



CITY OF WEST COVINA  
COMMUNITY AND SENIOR SERVICES COMMISSION  
TUESDAY, SEPTEMBER 10, 2024, 5:00 PM

**REGULAR MEETING**

WEST COVINA CITY HALL MANAGEMENT RESOURCE CENTER (MRC) ROOM 314 AT 1444 W  
GARVEY AVE. WEST COVINA, CALIFORNIA 91790

**MINUTES**

**Chair Cecilia Munoz**  
**Vice Chair Sherry Fischer**  
**Commissioner Gia Cablayan**  
**Commissioner Hector Diaz**  
**Commissioner Michael Flowers**  
**Commissioner Jennifer Gutierrez**  
**Commissioner Gayle Mason**  
**Commissioner Robert H. Torres**  
**Commissioner Chatur Patel**  
**Commissioner Betty Valles**

**AMERICANS WITH DISABILITIES ACT**

The Commission complies with the Americans with Disabilities Act (ADA). If you will need special assistance at Commission Meetings, please call (626) 939-8433 (voice) or (626) 960-4422 (TTY) from 8:00 a.m. to 5:00 p.m. Monday through Thursday, at least 48 hours prior to the meeting to make arrangements.

**AGENDA MATERIAL**

Agenda material is available for review at the West Covina City Clerk's Office, Room 317 in City Hall, 1444 W. Garvey Avenue and at [www.westcovina.org](http://www.westcovina.org). Any writings or documents regarding any item on this agenda not exempt from public disclosure, provided to a majority of the Commission that is distributed less than 72 hours before the meeting, will be made available for public inspection in the City Clerk's Office, Room 317 of City Hall during normal business hours.

**PUBLIC COMMENTS**  
**ADDRESSING THE COMMUNITY AND SENIOR SERVICES COMMISSION**

Any person wishing to address the Commission on any matter listed on the agenda or on any other matter within their jurisdiction should complete a speaker card that is provided at the entrance to the Council Chambers and submit the card to the Commission Secretary

*Please identify on the speaker card whether you are speaking on an agenda item or non-agenda. Requests to speak on agenda items will be heard prior to requests to speak on non-agenda items. All comments are limited to three (3) minutes per speaker.*

**CALL TO ORDER** at 6:05 p.m. city staff called no quorum, by Susie Perez, Deputy Director of Community Services

**ROLL CALL**

**Commissioners Present:** Commissioners Mason, Munoz, Torres & Valles.

**Commissioners Absent:** Commissioners Cablayan, Diaz, Fischer, Flowers, Gutierrez, & Patel.

**Staff Present:** Roxanne E. Lerma, Assistant City Manager, Susie Perez, Deputy Director of Community Services, Vanessa Ibanez, Superintendent of Community Services, and Community Services Coordinators Clarissa Romero, Miguel Quijada, Leslie Bravo & Leslie Godinez.

Signature  Date: 10/30/2024