOENAS	75	0	0	400	400
4853 DEBT PROCEEDS	0	10,085,335	9,591,070	7,580,383	7,500,000
4856 LOAN REPAYMENTS	406,385	684,856	762,232	475,962	400,000
4858 LOAN REPAYMENT-EQUITY SHARE	42,660	36,490	31,375	20,000	15,000
4859 ART IN PUBLIC PLACES	28,292	29,292	25,965	10,566	10,000
4860 GAIN/LOSS ON PROPERTY	0	250,199	0	0	0
4862 DONATIONS	16,388	17,255	21,158	15,125	0
4864 PRIVATE GRANTS	8,500	2,000	7,000	1,000	0
4865 PD DONATIONS - CAPITAL TRUST	66,380	0	0	0	0
4866 DONATIONS-GALSTER PARK NATURE CENTER	0	2,000	0	0	0
4867 DONATIONS-CAMERON COMM CENTER	4,787	5,600	2,750	2,750	0
4868 DONATIONS-SHADOW OAK COMM CTR	1,570	2,100	1,600	0	0
4869 DONATIONS - WC MEMORIAL WALL	0	13,386	0	0	0
4870 WALL OF HONOR	0	0	7,250	0	0
4871 BANNERS	0	0	0	1,600	0
Total OTHER REVENUES	1,170,361	11,478,351	11,114,870	10,424,838	8,175,900
Grand Totals	102,650,165	111,425,404	109,178,466	106,093,750	99,498,144

CITY COUNCIL & CITY MANAGER'S OFFICE

MISSION STATEMENT: To provide policy leadership for the community and administration on all issues that affect the health, safety, and welfare of City of West Covina

The West Covina City Council is the governing body with the authority to adopt and enforce municipal laws and regulations. They are elected at-large to serve a four-year term. They consist of four City Councilmembers and the Mayor who is appointed by the City Council to serve a one-year term. The appointment is made on a rotating basis, based on seniority. There are no term limits for Councilmembers. City Council appoints members of the community to serve on the City's various boards and commissions to ensure that a wide cross-section of the community is represented in city government.

The City Council also appoints the City Manager and City Attorney. The City Manager is the Chief Administrative Officer and is responsible for the operations of the City. The City Attorney serves as the City's chief legal officer.

FY 2012-2013 ACCOMPLISHMENTS

- Completed numerous energy efficiency upgrades to City facilities to reduce the amount of greenhouse gases generated by the City and to reduce the City's energy cost. Southern California Edison awarded the City with the *Platinum Achievement Award*. West Covina is the only City in all of Southern California Edison's service area to have received this prestigious recognition.

- Authorized over \$4.5 million of Capital Improvement Projects to strengthen the City's infrastructure, facilities, and parks.
- Selected as a Playful City USA honoree by KaBoom.
- Represented the City at numerous community events and on eleven regional boards and committees.
- Inducted 15 honorees into the West Covina "Walk of Fame" at Big League Dreams for their success both on and off the sports field.
- Hosted several e-waste collection events, Christmas tree recycle program, and planted new trees in the community to become a "greener" City. The City was awarded *Tree City USA* for the 31st consecutive year.
- Celebrated the opening of the City's first dog park "Central Bark" and Splashpad playground at Del Norte Park.
- Installed new tot-lot playgrounds at Palmview and Del Norte Parks.
- Assisted Westfield America with improvements and renovations to the Westfield Mall of over 100,000 square feet of additional retail space. New businesses include: Paris Baguette, Minato Seafood Buffet, Altus Mirus

Tutoring Center, Chipotle, Amapola Grocery store, and Lucille's Smokehouse Bar-B-Que Restaurant.

- Assisted Cole Real Estate Investments in marketing and entitlement assistance to Eastland Center, with the opening of WalMart, DSW, Chase Bank, and Ashley Furniture.
- Assisted The McIntyre Company in completing rehabilitation, façade improvements, and new construction at the 6.37-acre McIntyre Square (formerly the Country Club Center). New business include: Oto Oto Restaurant, Five Star Nails, 85C Bakery Cafe, Gelatissimo, KBJ Home Design Center, Vincenzo's Terraza Restaurant, AccuVision Optometry, The Face Shop, Guppy House, A&J Hotpot, Canaan Noodle House, Orlando Entertainment Karaoke, Cathay Bank, and Pho Island restaurant.
- Completed over 15 grand opening and ribbon cutting events welcoming new businesses into West Covina.

FY 2013-2014 GOALS AND OBJECTIVES

- Provide excellent customer service to serve the City Council, residents and business community of West Covina.
- Implement structural reorganizations to combine the Finance and Human Resources Departments into the Finance and Administrative Services Department, and place the Community Development Commission under the City Manager's Office. This will allow

the City greater opportunities to promote economic development and generate significant cost savings to the City.

- Continue to promote "business friendly environment" in the City.
- Continue negotiations with the California Department of Transportation to mitigate the impacts on residents and businesses on the proposed design and construction of the Interstate 10 carpool lane through West Covina.
- Utilize federal grant funds to complete the Azusa/Amar intersection improvements to relieve traffic congestion at the City's busiest intersection.
- Facilitate the future transfer of non-housing assets back to the City for governmental use under AB 1484.
- Continue to administer development agreements, owner participation agreements, bond agreements, reciprocal easement agreements, CC&R's, and covenants of the former redevelopment agency.
- Continue legal challenges against the State of California for illegal takeaway of State's invalidating of Agency/City loans.
- Continue to assist West Covina businesses and prospective tenants through the entitlement process, site location, marketing, and grand openings.

ADMINISTRATION

MISSION STATEMENT: To provide administrative leadership and management for the daily operations of the City government under the direction of the City Council

Office of the City Manager

The City Manager is appointed by the City Council and serves as the administrative head of the City and the key staff advisor to the City Council. His responsibilities are to implement policies as directed by the City Council and to enforce all municipal laws and regulations for the benefit of the community. His duties are to direct and supervise the departments, prepare and administer the annual City budget, and plan and implement key projects.

City Attorney

The City Attorney represents and advises the City Council, boards, commissions, officers, and employees in all matters of law pertaining to their offices and official activities; prepares all proposed ordinances, resolutions and amendments; prepares or approves the form of all other legal documents; and represents the City in litigation to which the City is a party.

City attorney services are provided on a contractual basis. This budget also includes expenditures for the City Prosecutor and other attorneys hired by the City for designated cases.

Community Development Commission (CDC)

As a cost saving measure, the CDC was incorporated into the City Manager's Office. The CDC was originally established to eliminate blight, develop affordable housing,

and vitalize the economic environment of the City.

With the elimination of redevelopment in 2011, the City of West Covina's Successor Agency of the West Covina Redevelopment (Successor Agency) was established to unwind the operations of the former redevelopment agency, as dictated under the redevelopment elimination legislation (AB 1x26 and AB 1484).

The CDC provides administrative support to the Successor Agency, which is charged with selling assets, repaying existing indebtedness, completing performance of existing contractual obligations, and otherwise winding down operations and preserving agency assets for the benefit of taxing agencies. The actions of the Successor Agency are regulated by an Oversight Board.

The CDC still retains its economic development function to bring tax generating businesses to the City.

The CDC has several housing agreements with long term affordability covenants, which would need to be monitored and enforced to ensure compliance with the affordability guidelines and maximum rent charged as set forth in the various housing agreements and state affordable housing requirements.

Public Information

Provides the community with information about City activities and issues through

Discover West Covina, the web site, and local media outlets.

PERFORMANCE MEASURES

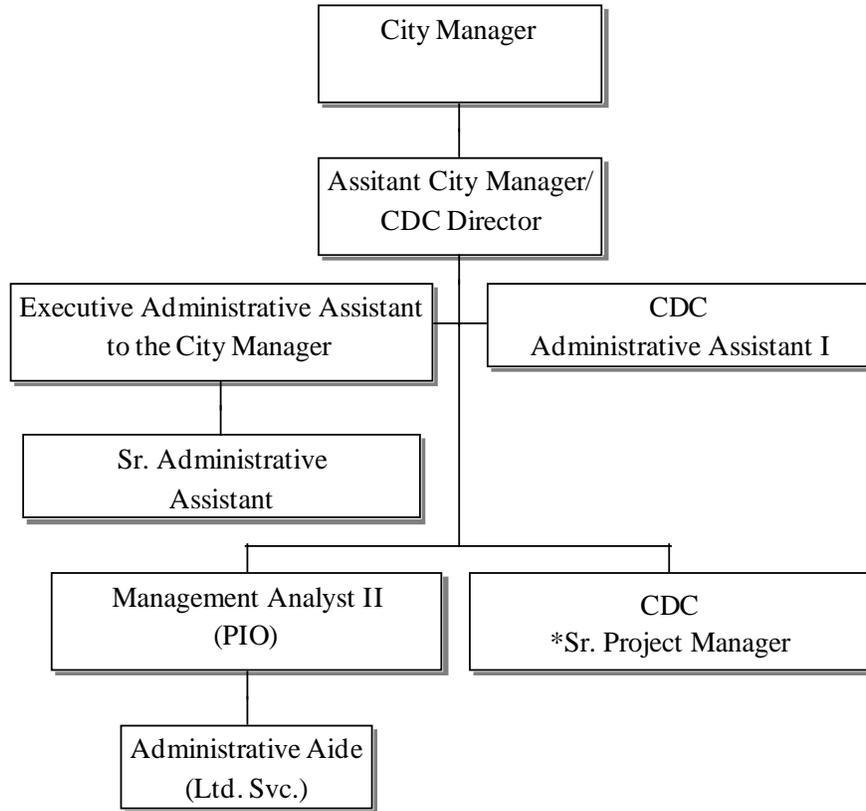
Performance Measures	2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Estimated	2013-2014 Projected
City Council					
City Council or CDC regular and special meetings	48	64	63	60	60
Ordinances/resolutions enacted	70	64	83	80	90
Office of the City Manager					
Council action requests	193	88	120	150	100
Weekly reports to the City Council	52	52	52	52	52
City Attorney					
Agreements and contracts prepared	35	38	29	35	40
Ordinances and resolutions prepared	70	64	83	80	80
Public Information					
Number of “Discover West Covina” newspapers distributed (6 months/year)	205,218	210,000	210,000	210,000	210,000
Number of web page views	7,076,232	8,208,543	6,126,576	7,000,000	7,200,000
Community Development Commission					
Attend and coordinate Oversight Board Meetings				10	12

Note: Community Development Commission Performance Measures were established in 2013-2014.

APPROVED POSITIONS

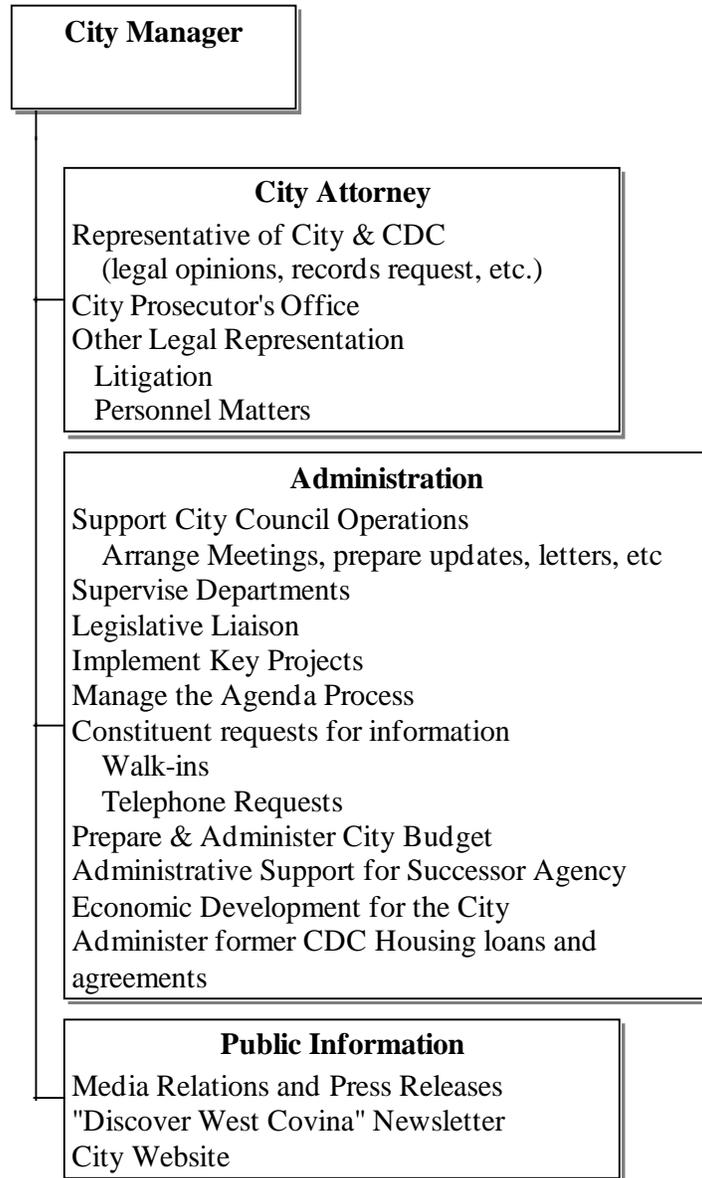
Title	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Full -Time Positions					
(CDC absorbed in City Manager's Office starting FY 13-14)					
City Manager	1.00	1.00	1.00	1.00	1.00
Assistant City Manager / CDC Director	-	-	-	-	1.00
Assistant City Manager / Finance Director	0.50	0.50	0.50	0.50	-
Deputy City Manager	1.00	1.00	1.00	1.00	-
Management Analyst II (PIO)	1.00	1.00	1.00	1.00	1.00
Executive Asst to the City Manager	1.00	1.00	1.00	1.00	1.00
Sr Administrative Assistant	1.00	1.00	1.00	1.00	1.00
CDC Redevelopment Project Manager	-	-	-	-	1.00
CMO Administrative Assistant I	1.00	1.00	1.00	1.00	-
CDC Administrative Asst I	-	-	-	-	1.00
Sub-Total	6.50	6.50	6.50	6.50	7.00
Former CDC:					
CDC Director	1.00	1.00	1.00	1.00	-
Assistant CDC Director	1.00	1.00	1.00	1.00	-
Management Analyst II	1.00	1.00	-	-	-
Redevelopment Manager	1.00	1.00	1.00	-	-
Redevelopment Project Manager	1.00	1.00	1.00	-	-
Senior Redevelopment Project Manager	3.00	-	-	-	-
Sr Administrative Assistant	1.00	1.00	1.00	-	-
Administrative Asst I	1.00	1.00	1.00	-	-
Housing Program Coordinator	1.00	1.00	1.00	-	-
Redevelopment Project Coordinator	2.00	1.00	1.00	-	-
Sub-Total	13.00	9.00	8.00	2.00	-
Full-Time Total	19.50	15.50	14.50	8.50	7.00
Full-time Equivalent (FTE)					
Administrative Aide	0.04	0.04	0.04	0.04	0.04
Planning Intern - CDC	2.00	2.00	2.00	-	-
FTE Total	2.04	2.04	2.04	0.04	0.04
Department Total	21.54	17.54	16.54	8.54	7.04

CITY MANAGER'S OFFICE ORGANIZATIONAL CHART



*Underfilled with a Project Manager

ACTIVITY TREE



BUDGET SUMMARY

Expenditure By Type:	Actual Expenditures 2010-2011	Actual Expenditures 2011-2012	Adjusted Budget 2012-2013	Estimated Expenditures 2012-2013	Adopted Budget 2013-2014
5000 Personnel	2,439,604	2,311,674	1,606,761	1,534,660	1,458,359
6000 Supplies and Services	24,683,457	17,846,288	12,115,875	14,080,625	13,265,043
7000 Capital Outlay	8,647	31,564	37,800	75,000	50,000
Total Department	27,131,708	20,189,526	13,760,436	15,690,285	14,773,402

Expenditure By Fund:	Actual Expenditures 2010-2011	Actual Expenditures 2011-2012	Adjusted Budget 2012-2013	Estimated Expenditures 2012-2013	Adopted Budget 2013-2014
110 General Fund	1,118,709	1,328,071	1,421,520	1,434,044	1,401,411
190 Business Improvement District	34,458	35,837	41,670	41,984	41,854
205 Charter Peg Fund	8,271	31,564	37,800	75,000	50,000
220 Community Services Foundation	378	12,021	15,341	15,879	-
361 Self Insurance Gen / Auto Liab.	-	460,170	-	-	-
363 Self Insurance - Workers Comp	-	35,407	-	-	-
810 Redev Obligation Retirement Fund	-	2,038,502	7,329,117	6,077,200	7,591,228
811 Successor Agency Merged Debt Srv	-	2,277,055	-	1,891,166	-
815 Successor Agency Administration	-	896,567	484,361	933,623	392,993
820 Successor Housing Agency	-	183,356	586,327	411,089	635,016
853 CFD Debt Service	4,152,035	3,754,513	3,844,300	4,810,300	4,660,900
862 Housing Set Aside	6,774,017	2,611,508	-	-	-
876 Merged Proj Area Capital Projects	1,779,885	1,781,622	-	-	-
877 Citywide Proj Area Capital Proj	205,803	145,002	-	-	-
882 Merged Proj Area Debt Service	11,201,430	4,333,609	-	-	-
883 Citywide Proj Area Debt Service	1,856,722	264,722	-	-	-
Total Funding	27,131,708	20,189,526	13,760,436	15,690,285	14,773,402

	Actual Revenue 2010-2011	Actual Revenue 2011-2012	Adjusted Budget 2012-2013	Estimated Revenue 2012-2013	Projected Revenue 2013-2014
Revenue:					
110 Misc Reimbursement	16,234	-	-	-	-
110 Advertising Revenue	-	-	60,000	15,000	15,000
Total - General Fund Revenue	16,234	-	60,000	15,000	15,000
118 Miscellaneous	-	-	-	2,000	-
220 4862 - Donations	4,500	4,000	2,125	2,125	-
4871 - Banners	-	-	1,600	1,600	-
	4,500	4,000	3,725	3,725	-
CDC Revenue:					
190 Business Improvement District	35,820	55,292	12,200	12,200	12,000
815 CDC Misc Revenue	-	25,000	-	-	-
820 Loan Repayment - Equities	-	15,178	30,000	20,000	15,000
862 4818 - Misc	84,222	112	-	-	-
862 4858 - Loan Repayment - Equities	36,490	16,197	-	-	-
876 4647 - Misc Reimbursement	1,003,378	-	-	-	-
876 4648 - Miscellaneous	25,376	-	-	-	-
Sub-Total	1,185,286	111,779	42,200	32,200	27,000
Total Dept Revenue	1,206,020	115,779	105,925	52,925	42,000

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CITY CLERK'S OFFICE

MISSION STATEMENT: To ensure the preservation and integrity of all official City records, including the legislative record; maintain an effective records management system; and provide professional service and support to all City departments, staff, and the citizens of West Covina

The City Clerk's Office is a support department that provides support to the City Council, Administration, other City departments and the public. The department consists of three full time employees. The City Clerk is an elected official; the Assistant City Clerk is the Department Head managing the day-to-day office activities. The City Clerk's Office maintains custody, control, and storage of official City documents and records pertaining to the operation of City government.

Administration

The City Clerk's Office is in charge of the preparation, publication, and distribution of all agenda material for the City Council, Community Development Commission, the Successor Agency to the West Covina Redevelopment Agency, and the Public Financing Authority including the recordation of all meeting minutes. The department ensures that actions are in compliance with all federal, state, and local statutes and regulations, and that all actions are properly executed, recorded, and archived. The department certifies and distributes ordinances and resolutions as appropriate, publishes and posts legal notices as required, and codifies ordinance into West Covina Municipal Code. The department also receives and opens Capital Improvement bids; receives claims, subpoenas and lawsuits, and records documents with the Los Angeles County Registrar Recorders Office. The Assistant City Clerk serves as the secretary to the

Oversight Board of the Successor Agency to the West Covina Redevelopment Agency preparing the agenda material and related documents.

Elections

The City Clerk's Office coordinates all City elections for elective office, initiatives, referenda, and recalls. The City's general municipal elections are consolidated with the Los Angeles County Elections Division and are held in November of odd numbered years.

Political Reform Act

Pursuant to the Political Reform Act, the City Clerk serves as the filing officer/official for Campaign Disclosure Statements for elected officials, candidates, and committees; and for Statement of Economic Interests filed by public officials and designated employees. The City's Conflict of Interest Code is reviewed and updated on a bi-annual basis.

Public Records Act & Public Information

The City Clerk's Office provides public information and responds to requests for documents pursuant to the provisions of the *California Public Records Act*. The department also assists staff with research of legislative history and actions.

Commissions

The City Clerk's office oversees the appointment process for the City's Commissions and Advisory Boards. The office facilitates all required noticing

pertaining to recruitments for vacancies and expiring terms pursuant to State Law and administers the oath of office to all newly appointed commissioners.

Animal Care and Control

This City Clerk’s Office serves as the liaison with the Los Angeles County Department of Animal Care and Control overseeing contract administration and providing complaint resolution.

Records Management Program

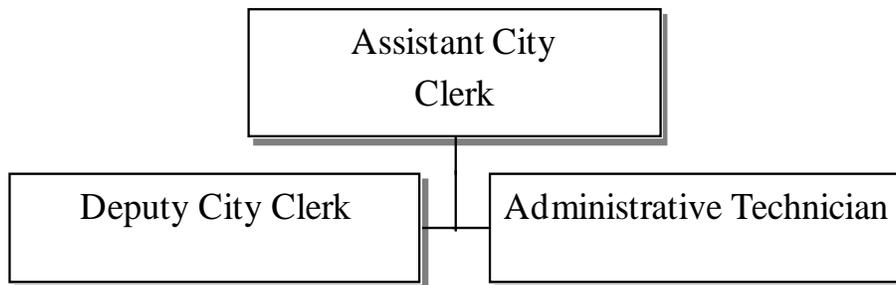
This City Clerk’s Office is the custodian and the depository for all official records and documents of the City, Community Development Commission, Public Financing Authority, and Successor Agency to the West Covina Redevelopment Agency. The Records Management Program provides for the safekeeping and storage of the records and provides a retention schedule for all records.

The program monitors the retention guidelines providing for the destruction of documents in accordance with State laws. The department continues to improve efficiency and customer service through utilization of SIRE Technologies’ electronic document management system (EDMS). The implementation of SIRE has increased the ease of access to information to internal staff of the public.

Passport Application Services

The City Clerk’s Office has been designated an authorized passport acceptance facility since July 2003. All staff members are authorized agents who review, screen, and process applications for individuals applying for a U.S. Passport book or card from the U.S. Department of State. Service is available Monday through Thursday. An on-site passport photo service is also available.

CITY CLERK’S OFFICE ORGANIZATIONAL CHART



FY 2012-2013 ACCOMPLISHMENTS

- Prepared, published, and distributed agendas and agenda packets for the City Council, Community Development Commission, Successor Agency to the West Covina Redevelopment Agency, Public Financing Authority, and Oversight Board meetings; published and posted required legal notices; prepared minutes; and maintained the legislative action of such meetings.
- Reviewed and revised Commissioner Handbook.
- Prepared comprehensive Candidate Information Handbook and Resource Guide for upcoming November 5, 2013 general municipal election.
- Coordinated and conducted the recruitment process for all expiring Commission terms and to fill vacancies.
- Executed, indexed, and distributed all resolutions, ordinances, contracts, and recorded documents approved by the Council.
- Maintained electronic document management system.
- Received, processed and responded to verbal and written Public Records Act requests, claims, subpoenas, and summons.
- Provided support to City departments and staff as requested, researching legislative actions, and providing copies as requested.
- Received and reviewed campaign disclosure statements from elected

officials and committees pursuant to the Political Reform Act.

- Received and reviewed Statements of Economic Interests for elected officials, city commissioners, and designated employees pursuant to the Political Reform Act.
- Processed approximately 700 passport applications and 400 passport photos.
- Updated over 80 West Covina Municipal Code books and reviewed all Code books for completeness. Newly adopted ordinances are posted on the website so current code information is continually available.
- Reviewed non-essential, obsolete records for prepared for destruction.
- Coordinated AB 1234 Local Ethics Training for election and appointed officials.
- Conducted biennial review and update of City's and all other City agencies Conflict of Interest Codes.

FY 2013-2014 GOALS AND OBJECTIVES

- Successfully manage the November 5, 2013 Municipal election for the offices of three Councilmembers, City Clerk and City Treasurer in coordination with the County.
- Facilitate nominations process for all Councilmember, City Clerk and City Treasurer candidates. Issue and received candidate nomination papers and related documents

- Continue with the daily operations of the City Clerk’s Office and maintain the accurate recording and legislative action of the proceedings of the City Council, Community Development Commission, Successor Agency to the West Covina Redevelopment Agency, Public Financing Authority, and Oversight Board.
 - Provide continued support to the City Council, staff and the public.
 - Continue conversion of official City documents to electronic format on an on-going basis.
 - Update the process used to monitor and track Public Records Request.
- Review Records Management and Retention Manual for revision and update
 - Develop a “Citizens Guide to Your City Council Meeting”, a guide that will assist residents with general information and procedures in which public business is transacted at a City Council meeting.
 - Research for implementation SIRE’s electronic workflow application and SIRE’s *Agenda to Go*.

PERFORMANCE MEASURES

For all Agencies - City, Community Development Commission, Public Financing Authority, Successor Agency and Oversight Board

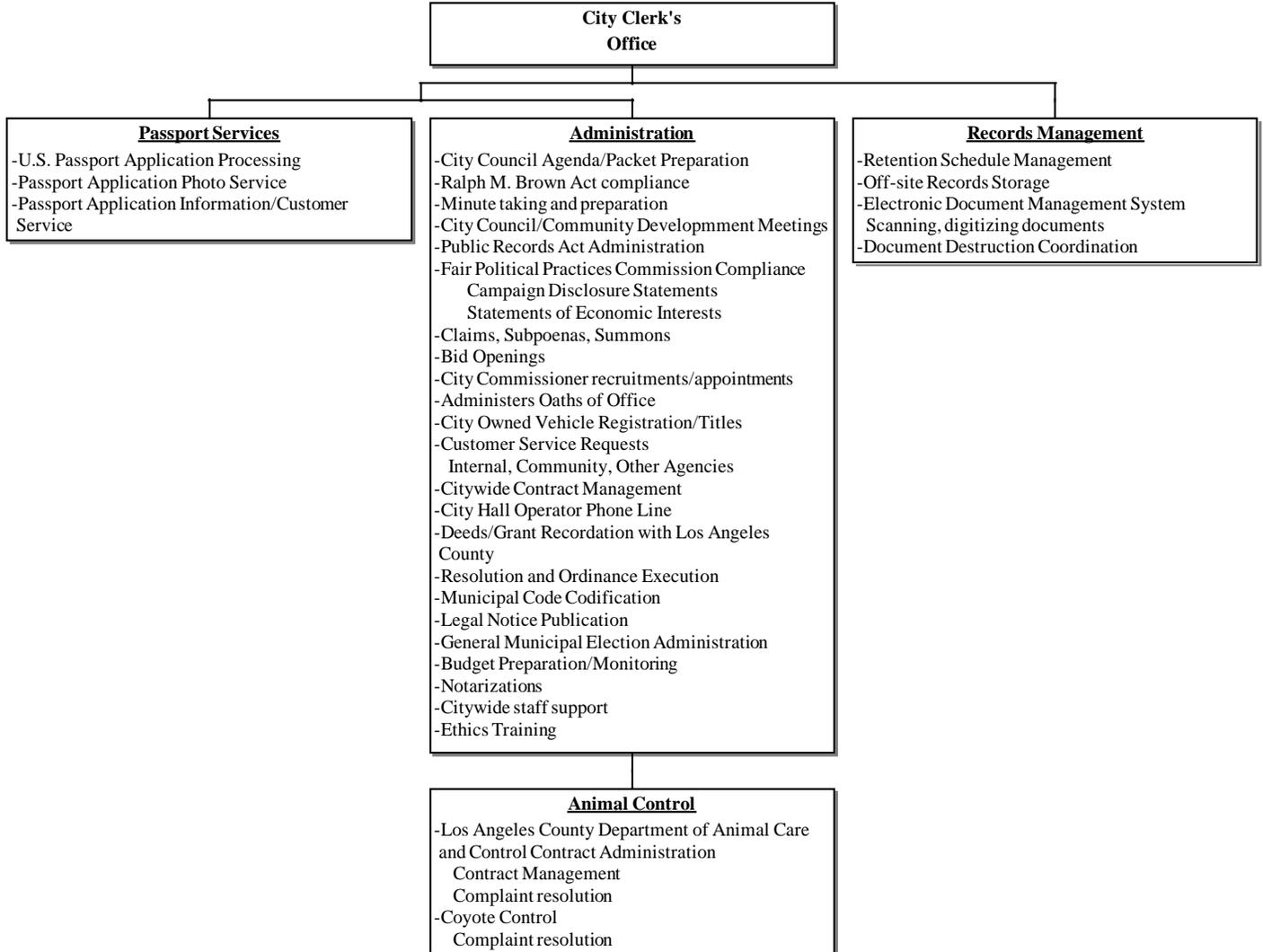
Performance Measures	2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Actual	2013-2014 Projected
Agendas and packets	48	40	40	65	48
Minutes prepared	70	40	40	65	48
Documents for recordation processed and indexed	80	68	18	60	50
Resolutions and ordinances processed and indexed	70	72	71	90	85
Contracts/Agreements processed and indexed	35	67	85	35	40
Municipal elections conducted or assisted	1	0	1	0	1
Claims/subpoenas/summons received and indexed	135	130	153	100	100
Passport applications accepted and processed	1,053	1,053	669	900	1000
Passport photos taken	445	445	389	480	550

APPROVED POSITIONS

Title	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Full -Time Positions					
Assistant City Clerk ¹⁾	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk ¹⁾	1.00	1.00	1.00	1.00	1.00
Administrative Technician	1.00	1.00	1.00	1.00	1.00
Full-Time Total	3.00	3.00	3.00	3.00	3.00
Full-time Equivalent (FTE)					
Office Assistant II	0.70	0.70	0.70	0.00	0.00
FTE Total	0.70	0.70	0.70	0.00	0.00
Department Total	3.70	3.70	3.70	3.00	3.00

¹⁾ Partially funded by CDC Successor Agency.

ACTIVITY TREE



BUDGET SUMMARY

	Actual Expenditures 2010-2011	Actual Expenditures 2011-2012	Adjusted Budget 2012-2013	Estimated Expenditures 2012-2013	Adopted Budget 2013-2014
<u>Expenditure By Type:</u>					
5000 Personnel	246,343	257,183	289,041	302,201	287,560
6000 Supplies and Services	482,510	646,779	418,981	418,981	723,801
7000 Capital Outlay	-	-	-	-	-
Total Department	728,853	903,962	708,022	721,182	1,011,361

<u>Expenditure By Fund:</u>					
110 General Fund	728,853	903,962	708,022	721,182	1,011,361
Total Funding	728,853	903,962	708,022	721,182	1,011,361

	Actual Revenue 2010-2011	Actual Revenue 2011-2012	Adjusted Budget 2012-2013	Estimated Revenue 2012-2013	Projected Revenue 2013-2014
<u>Revenue:</u>					
110 4210 - Dog licenses	291,983	226,501	225,000	225,000	225,000
110 4644 - Passport services	17,182	16,605	15,000	22,000	20,000
110 4656 - Passport Photos	4,215	4,156	3,000	6,000	5,000
110 4647 - Miscellaneous	-	625	-	-	-
Total Dept Revenue	313,380	247,887	243,000	253,000	250,000

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FINANCE & ADMINISTRATIVE SERVICES

MISSION STATEMENT: To manage and to protect the City's financial resources by applying generally accepted accounting and investment principles, to provide reliable information systems services to internal users, and to enforce the City's business license and purchasing ordinances as outlined in the West Covina Municipal Code. To hire quality employees who meet the needs of the City, enhance the workplace for all employees and to identify and minimize exposures that could result in financial loss to the City through creative and cost-effective human resource and risk management.

This department is responsible for all financial affairs of the City of West Covina. The goal of the Finance and Administrative Services Department is to maintain financial stability, to provide accurate and timely financial information and recommendations to the City's decision makers, and to protect the City's assets through the establishment of effective internal controls. The department also strives to provide valuable and responsive support services to the other City departments. The department consists of four divisions with a total of 22 employees.

Administrative Services Division

The administrative services division oversees all aspects of the finance function and is responsible for the City's budget preparation. This division is also responsible for administration of citywide telecommunications including supervision of the part time telecommunications coordinator, management of the 9-1-1 system and dispatch databases, the City's telephone system, and City cell phones.

This division also serves 338 full-time and approximately 150 part-time staff. The department provides consultation and management services in the areas of training, recruitment, and selection; benefits

management; employee and labor relations; workers' compensation, general and auto liability; insurance procurement; loss prevention including claims management, organizational development, classification, and compensation; employee evaluation, training, safety, grievance, and discipline; compliance with state and federal laws; equal employment opportunity; collective bargaining and contract management; comprehensive employee records management; employee verification of employment; and support to the Human Resources Commission.

Under the direction of the Administrative Services Manager, regular full-time staff includes one safety and claims manager, one administrative assistant II, two human resources technicians and a management analyst II.

Human Resources Commission

The Human Resources Commission was created by the City Council to perform the following duties:

- Act in an advisory capacity to the City Council and the Human Resources Officer on personnel matters not specifically delegated by law to other parties in the City service.

- Review the recruitment and selection process for the classified service, including the certification of eligible candidates for appointment; review the City's Position Classification System, and make comments and recommendations regarding such processes to the Human Resources Officer of the Council.
- When requested by the City Council or the Human Resources Officer, hold hearings and make other recommendations on any matters of personnel administration within the limits of the request by the City Council or the city manager.
- Receive and hear appeals submitted by any person in the city service relative to any dismissal, demotion, reduction in pay or alleged violation of the classification and salary resolution or the personnel rules; and to certify its findings and recommendations as provided in this chapter.
- In any investigation or hearing conducted by the commission, it shall have the power to examine witnesses under oath and compel attendance or the production of evidence before it by subpoenas, issued in the name of the City and attested by the city clerk. It shall be the duty of the Chief of Police to cause all such subpoenas to be served. Refusal of a person to attend or testify in answer to such subpoena shall subject such person to prosecution, in the same manner set forth by law for failure to appear before the City Council in response to a subpoena issued by the City Council. Each member of the Human Resources Commission shall have the power to administer oaths to witnesses.

Revenue Management Division

This division manages debt and cash activity for the City, and is responsible for the receipt, deposit, accounts receivable and investment of funds. It also oversees the business license function that is responsible for ensuring that all businesses maintain a current business license and pay applicable taxes. The city treasurer is elected by the community at large and reviews monthly investment reports and cash flows. The Finance and Administrative Services Director is responsible for managing the day-to-day investment operations. Surplus funds are invested for maximum safety, liquidity, and yield in compliance with the City's investment policy and the California Government Code.

Accounting Division

The accounting division includes the payroll, accounts payable, general accounting, financial reporting, and fixed assets functions. This division monitors various lease and loan payments due to the City and the CDC Housing Successor; maintains financial records; complies with various federal, state, and local reporting requirements; coordinates and serves as liaison for financial audits; provides monthly budget reports to departments; assists employees with payroll issues; evaluates internal controls; and provides oversight of the financial accounting software.

It also oversees the purchasing section that is responsible for maximizing cost effectiveness and controlling purchases through centralized purchasing, assisting City departments in vendor selection for equipment and service purchases, and ensuring that City purchasing policies are followed. The purchasing division reviews

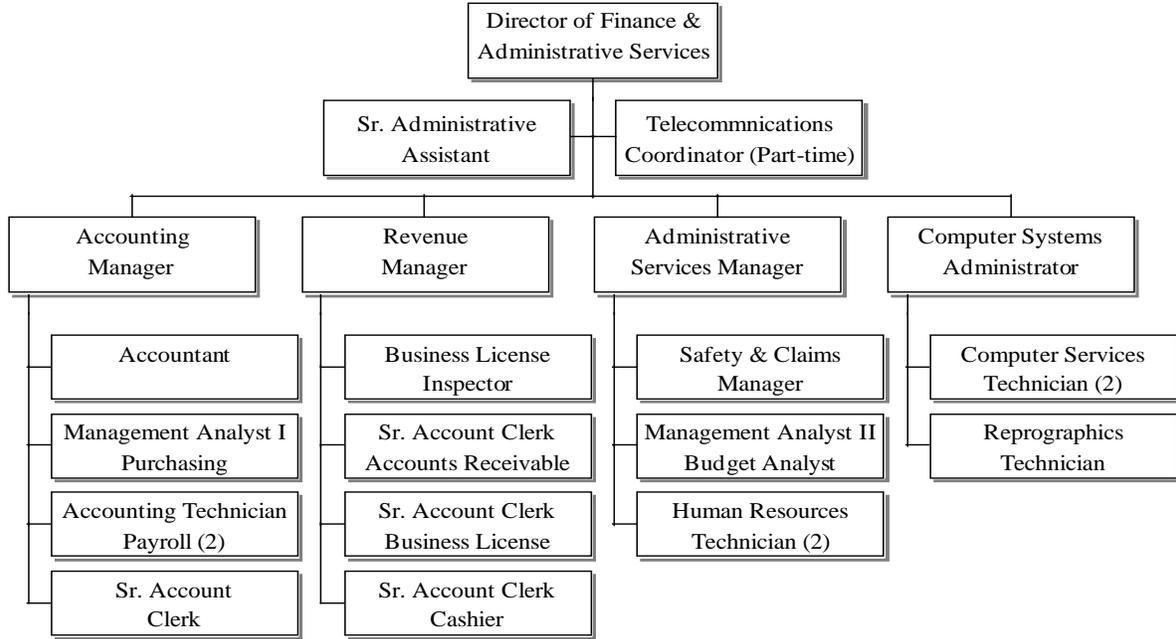
City contracts to ensure they are in compliance with the terms and conditions in the Request for Proposal (RFP) specifications.

Information Systems Division

The information systems division provides software and hardware maintenance for the City's automated systems, supports computer users in all departments, maintains the citywide and local area networks, and assists departments in the selection of

software systems. The division also coordinates training of City staff on new computer equipment and software, and develops office automation standards. Plus is coordinates the reprographics section that provides citywide shipping and mailing, photocopying, printing, binding, and desktop publishing services. This division also provides supplies such as envelopes, letterhead, NCR forms, four-color certificates, business cards, and the paper used in all department copiers.

FINANCE DEPARTMENT ORGANIZATIONAL CHART



**FY 2012-2013
ACCOMPLISHMENTS**

- Managed the City's investment portfolio by investing funds in accordance with the adopted investment policy.
- Continued the on-going comprehensive evaluation of internal controls to effectively safeguard the City's assets and to compile sufficient reliable information for the preparation of the City's financial statements in conformity with generally accepted accounting principles.
- Continued to streamline department workflow while maintaining proper segregation of duties.
- Coordinated the financial aspects of the dissolution of the West Covina Redevelopment Agency.
- As a result of the redevelopment agency dissolution, prepared, the semi-annual Recognized Obligation payment Schedule (ROPS) for the periods January to June 2013, July – December 2013 and January to June 2014.
- Corresponded with State Department of Finance and County Auditor Controller's Office regarding redevelopment agency dissolution.
- Coordinated the preparation of the two Due Diligence Reviews of the former Redevelopment Agency pursuant to AB1484.
- Revised all budget chargebacks to more adequately address cost recovery.
- Selected a new vendor and oversaw the installation and training for the City's new pay telephone system in the jail.
- Continued to review all phone bills for accuracy and areas to streamline costs.
- Coordinated phone moves, adds or changes for numerous departments: Fire Administration, Fire Prevention, Community Services, Police Administration, West Covina Service Group, Detective Bureau, Traffic, Planning, Human Resources, Public Works, Maintenance, CDC, Risk Management, and City Clerk.
- Coordinated purchasing, training, and changing out cell phones or landline phones for all City departments.
- Oversaw installation of upgrade for Police and Maintenance phone switch from SX 2000 to SX 3300.
- Continued to ensure the 9-1-1 database is up to date for West Covina and Verizon Master Street Address Guide.
- Converted City Hall and Maintenance Internet access to new provider, Charter, resulting in lower costs and better speed.
- Converted three phone switch connection to new provider, Charter, resulting in lower costs
- Managed contract administration and grant monitoring.
- Assisted departments with use of the budget preparation and requisitioning modules of the financial software.
- Adjusted business license fees by Consumer Price Index increase.

- Started accepting parking citation payments via web and telephone.
- Implemented tobacco retail license (TRL) ordinance.
- Completed \$2.0 million in Proposition A exchanges with two different cities.
- Published the annual budget and CIP document for the 2012-13 fiscal year in both electronic and hardcopy format.
- Completed issuance of \$7.6 million in tax revenue anticipation notes for cash flow purposes.
- Substituted letters of credit on two bond issues greatly reducing interest expense.
- Cross-training efforts were continued within the department, particularly in the accounts payable, payroll, and business license functions.
- Developed desk procedure manuals.
- Prepared a Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2012 and submitted the CAFR to the Government Finance Officers' Association Certificate of Achievement for Excellence in Financial Reporting Award program.
- Prepared financial reports required by federal, state, and county agencies.
- Continued to provide assistance to the Human Resources department with the "Human Resources" module of the Eden software.
- Continued to improve departmental efficiencies through technology advances such as establishing on-line

access with governmental agencies, certain vendors, and payroll benefit providers.

- Coordinated implementation of new myCalPERS software system with the California Public Employee Retirement System.
- Administered billing and collection component of the City's police false alarm ordinance.
- Maintained a web link on the City's web page where specifications for formal Requests for Proposals can be downloaded.
- Worked with outside vendors to perform operational cost analysis for citywide printing needs and fleet services to reduce operational costs.
- Assisted departments with computer purchase and configuration.
- Cleaned computer viruses and spyware on infected computers
- Consolidated more servers on the storage area network (SAN) to reduce the number of physical servers.
- Replaced the computer network's main firewall.
- Changed the Internet service provider to Charter Communications and implemented the changeover.
- Tested and repaired old network cables.
- Installed power-save power strips throughout the city hall and fire stations. The Southern California Edison

provided and installed the strips free of charge.

- Coordinated with Public Works and LA County to implement the Traffic Control System. The system is located in Public Works department.
- Conducted 24 full and part-time recruitments in fiscal year 2012/13.
- Completed negotiations and implemented the provisions of the Memorandum of Understanding (MOU's) for five miscellaneous bargaining units (Confidential, General, Maintenance & Crafts, Mid-Management, and Non-Sworn Public Safety).
- Continued to weigh organizational needs and liabilities against the ever-changing insurance market while managing approximately 60 active liability claims, 133 workers' compensation cases, and 50 new uninsured losses each year
- Successfully processed a variety of employee and labor relations issues.
- Updated various City Administrative Policies, including the City's Policy Against Discrimination, Harassment, and Retaliation in order to be in compliance with current law.
- Coordinated staff participation in the Local Government Leadership Academy (LGLA) training program, organized by the College of Extended University at Cal Poly Pomona, to educate and develop supervisory and leadership skills.
- Coordinated staff participation in four training workshops, conducted by

outside firms, on topics such as discipline, labor negotiations, leaves of absence, performance management, and other current legal employment issues.

- Coordinated recruitments resulting in 13 full-time and 43 part-time new hires, 58 full-time and six part-time promotions.
- Assisted approximately 18 full-time and 41 part-time employees who separated from City service.
- Completed the Air Quality Investment Program Annual Report and citywide employee rideshare survey as required by the South Coast Air Quality Management District (SCAQMD).
- Continued to improve our processing of employee benefit enrollments and changes by participating in an online process of managing employee medical dental, and vision insurance.
- Continued our efforts to enhance and streamline our recruitment process by posting all open and competitive recruitments on web-based job sites.
- Continued to post all job announcements, class specs, memorandums of understanding (MOU's), and salary ranges on the City's website to provide a cost savings on print advertising, and to present a more effective (green) way of providing public information.

FY 2013-2014 GOALS AND OBJECTIVES

- Develop, recommend, and implement fiscal policies and procedures to guarantee the financial integrity and

solvency of the City and its related agencies.

- Continue to recommend budget solutions to the City Council in response to ongoing fiscal challenges.
- Work closely with City departments to identify new revenue sources and methods to reduce costs.
- Re-evaluate the fees and charges for City-provided services to ensure the fees are reasonable and fully recover the cost of providing those services.
- Monitor all current revenue sources and perform audits of various revenues to ensure the City is receiving all the existing revenues to which it is entitled.
- Effectively manage the City's cash and investment portfolio to maximize revenues while adhering to the primary goals of safety and liquidity of the City's cash reserves.
- Continue financial responsibility for the Successor Agency of the West Covina Redevelopment Agency and Housing Successor Agency.
- Continue dialog and correspondence with the State Department of Finance and County Auditor Controller regarding the dissolution of the former redevelopment agency.
- Continue ongoing administration of the Oversight Board as needed.
- Coordinated the implementation of the Health Care Reform Affordable Care Act.
- Continue to work with outside vendors to investigate reducing operational costs by performing cost analyses.
- Continue to review all phone bills for accuracy and areas to streamline costs.
- needs.

- Review debt for refinancing and credit enhancement opportunities.
- Provide outstanding customer service to City departments to assist them in performing their department operations.
 - Establish parameters for legal ads with the City Attorney's office, and educate City departments on minimum legal ad requirements that will result in decreasing the cost of legal ads.
 - Continue to work with public works in developing purchasing guidelines for public works projects that comply with the Uniform Public Construction Cost Accounting procedures.
 - Provide timely and accurate financial information to departments and policy decision makers to enable them to effectively monitor budgets and make informed decisions regarding financial matters.
 - Coordinate customer support issues.
 - Assist department users with specific questions related to the City's financial software system to increase their ability to understand and utilize the system.
 - Continue to work with senior administrative assistants to update the City directory.
- Ensure that all financial reporting meets professional standards and that generally accepted accounting principles are adhered to.
 - Prepare/submit a Comprehensive Annual Financial Report to the Government Finance Officer's Association award program which ensures the report is prepared to the highest industry standards and

- demonstrates to external organizations that the City is committed to disclosing financial information in a professional and fiscally responsible manner.
- Provide assistance to external auditors in their task of confirming that the City's accounting records are maintained in a fiscally responsible and professional manner, and that grant funds were spent in accordance with the governing regulations.
 - Prepare and timely file the compensation report with the State Controller's Office to ensure transparency of compensation for all employees and elected officials of the City.
- Streamline Police False Alarm billing and collection processes.
 - Continue to develop a professional and well-trained staff in order to provide the highest level of quality and cost-effective service.
 - Upgrade Windows Server to the latest version.
 - Upgrade Microsoft Office and Exchange email to the latest version.
 - Install and configure the network management and help desk tool.
 - Install and manage the power-save software on desktop computers throughout the city hall and fire stations. Public Works department pays for the software with the grant.
 - Participate in planning and building a smart-training room at fire station 4. This project is funded by the grant.
- Implement the SCE-paid power management system to reduce power consumption when computers are not in use.
 - Reduce the use of paper Citywide and decentralize the reprographic function.
 - Inspect businesses operating within the city to ensure business license compliance and increase revenue.
 - Continue online tracking of collections activity for departments.
 - Expand the use of on-line business license renewal payments.
 - Reduce City-wide telephone expenses by continuing to review and seek lower costs for line and usage.
 - Telecommunications coordinator will cross-train with accounts payable so that all City phones and False Alarm billings continue in a timely fashion during any absences.
 - Convert Police Internet to new provider Charter, resulting in costs savings and better signal.
 - Continue to meet the needs of the organization by creatively managing recruitments.
 - Integrate the operations of the human resources and risk management functions.
 - Complete negotiations and implement the provisions of the Memorandums of Understanding (MOU's) for the five miscellaneous bargaining units: Confidential, General, Maintenance & Crafts, Mid-Management, and Non-

Sworn Public Safety as well as the four safety bargaining units: Police Officers' Association, Police Management Association, Firefighters' Association, and Fire Management Association.

- Continue to assist departments with employee investigations, grievances, discipline, and Americans with Disability Act (ADA) issues.
- To protect public and employee safety.
- To recommend changes to all departments to remove City from any possible liability.
- To stay current in knowledge of principles, practices, and methods of safety and loss prevention, also state and federal laws relating to health and safety, including CAL/OSHA.
- To continue with Safety Committee to communicate safe work practices throughout the organization.

- To provide the City insurance coverage without interruption throughout the upcoming fiscal year.
- Coordinate the City's sexual harassment training in compliance with AB 1825.
- Review current City policies, Personnel Rules, as well as various forms and work with employee bargaining units to update as needed.
- Review insurance carriers to ensure cost effective benefits being offered to employees.
- Complete the Air Quality Investment Program Annual Report and citywide employee rideshare survey as required by the South Coast Air Quality Management District (SCAQMD).
- Implement NeoGov for applicant tracking and processing of recruitments.
- Continue to work with departments to revise the recruitment process to meet their needs.

Finance Division - PERFORMANCE MEASURES

Performance Measures	2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Estimated	2013-2014 Projected
Ambulance subscriptions issued	201	309	334	315	325
Audits coordinated	15	15	16	17	15
Business licenses issued	5,653	5,509	4,492	4385	4610
Cash receipts processed	20,938	20,800	21,000	23,190	24,000
Cell phone maintenance	550	550	550	550	550
Cell tower lease agreements	9	11	11	9	9
Checks disbursed	21,914	21,715	20,459	20,700	20,700
Computer training vouchers provided	50	10	10	10	10
Credit card purchases	95	100	56	70	65
Debt instruments administered	17	17	16	16	15
False alarm invoices issued	250	250	189	200	200
False alarm warning letters issued	1,230	1,300	1131	1200	1200
Financial and compliance reports prepared	93	97	97	94	95
Formal bids	12	12	11	2	5
Incoming mail	290,000	290,000	290,000	290,000	290,000
Invoices paid	15,094	14,712	14,034	14,000	14,000
Journal entries prepared	1,280	1,104	1,154	1,200	1,200
Mobile food vendor permit	2	2	2	2	2
Offset printing	650,000	600,000	600,000	NA	600,000
Outgoing mail	98,000	94,000	94,000	NA	94,000
Pager added or replaced	18	6	6	6	6
Paid parking pay stations managed	6	6	6	6	6
Personal computers, monitors, printers, network devices, power systems and servers maintained	800	800	800	780	780
Purchase orders issued	850	688	641	688	650
Telephone line changes/setups/maint.	165	150	150	550	550
Wire transfers disbursed	562	569	600	600	600
Xerox printing	1,280,000	1,239,398	1,240,000	NA	1,240,000

HR & Risk Division - PERFORMANCE MEASURES

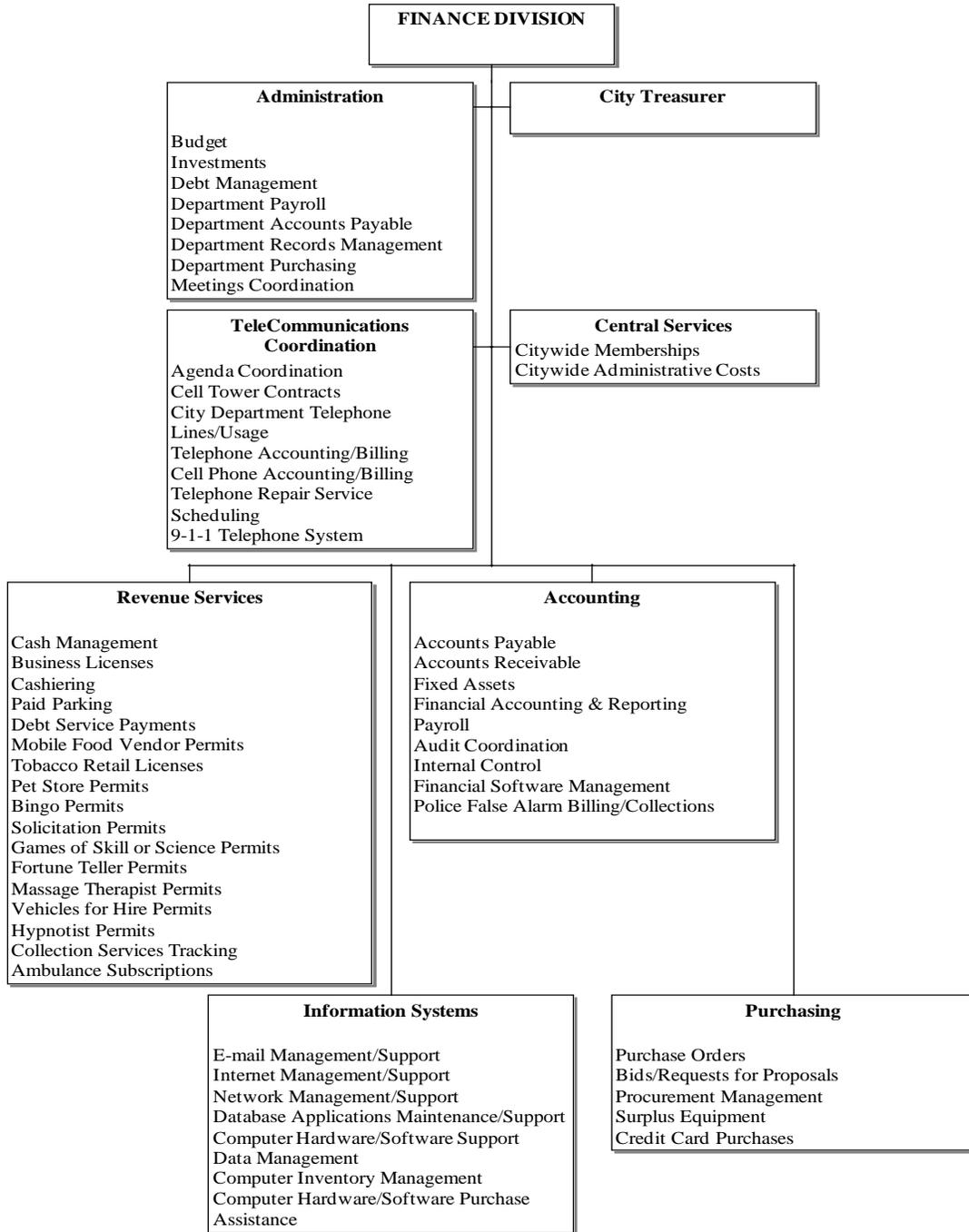
Performance Measures	2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Estimated	2013-2014 Projected
New Hires – full-time	3	3	20	13	10
part-time	23	34	30	43	25
Promotions – full-time	18	3	6	58	7
part-time	3	6	3	6	3
Separations – full-time	16	30	16	18	15
part-time	57	16	16	41	20
Recruitments	14	22	20	24	20
Employee training sessions	17	9	17	6	6
New workers' compensation claims	41	43	45	45	45
Total open workers' compensation claims	130	117	133	133	133
New general liability claims	62	59	60	60	60
Total open general liability claims	51	46	50	50	50

APPROVED POSITIONS

Title	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Starting FY 13-14, Finance, HR and Risk Management have been consolidated as Finance and Administrative Services Department .					
Full -Time Positions					
Finance & Administrative Srvc Director	-	-	-	-	1.00
Assistant City Manager/Finance Director	0.50	0.50	0.50	0.50	-
City Controller	1.00	1.00	1.00	1.00	-
Revenue Manager	-	-	-	-	1.00
Accounting Manager	1.00	1.00	1.00	1.00	1.00
Computer Systems Administrator	1.00	1.00	1.00	1.00	1.00
Management Analyst I / II	1.00	1.00	1.00	2.00	2.00
Purchasing Manager	1.00	-	-	-	-
Telecommunications Coordinator	1.00	1.00	1.00	-	-
Accountant	1.00	1.00	1.00	1.00	1.00
Accounting Technician	2.00	2.00	2.00	2.00	2.00
Sr Administrative Assistant	1.00	1.00	1.00	-	-
Administrative Asst II	-	-	-	-	1.00
Revenue Services Supervisor	1.00	1.00	1.00	-	-
Account Clerk	1.00	1.00	1.00	-	-
Business License Inspector	1.00	1.00	1.00	1.00	1.00
Computer Services Technician	2.00	2.00	2.00	2.00	2.00
Reprographics Technician	1.00	1.00	1.00	-	1.00
Senior Account Clerk	4.00	4.00	4.00	4.00	4.00
Administrative Services Manager	-	-	-	-	1.00
Safety and Claims Manager	-	-	-	-	1.00
Human Resources Technician	-	-	-	-	2.00
Sub-Total	20.50	19.50	19.50	15.50	22.00

Title	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Former HR & Risk Mgmt Dept					
HR / Risk Mgmt Director	-	-	-	1.00	-
Management Analyst II	2.00	2.00	1.00	-	-
Human Resources Technician	2.00	2.00	2.00	2.00	-
Risk Management Director	1.00	1.00	1.00	-	-
Safety & Claims Manager	1.00	1.00	1.00	1.00	-
Administrative Asst II	1.00	1.00	1.00	1.00	-
Sub-Total	7.00	7.00	6.00	5.00	-
Full-Time Total	27.50	26.50	25.50	20.50	22.00
Full-time Equivalent (FTE)					
Purchasing Manager	-	0.46	-	-	-
Telecommunications Coordinator	-	-	-	0.46	0.46
Reprographics Assistant	1.30	1.30	-	-	-
Human Resources Analyst I	0.62	0.62	0.62	-	-
FTE Total	1.92	2.38	0.62	0.46	0.46
Department Total	29.42	28.88	26.12	20.96	22.46

ACTIVITY TREE FINANCE/HR/RISK



HR DIVISION

Administration

- Benefits Management
- Employee Evaluations
- Federal & State Compliance
- Records Management
- Verification of Employment
- Personnel Action Transactions
- Grievance & Discipline
- Customer Service Requests
(Internal, External, Other Agencies)
- Employee Activities Committee
- Budget Preparation/Monitoring
- Fitness for Duty
- Legal Issues
- Disability Retirements

Employee Relations

- Classification & Compensation
- Contract Management
- Labor Negotiations

Organizational Development

- Training
- Reorganization Studies

Recruitments

- Testing
- Background/Exams
- Advertisements & Notices
- Customer Service Requests

HR Commission

- Employee Hearings
- Classification Reviews
- Disability Retirement (Public Safety)
- Special Reports
- General Staff Reports
- Agenda Prep
 - Summary of Actions
 - Monthly Report Review

Risk Management

Workers' Compensation

1. Oversee City program & third party administrator;
2. Attend workshops/meetings regarding changes to state and federal laws on occupational health and safety;
3. Assist departments with completion of workers' compensation paperwork;
4. Process & submit claims to third party administrator;
5. Assist injured employees to understand workers' compensation benefits, forms, notices, treatments, temporary/permanent disability, wage continuances, vocational rehabilitation;
6. Assist in investigation of claims;
7. Review medical reports; coordinate modified work duties with supervisors;
8. Track injured workers' days off/modified work days;
9. Provide reports to City Manager, City Council, etc.;
10. Reconcile checking account;
11. Coordinate legal representation

General & Auto Liability

1. Oversee City program & third party administrator;
2. Investigate claims/complaints. Process and submit all claims to third party administrator;
3. Coordinate site inspections;
4. Prepare claim settlements and/or denials;
5. Assist legal council & employees to determine case strategies;
6. Prepare reimbursement/reconciliation of general liability checking account;
7. Represent City at settlement conferences & small claims actions;
8. Provide reports to City Manager, City Council, etc.

Uninsured Loss

1. Identify losses, obtain costs;
2. Process payments for repair/replacement of damaged property;
3. Identify responsible parties for reimbursement;
4. Provide invoice information to Finance;
5. Maintain audit trail & record collections;
6. Represent City in small claims court
7. Prepare & provide reports to City Manager, City Council, etc.

Insurance Procurement and Employee Benefits

1. Purchase/procure general liability, workers' comp., auto physical damage, special events insurance & property insurance coverage;
2. Procure & provide in-house administration of life, long-term disability, accidental death & dismemberment insurance, state disability insurance;
3. Process claims;
4. Prepare & provide reports to City Manager, City Council, etc.

Safety & Loss Prevention

1. Investigate complaints of unsafe conditions;
2. Notify departments of potential problems, provide possible solutions;
3. Plan & present safety training;
4. Identify & analyze accidents to prevent future occurrences;
5. Assist departments with interpretation/application of Cal/OSHA regulations;
6. Prepare & maintain OSHA 300 log on all industrial injuries/illnesses;
7. Prepare & provide reports to City Manager, City Council, etc.

BUDGET SUMMARY

Expenditure Type:	Actual Expenditures 2010-2011	Actual Expenditures 2011-2012	Adjusted Budget 2012-2013	Estimated Expenditures 2012-2013	Adopted Budget 2013-2014
5000 Personnel	2,331,793	2,270,954	1,847,987	1,886,604	2,106,566
6000 Supplies and Services	18,060,380	14,736,596	14,783,843	15,829,839	15,499,283
7000 Capital Outlay	53,285	9,547	-	6,565	-
8000 Allocated Costs	(283,438)	(252,801)	(213,683)	(290,349)	(292,605)
Total Department	20,162,020	16,764,296	16,418,147	17,432,659	17,313,244

Expenditure By Fund:

110 General Fund	2,763,413	2,865,394	2,604,981	2,517,017	2,712,613
119 Air Quality Improvement Trust	8,000	-	-	-	-
220 WC Comm Svcs Foundation	45	-	-	-	-
300 Debt Service	14,254,737	13,850,674	11,508,468	11,453,858	11,904,320
360 Self Insurance- Uninsured Losses	102,443	(2,888)	100,000	100,000	100,000
361 Self Insurance Gen / Auto Liab.	1,311,086	(1,658,984)	979,713	1,978,217	1,224,300
363 Self Insurance - Workers' Comp	1,633,096	1,588,970	1,167,985	1,363,397	1,334,211
368 Retiree Lump Sum Benefit	89,200	121,130	57,000	20,170	37,800
Total Funding	20,162,020	16,764,296	16,418,147	17,432,659	17,313,244

Revenue - Finance Division:	Actual Revenue 2010-2011	Actual Revenue 2011-2012	Adjusted Budget 2012-2013	Estimated Revenue 2012-2013	Projected Revenue 2013-2014
110 42xx-Licenses & Permits	7,105	3,898	5,400	2,450	2,200
46xx - Charges for Services	120,444	110,169	78,000	43,509	42,500
48xx - Other revenues	588	2,762	-	2,000	-
Total Revenue	128,137	116,829	83,400	47,959	44,700

PLANNING DEPARTMENT

MISSION STATEMENT: To make West Covina a positive, interesting, and enjoyable place in which to live and work by stressing the maintenance and development of stable neighborhoods and a strong business community, while providing professional customer service to residents and business operators

This department administers the long-range planning projects, such as the Housing Element update as well as the processing of land development applications. Its central focus is to implement the General Plan and other adopted City Council policies through the review of the various development applications. The current planning function is implemented through the application of the City's zoning code. All zoning and land use permit approvals in the City require an environmental clearance under the City's Environmental Review Guidelines and under the California Environmental Quality Act (CEQA).

Planning for the future of the City of West Covina involves the coordination of different agencies. One of these activities is congestion management to assure compliance with applicable regional, state, and federal transportation, and air quality mandates. The planning department's staff also coordinates with other City departments

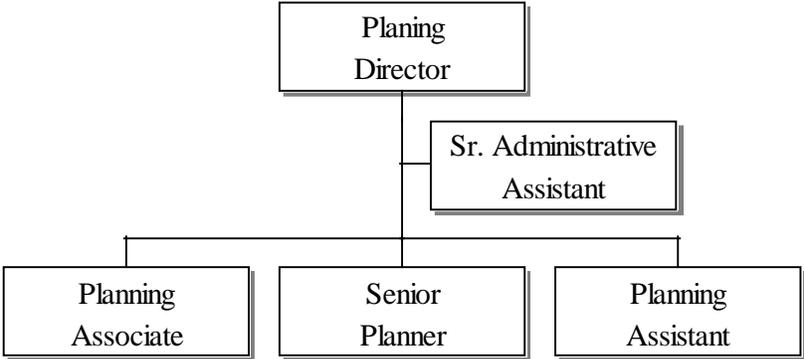
to ensure that all activities support economic development.

This department provides professional assistance to the Planning Commission and City Council in decision-making efforts involving physical development in the City. The department strives to improve the City's environment for all segments of the community, both residential and commercial, by adherence to the principles of good design, and applicable codes and regulations.

The department is currently staffed by five full-time positions and maintains liaisons with other cities and planning agencies to address problems of mutual concern consistent with reasonable and sound planning practices.

The department administers the Art in Public Places program as well as the preservation program for historic resources.

PLANNING DEPARTMENT ORGANIZATIONAL CHART



FY 2012-2013 ACCOMPLISHMENTS

- Prepared and processed 12 municipal code amendments, General Plan amendments and zone changes.
- Processed 37 development applications through the Planning Commission, including conditional use permits, planned community developments, precise plans, variances, tentative tract and parcel maps, and art in public places applications.
- Processed 250 administrative applications, including temporary use permits, special event permits, administrative modifications, planning director's modifications, slight modifications, and film permits.
- Completed 164 building, grading, and landscape plan checks.
- Completed 160 counter reviews for improvements such as patio covers, air conditioners, swimming pools, and small room additions.
- Completed review of 205 business license applications.
- Processed 44 single-family house improvements for review by the Planning Commission Subcommittee for Design Review.
- Completed processing and approval of residential and commercial development projects. Residential projects included a 19-unit single family development at 512 S. Valinda Avenue (portion of Immanuel First Lutheran Church) and a 135-unit multi-family residential at 1611, 1623, and 1733 W. San

Bernardino Rd. Major commercial development projects processed include a 45,000-square foot LA Fitness at Restaurant Row on E. Garvey Avenue North, a McDonalds and El Pollo Loco at 501 S. Vincent Avenue, a remodel of North-West College at 2121 W. Garvey Avenue North, the remodel and addition for a 24,000-square foot shopping center at Valley Boulevard and Nogales Street, and the conversion of a warehouse/office building to a medical office building at 131 N. Lang Avenue.

- Code amendments processed include establishing standards revisions to the standards for freestanding pylon signs, the creation of a mixed use overlay zone, the creation of standards for emergency shelters, the creation of standards for efficiency units, and the revision of standards for automobile sales.
- Completion of the General Plan Housing Element update for planning period of 2008 through 2014.
- Processing of the General Plan Housing Element update for planning period of 2014 through 2021.

FY 2013-2014 GOALS AND OBJECTIVES

- Provide excellent customer service.
 - Respond to all questions and inquiries in a polite, courteous manner.
 - Provide options to allow applicants to achieve their needs.
- Address applications to provide a business friendly environment.

- Provide prompt, thorough, and objective processing of all permits, entitlements, and projects.
 - Identify issues, concerns, and corrections early in the review process.
 - Critically evaluate and review projects to obtain good project design.
 - Without lowering standards of quality, streamline processes that

impede business investment and economic prosperity.

- Provide quality, professional support, and assistance to other departments.
- Prepare long-range plans and programs to enhance the city's quality of life by preparing for the future.

PERFORMANCE MEASURES

Performance Measures	2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Estimated	2013-2014 Projected
Development applications processed	34	40	37	37	39
Administrative applications processed	245	218	262	250	190
Zoning code studies/amendments	7	8	15	12	12
Plan check reviews	169	157	142	164	170
Counter Reviews	231	278	131	160	170
Document Preparation	17	29	28	31	32
Commercial Business License Reviews	81	151	117	205	180
Subcommittee Review	38	66	47	44	50
Assisted at Counter	1,700	1,775	1,924	1,949	2,000

APPROVED POSITIONS

Title	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Full -Time Positions					
Planning Director	0.00	0.00	0.00	1.00	1.00
Principal Planner	1.00	1.00	1.00	0.00	0.00
Senior Planner	1.00	1.00	1.00	1.00	1.00
Sr Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Asst I	1.00	1.00	1.00	0.00	0.00
Planning Assistant	1.00	1.00	1.00	1.00	1.00
Planning Associate	1.00	1.00	1.00	1.00	1.00
Full-Time Total	6.00	6.00	6.00	5.00	5.00
Full-time Equivalent (FTE)					
Planning Intern	1.50	1.50	0.00	0.00	0.00
Office Assistant I	0.40	0.00	0.00	0.00	0.00
FTE Total	1.90	1.50	0.00	0.00	0.00
Department Total	7.90	7.50	6.00	5.00	5.00

BUDGET ISSUES

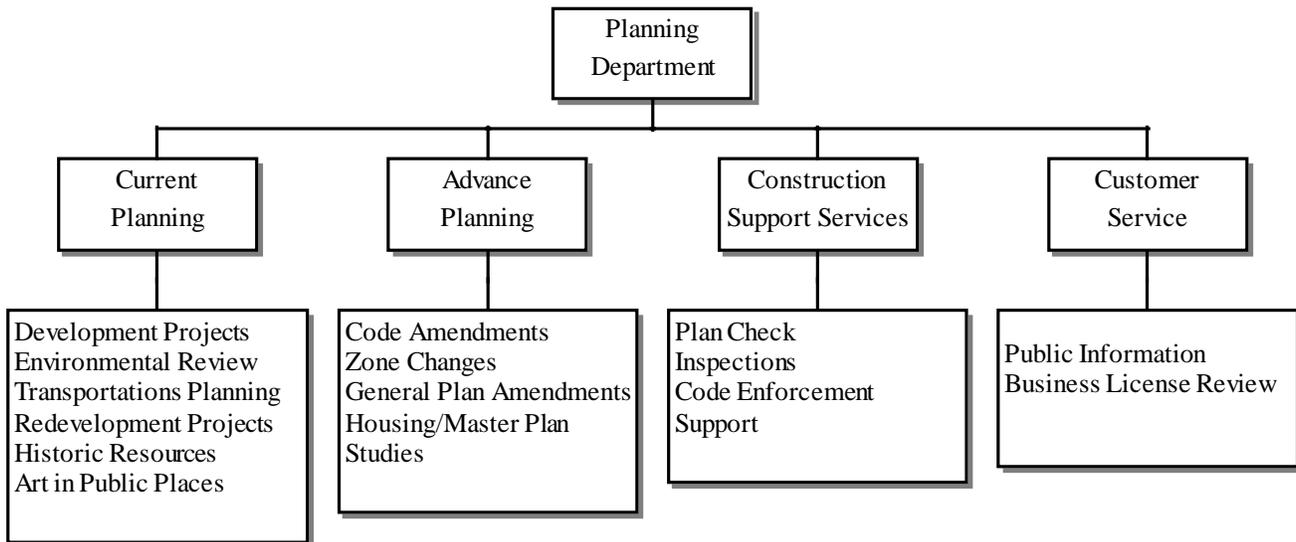
The State of California requires that the City update the Housing Element of the General Plan to ensure that West Covina provides for additional population growth. The state is requiring that the Housing Element Update be completed for the period from 2014 to 2021. The cost of the Housing Element update is estimated at \$30,000.

The state does not mandate how often the General Plan must be updated, however, it does require that a General Plan be updated periodically so that it remains a true reflection of a community's values and goals. Since adoption of the General Plan in 1985, there has been no comprehensive assessment of the goals, policies, and

programs in the General Plan except for those in the Housing Element. The General Plan provides a long-term vision for development for the City considering potential development for the next 20 years. The cost of the preparation of a comprehensive General Plan by an outside consultant is estimated to be \$250,000 to \$500,000.

In terms of facilities, the department is in need of maintenance. The ceiling tiles and window blinds need replacing, with a given priority to the areas that are visible to the public. The public counter needs refinishing with a new formica cover. In the kitchen area of the department, the kitchen cabinets need refinishing along with a new top counter and sink.

ACTIVITY TREE



BUDGET SUMMARY

	Actual Expenditures 2010-2011	Actual Expenditures 2011-2012	Adjusted Budget 2012-2013	Estimated Expenditures 2012-2013	Adopted Budget 2013-2014
<u>Expenditure By Type:</u>					
5000 Personnel	464,130	514,344	513,314	507,387	517,032
6000 Supplies and Services	73,123	67,490	80,475	118,647	78,828
7000 Capital Outlay	-	-	-	-	-
Total Department	537,253	581,834	593,789	626,034	595,860

<u>Expenditure By Fund:</u>					
110 General Fund	401,263	465,658	485,854	479,090	476,299
122 Prop C	128,828	103,407	102,981	95,499	115,438
212 Art in Public Places	7,162	12,769	4,954	51,445	4,123
Total Funding	537,253	581,834	593,789	626,034	595,860

	Actual Revenue 2010-2011	Actual Revenue 2011-2012	Adjusted Budget 2012-2013	Estimated Revenue 2012-2013	Projected Revenue 2013-2014
<u>Revenue:</u>					
110 4611-Planning Filing fees	211,170	229,704	220,000	230,000	225,000
110 4813- Sale maps/plans etc	51	-	-	-	-
	211,221	229,704	220,000	230,000	225,000
144 Tree Fund	1,067	-	-	-	-
212 4859 Art in Public Places	29,292	25,965	-	10,566	10,000
Total Dept Revenue	241,580	255,669	220,000	240,566	235,000

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POLICE DEPARTMENT

MISSION STATEMENT: To provide the highest level of service and protection to the community and to cooperatively enhance public safety as the department progresses into the future

The police department has a proud history of integrity and service. The police department has an authorized 2013-2014 full-time workforce of 90 sworn officers and 68 civilians, including 17 dispatchers. Several authorized civilian positions had their funding suspended last year. There are also 55 part-time positions including reserve officers, crossing guards, and other support staff. The department also utilizes volunteer programs, which are a very important part of the overall public safety effort.

Although focused on front-line law enforcement, the department is also engaged in important community partnerships with schools, businesses, and citizen organizations. The department has garnered outside awards honoring many sworn officers, our SHOP senior volunteer program, our domestic violence victim advocate, and our overall excellence in community policing.

The men and women of the department strive to provide the highest level of service, focusing on our four core values of community responsiveness, integrity, teamwork, and effort. To that end, the department is divided into the following divisions:

Patrol Division

About two-thirds of all sworn officers work in this division, which focuses on patrolling city streets, answering calls for service, and identifying potential crime problems. In addition to patrol officers, this division includes reserve officers, and award-winning Seniors Helping Our Police (SHOP) volunteers who perform non-hazardous duties to free up sworn officers. Under the Community Service Area Policing program, four dedicated lieutenants and their crews are assigned a specific quadrant of the city and tasked with resolving public safety concerns for residents, neighborhoods, and businesses. This division also incorporates several subdivisions:

- Traffic Unit – This unit provides enforcement of traffic laws, targeted enforcement at schools and other sites, parking enforcement, crossing guard services, and traffic investigations.
- Communications – Formerly a separate City department, the police and fire emergency dispatch unit was absorbed into the police department in fiscal year 2008-09, and handles all emergency dispatch operations.
- Jail Operations - This unit processes all arrests, oversees all prisoners, and coordinates all jail operations.

- Simulator & Hands-on Driving Program
- This provides West Covina police officers (and outside agency clients) with cost-efficient Driving and Use-of-Force training.

Investigative & Administrative Division

In fiscal year 2010-2011, two divisions were combined into one. This division is responsible for providing investigation and follow-up services associated with all major crimes and, as well overseeing the centralized administrative functions of the police department.

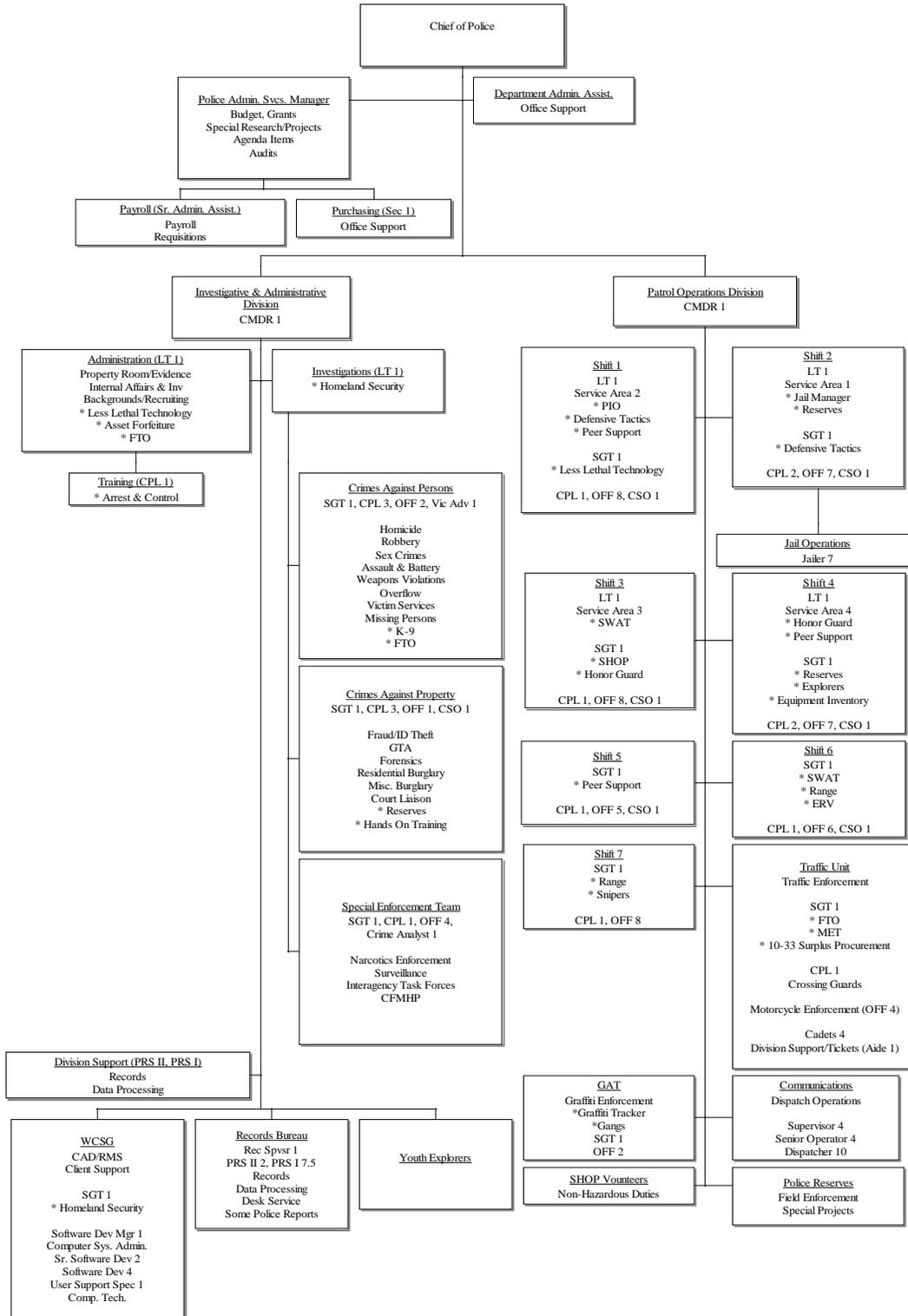
Investigations and Support Services: For almost any crime victim to obtain justice in our courts (i.e., for a suspect to be convicted), the detectives have to conduct intensive follow-up and prepare cases for the district attorney. Certain officers are involved in specialized interagency task forces, and the department's award-winning domestic violence victim advocate is assigned here. Investigations incorporates a subdivision:

- Special Enforcement Team (SET) - This team works irregular schedules dictated by the demands of their specialized investigations, which include narcotics, surveillance, interagency intelligence, and other targeted enforcement.

Administration: Focusing on the centralized administrative functions of the police department, Administration includes the Records department, the Professional Standards and Training (PS&T) section, and the Property and Evidence unit. Administration incorporates one subdivision:

- West Covina Service Group (WCSG) - This group supplies Computer Aided Dispatch and Records Management System (CAD/RMS) service to West Covina and client agencies, as a revenue generating enterprise.

POLICE DEPARTMENT ORGANIZATIONAL CHART



* = Denotes a collateral duty

FY 2012-2013 ACCOMPLISHMENTS

- Continued to focus on front-line law enforcement and crime prevention activities to improve public safety. Last year, crime in West Covina was down to a 19-year low. This year, while property crime has shown a slight increase, violent crime has been further reduced.
- West Covina police officers work extraordinarily efficiently and effectively. They actively respond to over 200 calls a day, ranking among the busiest in Los Angeles County. The department's per capita cost of providing police services is among the lowest in Los Angeles County.
- West Covina police officers also tailored operations to meet the needs of the city. With reduced staffing, the department continued special enforcement targeting graffiti. One dedicated graffiti Officer continued to utilize specialized tools including tracking software and enforcement items, our local graffiti administrative citation to swiftly penalize offenders, and our successful community based graffiti rewards program. The City received court ordered graffiti restitution funds totaling \$12,610.
- Police personnel continued to focus on assertive law enforcement. Police officers implemented special patrol deployments at key shopping locations during holidays. Traffic officers participated in regional grant-funded operations throughout the year.
- The community enjoyed improved ability to connect to the police department. The department offered graffiti reporting, access to traffic accident reports, as well as the ability to dispute parking, noise, and graffiti citations—all online. These expanded services saved both residents and staff valuable time. Additionally, the West Covina Police Department was the first agency in Los Angeles County to offer a direct cell phone text messaging service (by texting TIPWCPD and your tip to TIP411).
- The Special Enforcement Team seized an estimated \$58,000,000 worth of illegal narcotics. During FY 2012-2013, the SET team brought in about over \$1,700,000 in asset forfeiture revenue and interagency reimbursements, which helped fund department needs such as vehicles and technology projects.
- The West Covina Service Group provided comprehensive Dispatch and Records services to about two dozen agencies, and generated \$1.9 million in revenue for operational costs and development.
- The department's award-winning SHOP program, which has saved the City about \$million date, continued to keep costs down by channeling the efforts of dedicated senior volunteers to perform non-hazardous public safety duties that would otherwise burden field officers. The department's award winning Victim Advocate continued to assist victims and their families. The department also continued its excellent record of obtaining grants, funding items including vehicles, supplemental overtime to address community concerns, vehicles, financial crimes training, tactical and surveillance gear,

graffiti analysis software, youth explorer items, weapons components, and a range of frontline police equipment.

FY 2013-2014 GOALS AND OBJECTIVES

The department's operational goals and the specific objectives they encompass are all geared toward the City Council's goal of maintaining public safety.

- Work to reduce crime by a percentage greater than the state and regional average for similar sized communities
 - Focus on front-line police programs and required skills/training
 - Avoid fads and trendy programs unless their crime reduction or public safety value, along with cost effectiveness, has been clearly demonstrated
- Continue to focus on the core mission of providing front-line law enforcement services to the community, adapting to reductions in local and state funding
 - Utilize part-time and volunteer positions to aid officers and civilian personnel
 - Continue specialized graffiti enforcement in light of reduced staffing
 - Utilize non-General Fund sources to the highest possible degree
- Maintain traffic safety citywide
 - Work to provide quality traffic enforcement and safety services in light of reduced staffing
 - Target problematic intersections for special enforcement
 - Maintain hazardous traffic citations and parking citations despite staff reductions
- Reduce the likelihood of violent crimes through narcotics enforcements, surveillance, and asset seizure efforts
 - Continue aggressive enforcement and monitoring efforts led by the Special Enforcement Team (SET)
 - Quickly resolve neighborhood crime problems with tailored responses as they arise
- Pursue grant opportunities to address department needs
 - Continue the department's excellent record and expertise in the area of obtaining grants from multiple sources
 - Continue to fully leverage multiple funding sources
- Wisely use limited funds to maintain standards of training excellence
 - Prioritize training needs through the chain of command, determining what is mandatory, vital, and cost-effective
 - Continue to maximize training reimbursements from Peace Officer Standards and Training (POST)
- Work to improve the effectiveness and efficiency of the department's performance, focusing on factors including staffing levels versus the high number of calls for service
 - Implement features of the strategic plan, concentrating on improvements in organizational efficiency and effectiveness at the operational level
 - Refine timely deployment of police resources to address neighborhood crime trends utilizing CompStat
 - Utilize computerized Department policy manual

PERFORMANCE MEASURES

Performance Measure	2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Estimated	2013-2014 Projected
Administrative Division					
Backgrounds completed for police department	24	20	25	25	25
Backgrounds completed for City departments	3	4	4	4	4
Use of Force reports Written/investigated/reviewed	85	79	64	60	60
Internal Affairs investigations	6	8	1	1	1
Pursuit reports written/investigated/reviewed	18	26	25	25	25
Items formally booked into evidence	11,000	7,967	9,090	10,018	10,000
Found property items booked	320	344	381	488	450
Recovered property items booked	980	584	735	656	700
Safekeeping items booked	575	410	471	486	480
Total items formally booked	12,500	9,305	10,677	11,648	11,000
Property items sent to auction	150	445	312	248	250
Property processed for destruction	2,000	6,751	3,931	7,626	5,000
Total items released	4,000	3,107	3,363	3,894	3,800
Arson registrants processed	1	1	0	2	2
Gang registrants processed	2	0	3	0	0
Narcotics registrants processed	140	114	95	82	90
Sex offender registrants processed (assisted by detectives)	140	192	174	170	160
Total registrants processed	280	306	272	254	242
Hours of school resource officer instruction	1,050	1,625	0	0	0
Hours of SRO enforcement	1,890	1,560	0	0	0
SRO community/school program hours	425	395	0	0	0
Existing grants managed	11	10	10	8	8
Grant revenue received	\$399,824	\$331,262	\$403,907	\$165,000	\$200,000
New grants received	8	6	5	5	5
Open session reports to City Council	14	10	10	8	8
Persons assisted at front desk (approximate)	45,000	45,200	43,800	43,800	44,000
Police records entered into CAD/RMS	15,725	18,343	16,156	16,000	16,000
Phone calls handled by records personnel	39,150	40,100	40,000	40,000	40,000
Phone calls handled by desk officer	38,900	39,000	40,000	40,000	40,000
Stolen/lost property reports	1,550	2,107	1,741	1,800	1,800

Performance Measure	2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Estimated	2013-2014 Adopted
taken					
State/federal mandated records verification reports	12	12	12	12	12
Towing franchise revenue	\$217,880	\$219,509	\$191,646	\$210,000	\$210,000
Firing range usage reimbursement	\$7,500	\$7,800	\$9,050	\$9,000	\$9,000
Police reimbursements including Forensic Services, and formerly School Resource Officer (General Fund)	\$190,923	\$163,123	\$25,255	\$10,000	\$10,000
Jail Unit					
Prisoners booked (includes booking paperwork, fingerprinting, administering phone calls, photographing prisoner, advising prisoner of rights and obtaining signatures, prisoner property inventory and storage)	2,821	3,209	2,843	2,790	2,800
Prisoner checks (per state mandate)	18,500	18,500	17,520	18,000	18,000
Prisoner meals served (complying with state regulations)	9,000	9,000	8,529	8,900	8,900
Inspections (complying with multiple mandates)	5	5	5	5	5
Jail telephone revenue (Inmate Welfare Fund)	\$15,220	\$7,200	\$3,932	\$7,000	\$7,000
Jail booking revenue (General Fund)	\$63,409	\$41,983	\$34,153	\$35,000	\$35,000
West Covina Service Group Measures					
Client agencies receiving comprehensive CAD/RMS services	23	24	24	24	22
Revenue	\$2,193,037	\$2,268,982	\$1,805,242	\$1,979,796	\$1,782,403
Patrol Division					
Total calls for service (generating incident number)	76,126	71,449	65,659	67,020	70,000
Number of above requiring 2 or more units	19,083	18,346	18,620	18,750	18,750
911 calls responded to	11,727	10,689	11,572	13,458	13,000
Number of self-initiated reports (includes actions by special enforcement team)	32,824	31,336	23,308	22,538	23,000
Traffic accidents responded to	1,531	1,500	1,542	1,562	1,500

Performance Measure	2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Estimated	2013-2014 Adopted
Hit and run accidents responded to	423	490	454	462	450
Citations	4,725	6,547	3,860	2,882	3,000
Average priority 1 response time (minutes)	5:39	5:41	5:28	5:28	<i>unknown</i>
Priority 2 response time (minutes)	16:28	16:54	16:57	16:57	<i>unknown</i>
Priority 3 response time (minutes)	26:15	24:38	24:30	24:30	<i>unknown</i>
Mental illness calls requiring transport by police to mental health facility	45	35	29	42	40
Hours worked by reserve officers	6,900	7,084	6,551	5,878	5,900
Hours works by shop volunteers	7,902	8,041	8,098	7,816	7,900
Citations revenue generated by Patrol Officers (Traffic Safety Fund)	\$448,577	\$337,987	\$342,733	\$273,400	\$275,000
Traffic Unit					
Traffic citations	5,775	2,612	1,342	1,100	1,100
Parking citations	11,236	7,045	10,717	8,682	9,000
Traffic citations/cases submitted to District Attorney (court liaison CSO assistance)	1,672	1,553	849	614	700
County crossing guard reimbursement (General Fund)	\$5,748	\$5,387	\$6,010	\$3,500	\$3,500
DUI accident response/investigation revenue (General Fund—assisted by patrol)	\$12,875	--	\$4,312	\$1,400	\$1,400
Citations revenue generated by Traffic Officers (Traffic Safety Fund)	\$149,526	\$112,622	\$114,244	\$91,130	\$95,000
Parking enforcement revenue (Traffic Safety Fund—assisted by patrol)	\$525,256	\$449,233	\$485,345	\$420,000	\$420,000
Hands On Training Program					
Driving & Force Options Training Classes provided to outside agencies	13	10	2	0	0
Revenue received	\$25,080	\$19,110	\$2,460	0	0
Investigative & Support Services Division					
Cases assigned to detectives	9,901	9,127	8,419	6,500	7,000

Performance Measure	2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Estimated	2013-2014 Adopted
Average number of cases assigned to each detective	367	507	417	414	450
Arrests by detectives	407	292	325	198	200
Criminal cases presented to District Attorney's Office (includes traffic/juvenile cases)	4,779	4,456	3,854	3,432	3,500
Criminal cases resulting in filings	4,697	4,501	3,824	3,418	3,500
Cases cleared	3,800	3,531	1,895	3,527	3,500
Detective bureau clearance rate	27%	38%	25%	30%	30%
Identity theft cases	217	235	239	274	270
Domestic violence cases	331	332	287	316	315
Service contacts with Domestic Violence Victims	1,687	1,800	1,984	1,813	1,850
Individual Victim Advocate Counseling sessions	238	240	228	140	150
Domestic violence classes/groups	115	110	110	94	95
Victim Advocate court accompaniments	34	25	17	24	25
After-hours detective call-outs	225	200	184	210	210
Search warrants served by detectives	73	79	78	58	60
Sex offenders interviewed by detectives	167	162	140	150	150
Evidence items processed by forensics	1,125	788	890	2,000	2,000
Latent print cards of named suspects examined	650	885	590	900	900
Latent print cards obtained at crime scene and entered into automated system	1,600	1,529	1,750	2,800	2,500
Fingerprint identifications made	90	119	150	400	400
Special Enforcement Team (SET)					
Search warrants served by SET	48	46	59	130	130
Arrests by SET	120	143	79	140	140
Field interviews by SET	90	83	32	80	80
Gang members contacted (assisted by Patrol)	900	1,150	641	576	580
Narcotics investigations	150	107	97	95	95
Surveillance hours	4,000	3,200	1,733	2,000	2,000
Estimated street value of drugs seized	\$20,000,000	\$30,000,000	\$58,000,000	\$50,000,000	\$50,000,000
Number of "Knock and Talks" (assistance by	92	25	32	50	50

Performance Measure	2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Estimated	2013-2014 Adopted
patrol/investigations)					
Cumulative reduction in calls for service from CFMHP apartment complexes	47%	53%	47%	42%	42%
Cumulative reduction in criminal complaints from CFMHP apartment complexes	55%	57%	57%	49%	49%
Task Force and service deployment overtime reimbursements	\$169,922	\$152,608	\$115,208	\$66,000	\$65,000
Department-wide Measures					
Crimes against persons	318	288	271	302	300
Crimes against property	2,979	2,882	3,397	3,166	3,200
Total part 1 crimes	3,297	3,170	3,668	3,468	3,500
Adult arrests	2,703	2,776	2,468	2,490	2,500
Juvenile arrests	483	417	375	300	300
Total arrests	3,186	3,193	2,844	2,790	2,800
In-Service training days	32	31	28	22	22
Outside source training days	176	177	252	542	500
Total training events	208	218	140	182	180
Total training hours	12,179	9,678	7,798	12,142	12,000
Adult graffiti arrests	106	68	39	16	16
Juvenile graffiti arrests	91	65	41	14	14
Extra K-9 Call-out Deployments	40	27	38	35	35
Federal asset forfeiture revenue	\$319,648	\$603,888	\$3,120,297	\$1,700,000	\$7,000
State asset forfeiture revenue	\$16,666	\$21,407	\$1,459	\$1,000	\$1,000
Community donations for police programs	\$1,300	\$20,138	\$27,509	\$64,800	\$2,000
Public Safety Augmentation Revenue	\$530,944	\$552,716	\$541,491	\$508,000	\$650,000
Miscellaneous General Fund revenue (includes court fines, vehicle impound fees, administrative citations, state mandated revenue, POST training reimbursements, false alarm fines, clearance letter processing, search fees, graffiti restitution, and civil subpoenas)	\$313,273	\$280,327	\$250,170	\$170,000	\$170,000

BUDGET COMMENTS

Several duties and functions previously assigned to other City departments have been absorbed into the police department with no additional sworn or supervisory staffing. These functions include emergency dispatch operations and the management of the City's graffiti removal contract.

Historically, overtime has been under-budgeted relative to actual expenditures, with full-time authorized vacancies previously generating unspent savings sufficient to balance the over-expenditure. With sworn positions eliminated such that few or no vacancies are projected, this budgetary solution will no longer occur.

The department has many unmet or deferred equipment needs. Due to spending restrictions, these cannot all be met using grant funds or asset forfeiture. Foremost among these needs is the regular replacement of the police patrol fleet. Although feasible as a short-term money saving tactic, the City cannot indefinitely defer the purchase of patrol vehicles while running patrol operations. Patrol vehicles are run round the clock in very hard conditions, often in strenuous pursuits, and have a limited lifespan before they must be rotated to other divisions while they are still functionally sound.

BUDGET ISSUES

Police department staffing is a serious issue. Several years ago, West Covina was already ranked in the lowest 4% nationally in its police officer to citizen population standing (based on city crime figures collected in 2006 and published in 2008 by the *Congressional Quarterly Press*), and was over 25 officers below the state average for similar sized cities, and over 55 officers behind the LA County average. Our civilian ranking was similar. Additionally, a 2009 survey of 17 cities revealed that West Covina was tied for the second lowest ranking of supervisory police staff to sworn officers. Since 2007, West Covina has lost a total of 37 sworn positions. This understaffing is both a public safety and customer service issue, as residents have to wait longer for responses to non-emergency calls, and supervisory span of control has been reduced. Exercising proper management oversight of complex, often versatile and high risk activities is increasingly difficult. Adding vitally needed front-line operational policing positions and supervisors to move West Covina closer to regional service level standards should be considered a top priority in the future.

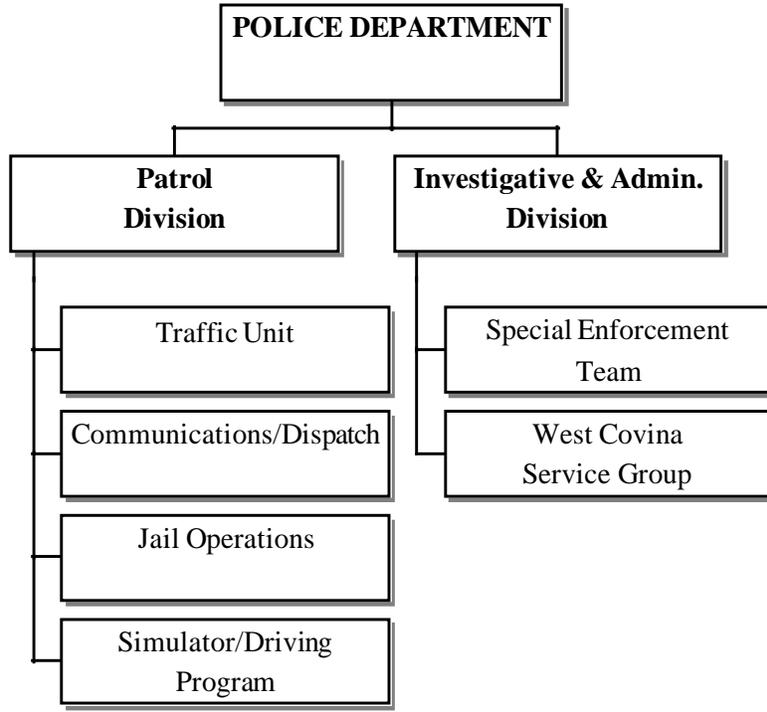
Installing digital video cameras in patrol cars would benefit West Covina. As utilized by many police departments across the nation, these cameras capture true accounts of what actually occurs during traffic stops, pursuits, etc., to counter any allegations of misconduct. Additionally, cameras would witness and record actions of specific interest to the courts, as well as any officer-involved uses of force.

APPROVED POSITIONS

Title	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Full -Time Positions					
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Commander	3.00	2.00 ²⁾	2.00	2.00	2.00
Police Lieutenant	7.00	7.00	5.00 ⁴⁾	5.00	5.00
Police Sergeant	13.00	13.00	13.00	12.00	12.00
Police Corporal	26.00	26.00 ²⁾	16.00 ⁴⁾	17.00	17.00
Police Officer	69.00	63.00 ²⁾	61.00 ⁴⁾	53.00	53.00
Police Administrative Services Manager	1.00	1.00	1.00	1.00	1.00
Police Records Supervisor	1.00	1.00	1.00	1.00	1.00
Criminal Justice Research Analyst	1.00	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	2.00	2.00	2.00	2.00
Administrative Assistant I	1.00	1.00	1.00	1.00	1.00
Senior Account Clerk	1.00	-	-	-	-
Victim Advocate	1.00	1.00	1.00	1.00	1.00
Community Services Officer	15.00 ¹⁾	13.00 ²⁾	13.00	12.00 ⁵⁾	12.00
Jailer	7.00	7.00	7.00	6.00 ⁵⁾	6.00
Police Records Specialist I	8.00	7.00 ³⁾	7.00	6.00 ⁵⁾	6.00
Police Records Specialist II	4.00	4.00	4.00	4.00	4.00
Software Development Manager	2.00	2.00	1.00 ⁴⁾	1.00	1.00
Senior Software Developer	2.00	2.00	2.00	2.00	2.00
Software Developer	6.00	6.00	6.00	6.00	6.00
User Support Specialist	2.00	2.00	1.00 ⁴⁾	1.00 ⁴⁾	1.00
Computer Systems Administrator	1.00	1.00	1.00	-	-
Computer Services Technician	1.00	1.00	1.00	1.00	1.00
Communications Supervisor	4.00	4.00	4.00	3.00 ⁵⁾	3.00
Public Safety Dispatcher	10.00 ¹⁾	10.00	10.00	10.00	10.00
Senior Communications Operator	4.00	4.00	4.00	4.00	4.00
Full-Time Total	192.00	182.00	166.00	153.00	153.00
Sworn	119.00	112.00	98.00	90.00	90.00
Non-Sworn	73.00	70.00	68.00	63.00	63.00

Title	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Full-time Equivalent (FTE)					
Police Records Specialist I	-	0.50 ³⁾	0.50	0.50	0.50
Reserve Police Officers	10.00	10.00	10.00	10.00	10.00
Crossing Guards	7.00	7.00	7.00	7.00	7.00
Office / Administrative Aides	2.10	1.00	1.00	1.00	1.00
Parking Enforcement Officers	0.70	0.70	0.70	0.70	0.70
Cadets	1.30	1.30	1.30	1.30	1.30
FTE Total	21.10	20.50	20.50	20.50	20.50
Department Total	213.10	202.50	186.50	173.50	173.50
¹⁾ One Dispatcher and one Community Services Officer were authorized on 10/6/2009, Item D-7a through the competitive Byrne Recovery Civilian Grant.					
²⁾ In FY 10-11, full-time Police Department position eliminations included the following: 1 Commander, 1 graffiti abatement officer, 2 detectives in the Special Enforcement Team, 1 detective in the Detective bureau, 1 L.A. Impact officer, 1 patrol officer, and 2 community service officers.					
³⁾ In FY 10-11, one Police Records Specialist I position was reduced from full-time to part-time status as part of the budget reductions.					
⁴⁾ These are part of the budget reduction measures for FY 11-12.					
⁵⁾ Funding suspended in FY 12-13: 1 CSO, 1 Jailer, 1 Records Specialist, 1 Communications Supervisor					

ACTIVITY TREE



BUDGET SUMMARY

		Actual Expenditures 2010-2011	Actual Expenditures 2011-2012	Adjusted Budget 2012-2013	Estimated Expenditures 2012-2013	Adopted Budget 2013-2014
<u>Expenditure By Type:</u>						
5000	Personnel	25,019,081	25,659,351	24,594,880	24,369,414	23,822,608
6000	Supplies and Services	2,648,119	4,626,197	3,583,282	3,435,623	2,980,426
7000	Capital Outlay	364,119	594,500	1,368,978	1,233,378	2,500
8500	WCSG Pass Thru	214,915	156,575	-	31,000	-
Total Department		28,246,234	31,036,623	29,547,140	29,069,415	26,805,534
<u>Expenditure By Fund:</u>						
110	General Fund	25,195,280	25,867,353	24,766,826	24,886,398	25,146,841
116	State Asset Forfeiture	15,300	-	-	-	-
117	Drug Enforcement Rebate	473,085	1,193,922	2,608,414	2,179,432	-
127	Police Donations	4,290	182	18,658	18,613	-
130	Bureau of Justice Assistance Grt	-	12,291	47,493	41,296	-
131	CDBG	20,863	21,891	20,140	15,145	20,000
150	Inmate Welfare	13,102	13,215	7,052	7,232	1,232
155	COPS/SLESF	156,111	75,479	286,467	264,921	-
160	Capital Projects	5,187	-	-	-	-
198	OTS Grants	23,922	-	-	-	-
207	OTS Grants	3,556	4,528	6,512	7,742	-
208	Justice Assistance Gr	92,524	22,852	4,173	4,458	-
220	WC Community Srvc Foundation	2,321	2,054	38,992	35,492	-
221	Police Private Grants	4,428	6,340	11,902	9,793	-
225	CDBG-R	457	-	-	-	-
227	Homeland Security Grant	47,506	-	50,000	50,000	-
228	Recovery Byrne Grant	102,166	95,550	1,477	1,947	-
361	Self Insurance Gen / Auto Liab.	-	1,623,785	-	-	-
363	Self Insurance - Workers Comp	-	395,814	-	-	-
375	Police Enterprise	2,086,136	1,701,367	1,679,034	1,546,946	1,637,461
Total Funding		28,246,234	31,036,623	29,547,140	29,069,415	26,805,534

	Actual Revenue 2010-2011	Actual Revenue 2011-2012	Adjusted Budget 2012-2013	Estimated Revenue 2012-2013	Projected Revenue 2013-2014
Revenue:					
110 42xx - Licenses & Permits	200	435	-	-	-
110 43XX-- Fines & Forfeitures	136,458	94,779	110,000	80,000	80,000
110 45XX- POST, rev from other agencies	79,170	87,467	55,000	66,711	55,000
110 4602-Towing Franchise	219,509	191,646	210,000	160,000	165,000
110 4603 - DUI accident response	(1,461)	4,312	10,000	4,000	4,000
110 4605-Jail booking	41,983	34,153	35,000	35,000	35,000
110 4607-Training seminars	19,110	2,460	20,000	5,000	5,000
110 4645-Police reimbursement	163,123	32,340	100,000	10,000	10,000
110 4646 - Graffiti Restitution	48,980	28,969	10,000	12,000	12,000
110 46xx -Other chgs for services	4,375	5,189	4,400	29,400	29,400
110 48xx-Other Revenues	24,330	48,395	10,400	16,651	13,400
110 General Fund Revenue	735,777	530,145	564,800	418,762	408,800
116 4559-State Asset Forfeiture	21,407	1,459	5,000	1,000	1,000
117 45xx-Drug Enforcement Rebate	603,888	3,145,667	7,000	1,634,078	10,000
123 4310-Vehicle Code Fines	450,649	456,977	450,000	350,000	350,000
123 4315-Parking Code Fines	449,233	485,375	450,000	375,000	545,000
127 48xx-Police Donations	15,138	2,240	1,706	1,661	-
130 Bureau of Justice Assistance	-	12,291	33,423	33,423	-
150 Inmate Welfare	7,200	3,934	7,000	7,000	7,000
153 Public Safety Augmentation	552,716	602,327	600,000	625,000	650,000
155 COPS/SLESF	138,860	232,034	305,015	305,015	171,532
195 Bullet Proof Vest Grants	4,576	-	-	-	-
198 OTS Grants	34,630	-	-	-	-
204 207 COPS Tech & OTS Grants	1,210	6,662	5,518	5,518	-
208 Justice Assistance Grant	64,298	13,380	22,155	10,949	-
220 WC Community Svcs Foundation	2,000	25,270	63,090	62,090	50,000
221 Police Private Grants	2,000	7,000	3,500	1,000	-
222 227 Homeland Security Grants	-	47,506	78,773	78,773	-
228 Recovery Byrne Grant	85,688	129,360	33,079	33,079	-
230 Energy Efficiency Grant	-	-	16,885	16,885	-
375 Police Enterprise	2,268,982	1,805,242	1,976,401	1,976,401	1,976,401
Total Dept Revenue	5,438,252	7,506,869	4,623,345	5,935,634	4,169,733

FIRE DEPARTMENT

MISSION STATEMENT: To provide the highest level of life and property safety in a caring and cost effective manner, and to continually strive to provide quality customer service for the community, the City, and to one another

This department is comprised of a combination of dedicated career firefighters and civilian staff. The members of the department take extreme pride in serving the citizens and visitors with the utmost respect and compassion. The City's firefighters are highly competent in performing firefighting, rescue, and emergency medical services.

Utilizing resources provided by the city, firefighters make every last effort to:

- respond quickly,
- treat people with respect and dignity,
- utilize experience and training to assist in the "most appropriate" manner, and
- look for additional opportunities to make the community "safer."

From the period of January 1, 2012 to December 31, 2012, the fire department had an increase of unit responses, which totaled 15,903 for this period. These responses were for 7,602 reported emergency incidents. They included 5,635 medical emergencies, 1,806 public assistance/hazardous conditions/fire alarms/false alarms, and 161 hostile fires, and unfortunately resulting in 2 fatalities and 7 reported injuries. The total fire loss for the 12-month period amounted to an increase over \$2,000,000 to \$5,444,960.

The department serves the community by responding from the following five community fire stations:

- Station No. 1
819 S. Sunset Avenue
- Station No. 2
2441 E. Cortez Avenue
- Station No. 3
1433 W. Puente Avenue
- Station No. 4
1815 S. Azusa Avenue
- Station No. 5
2650 E. Shadow Oak Drive

Operational Services

This functional area is responsible for overseeing fleet, facility, and equipment maintenance for the fire department. In addition, staff provides oversight for purchasing, and acts as a liaison for communication and mutual aid operations. Through support and deployment, operations personnel are committed to maintaining the functional capabilities of the department.

- Emergency Operations – This is the core of the department's fire and life safety protection services. Emergency operations are delivered 24 hours a day, 365 days a year, by two paramedic-assessment fire engine companies, one paramedic assessment light force (combination fire engine and ladder truck), two basic life support fire engines, three paramedic ambulances, and one assistant fire chief. These professional and highly skilled

firefighters are cross-trained to respond to medical emergencies, fires of all types and sizes, transportation accidents, hazardous materials spills, and other emergency service calls. Emergency personnel respond quickly and are able to mitigate and solve the problem effectively regardless of the nature of the emergency. West Covina's firefighters consistently provide high quality customer service.

The City's firefighters utilize aggressive interior-attack firefighting to control fires quickly and increase the life safety of trapped occupants whenever possible. Using a deployment of firefighting resources, the community experiences a relatively low annual fire loss. In addition to medical emergencies and fires, the department annually responds to more than 1,800 additional calls for service ranging from infants locked in vehicles, chemical and product spills, inadvertent fire alarm activations, and responses to assist in adjacent communities through Automatic and Mutual Aid agreements.

Management Services

In an effort to provide appropriate leadership, management, and standard operating procedures, an assistant fire chief is responsible for overseeing all personnel related functions. Included in these functions are the department's labor relations, staffing, recruiting, public education, and promotional exams. Also provided is oversight of the California Department of Motor Vehicle requirements and Risk Management documents.

- Emergency Preparedness - Fiscal challenges have reduced the dedication of resources for emergency planning.

This program is now an ancillary function for fire administration staff only when required. All firefighters receive specialized first-responder training for response to natural disasters and terrorism incidents.

In addition, the assigned assistant fire chief oversees the delivery of Emergency Medical Services (EMS).

- Paramedic Ambulance Services – Approximately 74 percent of the department's activity is directed towards emergency medical services. The department delivers extremely high-level advanced life support medical treatment. The department assists approximately 5,600 patients each year. About one half of these individuals are in severe medical distress and require paramedic level care. On an annual basis, approximately 4,000 patients are transported to area hospitals in one of the three fire department ambulances, and are assessed fees for medical treatment and transportation services. Staff oversees ambulance billing and EMS training for the City's firefighters. EMS quality assurance is ensured through periodic quality control audits. A nurse educator is provided on contract from UCLA, and provides continuing education training to all Emergency Medical Technicians and paramedic personnel. City paramedics are trained to the highest standards and are participating in several new cutting-edge life-saving skills that the County of Los Angeles EMS Agency has implemented.

Administrative Services

In a continued effort to streamline costs, an assistant fire chief of administration had been vacated and those responsibilities are

currently being performed by the fire chief. This vacancy continues to require the fire chief to assume the position of fire marshal. Managing and enforcing all City of West Covina fire codes and ordinances, and providing these services in a timely manner are critical. The Fire Prevention Bureau uses consultants to review building plans to ensure proposed designs meet contemporary fire codes. Inspecting occupancies during the various stages of construction is a critical component of ensuring that fire and life safety systems are adequate. A specially trained deputy fire marshal inspects fire sprinkler systems, fire alarm systems, hazardous storage, and ensures that fire exits, emergency lighting, means of egress and extinguishing equipment are provided and maintained. Fire prevention personnel spend a great deal of time assisting private developers with various fire code compliance options in the design and construction of fire safe buildings. The services provided to contractors and developers are designed to be cost effective for the city and businesses. In fiscal year 2012-2013, these services provided revenue in the amount of approximately \$200,000.

The deputy fire marshal manages the annual inspections of all existing business and commercial occupancies within the city. Fire prevention personnel coordinate with the city's building, planning, and community development departments to ensure all planned developments meet fire code standards and that all educational occupancies are designed with life safety as the primary concern.

- **Public Education** – The department works with the community to provide fire and life safety education. Firefighters provide demonstrations and offers tours to local schools and groups. The department encourages community

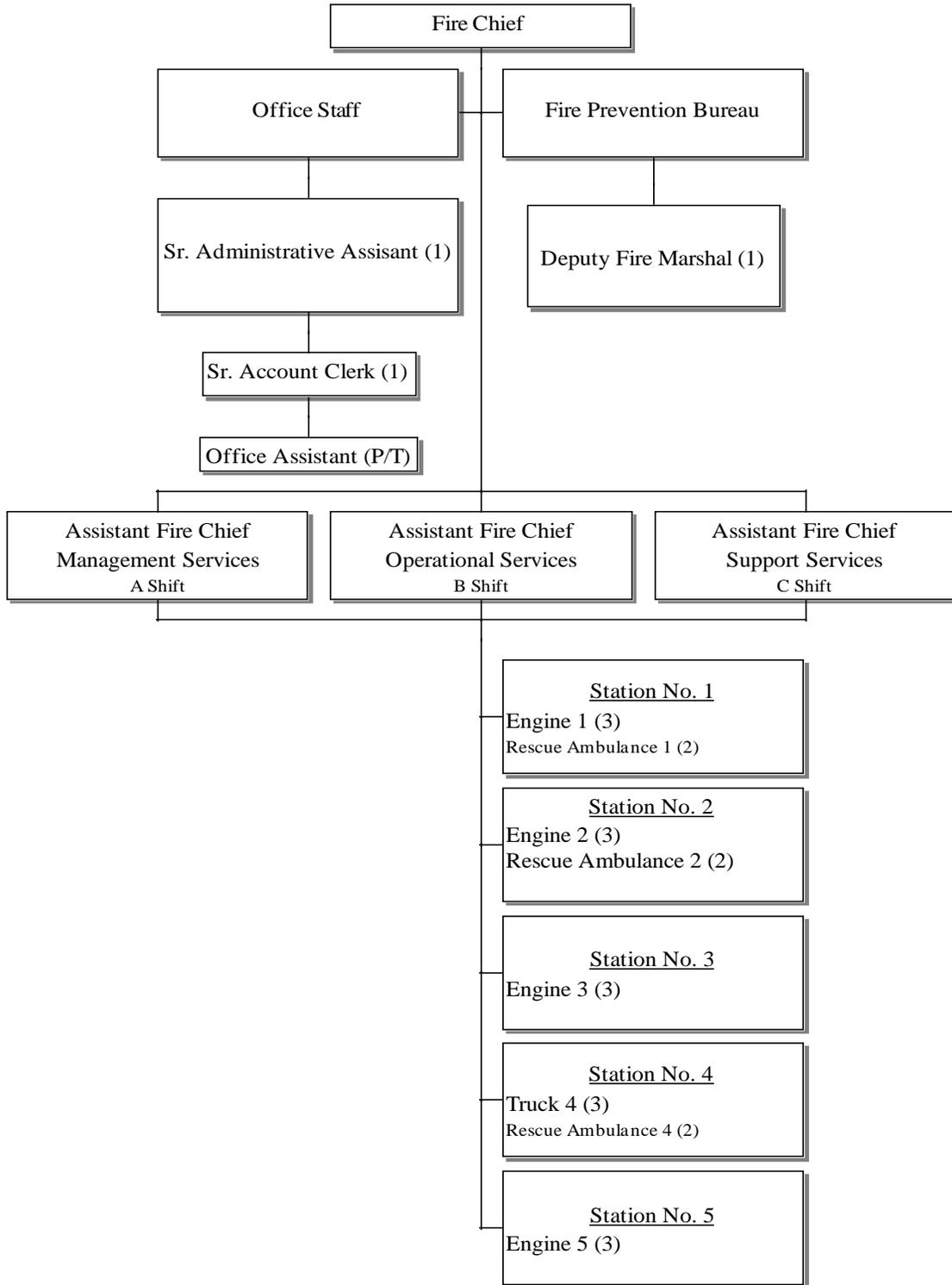
participation and involvement and uses events like Fire Prevention Week, Every 15 Minutes, and the Red Ribbon Rally to educate the residents about fire and life safety and drowning prevention.

Support Services

The department remains committed to providing training and professional development opportunities for first responders that are in-line with the delivery of state-of-the-art fire suppression, rescue, and property conservation services.

- **Fire Investigators** – The assistant chief of support services is responsible for overseeing the department's fire investigation unit. Trained fire investigators work diligently to identify the cause and origin of fires in the city. They work closely with detectives from the police department to identify, arrest, and prosecute arson suspects.
- **Training** – Frequent quality training allows the city's firefighters to remain prepared to respond to various emergencies. Department members receive all mandated training through in-house manipulative and classroom drills, formalized workshops and seminars, and train-the-trainer academies. City firefighters pride themselves on building realistic props for training, and conducting pre-fire planning on city buildings and target hazards.

FIRE DEPARTMENT ORGANIZATIONAL CHART



FY 2012-2013 ACCOMPLISHMENTS

- In concert with the City's Core Values, provided "exceptional" customer service by quickly responding to citizen's requests for assistance with appropriate resources.
- In response to staffing reductions, adapted modern deployment standards to ensure that firefighters responded with adequate force to keep the majority of fires to the area they originated.
- Implemented a new records management system for fire incident reporting, fire prevention reports, and training records.
- Continued implementation of a federal grant for additional staffing. Twelve additional personnel that has supplemented staffing.
- Utilized federal grant funding to implement a "light force" concept to provide additional staffing for response to incidents citywide.
- Continued implementation of a State Homeland Security Grant funding for the replacement of VHF radio communication equipment. These devices have greatly enhance fireground communications within the City and on Mutual Aid assignments.
- Incorporated new single gas carbon monoxide detectors on all front line fire engines.
- Continued advanced level training with new self-contained breathing apparatus (SCBA's) that were purchased using regional grant funds.
- Equipped all front line fire units with additional wildland firefighting equipment.
- Continued to work with the West Covina Service Group to transition to "Inventory Dispatching" to improve the efficiency of Computer Aided Dispatch.
- Finalized a strategic plan for regional fire service training through the Los Angeles Area Fire Chiefs Association.
- The Fire Prevention Bureau maintained a reasonable amount of fire and life safety throughout the community with minimal impact on the general fund. Cost recovery is able to provide for the sustainment of this division.
- Performed annual state mandated fire inspections at 28 commercial day care facilities, 12 hospital/convalescent/medical facilities, 9 hotels/motels, and 95 apartments.
- Conducted quarterly "after hours" inspections of dining facilities that offered live entertainment and service of alcoholic beverages.
- Provided consistent investigations to determine the fire origin and cause. Provided informative data to assist with fire code violations, criminal filings, and felony convictions.
- Conducted "Sidewalk CPR" training for citizens at the Westfield West Covina shopping mall in conjunction with the Los Angeles County Department of Health Services.

- Initiated cell phone pairing of Stroke Patient medical information from EMS units to receiving hospitals.
- Initialed transition to electronic documentation of reports.
- Installed CPR modules in the department's heart monitors / defibrillators in order to capture data on CPR quality.

FY 2013-2014 GOALS AND OBJECTIVES

- Actively pursue alternate funding opportunities to assist the challenging budget time.
- Ensure that all emergency response personnel receive mandated training opportunities to maintain continued technical competency and professional development.
- Evaluate and recommend alternate staffing models that can maximize the use of available funding.
- Prepare a comprehensive fleet replacement plan and determine necessary steps to initiate replacements as soon as possible.
- Continue involvement in the UCLA Research CPR project to double or triple survival of cardiac arrest.
- Attempt to respond as quickly as possible to save life and property, to minimize fire loss, and react to severe staffing reductions.
- Continue implementation of a joint powers agreement with the 30 other fire departments in Los Angeles County for

the delivery of safe, consistent, and unified fire service training, also known as SMART Classroom.

- Improve emergency response and communications by increasing the capabilities of mobile computers in fire department vehicles.
- Evaluate and monitor the ambulance delivery system through continued education, quality assurance, and effective cost recovery.
- Continue implementation of electronic patient care reports for emergency medical patients to increase effectiveness cost recovery.
- Implement electronic fire inspection reports for use by Fire Prevention Bureau and suppression personnel.
- In our continued effort to maintain "business friendly" status, provide for the timely, fair, and consistent application of inspection services and code enforcement with a philosophy of extreme customer service.
- Continue to promote public education opportunities within the city by providing life safety programs to local schools, community groups, and residents.
- Actively investigate fire causes to determine the area of origin. Refer suspicious fires to the police department to determine whether the crime of arson has occurred.

BUDGET COMMENTS/ISSUES

The cities significant budget shortfalls, in recent years, have postponed the purchasing of specialized equipment for the fire department. This deferment of large capital purchases has resulted in an aging fleet of fire apparatus. Due to limited resources, the department has not been able to commit to a Standard Apparatus Replacement Plan; and the department's change to its current service model has placed additional adversity on some of the equipment. The "light force" concept has assisted in cost savings in the personnel area of the fire department's budget, however, the tradeoff has resulted in an increase usage of the ladder truck and an engine. For this reason, maintenance costs have increased and more importantly premature wear of highly specialized and expensive equipment.

The reduced staffing of the administration section of the fire department has created various efficiency and effectiveness difficulties within the department. Despite an extremely dedicated workforce and managerial changes to improve productivity, the department will continue to be challenged in billing processes and customer service until additional staffing is acquired.

The Department has searched and received grants to assist in the funding of the city's fire department. It will continue to be diligent in aggressively pursuing alternative funding sources to assist in financing its operations. The fire department has had a long history of using its funding wisely and will remain assiduous in being effective and efficient with its resources.

PERFORMANCE MEASURES

Performance Measures	2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Actual	2013-2014 Projected
Emergency responses	6,951	7,096	7,545	7,871	7,900
Response time average* & **	4:44	5:00	5:18	4:59	5:10
Patients treated	5,499	5,511	5,550	5,635	5,700
Patients transported in City ambulances	3,516	3,433	3,607	3,462	3,600
Trauma patients treated***	72	97	75	74	77
Fire inspections	3,336	464	496	837	2,700
Permits	434	271	305	770	800
Plan checks	739	352	497	486	500
Public education programs	73	47	45	46	50
Federal grants obtained	1	2	2	2	2
Emergency preparedness exercises	1	1	2	2	2
CERT training programs completed	1	1	1	1	1

*Response time 80th percentile (5:56)

**Response time 90th percentile (6:54)

***LA County Trauma Criteria

APPROVED POSITIONS

Title	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Full -Time Positions					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Assistant Fire Chief	3.00	3.00	3.00	3.00	3.00
Assistant Fire Chief / Fire Marshal	1.00	1.00	1.00	0.00	0.00
Fire Captain	18.00	15.00 ¹⁾	15.00	15.00	15.00
Fire Engineer	18.00	15.00 ¹⁾	18.00	18.00	15.00
Firefighter / Paramedic	36.00	33.00 ^{1) 2) 3)}	27.00	30.00	32.00
Firefighter			9.00	9.00	1.00
Deputy Fire Marshal	0.00	0.00	0.00	1.00 ⁵⁾	1.00
Sr. Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Fire Protection Specialist	2.00	2.00	1.00	0.00 ⁵⁾	0.00
Senior Account Clerk	1.00	1.00	1.00	1.00	1.00
Full-Time Total	81.00	72.00	77.00	79.00	70.00
Sworn	77.00	68.00	74.00 ⁴⁾	76.00	67.00
Non-Sworn	4.00	4.00	3.00	3.00	3.00
Full-time Equivalent (FTE)					
Ambulance Operators	0.00	6.00 ²⁾	0.00 ³⁾	0.00	0.00
Office Assistant I	0.80	0.80	0.80	0.80	0.80
FTE Total	0.80	6.80	0.80	0.80	0.80
Department Total	81.80	78.80	77.80	79.80	70.80

¹⁾ FY 10-11 budget cut -- eliminate one fire engine. This eliminates the following vacant positions: 3 fire captains, 3 fire engineers and 3 firefighter/paramedics

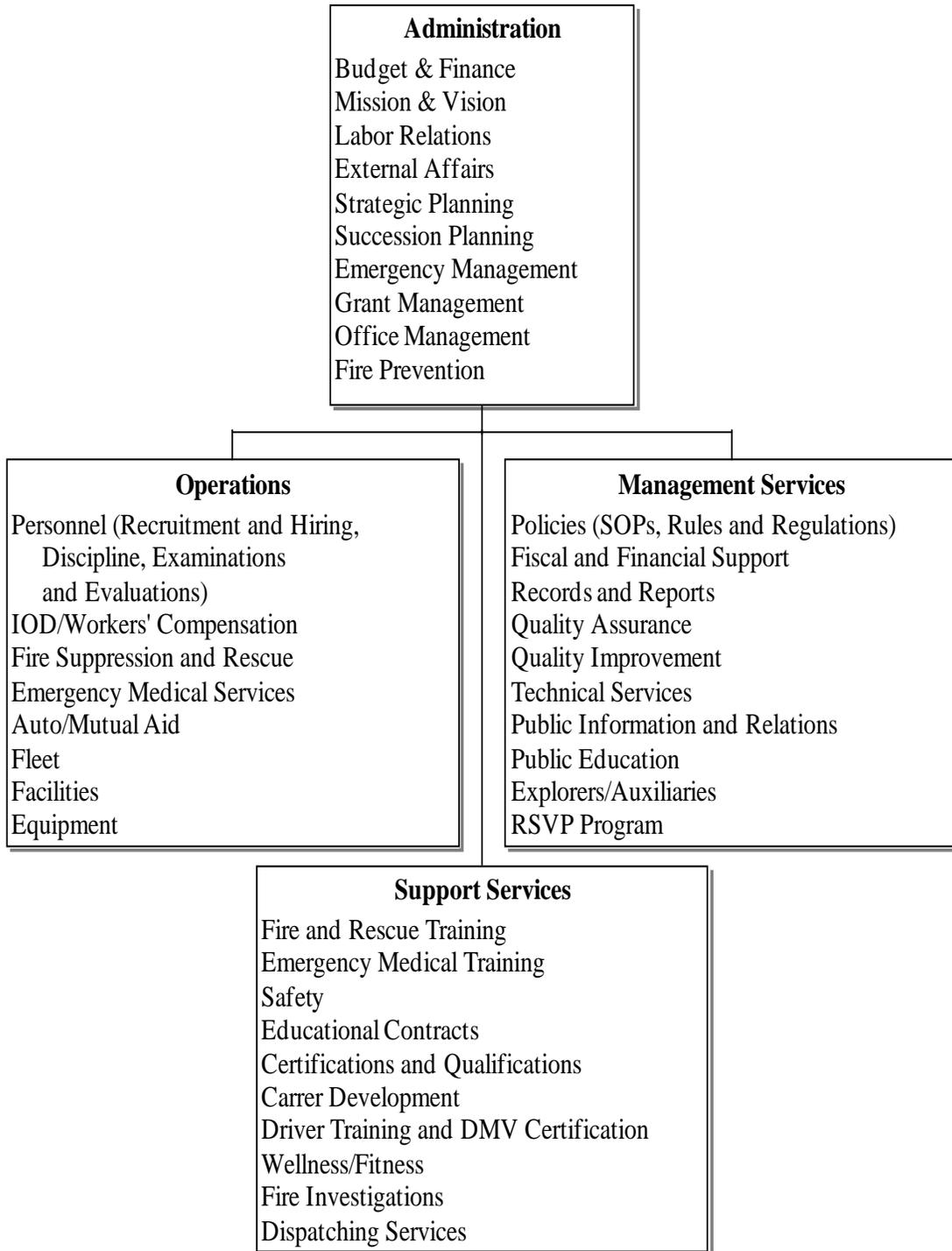
²⁾ FY 10-11 budget cut -- transition 1 rescue ambulance to Basic Life Support service. Six firefighter/paramedic positions will be replaced with part-time ambulance operators at m

³⁾ Transition of 1 rescue ambulance to Basic Life Support service not implemented.

⁴⁾ Two-year FEMA grant (FY 12 and FY 13) will fund 3 engineers and 9 firefighters.

⁵⁾ Fire Protection Specialist is reclassified to Deputy Fire Marshal.

ACTIVITY TREE



BUDGET SUMMARY

	Actual Expenditures 2010-2011	Actual Expenditures 2011-2012	Adjusted Budget 2012-2013	Estimated Expenditures 2012-2013	Adopted Budget 2013-2014
Expenditure By Type:					
5000 Personnel	14,104,843	15,197,122	14,637,920	14,532,636	14,563,348
6000 Supplies and Services	1,088,869	1,721,821	1,313,076	1,331,547	1,314,955
7000 Capital Outlay	108,722	2,628	-	-	-
Total Department	15,302,434	16,921,571	15,950,996	15,864,183	15,878,303

	Actual Revenue 2010-2011	Actual Revenue 2011-2012	Adjusted Budget 2012-2013	Estimated Revenue 2012-2013	Projected Revenue 2013-2014
Expenditure By Fund:					
110 General Fund	15,180,717	16,337,953	15,792,905	15,748,260	15,843,303
214 USDOJ COPS Grant	1,395	5,928	-	-	-
219 Fire Training	11,600	17,978	52,022	52,022	35,000
220 WC Community Services Found.	-	-	1,000	1,000	-
227 Homeland Security Grant	108,722	-	105,069	62,901	-
361 Self Insurance Gen / Auto Liab.	-	1,618	-	-	-
363 Self Insurance - Workers Comp	-	558,094	-	-	-
Total Funding	15,302,434	16,921,571	15,950,996	15,864,183	15,878,303

	Actual Revenue 2010-2011	Actual Revenue 2011-2012	Adjusted Budget 2012-2013	Estimated Revenue 2012-2013	Projected Revenue 2013-2014
Revenue:					
110 4250- Fire Permit Fees	35,586	26,538	35,000	62,442	45,000
45XX- Revenue from Other Agencies	44,085	967,209	1,587,000	1,550,000	534,104
4609-Ambulance Services	1,715,806	1,837,470	1,800,000	1,800,000	1,800,000
4630-Plan Check/Inspection	154,011	164,309	165,000	150,000	170,000
4631-Fire Incident Report	1,046	859	1,000	1,000	1,000
4636 - Fire Co.Stand-By, Services	1,900	(100)	-	-	-
4640-False Alarms	43,786	45,262	55,000	43,000	55,000
4647-Misc reimbursements	500	2,467	-	-	-
4648-Fire Safety Inspection	7,150	4,950	5,000	5,000	5,000
4657-Ambulance Subscription	14,538	15,266	16,000	16,000	18,000
4862- Other revenues	-	36,018	-	-	-
Gen Fund Revenue	2,018,408	3,100,248	3,664,000	3,627,442	2,628,104
214 USDOJ COPS Grant	12,376	-	-	5,578	-
219 Fire Training	59,174	37,532	17,000	-	-
220 WC Community Srvc Foundation	-	-	1,000	1,000	-
227 Homeland Security Grant	-	232,560	51,493	51,493	-
Other Revenue	71,550	270,092	69,493	58,071	-
Total Dept Revenue	2,089,958	3,370,340	3,733,493	3,685,513	2,628,104

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PUBLIC WORKS DEPARTMENT

MISSION STATEMENT: To provide the public with the highest level of service in the construction and maintenance of City infrastructure and construction development services to the community

This department consists of three functional divisions: building, engineering, and maintenance. Together, the divisions provide coordinated community enhancement, development services, and City infrastructure maintenance including contract maintenance and construction oversight.

The director provides oversight to the three divisions and serves as the city engineer, traffic engineer, and building official. Supporting the director, a deputy building official (currently vacant), deputy city engineer, and maintenance operations manager provide administration of the day-to-day operations for their respective divisions.

The department is staffed by a total of 60 full-time positions. They include 5 Administrative, 7 Building Division, 4 Engineering Division, and 44 Maintenance Division.

Administration

The administrative personnel assist in planning, coordinating, and supervising the activities of the department's three divisions as well as providing administrative support to all sections of the department. Primary tasks include monitoring budget activity, overseeing the City's Capital Improvement Program (CIP), managing grant funding/activities, overseeing service contracts and administering the franchise waste collection and the waste management enforcement contracts.

Building Division

This division enforces safety, health, welfare, and property maintenance standards for both public and private development. It also provides construction management oversight for public construction. It is divided into three sections: building, community enhancement, and city building construction.

Utilizing the California Building Codes, this section is responsible for insuring that all private developments within the City conform to construction and safety standards through comprehensive plan review, permit, and inspection. Proper compliance with approved plans is obtained through field inspections associated with this work.

The community enhancement section enforces the City's municipal codes. They monitor the maintenance of all residential and commercial properties through field inspections and by responding to citizens' complaints. This section also ensures that hazards associated with unsafe conditions, such as un-maintained swimming pools, are abated. If warranted, legal cases are initiated to obtain compliance for violations of the West Covina Municipal Code.

The building construction section administers and oversees the application of California Public Contract Law and Standard Specifications for Public Works Construction to construct, remodel, and renovate City-owned buildings and structures. They also provide supervision

and back-up for building inspectors and are the lead workforce for energy efficiency projects.

Engineering Division

The engineering division is responsible for the oversight of street construction projects/developments, traffic safety, assessment engineering, and sewer/storm water compliance. It is divided into two sections: engineering services, and traffic and lighting services.

The engineering services section prepares plans and specifications. It provides field inspections for all engineering CIP projects and processes all related documents. This section also ensures that private developments conform to Conditions of Approval imposed by the Planning Commission and City Council, and adopted City standards through comprehensive plan review.

They conduct field inspections and provide assessment district engineering. This section maintains city mapping and processes assessment districts renewals for street lighting, landscaping, and sewers.

Additionally, they perform data collection, analysis, and evaluation of the street system, maintenance, and rehabilitation needs, National Pollution Discharge Elimination System (NPDES) compliance, and Sewer System Management Plan (SSMP) as well as contract administration of street projects.

In an effort to maintain optimal traffic flow and safety throughout the City, the traffic and lighting section performs traffic safety studies, designs traffic signals, and reviews street lighting designs by private developers. It also maintains and enhances computer operations for both engineering activities

and the City's computerized traffic signal network system.

Other activities include subdivision regulation and right-of-way acquisition, review of lot line adjustments and easements, and annual budget preparation.

Maintenance Division

This division is responsible for maintaining the infrastructure of the City. The division is divided into five sections: streets/wastewater, parks, equipment maintenance, environmental services, and electronics maintenance.

The street/sewer section repairs and maintains streets, sidewalks, traffic signals, lighting, and sewer/storm drains. It provides street sign fabrication and installation, contract administration for the street sweeping program, and assists other City departments with various projects, such as moving furniture and equipment for civic events.

The parks section provides contract administration for the maintenance of parks, landscaped and natural open spaces, and landscaped portions of rights-of-way, medians, street trees, and the Civic Center open areas. It also provides water conservation services and janitorial/building maintenance for all City buildings, including park restrooms and recreation facilities.

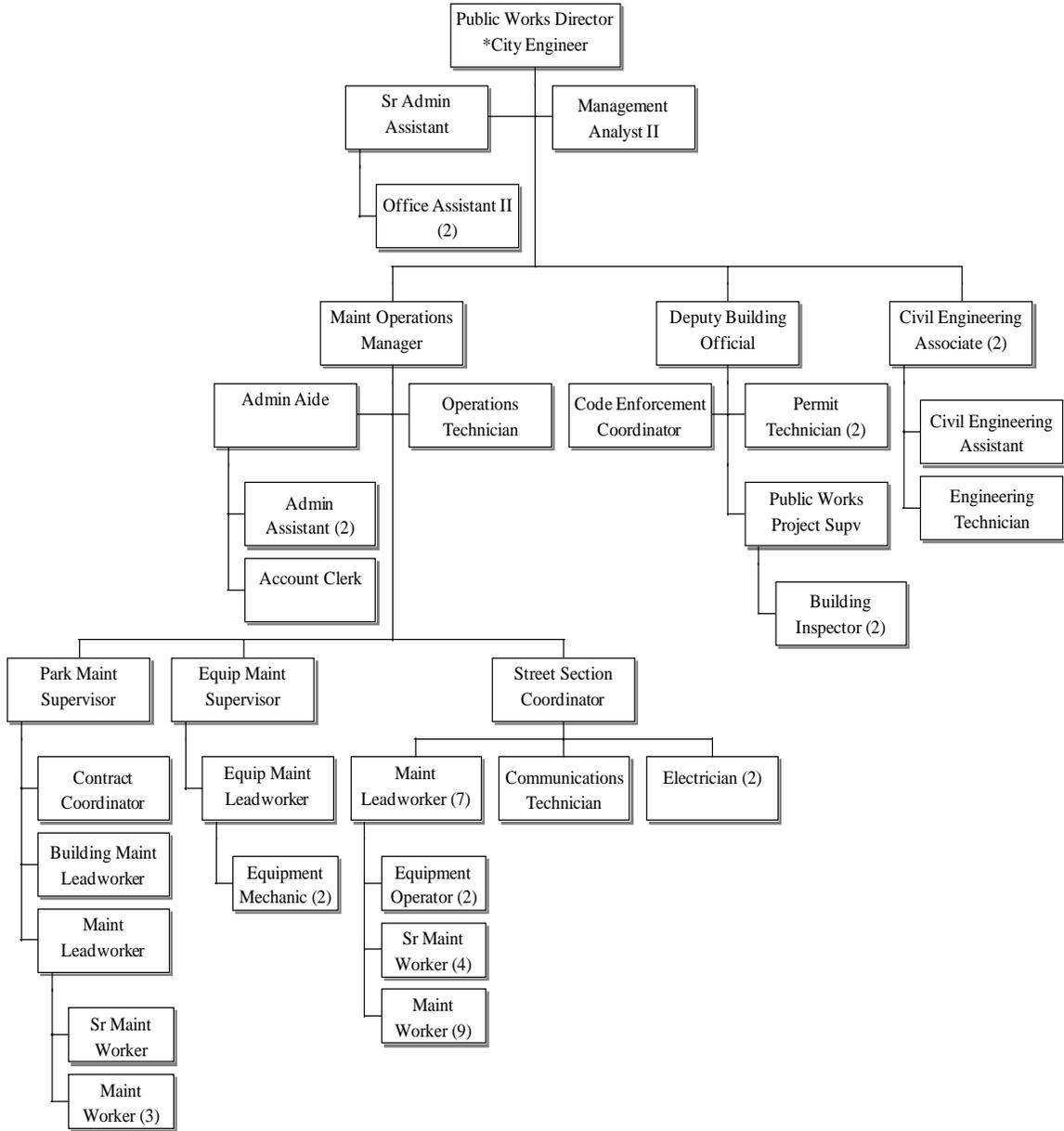
The equipment maintenance section oversees purchasing and maintenance of all City vehicles and equipment, and manages storage and disposal of hazardous material. It also includes a welding and fabrication shop, the City warehouse, and a facility for compressed fuels.

The electronics maintenance section is responsible for the maintenance of all City-owned electronic communications equipment and telephone systems. This includes radios, public address systems, closed circuit TV's alarms, safety vehicle emergency lighting, sirens, and other electron-mechanical systems.

The environmental services section provides assistance to residents and businesses regarding waste collection and the low-

income senior citizen discount program. They also coordinate and promote waste reduction, reuse, and recycling events such as Clean Up Saturdays, Christmas tree recycling, Earth Day, Arbor Day, America Recycles Day, beverage container recycling/litter reduction, used oil/oil filter recycling, bi-monthly electronic waste collections, "sharps" container collection, and annual household hazardous waste roundups.

PUBLIC WORKS ORGANIZATIONAL CHART



* The director performs building official and city engineer duties
 Note: Does not include part time/limited service positions

FY 2012-2013 ACCOMPLISHMENTS

Administration

- Handled over 29,000 outside calls.
- West Covina facilities have reduced their electricity costs by more than \$184,000 annually by installing energy saving equipment.
- Obtained EA 22 Local Enforcement Agency Grant, totaling \$15,720, from the California Integrated Waste Management Board for the solid waste permit and inspection program for the BKK Landfill.
- Applied for and received “Tree City USA” recertification for the 31st consecutive year and the 9th Growth Award from the National Arbor Day Foundation.
- Applied for and awarded \$60,000 grant from Los Angeles County Competitive Tree Planting Grant Program to plant trees lost in windstorm, trees that were lost due to vandalism, and trees needed to shade existing recreation areas.
- Applied for and awarded \$300,000 MSRC Clean Transportation Grant Funding to upgrade City’s compressed natural gas (CNG) station.
- Coordinated the 32nd annual Arbor Day celebration with the assistance of West Covina Beautiful held at Galster Park.

Building Division

- Provided plan review and inspection services for construction activity in the City of over \$33,000,000 valuation

includes construction at the Eastland Center (major projects include redevelopment of the old Mervyns space into Walmart, old Babies R Us into Ashley Furniture, transforming abandoned satellite building into 3 dining establishments, and a wireless phone store).

- Provided oversight to development of tenant spaces at Westfield for Off Broadway shoes, Paris Baguette, Sketchers, Cotton On, and many other retail stores.
- Provided oversight to development of Chase bank on north Azusa.
- Provided in-house plans review service to save approximately \$165,000 in fees for the City that would have gone to an outside consultant.
- An expedited plan check process is ongoing and has been very successful in providing developers an opportunity to have their plans reviewed and returned within seven to ten business days in most cases.
- Secured "Platinum" & "Beacon" awards for energy efficiency and conservation projects and savings.
- Performed audits for sports field lighting and sports buildings.
- Performed audit and retrofit of city-owned streetlights.
- Completed Energy Efficiency Conservation Block Grant (EECBG) prime contracts.
- Completed Green-House Gas survey and City's new Energy Action Plan.

- Replaced Electric Vehicle Charging stations at City Hall & Westfield Mall.
- Performed Efficiency upgrades at Edgewood swimming pool.
- Designed and installation of Enterprise Energy Management Information System (EEMIS) energy-use tracking system.
- Managed and completed numerous City CIP projects such as: construction of Provide ADA upgrades of the City pool, construction of Tot Lot at Del Norte Park, construction of Dog Park at Del Norte Park, and repairing Nature Trail at Galster Park. Developing plans and specifications to repair Nature Trail at Heritage Park.
- Community enhancement received over 2,600 calls and assisted in resolving over 1,300 properties and zoning violations. The administrative citation process and voluntary compliance statistics are resulting in less than 2 percent of the cases being sent to the city prosecutor. Due to staffing and the load of property complaints, very little proactive code enforcement can be conducted.

Engineering Division

- Completed the design and inspection of 12 capital improvement projects at a combined cost of about \$5.3 million. The projects consisted of rehabilitating about 6.3 miles of major and residential roadways, including sidewalk and curb and gutter replacement and repair, installation of wheelchair ramps, striping, and modification of traffic signals.

- Provided plan review and inspection services for construction activity in the City to include L.A. Fitness, McDonalds, El Pollo Loco, Brandywines Homes development, Centre Lake Imaging Lab, and six minor private residential and commercial grading projects.
- Implements and manage all ongoing National Pollutant Discharge Elimination System (NPDES) and Sanitary Sewer Management Plan (SSMP) requirements.
- Completed final design and federal grant requirements for the Amar Road rehabilitation. Project consists of A.C. pavement resurfacing, curb and gutter and sidewalk repairs
- The traffic section has completed several traffic volume and speed studies, needed to complete the evaluation of vehicular and pedestrian safety issues, and several surveys to establish restricted parking zones as requested by residents.
- Traffic studies for various developments were reviewed to determine the impact from vehicular traffic generated by the new developments on existing facilities.
- Completed modification of the traffic signal at the intersection of Puente Avenue and Lark Ellen Avenue.
- Applied for a Safe Routes to School grant to encourage students to walk and bike to school by providing a safer environment along the routes to school.
- Coordinated with Los Angeles County on the San Gabriel Valley Traffic Signal Synchronization Project (TSSP) for several identified locations.

- Coordinated with Los Angeles County on the Traffic System Management program to implement MTA's Intelligent Transportation Systems for regional arterials to improve traffic flow and enhance arterial capacity in a cost effective way.

Maintenance Division

- Received over 3,000 residential service requests for issues such as potholes, tree maintenance, raised sidewalks, graffiti, trash service, and sewer issues.
- Upgrade of sewer pump station at Police Department
- Repaired 20 sewer manholes.
- Repaired 50 sewer mainline locations.
- Cleaned 130 miles of sewer main lines.
- Inspected 50-miles of sewer main lines.
- Repaired 5 miles of broken sewer line with new trenchless sewer repair.
- Pavement striping city streets in 4 grids.
- Repaired damaged asphalt at major intersections.
- Repaired lifted sidewalks in 3 grids.
- Obtained California Beverage Container Recycling and Litter Reduction Grants, totaling \$27,931, from CalRecycle for promotion of bottle/can recycling and litter reduction. Continuing to promote the CRV program for youth teams.
- Obtained Used Oil Payment Program OPP3 totaling \$30,243 from CalRecycle

for promotion and operation of the used oil and used oil filter recycling program. Expended \$31,170 to promote the recycling of used oil and used oil filter. Initiated a new oil filter exchange program in coordination with local Certified Collection Centers.

- Hosted the City's Earth Day / Arbor Day celebration in coordination with West Covina Beautiful and the YMCA, with over 300 attendees, to promote community awareness of the importance of recycling and purchasing recycled-content products.
- Serviced over 300 residents with our Sharps collection unit. Collecting over 770 lbs of sharps.
- Collected over 57,000 lbs of electronic waste at bi-monthly collection events.
- Approved, renewed, and processed over 680 low-income senior citizen waste collection discount applications.

FY 2013-2014 GOALS AND OBJECTIVES

Administration

- Oversee department operations to ensure essential services are provided and the City's infrastructure is maintained.
- Work with CalTrans on the implementation of HOV Lane on the IS-10 Freeway.
- Capital Improvement Projects:
 - Maintain monthly status of hours charged to capital improvement projects.
 - Review project and budget status on monthly basis with CIP committee.
- Review public works operating budget on a monthly basis and make mid-year adjustments when warranted.
- Continue to explore potential budget reductions that have minimal impact on the department and community.
- Research grant opportunities to fund street, park, landscape, safety, conservation, and environmental programs/projects as well as alternative fuel vehicles and fueling stations.
- Manage and monitor AQMD (AB2766) subvention funds.
 - Define funding availability, and establish budget and potential projects.
 - Compile and submit annual report.
 - Monitor revenue and expenses.
- Compile and submit Annual Rule 2202 Air Quality Improvement Program compliance Registration Form to AQMD.

- Manage and monitor Local Enforcement Agency Grant.
 - Compile and submit grant application for funding.
 - Compile and submit annual report.
 - Monitor revenue and expenses.
- Submit application for Tree City USA Recertification.

Building Division

- Develop Energy Efficient program objectives for City facilities utilizing federal grants.
- Develop ADA Action Plan to upgrade city facilities to meet the requirements of the 2010 ADA standards for design.
- Maintain two-week plan check turn-around and next-day building inspection schedule, and monitor plan check log and construction projects to minimize delays.
- Continue in-house plan review to curb department expenses.
- Develop new handouts and policies to assist the public in understanding code requirements and the permitting process.
- Maintain standard (45 per week) for weekly field inspections per community enhancement officer.
- Revise standard for follow-up inspections on code enforcement complaints and administrative fines within four days of due date due to staffing shortage.
- Reduce total city prosecutor referrals for code enforcement cases - less than 5% of total caseload per month.

Engineering Division

- Curb and gutter program.
 - Identify location for improvements – September 2013.
 - Field survey locations – October 2013.
 - Prepare plans and specification – December 2013.
 - Advertise for bids, review bids award contract – February 2014.
 - Complete installation of improvements – April 2014.
- Sidewalk installation.
 - Obtain budget approval – August 2013.
 - Field survey – September 2013.
 - Prepare plans and specification – November 2013.
 - Advertise for bids, review bids, award contract – December 2013.
 - Complete installation of improvements – March 2014.
- Residential streets rehabilitation and barrier removal.
 - Identify location for improvements – November 2013.
 - Prepare plans and specification – December 2013.
 - Advertise for bids, review bids, award contract – February 2014.
 - Complete installation of improvements – April 2014.
- Major Street Rehabilitation.
 - Budget approval – August 2013.
 - Street selection – December 2013.
 - Field Survey – February 2014.
 - Prepare plans and specifications – March 2014.
 - Advertise for bids, review bids award contract – April 2014.

- Complete construction – July 2014.
- Street widening and traffic signal modification at Azusa Avenue and Amar Road.
 - Complete construction of improvements – September 2013.
- Installation of new Traffic Management Center (TMC).
 - Install new hardware and software for TMC October 2013.
- Installation of bus shelters and Big Belly Solar at eight locations with high bus ridership.
 - Budget approval – August 2013.
 - Prepare plans and specifications – September 2013.
 - Obtain for quotes, – November 2013.
 - Complete construction – March 2014.
- Maintain two-week plan check turn-around and next-day inspection schedule, and monitor plan check log.
- Continue in-house plan review to curb department expenses.

Maintenance Division

- Install overflow sensor at Quail Valley sewer lift station
- Repair 30 sewer manholes.
- Repair 75 sewer mainline locations.
- Clean 130 miles of sewer main line locations.
- Inspect 45 miles of sewer mainlines.

- Continue trenchless sewer repair citywide.
- Repair lifted sidewalks in three grids.
- Pavement striping of streets citywide in 3 grids.
- Install 10 storm drain screens.
- Increase the number of used oil and oil filter recycling education events and public participation by 10% through attendance at community events and collection center promotions.

- Continue to fulfill the communities' need with further promotion of the Sharps collection unit.
- Continue to promote the Low-Income Senior Citizen Waste Collection and Dog License Discount programs.
- Continue to promote the CRV program for youth and other community groups.
- Implement a city supported and recognized volunteer program whose goals are to recruit active participation of citizens in our community to promote a clean, green, and healthy West Covina.

PERFORMANCE MEASURES

Performance Measures	2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Estimated	2013-2014 Projected
Building Division					
Building permits issued	2,141	2,477	2,346	2,500	2,500
Building plans checked	464	411	377	400	400
Building inspections conducted	7,050	6,813	6,751	6,900	6,900
Community enhancement cases	2,250	2,284	2,308	2,400	2,400
Construction valuation (permits)	\$48,000,000	\$40,300,000	\$33,100,000	\$35,000,000	\$40,000,000
Capital projects administered	18	19		18	
Engineering Division					
Engineering permits issued	439	402	418	540	650
Capital projects administered	14	12	12	10	10
Maintenance Division					
Minor street repairs	1,780	1,500	1,500	1,700	1700
Feet of pavement striping installed	42,000	42,000	42,000	42,500	42,500
Sidewalks replaced (linear foot)	2,000	1,800	1,800	1,900	1,900
Sidewalks repaired	80	100	75	100	100
Signs replaced/repared	1,900	2,000	2,000	2,500	2,500
School crossing safety markers	500	500	500	500	500
Traffic signal repairs	470	465	465	470	470
Storm drains cleaned	600	600	600	600	600
Miles of sewer cleaned	130	130	130	150	150
Miles of sewer inspected	80	50	50	75	75
Acres of parks and slopes maintained	525	525	525	525	550
Trees trimmed	2,300	2,000	2,000	1,800	2,000
Trees removed	250	200	200	200	200
Trees planted	360	350	300	300	300
Vehicle and equipment inspections	1,600	1,410	1,410	1,410	1,410
Stamped concrete in parkways	20	0	0	0	0
Sewer lateral repairs	15	20	30	30	30
Electronic equipment maintained	2,125	2,125	2,125	2,125	2,125
Electronic equipment system projects	5	5	5	5	5
Electronic equipment system installs	17	17	17	17	17
Telephone moves, adds, changes	150	200	200	200	200
Low-income senior citizen waste collection discounts	616	655	667	680	700
AB 939 waste diversion tonnage	65,186	55,826	53,560	53,560	53,700
Clean-up Saturdays tonnage	818	777	800	800	850
Household hazardous round-up (households served)	2009 data: 2050	2010 data: 2,020	2011 data: 2,050	2,050	2,050
E-waste collection at household hazardous waste round-up	60,258 lbs	52,831 lbs	60,015	60,015	60,015
E-Waste collected at Bi-monthly roundups	0	93282 lbs	55,266 lbs	56,925 lbs	56,900 lbs
Sharps collection	639 lbs	762 lbs	775 lbs	775 lbs	800 lbs
Christmas trees recycled	3,874	5,891	5,883	5,890	5,890
Do-it-yourself used oil collection:					
Motor oil (gallons)	8,546 gals.	20,150 gals.	22,152 gals	23,000 gals	23,000 gals
Oil filters (lbs)	600 lbs	620 lbs	492 lbs	500 lbs	500 lbs

APPROVED POSITIONS

Title	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Administrative Division					
Full -Time Positions					
Public Works Director/City Engineer ⁽¹⁾	1.00	1.00	1.00	1.00	1.00
Management Analyst II	1.00	1.00	1.00	1.00	1.00
Sr Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Asst I	1.00	1.00	1.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Full-Time Total	5.00	5.00	5.00	5.00	5.00
Building Division					
Full -Time Positions					
Building Official ¹⁾	0.00	0.00	0.00	0.00	0.00
Deputy Building Official	1.00	1.00	1.00	1.00	1.00
Public Works Project Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Community Enhancement Officer	1.00	1.00	1.00	0.00 ¹⁰⁾	0.00 ¹⁰⁾
Building Inspector	2.00	2.00	2.00	2.00	2.00
Building Permit Technician	2.00	2.00	2.00	2.00	2.00
Community Enhancement Officer	2.00	2.00	2.00	0.00 ⁹⁾	0.00 ⁹⁾
Code Enforcement Coordinator	0.00	0.00	0.00	1.00 ⁹⁾	1.00 ⁹⁾
Construction Coordinator	1.00	1.00	1.00	0.00 ¹⁰⁾	0.00 ¹⁰⁾
Engineering Technician	1.00	1.00	1.00	0.00 ¹⁰⁾	0.00 ¹⁰⁾
Full-Time Total	11.00	11.00	11.00	7.00	7.00
Full-time Equivalent (FTE)					
Office Aide III	0.75	0.75	0.75	0.75	0.75
FTE Total	0.75	0.75	0.75	0.75	0.75
Building Division Total	11.75	11.75	11.75	7.75	7.75

Title	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Engineering Division					
Full -Time Positions					
Deputy City Engineer	0.00	0.00	0.00	0.00	0.00
Public Works Project Supervisor	1.00 ²⁾	1.00	1.00	0.00 ¹⁰⁾	0.00 ¹⁰⁾
Civil Engineering Associate	2.00	2.00	2.00	2.00	2.00
Civil Engineering Assistant	1.00	1.00	1.00	1.00	1.00
Engineering Technician	2.00	2.00	1.00 ⁷⁾	1.00	1.00
Full-Time Total	6.00	6.00	5.00	4.00	4.00
Full-time Equivalent (FTE)					
Engineering Trainee	2.25	1.75 ⁶⁾	1.75	1.75	1.75
FTE Total	2.25	1.75	1.75	1.75	1.75
Engineering Division Total	8.25	7.75	6.75	5.75	5.75
Maintenance Division					
Maintenance Operations Manager	0.00 ³⁾	0.00	0.00	0.00	1.00
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Park Maintenance Supervisor	1.00	1.00	1.00	0.00 ¹⁰⁾	1.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	0.00
Building Maintenance Leadworker	1.00	1.00	1.00	1.00	1.00
Electrician Leadworker	1.00	1.00	0.00 ⁷⁾	0.00	0.00
Electrician II	2.00	2.00	2.00	2.00	2.00
Equipment Mechanic Leadworker	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic II	3.00	3.00	2.00 ⁷⁾	2.00	2.00
Equipment Operator	2.00	2.00	2.00	2.00	2.00
Maintenance Leadworker	8.00 ⁴⁾	8.00	8.00	8.00	8.00
Senior Maintenance Worker	5.00	5.00	5.00	5.00	5.00
Maintenance Worker I / II / III	12.00 ⁴⁾	12.00	12.00	12.00	12.00
Welder Mechanic	1.00	0.00 ⁶⁾	0.00	0.00	0.00
Sr Administrative Assistant ⁵⁾	1.00	1.00	1.00	1.00	1.00
Administrative Aide	1.00	1.00	1.00	1.00	1.00
Account Clerk	1.00	1.00	1.00	1.00	1.00
Contract Coordinator	2.00	2.00	2.00	2.00	1.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00

Title	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Maintenance Division (cont'd)					
Operations Technician	1.00	1.00	1.00	1.00	1.00
Storekeeper	1.00	1.00	1.00	0.00 ¹⁰⁾	0.00 ¹⁰⁾
Street Section Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Communications Technician	1.00	1.00	0.00 ⁸⁾	0.00	0.00
Communications Technician	1.00	1.00	1.00	1.00	1.00
Full-Time Total	50.00	49.00	46.00	44.00	44.00
Full-time Equivalent (FTE)					
Maintenance & Admin Assistants	3.00	2.25 ⁶⁾	1.50	1.50	1.50
Sr Communications Technician	0.00	0.00	0.46 ⁸⁾	0.46	0.46
FTE Total	3.00	2.25	1.96	1.96	1.96
Maintenance Division Total	53.00	51.25	47.96	45.96	45.96
Department Summary					
Full-Time Total	72.00	71.00	67.00	60.00	60.00
FTE Total	6.00	4.75	4.46	4.46	4.46
Department Total	78.00	75.75	71.46	64.46	64.46

- 1) The public works director is performing the building official and city engineer duties.
- 2) The public works project supervisor is under-filling the deputy city engineer position to help offset vacancy.
- 3) These positions are frozen.
- 4) Decreased because funding has been suspended.
- 5) Being underfilled by administrative assistant I.
- 6) FY 10-11 budget cuts -- eliminate vacant full-time welder position; partially reduce full-time equivalent of engineering trainee and maintenance assistants.
- 7) FY 11-12 budget cuts - eliminate one engineering technician, one electrician leadworker, one equipment mechanic.
- 8) FY 11-12 budget cuts - full-time senior communications technician position is replaced by part-time position.
- 9) One vacant Comm. Enhancement Officer position is eliminated. One Comm. Enhancement Officer position has been reclassified to Code Enforcement Coordinator.
- 10) Staffing reduction

BUDGET COMMENTS

This year is a “roll-over” budget with the exception of the notable increase in water costs over this past year. This is due to a large increase in water rates from the water purveyors as well as extra irrigating required due to drought conditions.

All of the reductions in funding and services initiated in previous years will remain in effect this year and are shown under “Budget Issues.”

The public works director continues to perform the duties of city engineer and building official as well as supervise code enforcement.

The department budget continues to reallocate the funding sources of staff positions according to each person’s revised responsibilities. This is due to changes and/or additional job duties from vacancies.

14 vacant positions have been “unfunded” over the last couple years including:

- Community Enhancement Officer
- Sr. Community Enhancement Officer
- Contract Coordinator
- Electrical Leadworker
- (2) Engineering Technician
- Equipment Mechanic
- (2) Maintenance Workers
- Maintenance Leadworker
- Storekeeper
- Street Maintenance Supervisor
- Sr. Communications Technician
- Welder Mechanic

The department is under-filling the street maintenance supervisor and a senior administrative assistant position. In addition, there are two part-time employees filling the

positions of senior communications technician and construction coordinator.

The line item Special Assignment Pay (object 5126) is composed of personnel costs associated with CIP projects. It has been reduced due to a lack of funding for CIP projects and a reduction in number of staff charging to projects. The various line items are as follows:

110-4120 (building)	\$21,000
110-4144 (city buildings)	\$20,000
110-4130 (engineering)	\$8,000
122-4132 (pavement mgnt)	\$37,000
124-4131 (traffic engineering)	\$37,100
189-4133 (sewer district eng)	<u>\$53,000</u>
Total Cost	<u>\$176,100</u>

BUDGET ISSUES

The department continues to undergo significant changes with the elimination of funding and staffing. Job duties have been combined and workloads have been increased significantly.

Administrative staff has been assigned numerous job tasks previously performed by other City staff. This includes the (BKK) landfill permitting, inspect, and reporting (LEA) program for solid waste; the monitoring and reporting to SCAQMD in compliance with AB2766 and Rule 2202; and activities and programs related to the environment and waste reduction.

Code enforcement caseload backlog has increased from 175 to 340 over the past year due to staff vacancies. With the elimination of a code enforcement officer and senior community enhancement officer, there is only one code enforcement coordinator available for the entire City. General standards for a City of this size range from five to eight officers.

Traffic safety funding was eliminated and personnel funding was reallocated to Fund 124 Gas Tax. One limited service engineering trainee assigned to traffic related duties was eliminated. The amount of time to review and investigation of residential requests for traffic related issues has increased.

Base maps need to be continually updated. This work is labor intensive and has been delayed due to the elimination of numerous full-time and limited service positions.

City's Sewer System Management Plan (SSMP) as required by the State Water Resources Control Board has been approved and certified. The SSMP set goals and actions to be followed by the City that include evaluation, documentation, and evaluation of the sewer system. The evaluation of the sewer system identified eight segment of mainline that at their capacity and require upgrading. Those mainline segments equal about 19,000 linear feet with an estimated cost to upgrade at \$7.25 million.

The maintenance division has really been impacted by the reduction in funding and the reduction of 16 positions over the past couple years. Employees are taking on additional tasks and responsibilities, some non-vital work is being abridged, and more work is also being contracted out.

All of these extra responsibilities and lack of time and personnel to complete some urgent jobs that would normally be performed during normal working hours has caused the maintenance operations manager, the acting street maintenance supervisor, and others to work overtime on weekends and after hours to perform striping jobs and emergency repair work.

Numerous crews have been eliminated including the weed abatement, pesticide, and concrete (curb & gutter) crew. Most of the work being done in-house is "reactive." Some of this work is being contracted out and some of the work is performed in-house by breaking down other crews and reassigning them to other tasks.

Citywide electrical costs have exceeded the amount being assessed. This has caused a reduction in the amount of Citywide funds available for tree maintenance services. This reduction has severely impacted grid trimming.

Environmental services has been trying to expand their public outreach programs, most of which are to comply with SB 939 waste reduction requirements. However, the limited amount of staff available to assist with the programs has also limited the number of programs available to the public.

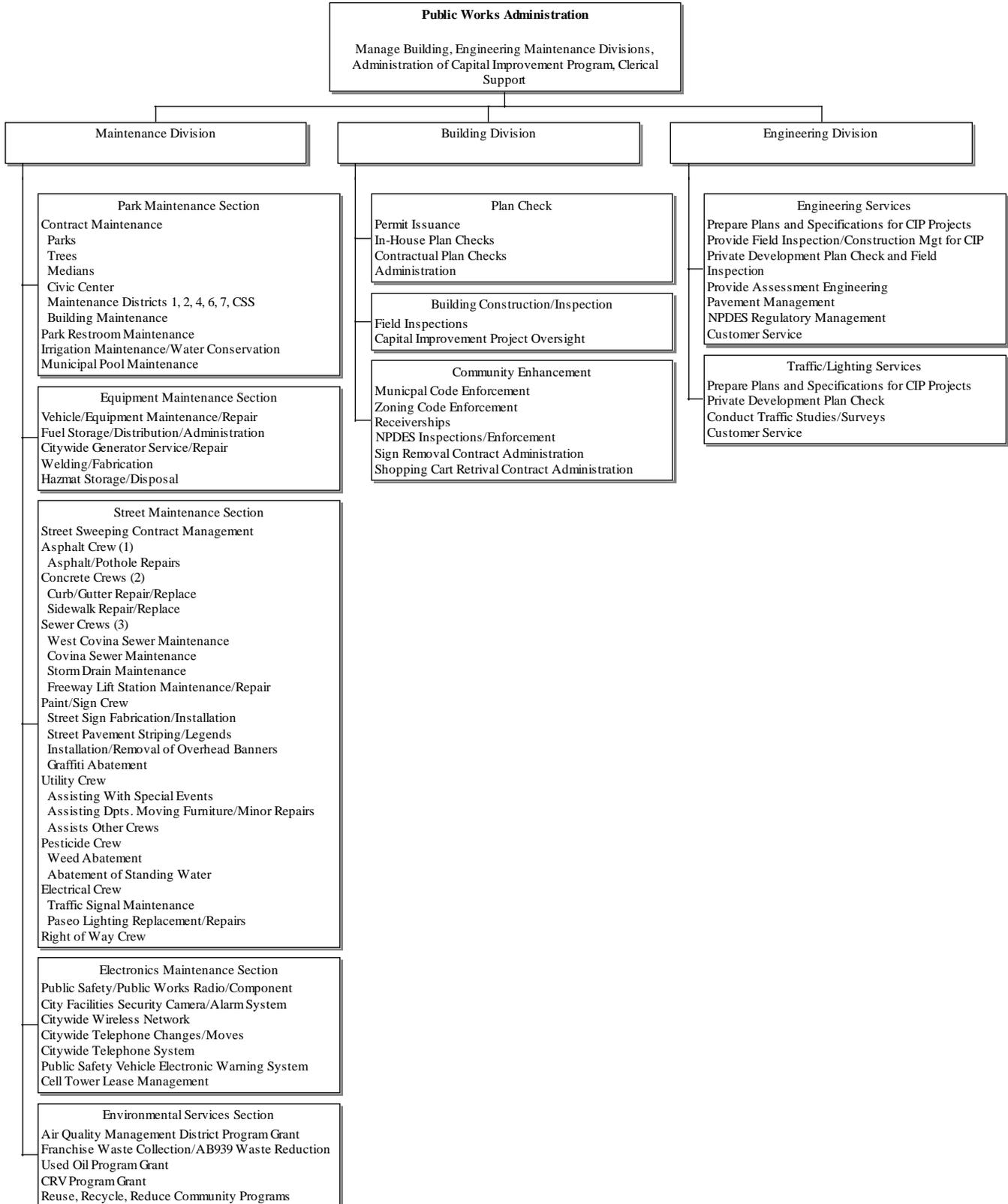
The lack of funding and reduction of public works staff has resulted in numerous changes in the department's services and operations such as:

- Eliminated general fund overtime except for emergencies.
- Eliminated special/non-vital purchases, increased in-house plan checks.
- Reduced employee training.
- Deferred maintenance of sports facilities.
- Eliminated non-vital purchases.
- Eliminated holiday lighting.
- Eliminated numerous cell phones, reduced park/median maintenance, reduced janitorial services, and eliminated extra maintenance work for sports leagues.
- Elimination of internet access "Verizon Cards" on laptop field computers for community enhancement, building, and

engineering staff, taking away the ability to access and input pertinent data while in the field.

- Reduced median landscape maintenance contract.
- Reduced Civic Center and park landscape maintenance contract.
- Reduced watering in parks and medians.
- Deferred building and facility maintenance.
- Deferred purchases of new vehicles and equipment which results in more staff time and increased costs for repairs.

ACTIVITY TREE



BUDGET SUMMARY

		Actual Expenditures 2010-2011	Actual Expenditures 2011-2012	Adjusted Budget 2012-2013	Estimated Expenditures 2012-2013	Adopted Budget 2013-2014
Expenditure By Type:						
5000	Personnel	5,641,028	5,356,106	5,236,787	5,012,796	5,428,153
6000	Supplies and Services	8,127,065	8,668,087	8,562,904	8,591,361	8,684,737
	Total Department	13,768,093	14,024,193	13,799,691	13,604,157	14,112,890

		Actual Expenditures 2010-2011	Actual Expenditures 2011-2012	Adjusted Budget 2012-2013	Estimated Expenditures 2012-2013	Adopted Budget 2013-2014
Expenditure By Fund:						
110	General Fund	4,398,253	4,348,872	4,110,790	4,159,593	4,218,171
119	Air Quality Improvement Trust	37,137	21,177	26,936	23,492	22,606
120	Integrated Waste Mgmt	57,707	49,689	67,999	59,880	67,994
122	Prop C	169,600	163,595	161,198	166,746	159,012
123	Traffic Safety	193,438	164,637	-	-	-
124	Gasoline Tax	1,554,880	1,497,599	1,816,246	1,651,662	1,855,467
129	AB 939	123,934	169,808	206,987	164,461	212,657
131	CDBG	114,712	66,709	102,442	94,115	103,813
145	Waste Mgmt Enforcement Gr	15,765	15,760	15,762	15,762	15,761
149	Used Oil Block Grant	32,100	43,613	34,243	37,787	30,243
158	C.R.V. Recycling Grant	15,752	10,733	38,357	36,137	38,006
161	Construction Tax	5,000	5,000	5,000	5,000	5,000
181	Maint Dist #1	292,559	310,610	321,035	317,995	337,543
182	Maint Dist #2	96,519	94,881	104,273	96,382	105,502
183	WC CSS CFD	83,825	68,301	120,022	118,737	118,035
184	Maint Dist #4	893,929	930,632	971,000	965,944	960,760
186	Maint Dist #6	107,451	107,910	152,995	129,743	139,263
187	Maint Dist #7	119,055	123,404	139,464	136,685	145,685
188	Citywide MD	1,414,474	1,419,027	1,426,675	1,433,448	1,438,248
189	Sewer Maintenance	2,315,952	2,301,056	2,431,188	2,418,931	2,499,809
361	Self Insurance Gen / Auto Liab.	-	295,845	-	-	-
363	Self Insurance - Workers Comp	-	75,792	-	-	-
365	Fleet Management	1,577,527	1,621,941	1,547,079	1,571,657	1,639,315
367	Vehicle Replacement	63,607	63,607	-	-	-
862	Housing Set Aside	84,917	53,995	-	-	-
	Total Funding	13,768,093	14,024,193	13,799,691	13,604,157	14,112,890

	Actual Revenue 2010-2011	Actual Revenue 2011-2012	Adjusted Budget 2012-2013	Estimated Revenue 2012-2013	Projected Revenue 2013-2014
Revenue:					
110 4170- Construction tax	-	(505)	0	0	0
110 4220 - Building permits	351,134	331,051	400,000	360,000	360,000
110 4221 - Electrical permits	46,233	37,785	55,000	55,000	55,000
110 4222 - Plumbing permits	38,403	34,394	40,000	40,000	40,000
110 4251- Street Improvements	12,265	3,275	20,000	5,000	5,000
110 4252 - Storm drain systems	-	-	5,000	-	-
110 4253 - Mainline, laterals & plants	-	70	3,000	500	500
110 4255 - Walls (retaining, overheight)	5,285	1,973	15,000	7,000	7,000
110 4256 - Landscaping irrigation	11,238	4,975	10,000	7,000	7,000
110 4257 - Onsite improvements	49,355	33,430	25,000	50,397	40,000
110 4259 - Grading	11,586	21,726	15,000	26,000	15,000
110 4261 - Curb & gutter	423	240	-	-	-
110 4262- Driveway approach	1,442	1,236	1,500	1,500	1,500
110 4263 - Sidewalk	22,455	14,053	12,000	15,000	15,000
110 4264 - Curb drains, all other	369	472	800	800	800
110 4265 - A.C & P.C.C. paving	116,535	57,230	50,000	50,000	50,000
110 4266 - Excavation	46,123	34,167	25,000	47,274	35,000
110 4267 - Misc Sewer Facilities	2,867	390	3,000	3,000	3,000
110 4272 - Street Obstruction	10,725	25,201	5,000	42,407	25,000
110 4273 - Encroachment	237	237	1,000	500	500
110 4281 - Sewer Maintenance	142	457	500	500	500
110 4290 - Other licenses/permits	5,640	6,908	7,000	12,000	7,000
110 Sub-Total -Licenses / permits	732,457	608,765	693,800	723,878	667,800
110 43xx - Fines/forfeitures	20,583	60,705	26,000	20,500	16,500
110 44xx- Use of Money & Property	6,000	4,300	-	-	-
110 45xx - Rev. from other agencies	41,853	72,603	42,000	45,000	23,000
110 4601 - Recycling revenue	1,125	-	-	-	-
110 4614 - Plan check fees	70,580	76,920	90,000	120,000	100,000
110 4615 - Contract plan check	131,696	88,454	90,000	100,000	100,000
110 4617 - After hours plan check	325	1,287	-	-	-
110 4619 - Expedited plan chk	256	1,256	2,000	2,000	2,000
110 4620 - Foreclosure Reg. Fee	-	-	-	82,125	70,000
110 4647 - Misc reimbursement	129	-	-	-	-
110 4655 - Admin Cost Recovery	21,025	24,294	25,000	20,000	20,000
110 Sub-total - Charges for Srvcs	225,136	192,211	207,000	324,125	292,000
110 4813 - Sale maps/ documents	3,711	3,790	3,500	3,500	3,500
110 4816 - Final map, lot adjustment	-	1,204	1,000	2,500	1,000
110 4818 - Miscellaneous	-	128	-	-	-
110 4820 - Landscaping-County	38,047	38,047	38,000	38,000	38,000
110 4821 - Pool maint-school dist	-	-	-	-	-
110 4822 - Contractual reimburse	2,128	2,128	-	-	-
110 Sub-Total - Other Revenues	43,886	45,297	42,500	44,000	42,500
110 Total - General Fund Revenue	1,069,915	983,881	1,011,300	1,157,503	1,041,800

	Actual Revenue 2010-2011	Actual Revenue 2011-2012	Adjusted Budget 2012-2013	Estimated Revenue 2012-2013	Projected Revenue 2013-2014
119 Air Quality Impr Trust	124,248	133,469	126,000	126,000	125,000
120 Integrated Waste Mgmt	70,162	70,162	70,000	70,000	70,000
124 Gasoline Tax	2,781,613	3,120,020	2,795,000	2,833,138	3,276,607
125 Prop 42 Traffic Congestion	-	-	-	-	-
128 Transportation Devt Act	86,726	99,650	45,000	45,000	45,000
129 AB 939	172,921	172,717	173,500	173,500	173,000
140 ISTE/T-21	446,307	161,016	1,479,619	349,662	-
145 Waste Mgmt Enforcement Grant	15,770	15,765	31,522	15,760	15,700
149 Used Oil Block Grant	55,267	62,141	31,167	36,952	30,000
158 C.R.V. Recycling Grant	29,734	28,770	38,379	38,379	38,000
160 Capital Projects	29,528	-	-	-	-
161 Construction Tax	56,723	41,495	36,000	30,000	30,000
163 Parks	-	38,569	-	-	-
181 Maint District #1	374,407	384,843	365,000	390,000	395,000
182 Maint District #2	144,084	155,025	142,500	120,000	138,500
184 Maint District #4	1,047,286	1,044,881	1,040,000	1,040,000	1,044,881
186 Maint District #6	164,602	156,653	156,650	154,000	156,651
187 Maint District #7	130,724	128,407	144,650	130,000	147,543
188 Cirywide Maintenance	1,480,620	1,487,223	1,533,560	1,533,560	1,571,004
189 Sewer Maintenance	2,584,575	2,645,041	2,674,000	2,704,407	2,830,287
210 L.A. County - 1st District	-	-	-	-	60,000
223 Hazard Elimination Safety	57,435	-	-	170,189	-
226 ARRA Stimulus Projects	951,753	-	-	-	-
229 Rubberized Asphalt Concrete	250,000	-	-	-	-
230 Energy Efficiency Grant	143	7,311	76,788	76,788	-
231 Advanced Traffic Mgmt System	-	780,000	-	-	-
365 Fleet Interfd Chg & other rev	1,489,449	1,532,454	1,547,078	1,555,561	1,642,241
Non Gen Fund Total	12,544,077	12,265,612	12,506,413	11,592,896	11,789,414
Total Dept Revenue	13,613,992	13,249,493	13,517,713	12,750,399	12,831,214

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COMMUNITY SERVICES DEPARTMENT

MISSION STATEMENT: To create community and enhance the quality of life in West Covina through people, facilities, programs and partnerships

This department offers social and recreational programming, advocacy, child-care, special events, and transportation. In addition, the department serves as a City liaison to numerous youth sport groups and community organizations, while helping mediate activities such as community planning, collaboration, and coordination for many capital projects and senior services. Grant management programs are also assigned to the department and include the administration of the Community Development Block Grant (CDBG) and Community Development Block Grant-Recovery (CDBG-R) Program, the Area Agency on Aging Grant for senior meals, Summer Food Service Program, County Park Bond grant program, Proposition A and C as well as Measure R Local Return funds, and the department pursues competitive grants in community service areas. In an effort to raise funds for the community's benefit, the department also provides a 501(c)3 non profit called the Community Services Foundation.

In fiscal year 2013-2014, the department will use federal and local monies, fees, grants, and General Fund resources to provide a variety of services.

The department has 41.41 full-time equivalents, of which nine are full time to provide the many programs and services offered to the community, and to manage the appropriate expenditures of the budget. The majority of the positions are part-time and seasonal, providing comprehensive job training and career development opportunities for diverse ethnic and

economic groups throughout the community.

A continuing emphasis for the department is to advocate for the importance of community services and quality of life in West Covina; and to maximize services by partnering with school districts, other government agencies, community-based organizations, volunteers, and the business community. The department operates one nature center, one senior center, four licensed day cares, one licensed preschool, three community centers, one aquatic center, one equestrian center, one splashpad, one skate park, one roller hockey center, and ten athletic facilities, as well as a Big League Dreams complex via contract. Department staff strives to involve the whole community in their programs and activities to enrich people's lives at all ages.

In order to further integrate services for all residents, the department addresses the social and recreational needs of youth, families, adults, seniors, and the disabled. The department also handles issues related to homelessness, housing, transportation, and low-income assistance.

The department creates community through people, parks, and programs. Department staff is responsible for planning, developing, coordinating, and implementing a variety of leisure activities, such as youth and adult sports, aquatic programs, equestrian activities, fitness, cultural, dance and art classes, nature programs, tiny tot programs, and the youth assistance program. The CDBG-funded Youth Assistance Program

(YAP) subsidizes the cost of youth recreational programs for eligible West Covina residents. The department also manages the CDBG program and coordinates the facility use rental program for Shadow Oak Park Community Center, Cameron Park Community Center, a Public Equestrian Center, athletic fields, picnic pavilions, and the Municipal Pool.

The department operates and administers the Galster Nature Center, the Public Equestrian Center, Municipal Pool, Shadow Oak Community Center, and Cameron Park Community Center. This includes the training and scheduling of staff, supervision of participants, programming, marketing, maintenance, and upkeep of the facilities. Staff also works in cooperation with West Covina High School and Cameron Elementary in regard to the Parking Master Plan and the annual calendar of events, as well as hosting certain school events.

The department works cooperatively with other departments on special projects such as park master plans, administration of various grants as well as Regional Open Space District funding. It manages contracts and agreements with community user groups, youth leagues, school districts, and public recreation operators. It provides support and scheduling to sport leagues. It also collaborates with the maintenance division and the building division of the public works department for the operations, improvement, and maintenance of facilities, as well as the City's Capital Improvement Programs (CIP).

The department acts as a liaison to the Sports Council. The Sports Council meets monthly and is comprised of eleven (11) volunteer youth sports organizations including: football/cheer, softball, basketball, soccer, and seven baseball

leagues. Department staff works closely with City/School district maintenance divisions regarding field safety, repair, and maintenance, on 10 City and 18 district properties (West Covina-11, Covina-6, and Rowland-1). Annual youth participation in sports programs over 3,600.

The department oversees the management of several program and service contracts including: Big League Dreams, California Street Hockey, San Gabriel Valley Mountains Regional Conservancy, and California Vending Service.

The department also provides a variety of family, cultural, and community oriented programs and events. Staff works to increase community participation through marketing, press relations, and collaboration with community organizations and non-profit groups which raise funds for various causes such as: the Muscular Dystrophy Association (MDA), and the National Association for the Advancement of Colored People (NAACP), as well as school groups.

The department oversees four licensed child-care programs and one licensed preschool program throughout the city, serving an average of 200 children per week. The CDBG-funded Careship Program subsidizes the cost of childcare for eligible West Covina residents enrolled in City programs.

The department operates the West Covina Senior Center. Programs promote independence by offering services and programs adapted to the specialized and changing needs and interests of senior citizens, including case management and daily nutrition.

Additionally, the department administers transportation services. Specific responsibilities include: oversight of Proposition A and C; Measure R Local Tax Return Funds for transportation, recreation, and education transit; Westco Dial-A-Ride; and West Covina Shuttle Services.

The department oversees the operation of the Summer Lunch Program held at Cameron Park and acts as a liaison to the Youth Council.

The department also provides the general administration to direct, oversee, and support all operations of the department, including:

- Development and monitoring of the department budget.
- Grant writing.
- Oversight and administration of AB 2404 (Gender Equity) compliance throughout department programs and affiliated athletic groups.
- Production of the *Community Recreation Guide*.
- Involvement in localized and regional homeless services advocacy organizations.
- Providing support to Community and Senior Services Commission.

Community and Senior Services Commission

The Community and Senior Services Commission (CSSC) was created by the

City Council. It is comprised of 10 commissioners to aid and advise the City Council on matters that pertain to the community service needs of the citizens of West Covina relating to (a) public recreational services, (b) cultural activities and special events, (c) youth services, (d) public transportation, (e) neighborhood and human relations, and (f) human rights.

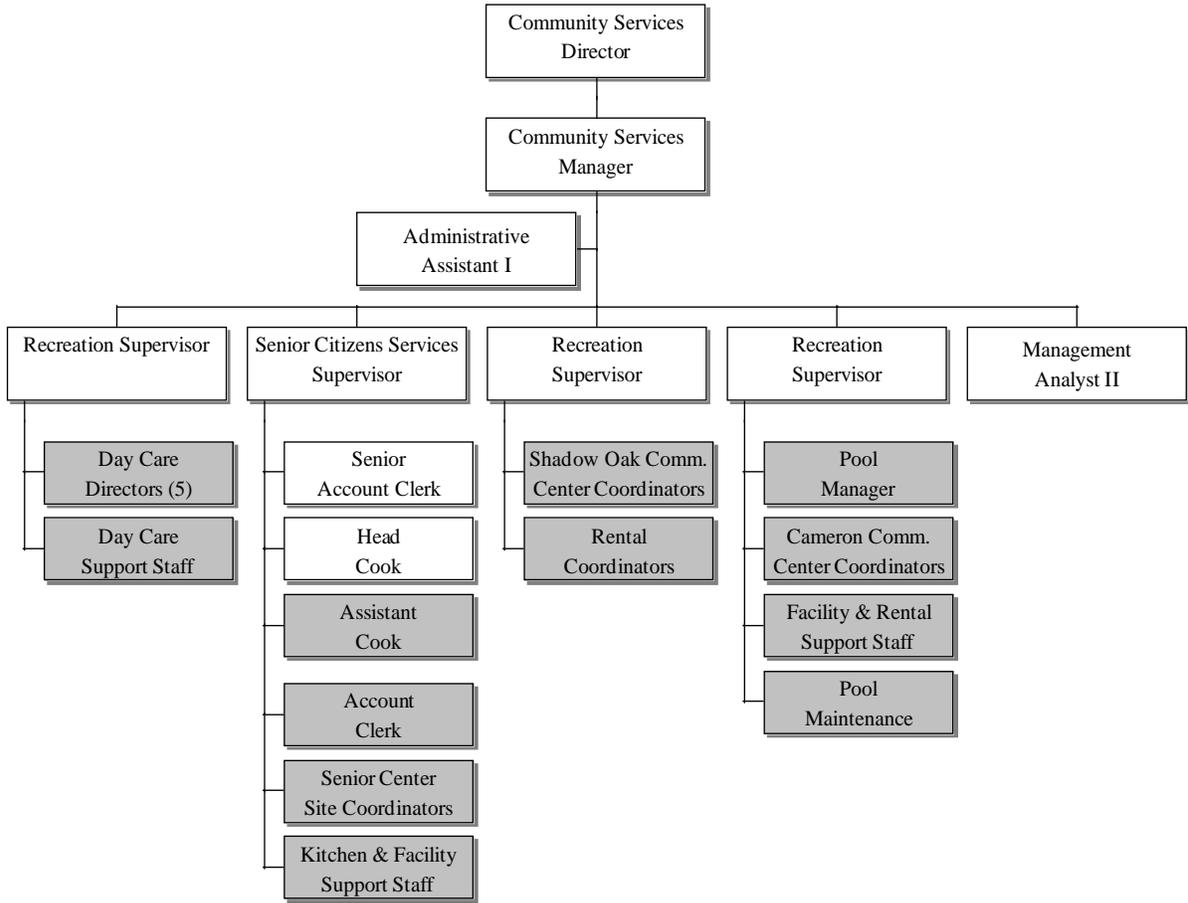
There are four Ad-Hoc Committees designed to provide in-depth review of certain project areas:

1. CDBG
2. CIP
3. Sports Council

During fiscal year 2012-2013, the CSSC was instrumental in:

- Reviewing and recommending CIP Projects within the City of West Covina.
- Reviewing and recommending CDBG funding allocations.
- Selecting the Community Services Volunteers of the Year.
- Reviewing and recommending Sports Council compliancy issues.
- Recommending improvements to the senior center facility.
- Facilitating open communication with individuals and groups that utilize the senior center.
- Selecting the Senior Citizen's Volunteer of the Year.

COMMUNITY SERVICES ORGANIZATIONAL CHART



* Shading denotes limited service staff

FY 2012-2013 ACCOMPLISHMENTS

- Selected as a Playful City USA Honoree.
 - Staff successfully executed 15 events, as well as the Hallow's Eve event at Galster Park that attracted more than 600 people.
 - Staff increased the sports fields revenue stream by increasing the rentals to local teams and tournaments at Sunset Field and Shadow Oak Park.
 - The department sought and received several donations totaling more than \$40,000 for programming through the City's 501(c)3 Community Services Foundation.
 - The 2012 Independence Day event collected \$24,523 in sponsorships and gate revenues to offset the City's cost.
 - In an effort to offset the challenge of decreased staffing, the department is working with Title V workers, which is a county-funded program that provides skilled labor at no cost to the City. This has saved thousands of dollars in staffing costs annually.
 - The department continued to work with volunteers who assist in the delivery of services at community centers, helping to reduce thousands of dollars in part-time staffing costs.
 - The Senior Center has a collaborative partnership with YWCA Intervale Senior Services of San Gabriel Valley to provide case management. This action resulted in a general fund savings of approximately \$20,000 annually.
- Staff collaborated with the San Gabriel Valley NAACP on the 14th annual Martin Luther King, Jr. celebration in January. The event took place at the West Covina civic center and drew a diverse audience, including numerous key local and state legislators.
 - The 2012 annual Independence Day Celebration, co-sponsored with the West Covina Elks, was hosted at Edgewood Middle School. The event included a carnival, game and food booths, entertainment, and a spectacular fireworks show. Proceeds from the event were donated to the Muscular Dystrophy Association.
 - The annual Cherry Blossom Festival was held in conjunction with the East San Gabriel Valley Japanese Community Center. The event featured a traditional tea ceremony, demonstrations and entertainment celebrating the Japanese culture. In addition, a variety of food, information, game and craft booths were available for the public to enjoy.
 - Staff collaborated with a wide variety of community organizations throughout the year to provide other special events for the community; organizations include West Covina Beautiful, West Covina Council PTA, West Covina Library, Arbor Day, Relay For Life, Red Ribbon Rally, and Earth Day.
 - The department conducted grand openings of three new recreation facilities: (1) A new playground and outdoor fitness area was constructed at Palm View Park, providing a fit place to play for the entire family, (2) a new splash pad at Del Norte Park, and (3) a new Dog Park at Del Norte Park.

- The Go West Shuttle provided service to over 104,402 passengers. The Westco Dial-A-Ride service provided over 23,148 rides to West Covina residents. The department continues to utilize transit vehicles for public service announcements to promote City events and programs.
- Approximately 150 trips were offered financial assistance through the Recreation Transit program, which discounts transit fees for qualifying school field trips and resident excursions.
- The Senior Center, Senior Meals Program was awarded the AAA Silver Thermometer Award for meeting the highest standards for serving safe food.
- Staff served as City liaisons to the East San Gabriel Valley Consortium on Homelessness and the Housing and Homeless Coordinating Council, which meet monthly to share information and work collaboratively to address the needs of homelessness in the region.
- Monitored community partnerships and contracts:
 - San Gabriel Mountain Regional Conservancy (SGMRC)
 - Amigos de los Rios Emerald Necklace Accord
 - West Covina Big League Dreams
 - California Street Hockey
 - California Vending Service
 - Green City Partnership CLEO Program (new)
 - Network For A Healthy California (new)
 - West Covina Unified School District – Municipal Pool
- A Department staff member maintains certification by the American Heart Association to teach CPR, First Aid and AED (Automatic External Defibrillator), which resulted in the certification of all recreation department staff.
- Held the 2013 Spring Egg Hunt at Cameron Park.
- Staff served as the City’s liaison to the U.S. Department of Housing and Urban Development (HUD) to ensure the City’s Community Development Block Grant (CDBG) program complies with federal requirements.
- Staff administered agreements and provided technical assistance to the City’s 12 fiscal year 2012-2013 CDBG-funded sub-recipients, which include services such as: food banks, meals on wheels, fair housing services, senior nutrition, senior case management, homeless services, and subsidies for child care and recreation.
- Completed and submitted the CDBG One-Year Action Plan (2013-2014).
- Coordinated with other City departments to expend CDBG funds in a timely fashion as required by HUD.
- Completed projects at Del Norte Park: the Dog Park – “Central Bark” and Playground Improvements project.
- Completed upgrades at Municipal Pool, including energy efficiency projects to save City funds.
- Partnered with GWC to co-host a golf tournament celebrating the City’s 90th Anniversary.

**FY 2013-2014
GOALS AND OBJECTIVES**

- Continue to provide the highest level of service while maintaining fiscal responsibility by adhering to expenses and achieving revenue projections. The department has made significant reductions in personnel, special events, materials, supplies, equipment, marketing, and transportation. In addition to this, staff has maximized the use of special funds (non-general fund sources) to further offset the costs of department operations.
 - Provide new community events (i.e., Play Day, Food Truck Festival, etc.)
- Provide a “Movies in the Park” series during the Summer of 2013.
 - Partner with GWC to provide a Summer Concert Series.
 - Relocate the 2013 Summer Lunch Program to Cameron Park.
 - A new vendor will be contracted to provide transit services for the City’s Shuttle and Dial-A-Ride. The fleet used for the service will be upgraded from the existing vehicles.
 - Increase revenue at the Senior Center by securing new agreements for on-going rentals of the Center.

PERFORMANCE MEASURES

Performance Measures	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Estimated	2013-2014 Projected
Adult Drop-In basketball & volleyball	4,812	4,412	4,200	8,391	8,000
Adult sports participants served	740	840	960	740	900
Youth Drop-in game room	11,500	12,700	13,500	12,000	12,000
Youth Drop-in gym	5,800	6,200	2,000	31,000	3,000
City youth sports participants served	400	641	259	230	250
Facility Bookings					
Cameron Community Center					
East Gym	220	287	307	524	500
West Gym	114	219	207	384	380
Multi-Purpose Room	86	77	111	143	100
Cameron Community Center Total	420	583	625	1,051	980
Shadow Oak	181	186	216	114	120
Municipal Pool	18	78	65	59	60
Park Pavilions					
Cameron Park	N/A	10	92	80	85
Cortez Park	N/A	8	68	96	100
Del Norte Park	N/A	2	25	46	60
Friendship Park	N/A	3	6	9	10
Galster Park	N/A	3	22	37	40
Orangewood Park	N/A	0	7	7	10
Palm View Park	N/A	6	56	78	85
Shadow Oak Park	N/A	7	47	49	55
Park Pavilion Totals	N/A	39	323	402	445
Equestrian Center Shows	12	13	10	12	12
Maverick Baseball Bookings	250	309	342	341	350
Other Athletic Field Bookings	88	177	149	491	500
Recreation class registration	6,186	5,164	4,587	3,313	3,500
Aquatics participants served	5,013	4,987	3,941	4,188	4,000
Nature Center Drop-in	850	512	441	867	845
Nature Center Events	1,180	1,275	991	1,187	1,200
Sports Council meetings	8	9	10	9	10
Sports Council participants served	4,450	4,498	4,578	3,675	3,275
Tiny Tot participants served	1,146	1,113	1,587	1,177	1,200
Youth Assistance program participants served	80	28	88	33	65
Child care programs (4 sites)	9,000	10,200	8,400	8,200	9,000
Dial-a-ride	18,877	22,000	20,000	21,000	22,000
Foothill transit bus passes sold	197	173	0	0	0
Go west shuttle	174,203	190,000	165,000	173,250	184,900
Senior center meals	36,449	36,750	36,563	36,650	36,900

APPROVED POSITIONS

Title	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Full -Time Positions					
Community Services Director	1.00	1.00	1.00	0.00	1.00
Community Services Manager	2.00	2.00	2.00	1.00	1.00
Management Analyst II	2.00	1.00	¹⁾ 1.00	1.00	1.00
Recreation Services Supervisor	2.00	2.00	2.00	3.00	3.00
Senior Citizens Services Supervisor	1.00	1.00	1.00	1.00	1.00
Sr Administrative Assistant	1.00	1.00	1.00	0.00	0.00
Account Clerk	0.00	0.00	0.00	0.00	0.00
Administrative Asst I	1.00	1.00	1.00	1.00	1.00
Community Services Coordinator	1.00	1.00	1.00	0.00	0.00
Cook	1.00	1.00	1.00	1.00	1.00
Senior Account Clerk	1.00	1.00	1.00	1.00	1.00
Senior Citizens Program Coordinator	1.00	0.00	¹⁾ 0.00	0.00	0.00
Full-Time Total	14.00	12.00	12.00	9.00	10.00
Full-time Equivalent (FTE)					
Account Clerk	0.75	0.75	0.75	0.75	0.75
Administrative Aide	0.00	0.00	0.00	0.00	0.00
Assistant Cook	0.75	0.75	0.75	0.75	0.75
Cashier	0.15	0.15	0.15	0.15	0.15
Food Service Worker	1.50	0.75	²⁾ 0.75	0.75	0.75
Lifeguard	0.16	0.16	0.16	0.16	0.16
Lifeguard/Instructor	1.92	1.97	³⁾ 1.97	1.97	1.97
Pool - Assistant Manager	0.00	0.00	0.00	0.00	0.00
Pool Manager	0.47	0.96	³⁾ 0.96	0.96	0.96
Recreation Assistant	1.15	1.15	1.15	1.15	1.15
Recreation Leader	10.60	10.60	10.60	10.60	10.60
Site Coordinator	7.76	7.76	7.76	7.76	7.76
Site Director	3.70	3.70	3.70	3.70	3.70
Social Services Specialist	0.10	0.10	0.10	0.10	0.10
Teacher	3.61	3.61	3.61	3.61	3.61
FTE Total	32.62	32.41	32.41	32.41	32.41
Department Total	46.62	44.41	44.41	41.41	42.41

1) These vacant positions have been eliminated.

2) One vacant food service worker position was eliminated.

3) The Community Services Department took over the maintenance / operations of the Municipal pool.

BUDGET ISSUES

- The department has prepared a budget with significant reductions in general fund spending for fiscal year 2013-2014, including: reductions in full and part time personnel, special events, materials, supplies, equipment, marketing, and transportation. In addition to this, staff has maximized the use of special funds (non-general fund sources) to further offset the costs of department operations. The department has withstood these changes and will move forward into the new year with an intent to deliver high quality service and programs to residents.
- In an effort to offset the challenge of decreased staffing, the department has begun working with Title V workers, which is a county-funded program that provides skilled labor at no cost to the City. While this is helpful, the arrangement does present additional challenges specifically related to ongoing training and retention.
- CDBG fiscal year 2013-2014 allocation is 6.9% less than that of fiscal year 2012-2013. This will impact the City's CDBG resources and its ability to fund eligible projects.
- The department's five day care programs, located primarily at school sites, saw a tremendous impact after the school district allowed the grant-funded ACES program to enter campuses throughout West Covina. While the program has benefits for local residents, the day cares are unable to compete with ACES rate of \$25 per month. Staff will

continue to work through this challenge into the new fiscal year.

- In the event that an increased level of service is requested and implemented outside of the approved community services department budget, an appropriation of funds (or an alternate financial source) would need to be determined in order for community services to bear the additional costs associated to such items.
- The City has had a strong relationship with a number of non-profit providers over the past decade. This relationship has afforded certain benefits to non-profits by way of facility and park fee waivers under special circumstances. The department manages over \$250,000 in fee waivers annually; while this has helped local non-profits it has also impacted the department's ability to generate needed revenue.
- Department staff will continue to maintain the new Del Norte Park Splash Pad with Los Angeles County Regional Parks and Open Space District reimbursing costs for the staff time to perform these duties.
- Department has two vacant Recreation Supervisor positions. These positions will be underfilled in FY 13-14, generating additional budgetary savings.

ACTIVITY TREE

Community Services Administration

- 1) Liaisons to Representative Bodies and Groups
 - a) City Council
 - b) Community Services Commission
 - c) Senior Citizens Commission
 - d) Sports & Youth Councils
 - e) SGV Consortium on Homelessness
 - f) Housing and Homeless Coordinating Council
 - g) Community Services Foundation 501(c) 3
- 2) Financial and Operational
 - a) Department Budget and Accts Payable
 - b) Employee & Program Evaluations
 - c) Recruitment and Hiring
 - d) Payroll
 - e) Capital Improvement Project Coordination
- 3) Grant Administration
 - a) Community Development Block Grant
 - b) Prop A & C Local Returns
 - c) Measure R Local Returns
 - d) Metro Transit Authority NTD
 - e) State & County Park Bond
 - f) Competitive Grants
 - g) Area Agency on Aging & USDA
 - h) Summer Food Service Program
- 4) Marketing/Promotion of Programs/Services
 - a) Press Releases, Flyers & Brochures
 - b) Website
 - c) Marquee & Reader Board
 - d) Sponsorships
 - e) Electronic Community Recreation Guide
 - f) Use of Discover West Covina
- 5) On-Going Contracts
 - a) West Covina Big League Dreams
 - b) Southland Transit (Shuttle/DAR)
 - c) Clear Channel Outdoor
 - d) Moore & Associates
 - e) CDBG Public Service Project (17)
 - f) California Vending Services
 - g) San Gabriel Mountains Regional Conservancy (SGMRC)
 - h) Castaneda & Associates (CDBG)
 - i) Active Solutions
 - j) California Street Hockey Assoc.
 - k) Comeland Maintenance (Cameron CC)
 - l) El Monte Union High School District (Summer Lunch)
 - m) Med Assets (Senior Meals)
 - n) Durham (Recreation Transit)
 - o) Shalimar (Recreation Transit)
 - p) Valley Light
 - q) West Covina Unified School District
 - r) Rowland Unified School District
 - s) Covina Valley Unified School District
 - t) Amigos de los Rios (Emerald Necklace Accord)
 - u) Aztec Uniform Services
 - v) Driftwood Dairy
- 6) Special Projects
 - a) Green Linkages Plan
 - b) Maverick – Ridge Rider Master Plan
- 7) Program Administration
 - a) Careship
 - b) Youth Assistance Program
 - c) Summer Lunch & Senior Meals
 - d) AB2404 Gender Equity
 - e) Galster Park Nature Center

Childcare Programs

- 1) Day Care Programs
 - a) California Elementary
 - b) Wescove Elementary
 - c) Vine Elementary
 - d) Orangewood Elementary
- 2) Tiny Tots/Pre-K
 - a) Shadow Oak Community Center
 - b) Palmview Community Center (Pre-K)
- 3) Careship (CDBG Childcare Subsidy)
- 4) Summer Lunch Program
 - a) Orangewood Park

Recreation Programs

- 1) Aquatics
 - a) Swim Lessons
 - b) Open Swim
 - c) Swim Team
 - d) Pool Maintenance
- 2) Adult Sports
 - a) Basketball
 - b) Volleyball
- 3) Recreation Classes
 - a) Sites
 - i) Cameron Park
 - ii) Del Norte Park
 - iii) Shadow Oak Park
 - iv) Edgewood Middle School
 - v) Galster Park
 - vi) Skate Park

Transportation Programs

- 1) Fixed Route Shuttle
 - a) Red Line
 - b) Blue Line
 - c) Green Line
- 2) Dial-A-Ride
- 3) Recreation Transit
- 4) Bus Shelter Maintenance

Senior Programs

- 1) Meals Program
- 2) Senior Citizen Assistance Program
- 3) Senior Classes
- 4) Computer Lab
- 5) Senior Excursions

Special Events

- 1) City-Run
 - a) Independence Day Celebration
 - b) Tree lighting ceremony
 - c) Hallow's Eve
 - d) Breakfast With Santa
 - e) Park Open/Dedications
 - f) Others
- 2) Senior Center
 - a) Baby Boomer Forum
 - b) Smarter Senior Forum
 - c) Scam Stoppers
 - d) Flu Clinic
 - e) Seniors on the Move
 - f) Senior Volunteer Recognition Breakfast
 - g) Medicare and HMO Fair

Facility Use Rentals/Coordination

- 1) Rentals
 - a) Cameron Center
 - b) Senior Center
 - c) Shadow Oak Center
 - d) Municipal Pool
 - e) Skate Park
- 2) Athletic Field Coordination
 - a) City Fields
 - i) Shadow Oak Park
 - ii) Palmview Park
 - iii) Cameron Park
 - iv) Orangewood Park
 - v) Del Norte Park
 - vi) Friendship Park
 - vii) Cortez Park
 - viii) Sunset Field
 - ix) Maverick Ridge Rider Park
 - x) Walmerado Park
- 3) Park Reservation Program
 - a) Cortez Park
 - b) Galster Park
 - c) Cameron Park
 - d) Shadow Oak Park
 - e) Palmview Park
 - f) Del Norte Park
 - g) Orangewood Park
 - h) Friendship Park

BUDGET SUMMARY

	Actual Expenditures 2010-2011	Actual Expenditures 2011-2012	Adjusted Budget 2012-2013	Estimated Expenditures 2012-2013	Adopted Budget 2013-2014
<u>Expenditure By Type:</u>					
5000 Personnel	1,901,561	1,786,139	1,694,579	1,586,699	1,794,843
6000 Supplies and Services	3,643,706	3,754,046	4,507,695	4,361,413	4,334,851
7000 Capital Outlay	-	-	7,968	7,968	1,000
Total Department	5,545,267	5,540,185	6,210,242	5,956,080	6,130,694

<u>Expenditure By Fund:</u>					
110 General Fund	696,536	633,788	545,601	515,699	615,760
111 Fee and Charge	1,255,331	1,250,237	1,330,929	1,297,682	1,288,361
118 Business Improvement Tax	1,367	2,318	4,492	4,492	4,492
121 Prop A	1,601,476	1,530,000	2,030,900	2,030,900	2,030,900
122 Prop C	751,923	870,383	862,591	769,246	873,554
131 CDBG	376,404	349,015	331,808	299,845	346,100
143 L. A. County Park Bond	-	-	75,500	37,984	52,831
146 Senior Meals Program	205,737	218,390	208,421	203,644	210,461
159 Summer Meals Prog	23,671	18,145	28,791	27,548	28,652
220 WC Comm Services Foundation	31,284	16,480	188,091	148,117	50,000
224 Measure R	584,469	641,302	603,118	620,923	629,583
225 CDBG-R	17,069	1,981	-	-	-
361 Self Insurance Gen / Auto Liab.	-	42	-	-	-
363 Self Insurance - Workers Comp	-	8,104	-	-	-
Total Funding	5,545,267	5,540,185	6,210,242	5,956,080	6,130,694

	Actual Revenue 2010-2011	Actual Revenue 2011-2012	Adjusted Budget 2012-2013	Estimated Revenue 2012-2013	Projected Revenue 2013-2014
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<u>Revenue:</u>					
110 General Fund	39,276	36,145	35,000	45,000	30,000
111 Fee and Charge					
4650- California After School	80,672	81,933	80,000	80,000	80,000
4651-Wescove	88,729	85,056	90,173	85,000	90,000
4653-Vine	169,009	163,786	165,263	160,000	160,000
4654-Orangewood	48,248	79,827	80,000	65,000	75,000
4661- Rec classes CCC	116,553	98,189	167,050	100,000	100,000
4662- Sports CCC	39,047	47,278	45,000	32,000	35,000
4663- Facility rental CCC	108,425	122,151	100,000	130,000	135,000
4664- Rec classes	129,205	100,062	115,000	85,000	90,000
4675- Palmview	67,633	53,835	98,538	98,538	99,000

	Actual Revenue 2010-2011	Actual Revenue 2011-2012	Adjusted Budget 2012-2013	Estimated Revenue 2012-2013	Projected Revenue 2013-2014
4681-Rental Roller Hockey	63,322	55,063	60,000	65,000	65,000
4682-Facility rentals	71,936	64,001	60,000	65,000	65,000
4689-Senior donations	11,512	6,999	10,000	7,000	7,000
4690- Sr Center rental	43,161	40,346	40,000	40,000	40,000
4691-Meal Program Donation	-	240	-	-	-
4693/5 -Senior travel & classes	7,025	8,655	8,000	8,120	8,000
4699- Municipal pool	86,299	81,610	88,075	85,000	85,000
4818-Miscellaneous	31,550	35,833	50,000	46,000	48,000
	1,162,326	1,124,864	1,257,099	1,151,658	1,182,000
121 Prop A					
4110-Sales and use taxes	1,523,535	1,649,657	1,675,000	1,700,000	1,775,000
4530-Transportation grant	150,699	-	-	-	-
4565-Prop A Discretionary Inc	-	157,759	160,000	120,000	125,000
4692- Bus pass	412	-	-	-	-
4810-Advertising revenue	1,700	-	-	-	-
	1,676,346	1,807,416	1,835,000	1,820,000	1,900,000
122 Prop C					
4110-Sales and use taxes	1,265,690	1,370,700	1,380,000	1,400,000	1,475,000
131 CDBG					
4551-Federal grants	699,464	1,740,356	1,339,872	1,659,290	800,000
4856-Repayment of loans	204,355	163,751	30,000	175,962	100,000
	903,819	1,904,107	1,369,872	1,835,252	900,000
143 L.A. County Park Bond	15,553	-	158,018	-	265,000
146 Senior Meals program					
4551-Federal grants	172,271	157,384	170,000	160,000	160,000
4691- Meals prog donations	47,923	45,567	45,000	46,000	46,000
	220,194	202,951	215,000	206,000	206,000
159 Summer Meals program	24,772	24,630	30,000	24,630	25,019
163 Parks	-	36,913	-	-	-
17X Park Developer Fees		12,500			
210 LA County Grant	-	-	-	-	-
220 WC Comm Svcs Foundation	50,977	36,158	142,598	93,114	50,000
224 Measure R	944,604	1,019,621	1,050,000	1,050,000	1,100,000
225 CDBG-R	8,119	3,655	13,896	13,896	-
Total Dept Revenue	6,311,676	7,579,660	7,486,483	7,639,550	7,133,019

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CAPITAL IMPROVEMENT PROGRAM

The City of West Covina develops a five-year Capital Improvement Program (CIP) that consists of an extensive list of projects necessary to maintain and improve the City's infrastructure. The City defines a CIP as having (1) a capital asset with a desired minimum dollar amount of \$10,000, and (2) an estimated useful life of three years or more. A multi-year CIP is necessary because it is impossible to fund all capital projects immediately. In order to meet the City's needs, it is imperative that the City continues to plan and strategize how it will allocate limited financial resources for capital projects.

The CIP should not be confused with the capital improvement budget. The capital improvement budget represents the first year of the CIP that is reviewed and adopted by the City Council. It authorizes specific projects and appropriates specific funding for those projects. The capital improvement budget for fiscal year 2013-2014 provides \$3.06 million for new projects.

Projects and financing sources listed in the CIP for years other than year one (commonly called "out years") are not authorized until the annual budget for those years is adopted by the City Council. The "out years" serve only as a guide for future planning and are subject to further review and modification in subsequent years. The City Council adopts a five-year CIP to provide a standard by which to:

- Prioritize the increased needs of the City;
- Analyze the various funding sources;
- Match, as appropriate, the funds to the various needs;
- Plan to meet the City's capital needs over an extended period of time, as funding becomes available; and
- Help to eliminate deficiencies, yet accommodate changing priorities while progressing toward a goal.

CAPITAL IMPROVEMENT SELECTION PROCESS

The CIP has been developed with the combined input from the City Council, City staff, Community Services Commission, and sports league representatives. Requests are submitted to a committee of City staff members to review along with justifications, suggested funding source(s) and associated costs including any ongoing operating costs. The projects are categorized as Building, Energy Efficiency/Conservation, General, Parks, Streets, Traffic, Utilities, Vehicle, or Youth Sports. They are assessed based on the funding availability and the needs and priorities of the City, then presented to the City Council for consideration and approval. Projects not

funded in the current fiscal year are put in “out years.” Conversely, during the budget year there may be additional CIP projects approved by the City Council that were unforeseen during the budget adoption process.

An additional process has also been utilized by the Community Services staff and the sports league representatives for the CIP projects associated with recreational and social programs that impact the entire City. The CIP requests are first presented to a subcommittee of the Community Services Commission for review. This process includes site visits by the subcommittee. They rate each project with an “A” through “F” rating then submit their ratings to the full Commission for approval.

The CIP budget for fiscal year 2013-2014 is \$3,060,000. Pending grant funded CIP projects are shown in “out years” and funding will be appropriated when approved by grantee. There are no general funds appropriated for any CIP projects. There are no funds available for “Youth Sports” projects, and only funding for two ADA “Building” projects. A list of all the recommended projects is shown on the following pages. Also included is a list of unfunded building and park improvement projects.

SPECIAL COMMENTS

1. Although staff has made every attempt to adhere to the definition of a CIP, there are some occasions when projects may be below the \$10,000 limit. While these projects may not be classified by most agencies as “capital projects,” they have been included due to their uniqueness. The Government Finance Officers’ Association defines a capital asset as “a new or rehabilitated physical asset that is nonrecurring, has a useful life of more than three to five years, and is expensive to purchase.” The term “expensive” is relative and may appear arbitrary at first; however, a survey of local cities revealed that the most common dollar figure used to define a capital asset is \$10,000.
2. There are no general funds and increasingly less restricted funds available for CIP projects. There are no available Prop A, Construction Tax, Park Dedication Fees, or Park Funds. This year, \$2,130,000 in restricted funding is available for street related projects. There is \$405,000 requested for park related projects. \$250,000 of Park projects is for maintenance and repair work in Maintenance District paseo areas, and the remaining \$155,000 is for ADA compliance, a County funded tree planting grant, and new recycled material trash containers in City parks. With no Park or PDF funding available, there is no other special funding for park improvements.
3. Only \$60,000 is available for (2) ADA Building projects. This has created an extraordinary challenge for staff due to the numerous projects that are in need of funding. This is particularly troublesome as many of the City’s facilities and equipment are aged and in need of rehabilitation or replacement. Many of the Building projects shown on the attached CIP list have been

on the list for over ten years and continue to be moved to “out years.” The City Hall building needs numerous repairs/improvement; most of the carpet throughout all department, the roof and skylight, elevator – all need to be replaced. Most of the fire stations are all in need of replacement or refurbishment requiring a significant amount of repairs to be funded from the Fire and Maintenance Department’s operating budget. The municipal pool is 45 years old and continually in need of expensive repairs.

4. The City’s fleet is also aging as well as the equipment in the vehicle maintenance garage. Many of the public works and public safety vehicles have exceeded their useful life and repairs have become very costly to the Departments’ operating budgets. With the depletion of the vehicle replacement fund years ago, it is extremely difficult to fund vehicles particularly the high-priced fire trucks and heavy duty maintenance trucks. This year there is \$90,000 budgeted to replace the inoperative vehicle lifts in the maintenance garage and \$200,000 to replace the inoperative backhoe in the Maintenance Division. There is another \$110,000 proposed to purchase hybrid or alternative fueled vehicles or trucks with Air Quality Management District (AQMD) subvention funds. The AQMD funds have allowed the City to increase the “green fleet” to 62 vehicles.

5. The lack of funding has presented a real hindrance as the electronic/computer hardware and software, as well as cyber technology are changing so rapidly. The City/Departments have not had funding to make significant upgrades to integrate overall compatibility. Departments are replacing computers when funding is available utilizing different versions of software and operating systems that are not compatible. There is also no funding for computer software modules needed to assist the Finance Department (budgeting, contract management, bid & quote management) and Public Works software to provide residents/customers web-based access to plan submittal and permit issuance/tracking.

6. As shown below, there have been no general funds allocated for CIP projects over the last five years. In fact, there have been no general funds allocated since 2007.

Fiscal Year	General Fund \$	Restricted Fund \$	*Total
2012-2013	\$0	\$3,060,000	\$3,060,000
2011-2012	\$0	\$3,775,059	\$3,775,059
2010-2011	\$0	\$3,255,300	\$3,255,300
2009-2010	\$0	\$2,514,000	\$2,514,000
2008-2009	\$0	\$5,017,856	\$5,017,856

* The total does not include grants or other projects that are subject to funding availability

7. Energy efficient projects have become a priority within the City. Numerous projects have been completed over the years resulting in a significant savings to the City's general fund. With the goal to seek additional energy efficient projects that assist in the reduction of greenhouse gas emissions as well as attain further monetary savings for the City, staff has worked aggressively to identify new projects. A CIP "line item" budget page named **Energy Efficiency & Conservation Projects** was created to identify these projects and to incorporate the City Energy Action Plan into the budget planning process. In addition, the City Energy Action Plan will be incorporated into the document the City's new General Plan Rewrite.
8. This CIP is presented to the City Council as a working document. The projects and funding sources are subject to change during the budget year to better reflect the priorities of the City Council. The City is committed to meeting its capital improvement needs in a fiscally reasonable manner and is aggressively seeking strategic alternatives that will allow the highest level of service to the residents, visitors, and businesses in the City of West Covina. Further, staff continues to search and apply for grants to assist in the funding for capital projects.

CIP PROJECT SUMMARY

Type of Improvement	Five-Year Total Program	Five-Year Funding Schedule					Future
		2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	
BUILDINGS	\$25,319,700	\$60,000	\$1,210,700	\$15,000	\$15,000	\$15,000	\$24,004,000
ENERGY EFFICIENCY/CONSERVATION	\$380,000	0	380,000	0	0	0	0
GENERAL	\$8,717,200	65,000	2,402,200	0	0	0	6,250,000
PARKS	32,596,500	405,000	1,623,000	1,360,000	140,000	75,000	28,993,500
STREETS	23,150,000	1,935,000	1,945,000	1,900,000	1,900,000	1,900,000	13,570,000
TRAFFIC SIGNALS	6,344,300	10,000	1,234,300	10,000	10,000	10,000	5,070,000
UTILITIES	14,485,000	185,000	305,000	205,000	55,000	55,000	13,680,000
VEHICLES	6,105,050	400,000	3,334,350	793,200	875,500	702,000	0
YOUTH SPORTS	39,000	0	39,000	0	0	0	0
TOTALS	\$117,136,750	\$3,060,000	\$12,473,550	\$4,283,200	\$2,995,500	\$2,757,000	\$91,567,500

Fund No.	Fund Type	Total
116	Drug Enforcement Rebate	\$65,000
119	Air Quality Mgmt District	110,000
122	Prop "C"	550,000
124	Gas Tax	900,000
128	Transportation Dev Act	50,000
131	Comm Dev Block Grant	350,000
158	CalRecycle CRV	25,000
181	Maint District 1	75,000
182	Maint District 2	50,000
184	Maint District 4	75,000
187	Maint. District 7	50,000
189	Sewer Fund	285,000
210	LA County Grant-1st Dist	60,000
224	Measure "R"	325,000
367	Vehicle Replacement	90,000
	TOTAL	\$3,060,000

2013-14 CAPITAL IMPROVEMENT BUDGET PROPOSED FUNDING SOURCES

Fund Number	Fund Type	Funding Available	2013-2014 Expenditure	Remaining Balance
110	General Fund Reserve (Unprogrammed)	0	0	0
111	Fee and Charge	0	0	0
116/117	Drug Enforcement Rebate	65,000	65,000	0
118	Business Improvement Tax	0	0	0
119	AQMD	110,000	110,000	0
121	Proposition "A"	0	0	0
122	Proposition "C"	750,000	550,000	200,000
123	Traffic Safety	0	0	0
124	Gasoline Tax	900,000	900,000	0
125	State Prop 42 (Combined with Fund 124)	0	0	0
126	Proposition "B"	0	0	0
128	Transportation Development Act	50,000	50,000	0
129	AB 939	240,000	0	240,000
131	CDBG	350,000	350,000	0
140	STPL	0	0	0
143	Park Bond Grant	0	0	0
144	Tree	100	0	100
153	Public Safety Augmentation	0	0	0
158	California Redemption Value (CRV)	25,000	25,000	0
160	Capital Projects	425,000	0	425,000
161	Construction Tax	0	0	0
163	Park	0	0	0
169	State Park Bond	0	0	0
170	Park Dedication Fee "A"	0	0	0
171	Park Dedication Fee "B"	0	0	0
172	*Park Dedication Fee "C"*	0	0	0
173	Park Dedication Fee "D"	0	0	0
174	Park Dedication Fee "E"	0	0	0
175	Park Dedication Fee "F"	0	0	0
176	Park Dedication Fee "G"	0	0	0
177	Park Dedication Fee "H"	0	0	0
181	Maintenance District 1	1,250,000	75,000	1,175,000
182	Maintenance District 2	450,000	50,000	400,000
183	WC CSS CFD	125,000	0	125,000

Fund Number	Fund Type	Funding Available	2013-2014 Expenditure	Remaining Balance
184	Maintenance District 4	2,000,000	75,000	1,925,000
186	Maintenance District 6	275,000	0	275,000
187	Maintenance District 7	225,000	50,000	175,000
188	Citywide Maintenance District	300,000	0	300,000
189	Sewer Fund	700,000	285,000	415,000
199	MTA Grant	0	0	0
203	Charter Settlement	0	0	0
205	Charter PEG	250,000	0	250,000
210	LA County Grant - 1st District	60,000	60,000	0
212	Art in Public Places	40,000	0	40,000
215	Azusa Relinquishment	0	0	0
224	Measure R	325,000	325,000	0
225	CDBG-R	0	0	0
360	Uninsured Loss City Property	0	0	0
367	Vehicle Replacement	225,000	90,000	135,000
375	West Covina Service Group	0	0	0
550	Deposit Trust - General Plan Maintenance	120,000	0	120,000
820	Successor Housing Agency	0	0	0
Total		\$9,260,100	\$3,060,000	\$6,200,100

2013-14 PROJECT SUMMARY BY FUND NUMBER

FUND NO.	FUND	PROJECT	AMOUNT
116	DER	Police Jail Monitoring System	\$65,000
119	AQMD	Public Works - Purchase Hybrid or Alternative Fueled Vehicles/Trucks	110,000
122	Prop C	Bridge Repairs - Citywide	25,000
122	Prop C	Bus Shelters - Purchase (4)	50,000
122	Prop C	Concrete Bus Pads Program	80,000
122	Prop C	Street Rehabilitation - Major Streets	395,000
124	GT	Bridge Repairs - Citywide	25,000
124	GT	Curb and Gutter Replacement Program	50,000
124	GT	Street Rehabilitation - Annual Program Residential Streets and CDBG Streets	450,000
124	GT	Street Rehabilitation - Major Streets	240,000
124	GT	Urban Forestation Program (Tree City USA)	25,000
124	GT	Battery Replacement for Traffic Signal Battery Back-Up Systems	10,000
124	GT	Backhoe	100,000
128	TDA	Sidewalks & Stamped Concrete	50,000
131	CDBG	City Buildings - ADA Building Upgrades	30,000
131	CDBG	ADA Inspection Report	30,000
131	CDBG	ADA Compliance - City Facilities	70,000
131	CDBG	Curb and Gutter Replacement Program	50,000
131	CDBG	Street Barrier Removals, ADA Upgrades	85,000
131	CDBG	Street Rehabilitation - Annual Program Residential Streets and CDBG Streets	85,000
158	CRV	Trash Receptacles in City Parks & Facilities	25,000
181	MD1	MD1 - Paseo Lighting Repair	35,000
181	MD1	MD1 - Walkway Repair/Cleaning	40,000
182	MD2	MD2 - Landscape & Irrigation Repairs/Upgrades	25,000
182	MD2	MD2 - Walkway Repair/Cleaning	25,000
184	MD4	MD4 - Tree Trimming	50,000
184	MD4	MD4 - Walkway Repair/Cleaning	25,000
187	MD7	MD7 - Landscape & Irrigation Repairs/Upgrades	50,000
189	SF	Freeway Underpass Pump Station Clean Out	30,000
189	SF	NPDES Permit Development	85,000
189	SF	Sewer Main Line Repairs	25,000
189	SF	Sewer Maintenance Management Plan (SSMP) - Update	25,000
189	SF	Storm Drain Catch Basin Inserts	20,000
189	SF	Backhoe	100,000
210	LA Co Grant	LA County Grant - 1st District	60,000
224	Measure R	Street Rehabilitation - Major Streets	325,000
367	VR	City Yard Install New Vehicle Lifts in Shop	90,000
		TOTAL	\$3,060,000

2013-18 CIP PROJECTS BUILDING

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule						
				2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	Future	
B-1	ADA Inspection Report	30,000	CDBG	30,000						
B-2	City Buildings - ADA Building Upgrades	30,000	CDBG	30,000						
B-3	Cameron Community Center - Kitchen Cabinet Relocation	6,000	Park, PDF E, F&C		6,000					
B-4	Cameron Community Center - Men's Restroom Anti-Graffiti Treatment	7,000	Park, PDF E, F&C		7,000					
B-5	Cameron Community Center - Multi-Purpose Room Wood Floor Refurbish	11,000	Park, PDF E, F&C		11,000					
B-6	Cameron Community Center - Paint Interior Walls & Doors	9,000	Park, PDF E, F&C		9,000					
B-7	City Buildings - Roof Repairs	30,000	CT, GT, SF, Park		30,000					
B-8	City Hall - Carpet Replacement	50,000	CT, GFR		50,000					
B-9	City Hall - Ceiling Tiles Replacement - Second Floor	40,000	CT, GFR		40,000					
B-10	City Hall - Elevator Renovation	200,000	CT, CDBG, GFR		200,000					
B-11	City Hall - Management Resource Center (MRC) Refurbishment	21,000	CT		21,000					
B-12	City Hall - Roof & Skylight Replacement	200,000	Grant, CT, GFR		200,000					
B-13	Civic Center - Remove Remaining Trellis	60,000	CT, GFR		60,000					
B-14	Civic Center - Fountain/Memorial Wall - Sandblast/Repair, Repaint	50,000	CT, GFR		50,000					
B-15	Fire Station 1 & 5 Carpet Replacement	22,000	CT, GFR		22,000					
B-16	Fire Station 1 - Fence & Gate Installation	17,650	CT, GFR		17,650					
B-17	Fire Station 1 - Paint Exterior	15,000	CT, GFR		15,000					
B-18	Fire Station 4 - Automatic Gate & Overhead Door Replacement	47,000	CT, GFR		47,000					
B-19	Municipal Pool - Paint Exterior	6,000	PDF, CT, Park		6,000					
B-20	Municipal Pool - Replace Heater	17,000	PDF, CT, Park		17,000					
B-21	Police - Mens Shower Repairs	28,000	CT, GFR		28,000					
B-22	Police - Phase 5 Refurbishing - Replace Flooring Throughout & Cubicles in Records	65,000	CT, Grant, GFR		65,000					
B-23	Police - Reroof Building	200,000	Grant, CT, GFR		200,000					
B-24	Police - Stair Covering Replacement	30,000	CT, GFR		30,000					
B-25	Public Works - Replace Halon System in Information Systems	28,000	CT		28,000					

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule					Future	
				2013-2014	2014-2015	2015-2016	2016-2017	2017-2018		
B-26	Senior Center - Replace Clothe Walls in North Wing Main Room	20,000	CT, GFR		20,000					
B-27	Senior Center - TV Room Rehab - Repaint, Replace Furniture, Carpet, Blinds, & TV	16,050	CT, GRF		16,050					
B-28	Termite & Building Repairs	60,000	CT		15,000	15,000	15,000			
B-29	Aquatic Center Design	300,000	CT,PDF,GFR							300,000
B-30	Aquatic Center- Construction	2,000,000	CT,PDF,GFR							2,000,000
B-31	Civic Center - Globe Lights & Poles Replacement	500,000	CT, GFR							500,000
B-32	City Yard - Above Ground Fuel Tanks	750,000	CT, GT, FM, SF, GFR							750,000
B-33	Fire Station 1 & Headquarters Replacement	10,400,000	ARRA, PS Tax, Bonds, GFR							10,400,000
B-34	Fire Station 1,3,4,5 & Administration - Alarm System (CDBG \$10,000 FS#3)	42,000	CDBG, CT							42,000
B-35	Fire Station 3 - Construction	3,067,000	CDBG							3,067,000
B-36	Fire Station 3 - Design	300,000	CDBG							300,000
B-37	Fire Station 5 - Remodel	140,000	GFR							140,000
B-38	Municipal Pool - Build Roof Over Pump Room & Restroom	300,000	PDF, CT, Park							300,000
B-39	Unfunded Building Maintenance (See Table Following CIP Project Schedules)	6,205,000	CT, PDF, CDBG, GFR							6,205,000
	TOTAL BUILDING PROJECTS	\$25,319,700		\$60,000	\$1,210,700	\$15,000	\$15,000	\$15,000	\$15,000	\$24,004,000

**2013-18 CIP PROJECTS
ENERGY EFFICIENCY/CONSERVATION**

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule						
				2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	Future	
C-1	Community Energy-Efficiency Education and Outreach	50,000	Energy Grant		50,000					
C-2	Cortez Senior Center Energy Efficient Lighting and Kitchen Facility Upgrades	150,000	Grants, Rebates, Energy Savings		150,000					
C-3	Fire Stations Energy Efficient Kitchen Upgrades	50,000	Grants, Rebates, Energy Savings		50,000					
C-4	Orangewood Daycare Energy Efficient Kitchen Upgrade	10,000	F&C		10,000					
C-5	Palmview Community Center Kitchen Upgrade	10,000	Grants, Rebates, Energy Savings		10,000					
C-6	Shadow Oak Community Center Park Kitchen Upgrade	10,000	Grants, Rebates, Energy Savings		10,000					
C-7	Sports Fields Snack Bar Energy Efficient Upgrades	100,000	Grants, Rebates, Energy Savings		100,000					
	TOTAL ENERGY EFFICIENCY PROJECTS	\$380,000		\$0	\$380,000	\$0	\$0	\$0	\$0	\$0

2013-18 CIP PROJECTS GENERAL

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule					Future
				2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	
G-1	Community Services - Cameron Community Center - Wireless Access	6,000	Park, PDF		6,000				
G-2	Community Services - Cameron Community Center - Replace Tables/Chairs	5,000	Park, PDF		5,000				
G-3	Community Services - Cameron Community Center - Volleyball Equipment	5,400	Park, PDF		5,400				
G-4	Community Services - Cortez Senior Center, Kitchen Steam Table	15,000	CDBG		15,000				
G-5	Community Services - Cortez Senior Center, Replace Stove & Refrigerator in North Wing	2,500	CDBG		2,500				
G-6	Community Services - Shadow Oak Community Center - Furniture & Appliances	22,000	Park, PDF		22,000				
G-7	Community Services - Rec & Roll Vehicle Graphics Replacement	15,000	Park		15,000				
G-8	Community Services - Portable Stage Replacement	250,000	GFR						250,000
G-9	Community Services - Trails, Greenways, Bikeways Enhancement - Citywide	6,000,000	PDF, Grant, CT						6,000,000
G-10	Finance - City Network Upgrade	75,000	GFR		75,000				
G-11	Finance - Eden Advanced Budgeting Module	15,500	GFR		15,500				
G-12	Finance - Eden Contract Management Module	17,750	GFR		17,750				
G-13	Finance - Eden Financial Bid & Quote Management Module	24,050	GFR		24,050				
G-14	Fire - Back-Up Camera for Fire Vehicles	14,000	Grant		14,000				
G-15	Fire - Body Armor Replacement	50,000	GFR		50,000				
G-16	Fire - Rescue Air Bags for Trucks Replacement	10,000	Grant		10,000				
G-17	Planning - General Plan Rewrite	600,000	Gen Plan Maint Grant SHA Prop C		120,000 200,000 80,000 200,000				
G-18	Police - Jail Monitoring System	65,000	DER	65,000					
G-19	Police - Vehicle-Mounted Patrol Cameras	225,000	Grant		225,000				

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule					Future	
				2013-2014	2014-2015	2015-2016	2016-2017	2017-2018		
G-20	Public Works - Automated Telephone Permit Software	150,000	Permit Fees		150,000					
G-21	Public Works - Electronic Plan Submittal	800,000	Permit Fees		800,000					
G-22	Public Works - Imaging & Conversion of Microfilm Plans & Permits to Electronic Data	150,000	CT		150,000					
G-23	Public Works - Web-Based Permit Issuance/Tracking	200,000	Permit Fees		200,000					
	TOTAL GENERAL PROJECTS	\$8,717,200		\$65,000	\$2,402,200	\$0	\$0	\$0	\$0	\$6,250,000

2013-18 CIP PROJECTS PARKS

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule					Future
				2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	
GENERAL PARK IMPROVEMENTS									
P-1	Unfunded Citywide Park Improvements (See Table Following CIP Project Schedules)	17,533,500	Unfunded						17,533,500
P-2	ADA Compliance - City Facilities	190,000	CDBG	70,000	30,000	30,000	30,000	30,000	
P-3	Ballfield Lighting - Bulb Replacement	20,000	CT		5,000	5,000	5,000	5,000	
P-4	Miscellaneous Park Improvements	120,000	Park		30,000	30,000	30,000	30,000	
P-5	Parks Parking Lot Paving	30,000	CT, PDF, Park		30,000				
P-6	Sports Field Safety Netting Replacement	40,000	Park		10,000	10,000	10,000	10,000	
P-7	Trash Receptacles in Parks & City Facilities	25,000	CRV	25,000					
P-8	Tree Planting - County Grant	60,000	Grant	60,000					
AROMA PARKETTE									
P-9	Install Walkway	50,000	PDF F						50,000
CAMERON PARK									
P-10	Electronic Marquees	55,000	PDF C		55,000				
P-11	Replace Totlot*	220,000	PDF C		220,000				
CORTEZ PARK									
P-12	Improvements Per Master Plan	1,800,000	PDF E						1,800,000
P-13	Fencing Perimeter	45,000	PDF E		45,000				
P-14	Drain Repair Behind Snack Bar - Add'l Funds	15,000	PDF E		15,000				
P-15	Slurry Seal & Restripe (3) Parking Lots (Southside of Park)	50,000	PDF E		50,000				
DEL NORTE									
P-16	Replace Tennis Court Wind-Sheen Netting	10,000	PDF A		10,000				
GALSTER PARK									
P-17	Connecting Trails - EIR/Design	405,000	Grant, PDF F		255,000	85,000	65,000		
P-18	Connecting Trails - Construction	1,500,000	Grant, PDF F						1,500,000

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule						
				2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	Future	
	HERITAGE GARDENS PARK									
P-19	Fencing to Deter Vehicles From Turf & Walkways	15,000	PDF E, PDF F		15,000					
P-20	Design Restroom & Learning Center	165,000	PDF E, PDF F		165,000					
P-21	Construct Restroom & Learning Center	1,000,000	Grant, PDF E & F							1,000,000
P-22	Construct Community Garden	50,000	Grant, PDF, CT							50,000
P-23	Expand Parking Lot	300,000	PDF, CT							300,000
	MAINTENANCE DISTRICT 1									
P-24	Paseo Lighting Repair	35,000	MD1	35,000						
P-25	Walkway Repair/Cleaning	40,000	MD1	40,000						
	MAINTENANCE DISTRICT 2									
P-26	Landscape & Irrigation Repairs/Upgrades	25,000	MD2	25,000						
P-27	Walkway Repair/Cleaning	25,000	MD2	25,000						
	MAINTENANCE DISTRICT 4									
P-28	Tree Trimming	50,000	MD4	50,000						
P-29	Walkway Repair/Cleaning	25,000	MD4	25,000						
	MAINTENANCE DISTRICT 7									
P-30	Landscape & Irrigation Repairs/Upgrades	50,000	MD7	50,000						
	MAVERICK/RIDGE RIDERS PARK									
P-31	Harrowing Equipment for Arenas	20,000	PDF E		20,000					
P-32	Maverick/Ridge Riders Park - Install Sprinklers for Arenas	20,000	PDF E		20,000					
P-33	Improvements Per Park Master Plan Construction	3,000,000	PDF E							3,000,000
	ORANGEWOOD PARK									
P-34	Soccer Fields - Design	80,000	Grant, PDF C		80,000					
P-35	Soccer Fields - Construction	1,200,000	Grant, PDF C			1,200,000				
P-36	Replace Totlot*	220,000	PDF C		220,000					

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule						
				2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	Future	
	PALMVIEW PARK									
P-37	Electronic Marquee	50,000	PDF B		50,000					
	SHADOW OAK PARK									
P-38	Electronic Marquee	60,000	PDF G							60,000
P-39	Lower Plateau - Phase 2	3,000,000	PDF G							3,000,000
P-40	Slurry Seal Upper/Lower Parking Lot	120,000	PDF G		120,000					
P-41	Playground Replacement	85,000	PDF G		85,000					
P-42	Tennis Court Resurfacing	14,000	PDF G		14,000					
P-43	Create Lower Parking Lot	700,000	PDF G							700,000
P-42	Repave Driveway Leading Up to Community Center	20,000			20,000					
	SUNSET FIELD									
P-44	Restroom Renovation	50,000	PDF C		50,000					
P-45	Paint Score Booth, Dugouts, Restrooms	9,000	PDF C		9,000					
	TOTALS	\$32,596,500		\$405,000	\$1,623,000	\$1,360,000	\$140,000	\$75,000	\$28,993,500	

2013-18 CIP PROJECTS STREETS

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule					Future
				2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	
S-1	Bridge Repairs - Citywide	50,000	GT ----- Prop C	25,000 ----- 25,000					
S-2	Bus Shelters - Purchase (4)	50,000	Prop C	50,000					
S-3	Concrete Bus Pads Program	280,000	Prop C	80,000	50,000	50,000	50,000	50,000	
S-4	Curb & Gutter Replacement Program	400,000	CDBG ----- GT	50,000 ----- 50,000	75,000	75,000	75,000	75,000	
S-5	Sidewalks & Stamped Concrete	250,000	TDA	50,000	50,000	50,000	50,000	50,000	
S-6	Street Barrier Removals, ADA Upgrades	485,000	CDBG	85,000	100,000	100,000	100,000	100,000	
S-7	Street Rehabilitation - Annual Program Residential Streets & CDBG Streets	3,335,000	CDBG ----- GT	85,000 ----- 450,000	700,000	700,000	700,000	700,000	
S-8	Street Rehabilitation - Major Streets	4,560,000	GT ----- Prop C ----- Measure R	240,000 ----- 395,000 ----- 325,000	900,000	900,000	900,000	900,000	
S-9	Urban Forestation Program (Tree City USA)	125,000	GT	25,000	25,000	25,000	25,000	25,000	
S-10	Aerials Update - Citywide	45,000	SF, CT		45,000				
S-11	Alwood Street, Siesta to Willow Avenues - Street Widening, Curb & Gutter	200,000	CT, GT, GFR						200,000
S-12	Cameron Avenue Between California & Glendora Avenues - Plant Vines	80,000	CT,GT						80,000
S-13	Equestrian Fencing - South Garvey Avenue From Holt Avenue to East City Limits	250,000	CT,GT, GFR						250,000
S-14	Freeway On/Off Ramp Beautification - Construction	3,500,000	CT,GT, GFR						3,500,000
S-15	Garvey Avenue North (along freeway) Between Mardina & Toland Avenues	100,000	CT,GT, GFR						100,000
S-16	Garvey Avenue North (along freeway) between Vincent and Sunset Avenues - Plant Vines	100,000	CT,GT, GFR						100,000
S-17	Garvey Avenue South - Auto Row Landscape - Adjacent to Freeway	80,000	CT,GT, GFR						80,000
S-18	Grand Avenue Median Landscaping From Virginia Avenue to North City Limit	400,000	CT,GT, GFR						400,000
S-19	Miscellaneous New Curb & Gutter Installations	500,000	CT,GT, GFR						500,000

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule					
				2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	Future
S-20	Mossberg Avenue, South Garvey to Willow Avenues - Street Widening, Curb & Gutter	175,000	CT,GT, GFR						175,000
S-21	Nogales Street Between Hollingsworth Street & Valley View Avenue - Plant Vines on East Side Wall	100,000	CT,GT, GFR						100,000
S-22	Pacific Lane, 175' easterly of Morris Street - Street Widening, Curb & Gutter	75,000	CT,GT, GFR						75,000
S-23	Street Rehabilitation Backlog	6,000,000	CT, GT, Prop C, CDBG, GFR						6,000,000
S-24	Sunset Avenue Median Landscaping From Merced to Fairgrove Avenues	800,000	CT, GT, GFR						800,000
S-25	Sunset Avenue Median Landscaping From Puente Avenue to Badillo Street	250,000	CT, GT, GFR						250,000
S-26	Sunset Avenue West Side Relandscaping of Slope North of Route 10	60,000	CT, GT, GFR						60,000
S-27	Valley Boulevard Median - Remove Asphalt & Install Landscaping	900,000	Grant						900,000
	TOTALS	\$23,150,000		\$1,935,000	\$1,945,000	\$1,900,000	\$1,900,000	\$1,900,000	\$13,570,000

2013-18 CIP PROJECTS TRAFFIC

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule					
				2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	Future
T-1	Battery Replacement for Traffic Signal Battery Back-Up Systems	50,000	GT	10,000	10,000	10,000	10,000	10,000	
T-2	Francisquito/Sunset Avenues - Left Turn	120,000	Grant		120,000				
T-3	Glendora/Merced Avenues - Left Turn	120,000	Grant		120,000				
T-4	La Puente Rd/Sunset Avenue - Left Turn	120,000	Grant		120,000				
T-5	Merced/Sunset Avenues - Left Turn	120,000	Grant		120,000				
T-6	Badillo Street/Sunset Avenue - Left Turn	120,000	GT,TS,CT,Prop C		120,000				
T-7	Minor Traffic Signal Modifications	100,000	GT,TS,CT,Prop C		100,000				
T-8	Orange/Puente Avenues - Traffic Signal Installation	200,000	GT,TS,CT,Prop C		200,000				
T-9	Police Department - Stoplight Emitters for Police Cars	59,300	PSA		59,300				
T-10	Public Safety Intersection Intervention System	100,000	Grant		100,000				
T-11	Puente/Vincent Avenues - Add Protective Left Turn	100,000	GT,TS,CT,Prop C		100,000				
T-12	Rowland/Sunset Avenues - Crosswalk Enhancement	25,000	GT,TS,CT,Prop C		25,000				
T-13	Traffic Signals - Paint Heads	20,000	GT,TS,CT,Prop C		20,000				
T-14	Valinda Avenue - Left-Turn Pocket Striping at Service Avenue	20,000	GT,TS,CT,Prop C		20,000				
T-15	Badillo Street/Lark Ellen Avenue - Left Turn	120,000	GT,TS,CT,Prop C						120,000
T-16	Bike Routes - Update Plan	100,000	TDA						100,000
T-17	Citrus Street South Traffic Signals Interconnection	180,000	GT,TS,CT,Prop C						180,000
T-18	Interconnection of New Single Traffic Signal Locations	520,000	GT,TS,CT,Prop C, CDBG						520,000
T-19	Interconnection for Single Unconnected Traffic Signals	800,000	GT,TS,CT,Prop C, CDBG						800,000
T-20	Lark Ellen/Vine Avenues Traffic Signal Installation	200,000	GT,TS,CT,Prop C						200,000
T-21	Lark Ellen/Merced Avenues Traffic Signal Installation	200,000	GT,TS,CT,Prop C						200,000
T-22	Nogales Street/Gina Lane Traffic Signal Installation	200,000	GT,TS,CT,Prop C						200,000

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule					
				2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	Future
T-23	Traffic Signals - Upgrades at Various Locations	2,710,000	GT,TS,CT,Prop C						2,710,000
T-24	Valley Blvd at Clubhouse Drive - Acceleration Lane	40,000	GT,TS,CT,Prop C						40,000
	TOTALS	\$6,344,300		\$10,000	\$1,234,300	\$10,000	\$10,000	\$10,000	\$5,070,000

2013-18 CIP PROJECTS UTILITIES

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule					Future
				2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	
U-1	Freeway Underpass Pump Station Clean Out	150,000	SF	30,000	30,000	30,000	30,000	30,000	
U-2	NPDES Permit Development	85,000	SF	85,000					
U-3	Sewer Main Line Repairs	125,000	SF	25,000	25,000	25,000	25,000	25,000	
U-4	Sewer Maintenance Management Plan (SSMP) - Update	25,000	SF	25,000					
U-5	Storm Drain Catch Basin Inserts (Screens)	20,000	SF	20,000					
U-6	Cell Tower (BKK) - Repainting	50,000	CT	50,000					
U-7	Hillward/Norma Avenues - Storm Drain Construction	50,000	CT, GT	50,000					
U-8	NPDES Treatment of Storm Water at Azusa & Puente Avenues	50,000	GT, CT, SF	50,000					
U-9	Storm Water Infiltration Project	100,000	GT, CT	100,000					
U-10	Storm Drain Lateral Repair/Replacement (Aroma Drive & Walnut Creek Pkwy)	150,000	GT, CT		150,000				
U-11	Azusa Avenue From Aroma Drive to North City Limits - Underground Utilities	6,500,000	Rule 21						6,500,000
U-12	Azusa Avenue Storm Drain (Rowland to Badillo) including Laterals in Workman, Rowland & Puente Avenues - LA Co., State	1,800,000	GT, Relinquish Funds						1,800,000
U-13	California Avenue Drain (Vine to Cameron) & Vine (California to Evanwood)-LA Co. Storm Drain	900,000	GT						900,000
U-14	Garvey, Workman, Rowland & Puente Avenues Storm Drain Laterals off Vincent Storm Drain	2,000,000	GT						2,000,000
U-15	North of Garvey, West of Citrus, South of Workman Underground Utilities Between Nissan & Mazda Dealerships	150,000	CDC						150,000
U-16	Remaining Main Line Sewer Extensions	530,000	SF						530,000
U-17	Vine Avenue Storm Drain From Pima Avenue to Glenview Road - LA Co.	1,100,000	GT						1,100,000
U-18	Workman, Rowland & Puente Avenues Storm Drain	700,000	GT						700,000
TOTALS		\$14,485,000		\$185,000	\$305,000	\$205,000	\$55,000	\$55,000	\$13,680,000

**2013-18 CIP PROJECTS
VEHICLES**

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule						
				2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	Future	
V-1	Public Works - Purchase Hybrid or Alternative Fueled Vehicles/Trucks	110,000	AQMD	110,000						
V-2	City Yard Install New Vehicle Lifts in Shop	90,000	VF	90,000						
V-3	Public Works - Backhoe	200,000	GT SF	100,000 100,000						
V-4	Community Services - "Dial A Ride" Fleet Replacement	500,000	Grant		500,000					
V-5	Community Services - "Go West" Fleet Replacement	950,000	Grant		950,000					
V-6	Fire - Replace 1986 Ladder Truck	1,320,000	GFR		1,320,000					
V-7	Fire - Replace 2000 Ford Crown Vic, Fire Prevention	30,000	GFR		30,000					
V-8	Fire - Replace 2002 Ford Crown Vic, Fire Chief	30,000	GFR			30,000				
V-9	Fire - Replace 2001 Ford Excursion, Fire Command Vehicle	126,500	GFR			126,500				
V-10	Fire - Replace 1990 Seagrave Fire Engine	636,700	GFR			636,700				
V-11	Fire - Replace 1990 Seagrave Fire Engine	668,600	GFR				668,600			
V-12	Fire - Replace 2004 Ambulance	206,900	GFR				206,900			
V-13	Fire - Replace 1994 Seagrave Fire Engine	702,000	GFR					702,000		
V-14	Police - Hybrid Vehicles for Parking Enforcement	31,350	AQMD		31,350					
V-15	Public Works, Maint. - 1-Ton Truck to Replace Unit 124	28,000	VR		28,000					
V-16	Public Works, Maint. - 1/2-Ton Pick-Up Truck Unit 201	25,000	VR		25,000					
V-17	Public Works, Maint. - 1/2-Ton Van to Replace Unit 125	25,000	VR		25,000					
V-18	Public Works, Maint. - 1/2-Ton Van to Replace Unit 402	25,000	VR		25,000					
V-19	Public Works, Maint. - 4-Yard Dump Truck to Replace Unit 112	60,000	VR		60,000					
V-20	Public Works, Maint. - CNG Sewer Rodder Jetter Truck to Replace Unit 115	340,000	SF, AQMD Grant		340,000					
	TOTALS	\$6,105,050		\$400,000	\$3,334,350	\$793,200	\$875,500	\$702,000	\$0	\$0

**2013-18 CIP PROJECTS
YOUTH SPORTS**

Staff Rating	Comm Rating	Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule					
						2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	Future
			Cortez Park								
A	A	Y-1	Bruins Football - Add/Improve Area at North - West Corner of Park	TBD	Park, PDF E						
			Palmview Park								
B	B	Y-2	Pacific Coast Little League - Safety/Foul Ball Netting on First Base Side	28,000	Park, PDF B	28,000					
			Rowland School (District Property)								
C	C	Y-3	Pacific Coast Little League - Safety/Foul Ball Netting on First & Third Base Sides (Pending School District approval)	TBD	Park, PDF B						
			Walmerado Park								
A	A	Y-4	Youth Pony Baseball League - Bronco (Big) Field Netting Repair/Replacement	11,000	Park, PDF D	11,000					
			TOTALS	\$39,000		\$39,000	\$0	\$0	\$0	\$0	\$0
			GRAND TOTALS	\$117,136,750		\$12,473,550	\$4,283,200	\$2,995,500	\$2,757,000	\$91,567,500	

UNFUNDED BUILDING IMPROVEMENT NEEDS

Description of Item	Cost of Item	Five-Year Funding Schedule					Future
		2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	
CIVIC CENTER							
City Hall							
Repaint Building Exterior	90,000						90,000
Remodel Restrooms (eight-\$30,000 each)	250,000						250,000
Refinish Wood on First Floor, Ceilings	40,000						40,000
Replace Exterior Globes	50,000						50,000
Remodel Building/Engineering - Front Partitions, Front Counter, Furniture	100,000						100,000
Crack Seal, Repaint, Restripe, and Repair City Hall Parking Structure	100,000						100,000
Total City Hall	630,000						
Council Chambers							
Refinish Wood	50,000						50,000
New Carpet/Drapes	60,000						60,000
New Chairs or Reupholster	80,000						80,000
Total Council Chambers	190,000						
Communications Department							
Clean Up and Repaint Building Exterior	50,000						50,000
Total Communications	50,000						
Police Department							
Repaint Exterior	50,000						50,000
Repaint Interior	25,000						25,000
Replace Carpet/Flooring - First Floor Records Area	40,000						40,000
Remodel/Repaint Fingerprinting Area	10,000						10,000
Remodel First Floor Restrooms	90,000						90,000
Remodel Basement, Floor, and Repaint Hallways	50,000						50,000
Remodel Shower Rooms, All Showers and Tile	80,000						80,000
Remodel Tunnel, Repaint/Waterproof	150,000						150,000
Remodel Jail	500,000						500,000

Description of Item	Cost of Item	Five-Year Funding Schedule					Future
		2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	
Remodel Women's Locker Room, Bathroom Area	40,000						40,000
Slurry Seal/Restripe PD Parking Area	50,000						50,000
Total Police Department	1,085,000						
TOTAL CIVIC CENTER	1,955,000						
CORTEZ SENIOR CENTER							
Rehab Trellis and Outside Atrium	50,000						50,000
Refinish Wooden Sliding Doors	25,000						25,000
Relandscape Patio	25,000						25,000
Total Cortez Senior Center	100,000						
EDGEWOOD MUNICIPAL POOL							
Grass and Irrigation	60,000						60,000
Shade Structure	60,000						60,000
Remove/Rebuild Mens' and Womens' Locker Rooms, Office, Rehabilitation of Pool Site	2,500,000						2,500,000
Total Edgewood Municipal Pool	2,620,000						
PALMVIEW DAYCARE							
Remove and Replace Building 5-15 Years (CDBG)	1,200,000						1,200,000
Palmview Daycare	1,200,000						
SHADOW OAK PARK							
Shadow Oak Park Building							
Patio Cover Repair/Repaint Wood	10,000						10,000
Reroof Building	30,000						30,000
Classroom Rehab - New Sliding Glass Doors, Partitions, Shutters	50,000						50,000
Ceiling Tiles	10,000						10,000
Repaint Rod Iron Fencing	20,000						20,000
Replace Sliding Glass Doors and Windows	20,000						20,000
Remodel Restrooms/Janitor Closet, Flooring, Tile, Fixtures, Partitions, Paint	80,000						80,000
Shadow Oak Park Building	220,000						

Description of Item	Cost of Item	Five-Year Funding Schedule					Future
		2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	
Shadow Oak Park Community Room							
Remodel Kitchen - Floor, Ceiling, Comm. Room - Tiles, Paint, Rollup Window	70,000						70,000
Reface Kitchen Cupboards	10,000						
Repair Drainage and Leaking Problem - Southeast Side	30,000						30,000
Shadow Oak Park Community Room	110,000						
TOTAL SHADOW OAK PARK	330,000						
TOTALS	\$6,205,000	\$0	\$0	\$0	\$0	\$0	\$6,195,000

UNFUNDED PARK IMPROVEMENT NEEDS

Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule					Future
			2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	
GENERAL PARK IMPROVEMENTS								
Dog Waste Stands/Bags	15,000							15,000
Drinking Fountains (New & Replacement)	116,000							116,000
Park Directional Signs - Annual	10,000							10,000
Picnic Shelter Lighting	50,000							50,000
Repaint/Remodel Snack Bars & Score Booths - Annual	15,000							15,000
Replace Snack Bars & Scorebooths	2,500,000							2,500,000
Reseal Various Sports Courts in Parks	100,000							100,000
Reseed Sports Fields - Annual	18,000							18,000
Reseed Parks - Annual	100,000							100,000
Small Amphitheater (Cortez, Heritage?)	250,000							250,000
Totlot Play Equipment Replacement	4,800,000							4,800,000
Totlot Sand (Resupply)	54,000							54,000
Trees	30,000							30,000
Widen Sidewalks for Access (12') Cortez, Palmview, Del Norte, Walmerado, Woodgrove, Gingrich, Shadow Oak, Friendship for City Service/Safety Vehicles	673,500							673,500
AROMA PARKETTE								
Install Concrete Walkway	32,000							32,000
CALIFORNIA PARKETTE								
Additional Benches/Picnic Tables	5,000							5,000
CAMERON PARK								
Booster Pump & Irrigation	50,000							50,000
CORTEZ PARK								
Master Plan Revisions (Knoll)	1,500,000							1,500,000
Park Walking Path	250,000							250,000

Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule					Future
			2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	
DEL NORTE PARK								
Ballfield Netting (School)	80,000							80,000
Tennis Court Rehabilitation	30,000							30,000
Landscape (Around Edison Box)	30,000							30,000
FRIENDSHIP PARK								
Snackbar Remodel/Paint	10,000							10,000
Improve Turnabout	5,000							5,000
Plant Slope (Remove Fence)	40,000							40,000
Resurface Basketball Court	30,000							30,000
GALSTER PARK								
Wilderness Camp Remodel	500,000							500,000
Complete Vista Area	75,000							75,000
GINGRICH PARK								
Retaining Wall/Slope Repair/Landscape	80,000							80,000
Turf Repair, Drainage, Reseed	100,000							100,000
Picnic Shelters (2)	100,000							100,000
MAVERICK/RIDGE RIDERS PARK								
New Restroom/Snackbar	350,000							350,000
Parking/Road	500,000							500,000
ORANGEWOOD PARK								
Renovate Snack Bar/Score Booth	50,000							50,000
Master Plan Construction for Soccer Fields, Expand Parking Lot	4,000,000							4,000,000
Master Plan Amendment	TBD							TBD
PALMVIEW PARK								
Basketball Courts	50,000							50,000
Re-Route Water Line	55,000							55,000
Small Amphitheater	250,000							250,000

Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule					Future
			2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	
SHADOW OAK PARK								
Resurface Basketball Courts	40,000							40,000
New Signage	10,000							10,000
Landscape East End	50,000							50,000
Riprap Drain	50,000							50,000
Picnic Shelters (2)	100,000							100,000
SUNSET FIELD								
Remove/Replace Restroom Doors	10,000							10,000
Irrigation/Landscape Around Batting Cage	50,000							50,000
Install Dugouts	120,000							120,000
WALMERADO PARK								
Remove Shuffle Board/Landscape	10,000							10,000
Picnic Shelter	50,000							50,000
WOODGROVE PARK								
Landscape Perimeter/Slope	40,000							40,000
Picnic Shelters (2)	100,000							100,000
TOTALS	\$17,533,500		\$0	\$0	\$0	\$0	\$0	\$17,533,500

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DEBT SERVICE SCHEDULE

The City of West Covina, Community Development Commission, and Public Financing Authority (PFA) have issued debt instruments to finance capital projects and equipment. The three governmental units, although related, are distinct legal entities. The debt of the Community Development Commission (the former Redevelopment Agency) has been assumed by the Successor Agency to the City of West Covina Redevelopment Agency (“Successor Agency”).

The City has tax-based revenue from which to repay debt. The Successor Agency receives an allocation of property taxes from the Redevelopment Property Tax Trust Fund (RPTTF) in an amount sufficient to meet the annual debt services requirements. The PFA has no ability to generate revenues, other than through charges for the use of money and property. Accordingly, the issuer’s leases or notes receivable from the City, Successor Agency and project developers secure projects funded through the PFA. Debt between related governments has not been budgeted, as doing so would result in double-counting the debt and related revenues.

Following is a summary of the debt issued and outstanding by the issuing entities.

DEBT ISSUED BY THE CITY OF WEST COVINA

Notes Payable:

Valencia Note - \$ 1,215,000

This note for \$1,215,000 began May 1, 2003 to be fully amortized and payable over 20 years, with monthly installments of principal and interest.

The interest rate for the first 18 months was fixed at 5.31%. Every three years thereafter, interest is adjusted to the current 2-year Treasury bill plus 0.5%. The latest adjustment date was December 1, 2010 for an interest rate of 0.873%. The table below is based on this current rate. The next adjustment will be December 1, 2013.

Year-ending June 30	Principal	Interest
2014	67,512	5,805
2015	68,109	5,214
2016	68,706	4,617
2017	69,308	4,015
2018	69,915	3,408
2019-2023	352,611	7,741
Total	696,161	30,800

California Energy Commission (CEC) Note - \$1,278,000

The City entered into a loan agreement from the CEC for \$1,278,000 for heating, ventilation and air-conditioning. It is amortized over 15-years with a 4.5% annual interest rate. The intent is to pay this debt obligation using energy savings resulting from the use of more efficient systems.

Year-ending June 30	Principal	Interest
2014	78,148	42,442
2015	81,704	38,885
2016	85,329	35,261
2017	89,306	31,284
2018	93,370	27,220
2019-2023	534,529	68,421
Total	962,386	243,513

Master Lease Agreement with SunTrust Equipment - \$3,050,000

The City entered into a Master Lease Agreement with SunTrust Equipment in 2008 for the acquisition of a new Public Safety Radio System. Financing is over a period of seven years at an annual interest rate of 3.92%.

Year-ending June 30	Principal	Interest
2014	469,475	32,979
2015	488,060	14,395
Total	957,535	47,374

DEBT ISSUED BY THE FORMER REDEVELOPMENT AGENCY

Bonds Payable: With the elimination of redevelopment agencies in California, the bonded indebtedness of the former redevelopment agency the now the responsibility of the Successor Agency as follows:

1996 Special Tax Refunding Bonds Community Facilities District No. 1989-1 (The Fashion Plaza Project), Original Issue - \$51,220,000 – A Special Tax levy, sales tax increment and property tax increment revenues secure repayment. Final maturity is in September 2022.

Year-ending June 30	Principal	Interest
2014	2,055,000	1,889,550
2015	2,340,000	1,757,700
2016	2,515,000	1,612,050
2017	2,790,000	1,452,900
2018	3,050,000	1,277,700
2019-2023	19,770,000	3,201,900
Total	32,520,000	11,191,800

1988 Lease Revenue Refunding Bonds (The Lakes Public Parking Project), Original Issue - \$7,750,000 - A facilities lease with the property owner secures repayment. Final maturity is in August 2018. The bonds bear interest at a variable rate, which is paid monthly based upon the prevailing market conditions. The Community Development Commission and the Parking Authority jointly issued the bonds.

Year-ending June 30	Principal	Interest
2014	460,000	Variable
2015	495,000	Variable
2015	535,000	Variable
2017	575,000	Variable
2018	625,000	Variable
2019	670,000	Variable
Total	3,360,000	Variable

**2002 Tax Allocation Revenue Refunding Bonds, Series 2002,
Original Issue - \$12,200,000 -**

The former Redevelopment Agency executed long-term agreements with the West Covina Public Financing Authority to prepay all the outstanding balance of the West Covina Public Financing Authority Tax Allocation Bonds. Due to the dissolution of the former Redevelopment Agency, the Bonds are now obligations of the Successor Agency and payable from an allocation of property tax increment in the Redevelopment Property Tax Trust Fund (RPTTF). Interest rates range from 1.75% to 5.10%. The Bonds mature in September 2025.

Year-ending June 30	Principal	Interest
2014	580,000	401,110
2015	605,000	376,291
2016	630,000	349,890
2017	660,000	319,515
2018	690,000	285,090
2019-2023	3,385,000	877,328
2024-2026	1,860,000	145,350
Total	8,410,000	2,754,574

Advances from City to the West Covina Community Development Commission (CDC) -

The City has advanced funds to the CDC for operations since the Agency was first formed. At January 31, 2012, the outstanding balance on the note was \$16,145,414. Principal and interest are payable as funds become available. On June 17, 2008, the repayment schedule was restructured extending the term of the loan from 2018 to 2025. Principal payments are \$2.3 million per year with a final principal and interest payment of \$1,812,309 in fiscal year 2025. Legislation to dissolve redevelopment agencies modified the repayment terms of loans between the City and the Redevelopment Agency. The State Department of Finance has demanded that the City return the \$12.2 million received from the former Redevelopment Agency for scheduled payments on outstanding debt owed to the City. Principal and interest payments totaling \$12,205,531 were made between January 1, 2011 and June 30, 2012 Management believes, in consultation with legal counsel, that the obligations of the dissolved redevelopment agency due to the City are valid enforceable obligations payable by the Successor Agency under the requirements of the dissolution act and AB 1484. The schedule below represents the outstanding balance as of January 31, 2012, when payments on the loan ceased.

Year- ending June 30	Principal	Interest
2012	268,568	785,095
2013	688,219	1,822,555
2014	738,350	1,751,067
2015	795,989	1,630,369
2016	866,300	1,433,700
2017	957,261	1,342,739
2018-2022	6,522,401	4,977,599
2023-2025	5,308,326	1,103,983
Total	16,145,414	14,847,107

Sales and Use Tax Reimbursement Agreement - CDC will reimburse the City for sales tax revenues used to secure CFD bonds. Under the agreement, all previously foregone sales tax through FY 05-06 totaling \$9.6 million will be repaid starting FY 05-06, spread over 20 years at 4% interest. These repayments will be combined with the annual reimbursement of future sales tax amounts. The total annual payments would range from \$1.5 million in 2005-06 to a high of \$2.9 million in 2021-22 with final payments totaling \$1.2 million in 2024-25. Should CDC not have sufficient revenues to make the scheduled payments, the amount will carry forward with no default on the agreement. Said agreement may be amended so long as owners of obligations payable from the tax increment are not harmed. As a result of redevelopment dissolution, this agreement has also been deemed invalid at this time pending the outcome of the above-mentioned lawsuits and the Successor Agency receiving a Finding of Completion.

**DEBT ISSUED BY CITY OF WEST COVINA
PUBLIC FINANCING AUTHORITY**

Bonds Payable: The Public Financing Authority has several outstanding bond issues, as follows:

1998 Housing Set-aside Tax Allocation Bonds (Executive Lodge Project) Tax-exempt and Taxable Series), Original Issue - \$6,145,000 - Due to the dissolution of the former Redevelopment Agency, the Bonds are now obligations of the Successor Agency and payable from an allocation of property tax increment in the Redevelopment Property Tax Trust Fund (RPTTF). Final maturity is in September 2025.

Series A (Tax Exempt)

Year-ending June 30	Principal	Interest
2014	175,000	161,433
2015	185,000	152,340
2016	195,000	142,650
2017	205,000	132,348
2018	215,000	109,931
2019-2023	1,260,000	420,318
2024-2026	930,000	75,525
Total	3,165,000	1,194,545

Series B (Taxable)

Year-ending June 30	Principal	Interest
2014	40,000	56,250
2015	45,000	53,375
2016	45,000	50,225
2017	50,000	46,900
2018	55,000	43,225
2019-2023	330,000	151,550
2024-2026	260,000	28,350
Total	825,000	429,875

1999 West Covina Public Financing Authority Taxable Variable Rate Demand Tax Allocation Bonds, Original Issue - \$3,945,000 - Due to the dissolution of the former Redevelopment Agency, the Bonds are now obligations of the Successor Agency and payable from an allocation of property tax increment in the Redevelopment Property Tax Trust Fund (RPTTF). Final maturity is in November 2029.

Year-ending June 30	Principal	Interest
2014	140,000	Variable
2015	150,000	Variable
2016	155,000	Variable
2017	165,000	Variable
2018	165,000	Variable
2019-2023	935,000	Variable
2024-2028	1,170,000	Variable
2029-2030	530,000	Variable
Total	3,410,000	Variable

2001 Housing Set-aside Tax Allocation Bonds, Original Issue - \$11,275,000 - Due to the dissolution of the former Redevelopment Agency, the Bonds are now obligations of the Successor Agency and payable from an allocation of property tax increment in the Redevelopment Property Tax Trust Fund (RPTTF). Final maturity is in September 2031.

Year-ending June 30	Principal	Interest
2014	420,000	350,195
2015	435,000	331,168
2016	455,000	310,915
2017	475,000	289,287
2018	500,000	266,250
2019-2023	2,635,000	943,812
2024-2028	1,000,000	521,750
2029-2032	1,530,000	136,250
Total	7,450,000	3,149,627

**2002 Lease Revenue Refunding Bonds, Series B (Public Facilities Project),
Original Issue - \$19,205,000**
**2005 Lease Variable Rate Lease Revenue Refunding Bonds 2005 Series C,
Original Issue - \$2,735,000**

This was composed of Series A \$2,690,000 Taxable Variable Lease Revenue Refunding Bonds and Series B \$19,205,000 Variable Rate Lease Revenue Refunding Bonds (Series B). Series A bonds were subject to mandatory redemption on September 1, 2005. It was refunded and the Authority issued the Variable Rate Lease Revenue Refunding Bonds (Series C) for \$2,735,000

Interest on both bond issues is paid monthly at a variable rate. Principal on Series B bonds are due annually on September 1 and the bonds mature in 2035. Principal on Series C bonds are due annually on September 1 with final maturity in 2034.

The bonds are payable from lease payments from the City’s General Fund as rental for certain public facilities. Annual payments on both bond issues are shown below.

Series B

Year-ending June 30	Principal	Interest
2014	495,000	Variable
2015	510,000	Variable
2016	525,000	Variable
2017	545,000	Variable
2018	560,000	Variable
2019-2023	3,060,000	Variable
2024-2028	3,540,000	Variable
2029-2033	4,105,000	Variable
2034-2036	2,770,000	Variable
Total	16,110,000	Variable

Series C

Year-ending June 30	Principal	Interest
2014	70,000	Variable
2015	70,000	Variable
2016	75,000	Variable
2017	80,000	Variable
2018	80,000	Variable
2019-2023	460,000	Variable
2024-2028	540,000	Variable
2029-2033	670,000	Variable
2034-2036	305,000	Variable
Total	2,350,000	Variable

2003 West Covina Public Financing Authority Lease Revenue Bonds, Series A (Community Center Project), Original Issue - \$3,625,000 – The bonds were issued in 2003 to provide financing for the construction of the Cameron Park Community Center. The bonds are payable from lease payments to be made by the City’s General Fund to the WC Public Financing Authority. Interest ranges from 1.6% to 5.45%. Maturity is in August 2023.

Year-ending June 30	Principal	Interest
2014	170,000	115,685
2015	175,000	107,663
2016	185,000	99,110
2017	190,000	90,015
2018	200,000	80,360
2019-2023	1,170,000	232,409
2024	270,000	7,256
Total	2,360,000	732,498

2004 West Covina Public Finance Authority Lease Revenue Bonds, Series A and B (Golf Course Project), Original Issue - \$13,500,000 – This is composed of Series A (\$8,165,000) and Series B (\$5,335,000) bonds issued in August 2004 to provide financing for grading and infrastructure improvements relating to City’s proposed municipal golf course and other development at the former BKK Landfill site. Interest on both bond issues is paid monthly at a variable rate. The bonds are payable from lease payments from the City’s General Fund as rental for certain public facilities. Final maturity date is May 1, 2034.

Year-ending June 30	Principal	Interest
2014	325,000	Variable
2015	345,000	Variable
2016	355,000	Variable
2017	375,000	Variable
2018	395,000	Variable
2019-2023	2,245,000	Variable
2024-2028	2,810,000	Variable
2029-2033	3,530,000	Variable
2034	810,000	Variable
Total	11,190,000	Variable

Big League Dreams Project, \$10,710,000 Lease Revenue Bonds, 2006 Series A, \$7,295,000 Lease Revenue Bonds, 2006 Series B (Taxable) - Issued to provide funds for the construction of the West Covina Big League Dreams Sports Park and adjacent infrastructure improvements. Series A Bonds are payable from base rental payments from Series A Site (six replica stadiums, a multi-sport pavilion, restaurants, batting cages, playgrounds and administration and maintenance facilities). Series B Bonds are payable from rental payments for Series B Site (comprised of the North Parking Structure located at the West Covina Civic Center Complex).

Year-ending June 30	Series A Principal	Series A Interest	Series B Principal	Series B Interest
2014	80,000	519,282	115,000	425,425
2015	100,000	516,082	135,000	419,134
2016	115,000	512,083	155,000	411,722
2017	130,000	507,483	180,000	403,182
2018	170,000	502,120	190,000	392,292
2019-2023	1,490,000	2,363,525	1,135,000	1,774,818
2024-2028	2,345,000	1,900,750	1,530,000	1,386,947
2029-2033	2,985,000	1,254,000	2,055,000	862,243
2034-2036	3,165,000	345,500	1,560,000	193,026
Total	10,580,000	8,420,825	7,055,000	6,268,789