



CITY OF WEST COVINA
COMMUNITY AND SENIOR SERVICES COMMISSION

TUESDAY, JULY 8, 2025, 6:00 PM

REGULAR MEETING

WEST COVINA CITY HALL MANAGEMENT RESOURCE CENTER (MRC) ROOM 314
AT 1444 W GARVEY AVE. WEST COVINA, CALIFORNIA 91790

MINUTES

Chair Gayle Mason
Vice-Chair - Sherry Fischer
Commissioner Gia Cablayan
Commissioner Matthew Carranza
Commissioner Hector Diaz
Commissioner Michael Flowers
Commissioner Jennifer Gutierrez
Commissioner Gayle Mason
Commissioner Chatur Patel
Commissioner Betty Valles
Commissioner Garrett Viado

AMERICANS WITH DISABILITIES ACT

The Commission complies with the Americans with Disabilities Act (ADA). If you will need special assistance at Commission Meetings, please call (626) 939-8433 (voice) or (626) 960-4422 (TTY) from 8:00 a.m. to 5:00 p.m. Monday through Thursday, at least 48 hours prior to the meeting to make arrangements.

AGENDA MATERIAL

Agenda material is available for review at the West Covina City Clerk's Office, Room 317 in City Hall, 1444 W. Garvey Avenue and at www.westcovina.org. Any writings or documents regarding any item on this agenda not exempt from public disclosure, provided to a majority of the Commission that is distributed less than 72 hours before the meeting, will be made available for public inspection in the City Clerk's Office, Room 317 of City Hall during normal business hours.

PUBLIC COMMENTS

ADDRESSING THE COMMUNITY AND SENIOR SERVICES COMMISSION

Any person wishing to address the Commission on any matter listed on the agenda or on any other matter within their jurisdiction should complete a speaker card that is provided at the entrance to the Council Chambers and submit the card to the Commission Secretary

Please identify on the speaker card whether you are speaking on an agenda item or non-agenda. Requests to speak on agenda items will be heard prior to requests to speak on non-agenda items. All comments are limited to three (3) minutes per speaker.

CALL TO ORDER By Commissioner Mason at 6:03 p.m.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENT PRAYER By Commissioner Mason

ROLL CALL

Commissioners Present: Commissioners Cablayan, Carranza, Diaz, Fischer, Flowers, Gutierrez, Mason, Patel, Valles and Viado.

Commissioners Absent: None.

Staff Present: Susie Perez, Deputy Community Services Director, Vanessa Ibanez, Community Services Supervisor, Stefanie Gonzalez, Administrative Assistant I and Deborah Johnston, Administrative Assistant II.

ORAL COMMUNICATIONS - Three (3) minutes per speaker

Please state your name and city of residence for the record when recognized by the Commission Chair.

None.

CONSENT CALENDAR

APPROVAL OF MEETING MINUTES

1) **May 13, 2025, Community and Senior Services Commission Meeting Minutes**

It is recommended that the Commission approve the Community and Senior Services Commission Meeting Minutes for May 13, 2025.

Motion to approve by: Commissioner Mason, 2nd by Viado, motion carried by a vote of 10 to 0 with 0 absent.

AYES: Commissioners Cablayan, Carranza, Diaz, Fischer, Gutierrez, Mason, Patel, Valles and Viado.

NOES: None.

ABSENT: None.

ABSTAIN: Commissioners Flowers.

NEW BUSINESS

2) **Selection of Vice Chair of the Community and Senior Services Commission.**

Selection of Vice-Chair of the Community and Senior Services Commission

Motion by Fischer, second by Valles to bring back all items related to the Commission re-organization to include nomination of Chair, Vice Chair and committee appointments at the September Commission Meeting (items 2 & 3 on this agenda & Chair position vacated by Commissioner Mason during this meeting).

AYES: Commissioners Cablayan, Carranza, Diaz, Fischer, Flowers, Gutierrez, Mason, Patel, Valles and Viado.

NOES: None.

ABSENT: None.

ABSTAIN: None.

3) **Discussion and Selection of Ad HOC Committee Members.**

Motion by Fischer, second by Valles to bring back all items related to the Commission re-organization to include nomination of Chair, Vice Chair and committee appointments at the September Commission Meeting (items 2 & 3 on this agenda & Chair position vacated by Commissioner Mason during this meeting).

AYES: Commissioners Cablayan, Carranza, Diaz, Fischer, Flowers, Gutierrez, Mason, Patel, Valles and Viado.

NOES: None.

ABSENT: None.

ABSTAIN: None.

CONTINUED BUSINESS

AD HOC COMMITTEE REPORTS.

None.

COMMISSIONERS REPORTS

Commissioner Cablayan: Attended Summer Concerts.

Commissioner Carranza: Attended Memorial Day and 4th of July events.

Commissioner Diaz: Attended Senior Softball at Cameron park where the team assists in keeping the park and restrooms clean for other users.

Commissioner Flowers: Attended as a Board Member the West Covina Unified School Board meetings. Attended the 4th of July event. Announced that the Edgewood pool is open to the public this summer. Announced the upcoming Summer Fest 2025 presented by the Historical Society of West Covina.

Commissioner Gutierrez: Attended Summer Concert, and the 4th of July Event. Announced the youth softball tournament at Walmerado Park on Saturday, July 12, 2025.

Commissioner Patel: Continues to visit the Senior Center to visit with residents.

Commissioner Valles: Attended the Historical Society's monthly meet & greet on the 1st Friday of each month and attended the Memorial day event.

Commissioner Viado: Attended virtually council meetings and the 4th of July event.

Vice Chair Fischer: Attended Memorial Day and Summer Concert events. Asked for an update on the splashpad at Del Norte Park.

Chair Mason: Attended Summer Concerts, Memorial Day events and the council meeting for the "Parks Make Life Better" presentation.

ITEMS TO BE AGENDIZED

1. Reorganization of the Commission to include:

- a. Nomination of Chair
- b. Nomination of Vice Chair
- c. Selection of AdHOC sub-committees & commissioners to the sub-committees

UPCOMING EVENTS

- **Wednesday, July 9, 2025. 6 p.m. - 9 p.m.** - Summer Concert Series 3 - New Romantic - West Covina Civic Center– 1444 West Garvey Ave. South, West Covina, CA 91790.
- **Friday, July 11, 2025. 9 a.m.** - ESPN LA's 4th Annual All-Star Friday Night - West Covina Sportsplex at 2100 S Azusa Ave, West Covina.
- **Friday, July 11, 2025.b 11 a.m. - 1 p.m.** - Cool Kids Summer Fridays - at Palmview Park at 1340 E Puente Ave. West Covina.
- **Tuesday, July 15, 2025. 9:30 a.m. - 3:30 p.m.** - American Red Cross Blood Drive - Cortez Park Community & Senior Center (North Wing) - 2501 E Cortez St. West Covina..

UPCOMING EVENTS Continued

- **Wednesday, July 16, 2025. 6 p.m. - 9 p.m.** - Summer Concert Series 4 - Hard Days Night - West Covina Civic Center– 1444 West Garvey Ave. South, West Covina, CA 91790.
- **Friday, July 18, 2025. 11 a.m. - 1 p.m.** - Cool Kids Summer Fridays - at Del Norte Park at 1500 W Rowland Ave. West Covina.
- **Wednesday, July 13, 2025. 6 p.m. - 9 p.m.** - Summer Concert Series 5 - Y2K2K! - West Covina Civic Center– 1444 West Garvey Ave. South, West Covina, CA 91790
- **Wednesday, July 23, 2025. 6 p.m. - 9 p.m.** - Summer Concert Series 6 - Tania Y Su Nueva Era Latin - West Covina Civic Center– 1444 West Garvey Ave. South, West Covina, CA 91790
- **Thursday, July 31, 2025, 6 p.m.- 9 p.m.** - Parks Master Plan Community Meeting - Palmview Park at 1340 E Puente Ave., West Covina, CA 91790
- **Friday, August 1, 2025. 6:30 p.m. - 8:30 p.m.** - The Historical Society of West Covina Monthly Meet & Greet - at the History Hall at 336 S Glendora Ave. West Covina.
- **Saturday, August 2, 2025, - 9 a.m. - 1 p.m.** - FREE Electronic Waste Collection Round Up - City Maintenance Yard at 825 S Sunset Ave.
- **Tuesday, August 5, 2025. 6 p.m. - 9 p.m.** - National Night Out / Touch-A-Truck - West Covina Civic Center - 1444 We Garvey Ave. West Covina.
- **Saturday, August 23, 2025. 6 p.m. - 10 p.m.** - The Historical Society of West Covina Presents Summer Fest 2025. - Hurst Ranch at 1227 S Orange Ave. West Covina.
- **Friday, September 5, 2025. 6:30 p.m. - 8:30 p.m.** - The Historical Society of West Covina Monthly Meet & Greet - at the History Hall at 336 S Glendora Ave. West Covina.
- **Every Saturday Morning: West Covina Farmers Market** - 9a.m. - 1 p.m. - Historic Downtown West Covina at 136 S Glendora Ave.
- **Last Saturday of Every Month, beginning at 8 a.m.** - God's Pantry & One & All Church Food Bank Distribution -Registration required. Cameron Park at 1305 E Cameron Ave. Please register at www.Gods-Pantry.com

ADJOURNMENT at 6:51 p.m.

Motion by Valles, 2nd by Fischer, motion carries by a vote of 10 to 0 with 0 absent.

Signature:  Date: July 14, 2025

Deborah Johnston, Administrative Assistant II

2025 Community and Senior Services Commission Meetings

September 9, 2025 at 6:00 p.m.

November 11, 2025 - Veterans Day Observed - No Meeting