

## MINUTES

### REGULAR MEETING COMMUNITY AND SENIOR SERVICES COMMISSION Tuesday, November 8, 2016

The regular meeting of the Community and Senior Services Commission was called to order at 6:00 p.m. in the MRC Room of West Covina City Hall. Commissioner Cox led the Pledge of Allegiance and asked to observe a moment of silence.

#### ROLL CALL

Present: Chair Bennett,  
Commissioners Arredondo, Blackburn, Cox, Dinh, Kennedy, Lewis, Lopez,  
Stewart

Staff Present: Director Bresciani, Administrative Assistant II Johnston.

#### ORAL COMMUNICATIONS

#### MINUTES FOR APPROVAL

##### 1. September 13, 2016 Regular Community and Senior Services Commission Meeting Minutes

Motion by Lewis, second by Blackburn to approve the Regular Community and Senior Services Commission meeting minutes as amended. Motion carried by a vote of 9-0.

#### ADMINISTRATION

#### NEW BUSINESS

1. **Update on Solar/LED Field Lighting** – Community Services Director Bresciani gave update. No new information from vendors. Director Bresciani used a comparable proposal for Maverick field at \$150,000 to give the update. Most surrounding fields do not use solar lighting, instead they use LED lighting for the field and is the preferable way to light fields due to cost savings. Musco Lighting's comparable is higher and had less of a return than the company chosen for Maverick Field. The expected cost savings for upgrading the lighting was estimated between \$300-400 a month on a standard field. The savings at Maverick field per the meter readings is not as expected at approximately \$150 - \$300 a month in savings. With Musco there is a 5-6 year payment with a 10 year warranty, so the overall estimated savings wouldn't be appearing on billing until Musco contract for updating the lights were paid off. The suggested best interest in updating of the lighting of our fields would be to retrofit the lighting to LED lighting. Director Bresciani is researching grants available for lighting. No questions were asked by the Commissioners.

- 2. Update Standards & Guidelines for replacement of plants at City parks & other landscaped areas** – Community Services Director Bresciani gave update. There are no standards set in place. However, the city may be looking at the possibility of implementing standards in the future due to the drought. This item will be brought back to the next meeting as Old Business because an update was requested by Commissioner Kaufman.
- 3. Update with EDI on the Chinese Cultural Center.** – Commissioner Arredondo gave update. Commissioner Arredondo stated that she and Councilman Wu spoke with EDI Media at an event and they brought up the idea of the City having a Chinese Cultural Center. During the discussion, they stated that they have no problem managing a center but the center would have to be built by the city. Questions on location of this facility, size of this facility, capacity of facility, if we have current facilities that could house this type of facility and where the funding would come from for this facility was asked and addressed. Director Bresciani stated there is no current funding for this type of facility and is not on the Council's items to bring forward at this time. Commissioner Arredondo stated that this item currently is not something the Commission needs to discuss further and has been taken off the Commission's agenda at this time. Commissioner Arredondo stated that she will continue dialogue on this type of facility with Director Bresciani & Councilmember Wu.
- 4. Update on request if the Home For The Holiday Tour will be coming back as an event in the City** - Community Services Director Bresciani gave update. Director Bresciani stated that there is no city funding for this event and the citizens during a workshop stated they did not want to fund any more events. Because of this direction, Director Bresciani reached out to West Covina Beautiful and had discussion with them about a partnership with the City to bring this back. West Covina Beautiful agreed to a partnership with the City to bring it back and gave dates of December 16<sup>th</sup> or 17<sup>th</sup> 2016 if the City would provide transportation. West Covina Beautiful would run the program, judge the entries and provide awards to the winners of the contest. Discussion was had and Commission decided that they would like to see this type of event brought back in the near future (possibly next year). Director Bresciani stated that WC Beautiful may still move forward planning the event without City funding or staff involvement.

## **OLD BUSINESS**

- 1. Update on Palmview Soccer Field Plan** - Community Services Director Bresciani gave presentation on the updating of Palmview Park and building of a soccer field. The funding for this project would come from the Community Development Block Grant Funds. Discussion was had about type of grass (natural vs. artificial), up keep of the field, parking issues, type of field (completion field for youth, not adult), other locations for soccer fields, building smaller baseball field in place of soccer field and possibility of moving soccer field to Del Norte Park. Director Bresciani stated that because of the grant funding, Palmview Park is the only park we can utilize block grant funding to make these type of improvements at this time. Discussion was had about the potential to change the use of Del Norte Park to have soccer fields and only allow baseball at Palmview Park. Director Bresciani commented that the obstacle to making this change would be funding as there are no funds to renovate Del Norte Park to turn baseball fields into soccer fields. The design/project will be presented to the public at the January 23, 2017 Town Hall Meeting. No action by the Commission was taken as this was just a presentation of the final design.

## **ADHOC**

- 1. Senior Sub-Committee meeting** – Commissioner Arredondo – nothing to report.

## **COMMISSIONERS REPORTS**

Grand Opening of The Food Hub  
Thoughts and prayers are with the Kaufman Family during this time.

## **ANNOUNCEMENTS**

- 1. Veterans Day Lunch** - November 11<sup>th</sup> from 10:30 am - 1:00pm – Senior Center
- 2. Veterans Day Ceremony** – November 11<sup>th</sup> from 1:00 – 2:00 pm – Civic Center Courtyard
- 3. Tree Lighting Ceremony** – November 17<sup>th</sup> from 5:30 – 8pm – Plaza at West Covina by Macy's
- 4. Thanksgiving Lunch** – November 23<sup>rd</sup> from 10:30am – 1:00 pm – Senior Center
- 5. Christmas Drop Off** – December 16<sup>th</sup> from 6:00 – 10:00 pm – Cameron Community Center
- 6. Breakfast with Santa** – December 17<sup>th</sup> from 9:00 am – 12:00 pm – Cameron Community Center
- 7. Christmas Lunch** – December 21<sup>st</sup> from 10:30 am – 1:00 pm – Senior Center
- 8. Holiday Closure** – City Hall from December 23, 2016 to January 1, 2017.

## **ADJOURNMENT**

Adjournment in Memory of Mrs. Terry Kaufman  
Motion by Lewis, second by Bennet. Meeting adjourned at 7:05 p.m. Motion carried by a vote of 9-0.