



INSTRUCTIONS FOR FILING A CODE AMENDMENT

All of the following must be submitted before the Planning Division can process the application:

1. Application Sheet

To process the Code Amendment, the attached application sheet must be submitted.

2. Filing Fee: \$8,221.99

**Plus the actual cost of Attorney fees charged against an initial deposit as determined by the Director.*

3. Request for Code Amendment

Please submit a letter explaining the need for a Code Amendment and how the Code Amendment will conform to the existing General Plan.



CODE AMENDMENT (CA) APPLICATION

A. **Project Coordinator/Applicant Information:**

Case No.

Name: _____

Title: _____

Address: _____

Phone: _____ E-Mail: _____

I/we, the applicant(s), _____, herewith request the approval of a Code Amendment for:

Applicant's Signature: _____