



CITY OF WEST COVINA
COMMUNITY AND SENIOR SERVICES COMMISSION

TUESDAY, JULY 10, 2018, 6:00 PM
REGULAR MEETING

WEST COVINA CITY HALL
MANAGEMENT RESOURCE CENTER (MRC) ROOM 314
WEST COVINA, CALIFORNIA 91790

MINUTES

Chair Phil Kaufman
Vice-Chair Leticia Lopez
Commissioner Paul Blackburn
Commissioner Steve Cox
Commissioner Tam Dinh
Commissioner Glenn Kennedy
Commissioner Nick Lewis
Commissioner Tanya Pina
Commissioner David Stewart

AMERICANS WITH DISABILITIES ACT

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AGENDA MATERIAL

Agenda material is available for review at the West Covina City Clerk's Office, Room 317 in City Hall, 1444 W. Garvey Avenue and at www.westcovina.org. Any writings or documents regarding any item on this agenda not exempt from public disclosure, provided to a majority of the Commission that is distributed less than 72 hours before the meeting, will be made available for public inspection in the City Clerk's Office, Room 317 of City Hall during normal business hours.

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PUBLIC COMMENTS
ADDRESSING THE COMMUNITY AND SENIOR SERVICES COMMISSION

Any person wishing to address the Commission on any matter listed on the agenda or on any other matter within their jurisdiction should complete a speaker card that is provided at the entrance and submit the card to the Commission Secretary.

Please identify on the speaker card whether you are speaking on an agenda item or non-agenda. Requests to speak on agenda items will be heard prior to requests to speak on non-agenda items. All comments are limited to three (3) minutes per speaker.

CALL TO ORDER: Chair Kaufman at 6:00 p.m.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENT PRAYER: Commissioner Dinh

ROLL CALL

Present: Chair Phil Kaufman, Vice-Chair Leticia Lopez, Commissioner Steve Cox, Commissioner Tam Dinh, Commissioner Glenn Kennedy, Commissioner Nick Lewis, Commissioner Tanya Pina, Commissioner David Stewart.

Absent: Commissioner Paul Blackburn.

Staff Present: City Manager Chris Freeland, Assistant City Manager/Community Services Director Nikole Bresciani, Community Services Superintendent Mike Cresap, Administrative Assistant II Deborah Johnston.

ORAL COMMUNICATIONS - Three (3) minutes per speaker

Please state your name and city of residence for the record when recognized by the Commission Chair.

Name: Sandra Taylor, 43 year resident

Comments: Mrs. Taylor spoke about the Miss West Covina Pageant and gave us a history of this program which started in West Covina many years ago. She stated that she would love to see this program come back to the City and would like an update on the status of the program that was presented to her at an event prior to this meeting. Update included under Agenda Item No. 8 below.

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CONSENT CALENDAR

APPROVAL OF MEETING MINUTES

1) May 8, 2018 Community and Senior Services Commission Meeting Minutes

Motion by Stewart and second by Lewis to approve the meeting minutes as presented. Motion carried by a vote of 8-0.

AYES: Cox, Dinh, Kennedy, Lewis, Stewart, Pina, Lopez, Kaufman

NOES: None.

ABSENT: Blackburn.

NEW BUSINESS

2) Selection of Chair of the Community and Senior Services Commission

Motion by Kaufman and second by Kennedy to nominate Lopez to the seat of Chair. Motion carried by a vote of 8-0.

AYES: Cox, Dinh, Kennedy, Lewis, Stewart, Pina, Lopez, Kaufman

NOES: None.

ABSENT: Blackburn.

3) Selection of Vice-Chair of the Community and Senior Services Commission

First Motion by Kennedy and second by Dinh to nominate Pina to the seat of Vice Chair. Pina politely declined position at this time due to the newness of her position as a Commissioner. She would like more experience with being a Commissioner before considering a position as Vice Chair. Motion withdrawn.

Second Motion by Kaufman and seconded by Cox to nominate Stewart to the seat of Vice Chair. Motion carried by a vote of 8-0.

AYES: Cox, Dinh, Kennedy, Lewis, Stewart, Pina, Lopez, Kaufman

NOES: None.

ABSENT: Blackburn.

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4) Selection of Ad Hoc Committee Member

The following appointments were made to the various Ad Hoc Committees:

- a. Community Development Block Grant Committee - Blackburn, Lewis, Stewart.
- b. Capital Improvement Project - Kaufman, Lewis, Lopez, Pina.
- c. Senior Sub Committee - Cox, Dinh, Kaufman, Stewart.
- d. Sports Council – Kennedy, Pina
- e. Youth Council - Dinh

Motion by Cox and second by Lopez

Motion carried by a vote of 8-0.

AYES: Cox, Dinh, Kennedy, Lewis, Stewart, Pina, Lopez, Kaufman

NOES: None.

ABSENT: Blackburn.

5) Homeless Sub Committee

Discussion was had on the request for a formation of a Homeless Sub Committee, the parameters, what resources and needs are in the surrounding communities and throughout the City, enforcement of policies, outreach, liaisons between the community and City as well as how to deal with issues that arise throughout the city in regards to homelessness.

City Manager Chris Freeland as well as Assistant City Manager/Director Nikole Bresciani discussed these issues and discussed the Homeless Plan that the City has implemented.

Motion by Kaufman and second by Pina to form a Homeless Sub Committee and appoint the following Commissioners to this Sub Committee: Kennedy, Lewis, Lopez and Dinh.

Motion carried by a vote of 8-0.

AYES: Cox, Dinh, Kennedy, Lewis, Stewart, Pina, Lopez, Kaufman

NOES: None.

ABSENT: Blackburn.

6) Homeless in Parks – receive and file – Presented by Chair Lopez

Discussion was had on the issues related to homeless persons and their activities at parks during the times when children were present, be it during baseball games or enjoying the park with their families. Concerns on how to direct citizens how they can report incidents to the appropriate persons/departments and where to go from here. Assistant City Manager/Director Bresciani gave a status of the Homeless Plan, issues at the parks and how we as a City are able to handle homelessness within the City and illegal activity that could

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take place at the parks and neighborhoods that necessitate residents and users to call the Police Department.

- 7) **CDBG Project at Cortez Community and Senior Center** – receive and file – Presented by Director Bresciani

Update was given regarding the Cortez Community & Senior Center projects that will be occurring this next fiscal year to include north wing flooring, bathroom update, reader board and signage being updated to reflect current name of facility.

- 8) **Miss West Covina Pageant** – receive and file – Presented by Commissioner Dinh

Discussion was had about the possibility of a private non-profit organization forming a Miss West Covina Pageant. This program was initially to be a part of the night market that is in the conception stage with an outside company who has presented its concept to the Council at various council meetings. Once the private company interested in the idea of having a Miss West Covina program, has completed its study on how to get a Pageant going and the logistics of it, the organization will be in touch with the City to get its input as well as request for possible co-sponsorship on events. At this time they are waiting on funding to form this organization before proceeding with the program.

- 9) **Facility Reports for May 2018** – receive and file.

Report was received and filed. Request to have Mt. SAC classes broken down by type was requested by Kaufman. This request will be done for the future reports. No further discussion was had.

CONTINUED BUSINESS

AD HOC COMMITTEE REPORTS - Capital Improvement Project group met to discuss playground projects and amenities for upcoming fiscal year with Measure A funding. – Receive and file. – Presented by Assistant City Manager/Director Bresciani

Discussion was had on Measure A Funding bill that was passed by the voters and the current challenge in place regarding the funding. Update was given that the City will hold projects currently set to start this fiscal year until we know the status of the challenge to the use of Measure A funds and distribution to individual cities. Projects will begin as soon as the findings are complete and Measure A funds are available to complete these projects. The projects will be based on the Cities Park Needs Assessment listing this Commission and the Citizens compiled at a prior Commission meeting and was provided to the State.

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COMMISSIONERS REPORTS:

Chair Leticia Lopez: Attended the 4th of July event and thought it was a great venue, great band and was a well-attended event that the community as a whole enjoyed. Best one yet!

Vice-Chair David Stewart: Attended the 4th of July event (Thanked staff for their hard work on a fantastic event), Attended the Council meeting on the budget and wanted clarification on the Facilities Report regarding the Daycares. Is happy to assist Chair Lopez with the new transition in the Commission with Vice-Chair duties.

Commissioner Paul Blackburn: None. Absent.

Commissioner Steve Cox: Attended the 4th of July event. Had question on the hours of the Edgewood Track and swimming lessons provided to West Covina Citizens. Discussion was had regarding these items and direction was given to reach out to the School District for more information.

Commissioner Tam Dinh: Nothing to report.

Commissioner Phil Kaufman: Attended the city events and programs which were all great to include 4th of July (great band, great venue, few parking issues), All Concerts in the Park up to this date (great bands), Lions Night on the Town, Memorial Day, 2nd Active Shooter, Measure A meeting, Coffee with a Cop .

Commissioner Glenn Kennedy: Attended all city events including but not limited to the 4th of July (kudos to city staff for another great event and Firework show was spectacular), Coffee with a Cop, Concerts in the Park.

Commissioner Nick Lewis: Attended the Council Meeting on May 10, 2018, which had the Measure H (Homeless Plan) Presentation.

Commissioner Tanya Pina: Is looking forward to being able to attend more events throughout the City.

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ITEMS TO BE AGENDIZED - None

UPCOMING EVENTS

- **Wednesday, July 11, 2018 at 6 – 9 p.m.** – Summer Concert Series – My Generation – City Hall Courtyard.
- **Thursday- Sunday July 12-15 7-8 p.m.** – West Covina High School Dance Drill Team Performance – The Lakes Performing Arts Square.
- **Tuesday, July 17, 2018 at 7 – 10 p.m.** – Summer Movies in the Park –The Good Dinosaur – Plaza at West Covina.
- **Wednesday, July 18, 2018 at 6 – 9 p.m.** – Summer Concert Series – Mark Easterday Band – City Hall Courtyard.
- **Saturday, August 21, 2018 10 a.m. – 1 p.m.** – Go Human Event – Glendora Ave between Dalewood & West Covina Parkway.
- **Tuesday, July 24, 2018 at 7 – 10 p.m.** – Summer Movies in the Park – Cars 3 – Plaza at West Covina
- **Wednesday, July 25, 2018 at 6 – 9 p.m.** – Summer Concert Series – Raise Your Glass (Pink!) & Prismatic (Katy Perry) – City Hall Courtyard.
- **Saturday, July 28, 2018 6 p.m.** – The Historical Society of West Covina Summer Fest 2018 – South Hills Country Club.
- **Tuesday, July 31, 2018 at 7 – 10 p.m.** – Summer Movies in the Park – Coco – Plaza at West Covina
- **Tuesday, August 7, 2018** – National Night Out – Kick off at The Plaza at 5 p.m.
- **Friday, August 31, 2018 6 – 9 p.m.** – Hawaiian Luau - West Covina Senior Center

ADJOURNMENT

Motion by Cox and second by Kennedy.

Motion carried by a vote of 8-0.

AYES: Cox, Dinh, Kennedy, Lewis, Stewart, Pina, Lopez, Kaufman

NOES: None.

ABSENT: Blackburn.

2018 Community and Senior Services Commission Meetings

Tuesday, September 11, 2018

Tuesday, November 13, 2018