



CITY MANAGER'S REPORT

JANUARY 7, 2025



CITY OF WEST COVINA



STREET SWEEPING PROGRAM

**WEEKLY STREET
SWEEPING COMMENCED
ON JANUARY 6, 2025**

**PARKING WILL BE RESTRICTED UNDER ANY POSTED
SIGN RESTRICTIONS.**

www.westcovina.org

City of West Covina



Public Advisory

STRONG WINDS ARE ON THE WAY!



PLEASE USE THE FOLLOWING CONTACTS:

Southern California Edison:
Reporting an Outage



800-611-1911
24-hrs a day / 7 days a week



www.sce.com/outage-center/report-an-outage

Downed Power Line



911

Southern California Gas:
Report a Gas Emergency /
Safety Issue



911 - Emergency



800-427-2200 | 24-hrs a day / 7 days a week



www.socalgas.com

West Covina:
Reporting an Issue
(Fallen Tree)



911 - Emergency



626-939-8500 - Non emergency Calls



<https://www.westcovina.org/reportissue>

STAY INFORMED AT WWW.WEATHER.GOV/LOSANGELES

FOSTERING GROWTH: EMPOWERING NEW BUSINESSES

Car Dealerships

- Toyota Dealership
 - Opened: December 26, 2024
 - Grand Opening: February 2025
- Mercedes-Benz (Relocating to former Toyota site)
 - Status: Zone Change Approval at City Council on February 4, 2025
 - Anticipated Date of Completion: Early 2026



Retail Businesses

- Urbane Café (Plaza West Covina)
 - Grand Opening Date: January 10, 2025 @ 10 am
- Tian Feng Dumpling House (Plaza West Covina)
 - Status: Under Construction
- Einstein Bros. Bagels (The Heights Shopping Center)
 - Anticipated Opening Date: Spring 2025



DRIVING INNOVATION: THE CITY'S JOURNEY TOWARD A TECHNOLOGICALLY-ADVANCED FUTURE

■ Accela

- **What is it?** Modernized platform offering permitting and payment solutions
- **Purpose:** To better streamline and automate processes for staff, residents and applicants
- **Features:** Transaction record display, reporting tools, workflow configuration, mobile inspection reporting and more
- **Anticipated Launch Day:** Spring 2025

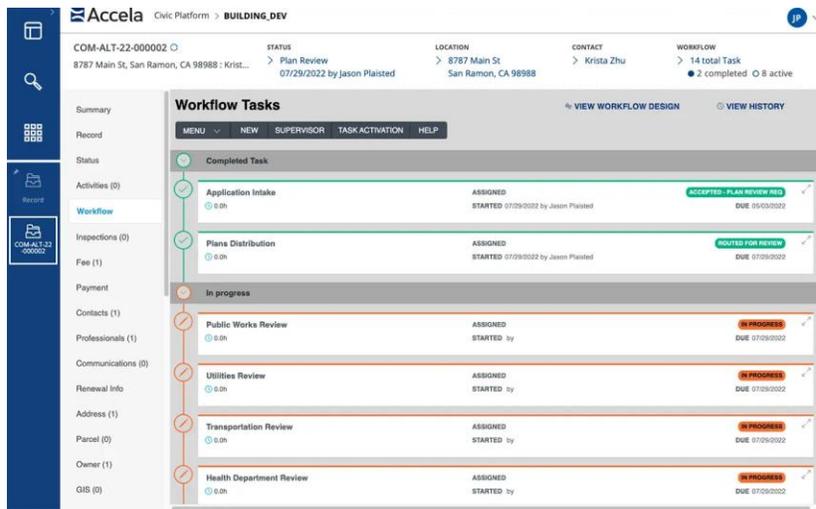


Image Source: Accela

■ Updating the Website (Civic Plus)

- **Purpose:**
 - More User-Friendly features/Responsive designs
 - Notices and Alerts
 - ADA Accessibility and translations
- **Anticipated Launch Date:** Fall/Winter 2025 (6-8 Months)
- **Desktop Replacement Program 2025**
 - **Project Scope:** IT Division is working on replacing or upgrading computers and laptops
 - **Purpose:** To ensure staff has the latest technology

CITYWIDE ADA TRANSITION PLAN

- **Description:** Bureau Veritas (BV) conducted an ADA study throughout our city and identified areas that need attention.
- **Status:** BV has submitted the initial draft of the City of West Covina's Self-Evaluation and Transition Plan (SETP) following the 30-day survey posted on our website and social media in December 2024.
 - **Purpose of Survey:** designed to gather feedback from residents and visitors about the accessibility of the city's programs, facilities, parks, and services for people with disabilities
 - **Survey Results:** 6 responses
- **Next Steps:**
 - City staff to provide comments/feedback.
 - Post the draft SETP for 30-day public comment on city website and social media accounts.
 - Incorporate additional public feedback and finalize the SETP.
 - Present the final plan to the City Council for adoption.
- **Completion Date:** The SETP is expected to be completed in beginning of Spring 2025.

CAPITAL IMPROVEMENT PROJECTS ACROSS THE CITY

Project	Description	Location	Status	Start Date	Anticipated Completion Date
Senior Center Roof Replacement & HVAC Units	Major work components include asbestos abatement, roof rehabilitation and upgrade of HVAC system for the Cortez Park Senior & Community Centers, and all related work as per plans and specifications	2501 E Cortez St, West Covina, CA 91791	Project is wrapping up on 01/20/25	November 2024	January 2025
Annual Concrete Sidewalk & Curb-Gutter Repairs	Removal and replacement of concrete sidewalk, driveway approach, curb & gutter, and curb ramps at various locations Citywide	Citywide	Project is wrapping up January 2025	September 9, 2024	January 2025
Residential Street Rehabilitation	Construction of slurry seal, asphalt concrete coldmill and overlay, reconstruction of localized asphalt repairs, restoration of traffic loops, installation of traffic striping	Citywide	Project is wrapping up January 2025	October 30, 2024	January 2025
Fire Station I	The new station will be about 9,500 square feet, with three 70-foot-deep apparatus bays, support areas like hose storage, a shop, and medical supply storage. It will have ten dorms, five restrooms, an open kitchen, dining, and dayroom for ten firefighters, an exercise room with outdoor access, and offices for staff. Key features include secured parking, an emergency generator, an above-ground fuel tank, and compliance with essential services standards.	SW of City Hall	Currently in Design	December 18, 2024	December 2026 The term of the agreement shall be for two years, with an option to extend one year.
Citywide Traffic Signal Improvements	Key components include installing traffic signal poles, foundations, mast arms, vehicle and pedestrian heads, ADA ramps, cabinets, controllers, backup systems, detector loops, signing, striping, pull boxes, conduits, and conductors.	Citywide	Construction has begun.	January 6, 2025	February 2026
Azusa Sewer Lift Station Fence	Newly design fence panel around the perimeter of the sewer lift station.	2700 S Azusa	Fence Panel is currently in design and the contractor is on standby ready to begin once the panels are delivered.	Spring 2025	Spring 2025
Friendship Park Improvements	Bring facilities to standard, and update public restrooms to provide access to clean and working facilities, the City is improving its facilities	Friendship Park	Kick-Off 01/9	Spring 2025	Fall 2025

CAPITAL IMPROVEMENT PROJECTS ACROSS THE CITY

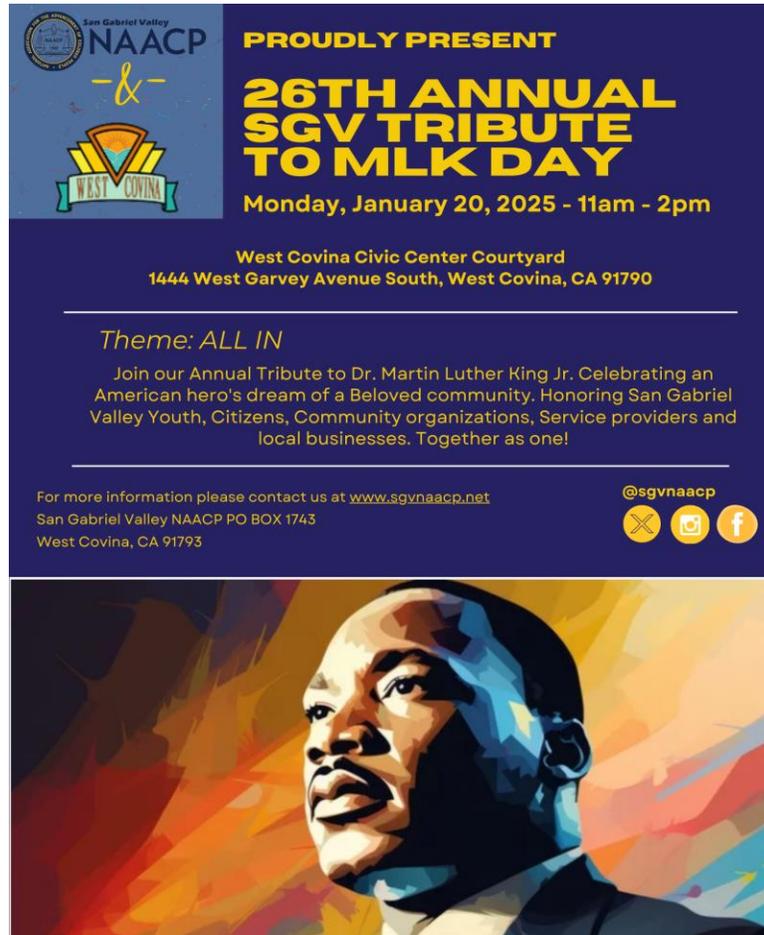
Project	Description	Location	Status	Start Date	Anticipated Completion Date
Park LED Signs	New LED signs at Cortez Park Senior Center, Cameron Park, Galster Park, Shadow Oak Park, and Palmview Park	Citywide	Currently under contract award	Spring 2025	Summer 2025
Citywide Pedestrian & Vehicle Traffic Safety Improvements	Installation of pedestrian and vehicle traffic safety improvements including signage, striping, and pavement markers at various locations	Citywide	Currently under contract award	Spring 2025	Spring 2025
Fire Stations 2 & 4	Disposal of existing flooring material from various areas (dormitories, restrooms, hallways, kitchen, day room, offices and other areas as shown on the plans). Polish concrete and add a finish layer to enhance to look of the concrete.	Fire stations 2 and 4	Currently under contract award	October 2024	Spring 2025
Cortez Park Pathway Lighting	We are adding LED to 43 existing light posts and adding 15 new solar lights.	Cortez Park	Currently under contract award	Spring 2025	Spring 2025
City Hall ADA Improvements	Designing elements of the council chambers and the adjacent areas, 2nd and 3rd floor City Hall restrooms, and City Hall elevators to ensure full compliance with the Americans with Disabilities Act (ADA)	1444 W Garvey Ave S, West Covina, 91790	Currently under contract award	Spring 2025	Spring 2027

THRIVING TOGETHER: EXCITING CITY EVENTS FOR THE YEAR AHEAD

Date	Event	Location	Time
January			
Monday, 20th	Martin Luther King Jr.	Civic Center	11am-2pm
Wednesday, 22nd	Homeless Count	Cameron Community Center	TBD
Friday, 24th	Senior Center Open House	Senior Center	12pm-2pm
February			
Saturday, 8th	Paper Shredding	Senior Center	9am-1pm
Tuesday, 18th	Student Government Day	City Hall	9am-3pm, 7pm
Saturday, 22nd	Electronic Waste	City Yard	9am-1pm
March			
Saturday, 29th & Sunday, 30th	Spring Festival	S. Glendora Ave	11am-10pm & 11am-8pm
April			
Saturday, 5th	Electronic Waste	City Yard	9am-1pm
Saturday, 12th	Easter Extravaganza	Cortez Park	9am-12pm
Saturday, 12th	Easter Extravaganza	Del Norte Park	9am-12pm
Saturday, 26th	Arbor Day	Civic Center	11am-1pm
Saturday, 26th	Cherry Blossom Festival	Plaza West Covina	2pm-7pm
May			
Saturday, 3rd	WC Senior Health and Wellness Expo & Softball Tournament	Sportsplex	8am-4pm
Saturday, 10th	Compost Event	City Yard	8am-11am
Monday, 26th	Memorial Day	Civic Center	10am-1pm
June			
Saturday, 7th	Electronic Waste	City Yard	9am-1pm
Wednesday, 11th	Palmview Community Center Open House	Palmview Community Center	10am-12pm
Wednesday, 18th	Summer Concerts #1	Civic Center	6pm-9pm
Saturday, 21st	Paper Shredding	Senior Center	9am-1pm
Wednesday, 25th	Summer Concerts #2	Civic Center	6pm-9pm

UPCOMING EVENTS

- **26th Annual SGV Tribute to MLK Day** | Monday, January 20, 2025, 11 AM – 2 PM @ Civic Center Courtyard
- **Cortez Park Community and Senior Center Open House** | Friday, January 24, 2025, 12 – 2 PM @ Cortez Park Community and Senior Center
- **Spring Festival (SAVE THE DATE)** | March 29-30, 2025



San Gabriel Valley
NAACP
- & -
WEST COVINA

PROUDLY PRESENT
**26TH ANNUAL
SGV TRIBUTE
TO MLK DAY**
Monday, January 20, 2025 - 11am - 2pm

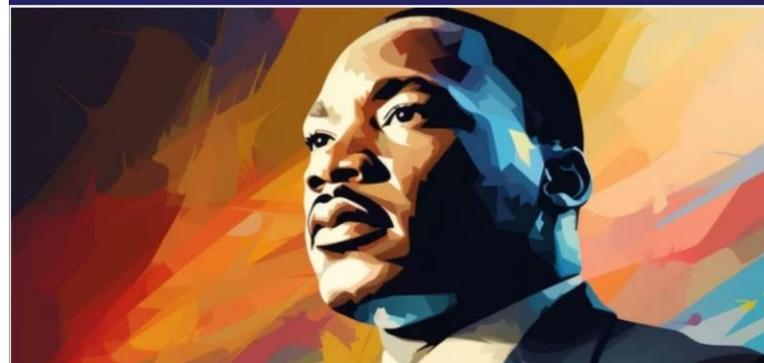
West Covina Civic Center Courtyard
1444 West Garvey Avenue South, West Covina, CA 91790

Theme: ALL IN

Join our Annual Tribute to Dr. Martin Luther King Jr. Celebrating an American hero's dream of a Beloved community. Honoring San Gabriel Valley Youth, Citizens, Community organizations, Service providers and local businesses. Together as one!

For more information please contact us at www.sgvnaacp.net
San Gabriel Valley NAACP PO BOX 1743
West Covina, CA 91793

@sgvnaacp
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City of West Covina
Cortez Park Community & Senior Center



Open House

Friday, January 24, 2025
12 - 2 PM
2501 E. CORTEZ ST,
WEST COVINA, CA 91791

Join us to learn more about the variety of services and programs offered for the community. Hors d'oeuvres served by Senior Center Chef and beverage service provided by The Cove Cocktail Bar.